



## **The Corporation of the County of Wellington Information, Heritage and Seniors Committee**

### **Minutes**

May 10, 2023  
Community Room  
Fergus Library

Present:	Councillor Mary Lloyd (Chair) Councillor Diane Ballantyne Councillor Doug Breen Councillor Jeff Duncan Eddie Alton Julie Wheeler Bryant Lucia Costanzo Walter Trachsel
Regrets:	Warden Andy Lennox
Also Present:	Councillor Gregg Davidson
Staff:	Jana Burns, Wellington Place Administrator Shauna Calder, Manager of Finance Nicole Cardow, Deputy Clerk Rick Clark, Environmental Services Manager Ken DeHart, County Treasurer Suzanne Dronick, Administrator, Wellington Terrace Chanda Gilpin, Assistant Chief Librarian Rebecca Hine, Chief Librarian Scott Wilson, CAO

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#### **1. Call to Order**

At 4:30 pm, the Chair called the meeting to order.

#### **2. Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest.

### 3. Seniors

#### 3.1 Wellington Terrace Financial Statements as of April 30, 2023

1/5/23

**Moved by:** Councillor Ballantyne

**Seconded by:** Councillor Duncan

That the Financial Statements as of April 30, 2023 for the Wellington Terrace be approved.

**Carried**

#### 3.2 Long-term Care Update

2/5/23

**Moved by:** Councillor Duncan

**Seconded by:** Councillor Ballantyne

That the Long-term Care Update report be received as information.

**Carried**

#### 3.3 Ministry of Health and Long-Term Care Compliance Visit

3/5/23

**Moved by:** Councillor Ballantyne

**Seconded by:** Councillor Duncan

That the Ministry of Health and Long-Term Care Compliance Visit report be received as information.

**Carried**

#### 3.4 Environmental Service Department Outline

4/5/23

**Moved by:** Councillor Ballantyne

**Seconded by:** Councillor Breen

That the Environmental Service Department outline report be received for information.

**Carried**

**4. Museum and Archives**

4.1 Museum and Archives Financial Statements as of April 30, 2023

5/5/23

**Moved by:** Councillor Breen

**Seconded by:** Councillor Ballantyne

That the Financial Statements as of April 30, 2023 for the County Museum and Archives be approved.

**Carried**

4.2 WCMA Update

6/5/23

**Moved by:** Councillor Ballantyne

**Seconded by:** Councillor Breen

That the WCMA Collections Policy be approved; and

That the WCMA Update be received for information and forwarded to County Council.

**Carried**

**5. Recess**

At 5:45 pm, the Committee recessed until 6:12 pm.

**6. Library Board**

6.1 Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

6.2 Library Financial Statements as of April 30, 2023

7/5/23

**Moved by:** Walter Trachsel

**Seconded by:** Eddie Alton

That the Financial Statements as of April 30, 2023 for the County Library Service be approved.

**Carried**

6.3 Library Update - April 2023

8/5/23

**Moved by:** Julie Wheeler Bryant

**Seconded by:** Lucia Costanzo

That the Chief Librarian's report and The Next Chapter newsletter for April 2023 be received for information.

**Carried**

6.4 Library Highlights - April 2023

9/5/23

**Moved by:** Councillor Breen

**Seconded by:** Councillor Ballantyne

That the April 2023 Library Highlights be received for information.

**Carried**

7. **Adjournment**

At 6:37 pm, the Chair adjourned the meeting until June 14, 2023 or at the call of the Chair.

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Mary Lloyd  
Chair  
Information, Heritage and Seniors Committee





# COUNTY OF WELLINGTON

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## COMMITTEE REPORT

**To:** Chair and Members of the Information, Heritage and Seniors Committee  
**From:** Suzanne Dronick, Wellington Terrace LTCH Administrator  
**Date:** Wednesday, May 10, 2023  
**Subject:** Long-term Care Update

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### Background:

The Ontario government released the finalized phase II regulations of the *Fixing Long-Term Care Act, 2021*. They came into force on April 11, 2023.

