



# COUNTY OF WELLINGTON

---

## Committee Report

**To:** Chair and Members of the Joint Social Services and Land Ambulance Committee  
**From:** Jackie Osti, Manager of Purchasing and Risk Management Services  
**Date:** Wednesday, May 08, 2024  
**Subject:** **Tender Award – Roof Replacement at 33 Marlborough Road**

---

### Background:

Staff recently issued Project No. CW2024-024 a tender to replace the flat roof at 33 Marlborough Road in Guelph as specified.

The overall scope of work includes the replacement of existing Roofs A, B, C, D and E (17,918 square feet), with a low odour, low VOC, cold applied roof system that eliminates fire hazards. The new roof system will incorporate 2% slope tapered insulation, creating positive drainage on each roof. This work also includes the replacement of the vertical Mansard wall panels, vertical Wall Siding, and horizontal Soffits with aluminum colour matched materials.

On Tuesday April 30, 2024, five (5) submissions were received from contractors as follows, with pricing shown exclusive of HST @ 13%.

| COMPANY NAME                               | TOTAL AMOUNT   |
|--|----------------|
| T.P. Crawford Limited, Gloucester          | \$883,015.00   |
| Nedlaw Roofing Ltd., Breslau               | \$939,222.00   |
| Semple Gooder Roofing Corporation, Toronto | \$953,596.00   |
| Atlas-Apex Roofing Inc., Etobicoke         | \$1,118,409.00 |
| Flynn Canada Ltd., Kitchener               | \$1,170,920.00 |

Staff are recommending awarding to the lowest contractor meeting the project specifications T.P. Crawford Limited of Gloucester, Ontario at the total tendered amount of \$883,015.00 exclusive of HST @ 13%.

The funding for this project is provided in detail in the attached Financial Summary.

### Strategic Action Plan:

This report relates to the following objectives and priorities in the County's Strategic Action Plan:

- Making the Best Decisions for the Betterment of the Community
  - Openness and transparency in the decisions that the County makes and how it conducts business.

**Recommendation:**

That County of Wellington Project No. CW2024-024, a tender to replace the flat roof at 33 Marlborough Road in Guelph, Ontario as specified be awarded to T.P. Crawford Limited of Gloucester, Ontario at the total tendered amount of \$883,015.00 exclusive of HST @ 13%.; and

That the funding for this project be approved as set out in the attached Financial Summary; and

That staff be authorized to issue the Purchase Order for the contract; and

That the Warden and Clerk be authorized to sign the construction agreements.

Respectfully submitted,



Jackie Osti  
Manager,  
Purchasing and Risk Management Services

FINANCIAL SUMMARY

**COUNTY OF WELLINGTON**  
**CAPITAL PROJECT EXPENDITURE AND FINANCING SCHEDULE**

Bid name: 33 Marlborough Roof Replacement  
Bid number: CW2024-024

**PROJECT COSTS**

| <b><u>Bid:</u></b>  | <b><u>Total</u></b> |
|---------------------|---------------------|
| Tendered Cost       | \$900,000           |
| Professional fees   | \$25,000            |
| Contingency         | \$90,000            |
| <u>Bid to Award</u> | <u>\$1,015,000</u>  |

\* includes net cost to County of HST

**PROJECT BUDGET APPROVALS AND FINANCING**

|  | Gross cost          | Housing<br>Capital<br>Reserve | Municipal Recovery -<br>Guelph |
|--|---------------------|-------------------------------|--------------------------------|
| 2024 Capital Budget                        | \$ 855,000          | \$ 194,000                    | \$ 661,000                     |
| <b>Project Total</b>                       | <b>\$ 855,000</b>   | <b>\$ 194,000</b>             | <b>\$ 661,000</b>              |
| Project Funding Adjustment                 | \$ 160,000          | \$ 35,000                     | \$ 125,000                     |
| <b>Revised cost and sources of funding</b> | <b>\$ 1,015,000</b> | <b>\$ 229,000</b>             | <b>\$ 786,000</b>              |