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To: Chair and Members of the Administration, Finance and Human Resources
From: Scott Wilson, CAO
Date: February 20, 2024
Subject: **Joint Social Services and Land Ambulance Committee**

Background

The County of Wellington is the Consolidated Municipal Services Manager (CMSM) for Social Services – housing, child care and Ontario Works – for the County of Wellington and the City of Guelph. The City of Guelph is the Delivery Agent for Land Ambulance Service in the County of Wellington and the City of Guelph.

At its October 17, 2023 meeting, Guelph City Council passed the following resolution:

“That the Mayor and CAO be directed to work with the County of Wellington Warden and CAO to conduct a review of the governance model of the County of Wellington’s Social Services Committee, to establish clarity and accountability regarding the City and County’s role in the approval of priorities and spending related to Social Services, and report back to Council no later than Q1 2024.”

Warden Lennox, Mayor Guthrie and the two CAOs met late in 2023 to address the terms of the resolution, and to discuss the need by both Councils to have policy input in the services provided by the other jurisdiction. The structure, procedures and mandate presented below are meant to reflect the discussions and achieve the goals of the City motion, and address the County’s interest in Land Ambulance service.

Structure

- A. Membership on the Committee shall be 4 from County Council, and 4 from City Council appointed every two years. Each Council will also select a member to act as Chair/Vice-chair, who will have reporting responsibilities to the appointing Council for a two-year term. At no point will the Chair and Vice-chair be held by two members from the same Council.
- B. Employees of the County of Wellington and City of Guelph are not eligible to serve as members on the joint committee.

Mandate

- C. The County of Wellington, in recognition of its role as CMSM will bring forward policy matters, operational reporting, and proposed budget impacts for the three areas of Social Services to the Committee for consideration and recommendation to County

Council. Final disposition of recommendations will be reported to the Committee at the next meeting following decision.

- D. The City of Guelph, in recognition of its role as Delivery Agent will bring forward policy matters, operational reporting, and proposed budget impacts for Land Ambulance service to the Committee for consideration and recommendation to City Council. Final disposition of recommendations will be reported to the Committee at the next meeting following decision.

Procedure

- E. The County Clerks department will prepare and distribute agenda materials, including minutes.
- F. County of Wellington and City staff, and County and City Councillors may request that issues related to Land Ambulance Service or Social Services be placed on the Committee's agenda through discussion between the two CAOs prior to issuance of the agenda.
- G. Delegations wishing to address the committee will be reviewed by the County Clerks Department and denied, permitted or referred for consideration to County Council in accordance with County policies and by-laws.
- H. The Committee will be known as the Joint Social Services & Land Ambulance Committee (JSSLAC) and shall adopt the meeting schedule of the current Social Services Committee ie, the second Wednesday of the month at 1:00 pm.

Recommendation

That the report entitled, Joint Social Services and Land Ambulance Committee" be approved for implementation effective April 1, 2024.

Respectfully,

A handwritten signature in dark ink, appearing to read "Scott Wilson". The signature is fluid and cursive, with a long horizontal stroke extending to the left.

Scott Wilson
CAO