These regulations cover the highlighted areas below:

#### 1. Staffing

- Staffing qualifications are amended for some roles to match qualification requirements with the responsibilities and accountabilities of the role. Impacted roles include:
  - Personal Support Workers (PSW)
  - Designated Lead for Restorative Care
    - **Note:** not in original February 3 proposed amendments
  - Designated Lead for Recreational and Social Activities
  - Designated Leads for Housekeeping, Laundry and Maintenance
  - Nutrition Managers
  - Cooks
  - Food Service Workers
- The Ministry has stated that the transitional staffing qualification provision (currently regulation 388) is extended by an additional six months to October 11, 2023. However, the person in the position must have the adequate skills, training and knowledge to perform the duties required of the position. The home must terminate the staff member on or before November 11, 2023, if they do not meet qualifications.

#### 2. Medication Management and Drug Administration

- Amendments have been made to enable all regulated health professionals to administer drugs in long-term care homes according to their scope of practice. This means that all regulated health professionals *may* administer drugs in a long-term care home as they would in other health care settings. For example:
  - PSWs are enabled to administer drugs where they have completed training aligned with Ministry guidelines, where the administration does not involve a controlled act or substance, and where it has been assigned by a member of the registered nursing staff

and is performed under their supervision and in accordance with the College of Nurses of Ontario's practice guidelines.

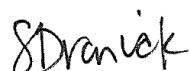
### 3. Resident Experience

- Air conditioning requirements are the main focus of these amendments. This includes a new definition, an update of exemption criteria for air conditioning requirements in resident rooms, and a new Administrative Monetary Penalty (AMP) (beginning at \$25,000 and can go up to \$125,000 for repeat offences) for failing to ensure that air conditioning is installed, operational, and in good-working order for a specified period.

### **Recommendation:**

That the Long-term Care Update report be received as information.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "SDronick".

Suzanne Dronick  
Wellington Terrace LTCH Administrator



# COUNTY OF WELLINGTON

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## COMMITTEE REPORT

**To:** Chair and Members of the Information, Heritage and Seniors Committee  
**From:** Suzanne Dronick, Wellington Terrace LTCH Administrator  
**Date:** Wednesday, May 10, 2023  
**Subject:** **Ministry of Health and Long-Term Care Compliance Visit**

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### **Background:**

From February 16<sup>th</sup> to 24<sup>th</sup>, 2023, three Ministry of Health and Long-term Care compliance inspectors attended Wellington Terrace for an inspection of four critical incidents. The areas inspected were related to Resident Care and Support Services, Infection Prevention and Control, Prevention of Abuse and Neglect and Falls Prevention and Management. In response to four Written Notifications, the Terrace managers have started a plan for further staff coaching, education and charting improvements.

### **Recommendation:**

That the Ministry of Health and Long-Term Care Compliance Visit report be received as information.

Respectfully submitted,

A handwritten signature in black ink that reads 'SDronick'.

Suzanne Dronick  
Wellington Terrace LTCH Administrator

**Ministry of Long-Term Care**

Long-Term Care Operations Division  
Long Term Care Inspections Branch

**Central West District**

609 Kumpf Drive, Suite 105  
Waterloo, ON, N2V 1K8

## Original Public Report

**Report Issue Date:** March 22, 2023

**Inspection Number:** 2023-1624-0003

**Inspection Type:**

Critical Incident System

**Licensee:** Corporation of the County of Wellington

**Long Term Care Home and City:** Wellington Terrace Long-Term Care Home, Fergus

**Lead Inspector**

Janet Groux (606)

**Inspector Digital Signature**

**Additional Inspector(s)**

Amanpreet Kaur Malhi (741128)

Gurvarinder Brar (000687)

## INSPECTION SUMMARY

The inspection occurred on the following date(s):

February 16-17, 21-24, 2023.

The following intake(s) were inspected:

- Intake #00001198 regarding a significant change in a resident's status.
- Intake #00020187 regarding the home's Fall Prevention and Management Program.
- Intake #00005031 and intake #00006287 related to the home's Residents' Prevention of Abuse and Neglect Program.

The following **Inspection Protocols** were used during this inspection:

Resident Care and Support Services  
Infection Prevention and Control  
Prevention of Abuse and Neglect  
Falls Prevention and Management

## INSPECTION RESULTS

### WRITTEN NOTIFICATION: Prevention of Abuse and Neglect

#### NC #001 Written Notification pursuant to FLTCA, 2021, s. 154 (1) 1.

Non-compliance with: FLTCA, 2021, s. 25 (1)

The licensee has failed to ensure the home's "Resident Abuse and Neglect Policy" was complied with for the resident.

#### Rationale and Summary:

A Critical Incident (CI) reported an allegation of abuse towards a resident.

The home's "Resident Abuse and Neglect Policy", directed the registered staff to assess the resident involved in an abuse incident to ensure their safety. The resident's clinical records did not identify that an assessment was completed for them.

A Registered Practical Nurse (RPN) was informed by a Personal Support Worker (PSW) student that a PSW was rough with the resident during care. The RPN said they did not complete an assessment for the resident to ensure their safety.

The Director of Care (DOC) said the expectation was for registered staff to complete a head to toe assessment and acknowledged an assessment was not completed for the resident.

Failure to assess the resident placed the resident at risk of harm because it could have caused a delay in the identification and treatment of possible injuries.

**Sources:** a CI report, the home's "Resident Abuse and Neglect Policy", a resident's care plan, and interviews with staff. [000687]

#### NC #002 Written Notification pursuant to FLTCA, 2021, s. 154 (1) 1.

Non-compliance with: FLTCA, 2021, s. 24 (1)

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The licensee has failed to ensure a resident was protected from abuse by a PSW.

**Rationale and Summary:**

Section 2 (1) (a), of the Ontario Regulation 246/22 defines abuse as, "any form of verbal communication of a threatening or intimidating nature or verbal communication of a belittling or degrading nature which diminishes a resident's sense of well-being, dignity or self-worth, that is made by anyone other than a resident".

The relatives of a resident reported a PSW was verbally abusive towards the resident for using their call bell. The resident teared up and verbalized being afraid to ring their call bell.

DOC #101 indicated that this was an incident of abuse.

**Sources:** A CI report, the home's internal investigation notes, a Family Concerns Email, and interviews with an RPN and DOC#101. [741128]

**WRITTEN NOTIFICATION: Reporting Certain matters to Director****NC #003 Written Notification pursuant to FLTCA, 2021, s. 154 (1) 1.**

Non-compliance with: FLTCA, 2021, s. 28 (1) 2.

The licensee has failed to ensure that a suspected neglect of a resident by a PSW was reported immediately to the Director.

**A) Rationale and Summary:**

During HS care, a PSW witnessed another PSW roughly treat a resident. However, the PSW did not report the incident to the DOC until three days later.

Failure to report the suspected neglect immediately increased the resident's risk of continued harm and prolonged suffering.

**Sources:** a CI report, the home's Internal Investigation Notes, a Copy of E-mail from a PSW and interview with staff. [741128]

**B) Rationale and Summary**

The licensee has failed to immediately report an allegation of abuse towards a resident

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by a PSW.

The relatives of a resident reported to a PSW that an identified PSW was verbally abusive towards a resident.

During a follow-up call, the family of the resident raised concerns about a PSW's mistreatment of the resident to the DOC.

No CI report for an alleged abuse of the resident was submitted to the Director.

The DOC stated that this was an incident of abuse and needed to be immediately reported to the Director.

Failure to report the allegation of abuse of the resident can potentially delay actions taken by the Director.

**Sources:** the home's Internal Investigation Notes, a Copy of E-mail re: Family Concerns from an identified date. and interviews with staff. [741128]

**C) Rationale and Summary**

The licensee has failed to ensure that an allegation of abuse towards a resident by a PSW was immediately reported to the Director.

The incident of alleged abuse was reported nine days later to the Director.

The DOC acknowledged that the incident was not reported immediately to the Director.

**Sources:** A CI report and staff Interviews. [000687]

**WRITTEN NOTIFICATION: Licensees who report investigations under s. 27 (2) of Act**

**NC #004 Written Notification pursuant to FLTCA, 2021, s. 154 (1) 1.**

Non-compliance with: O. Reg 246/22, s. 112 (1) 1

The licensee has failed to provide the accurate date of occurrence for the CI report of an alleged neglect of a resident.

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**Rationale and Summary:**

An incident of an alleged neglect from a PSW towards a resident occurred on an identified date, however, the CI report stated the incident occurred on another date.

**Sources:** a CI report, Copy of E-mail from a PSW re: abuse incident from an identified date, and Interview with staff. [741128]

**WRITTEN NOTIFICATION: Duty of licensee to comply with plan**

**NC #005 Written Notification pursuant to FLTCA, 2021, s. 154 (1) 1.**

Non-compliance with: FLTCA, 2021, s. 6 (7)

The licensee has failed to ensure a resident was provided the care as set out in their plan of care.

**A) Rationale and Summary:**

A PSW witnessed another PSW undress a resident in a manner that did not follow their plan of care despite the resident telling the PSW no during their HS care provision.

The resident's care plan interventions for dressing instructed staff to use a gentle approach when dressing the resident. Staff were to announce themselves prior to entering the resident's personal space, explain all tasks prior to completing the tasks and give space and re-approach the resident as needed.

The PSW said the other PSW should have stopped and re-approached the resident at a later time.

Failure to follow the resident's care plan for dressing put the resident at risk of potential injury and their individualized care needs not being met.

**Sources:** A CI report, the home's Internal Investigation notes, a resident's plan of care, Copy of E-mail from a PSW re: abuse incident from an identified date, and interviews with staff. [741128]

**B) Rationale and Summary:**

The licensee has failed to ensure a resident was provided the care as set out in their plan of care.



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During an evening care, a PSW witnessed another PSW aggressively pull out an elastic band from a resident's hair without announcing or explaining the task to the resident.

The resident's care plan indicated the requirement for staff to use a gentle approach when assisting the resident with personal hygiene. Staff should announce themselves prior to entering the resident's personal space, explain all tasks prior to completing them, give space and re-approach the resident as needed.

The PSW acknowledged pulling the elastic band out of the resident's hair without introducing themselves and informing the resident of what they were going to do. As a result of the incident, the resident called out in pain.

**Sources:** A CI report, the home's Internal Investigation notes, a resident's plan of care, Copy of e-mail from a PSW re: abuse concerns from an identified date, and interviews with staff. [741128]

**C) Rationale and Summary:**

The licensee has failed to ensure that the care set out in the plan of care was provided to a resident as specified in the plan.

The care plan for the resident said staff were to provide the resident a specific intervention for bathing due to their responsive behaviours.

The resident received a bath in a manner that did not follow their plan of care which resulted in the resident to display responsive behaviours towards the staff. The PSW acknowledged they did not follow the resident's care plan.

The DOC acknowledged that the PSW did not follow the resident's care plan for bathing.

**Sources:** a resident's care plan and Interviews with staff. [000687]



**Ministry of Long-Term Care**

Long-Term Care Operations Division

Long Term Care Inspections Branch

**Inspection Report Under the  
Fixing Long-Term Care Act, 2021**

**Central West District**

609 Kumpf Drive, Suite 105

Waterloo, ON, N2V 1K8



# COUNTY OF WELLINGTON

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## COMMITTEE REPORT

**To:** Chair and Members of the Information, Heritage and Seniors Committee  
**From:** Rick Clark, Environmental Service Manager  
**Date:** Wednesday, May 10, 2023  
**Subject:** **Environmental Service Department Outline**

### **Background:**

Wellington Terrace Environmental Service Department consists of 32 team members providing service in the area of housekeeping, laundry and maintenance seven days a week.

### **Recommendation:**

That the Environmental Service Department outline report be received for information.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Rick Clark".

Rick Clark  
Wellington Terrace LTCH Environmental Service Manager

# **Wellington Terrace Environmental Services Committee Report**

May 10/2023

# ***Our Building***

Wellington Terrace opened there new building in May of 2006, the building is 148,375 sq.ft. including Public Health and Solid Waste Services and HR office space.

There is 6 Resident Home Areas with approximately 30 residents per area.

Residents rooms are 250 sq.ft in size, 80% of their rooms are private and 20% are basic.



# ***Environmental Services Department***

The purpose of the Environmental Services Department is to ensure we provide a clean, maintained and safe environment for our residents to live in, our staff to work in and family members to visit in.

Our team consist of 32 FT and PT staff providing housekeeping, laundry and maintenance service daily.

I will provide an overview of the these areas that I manage.





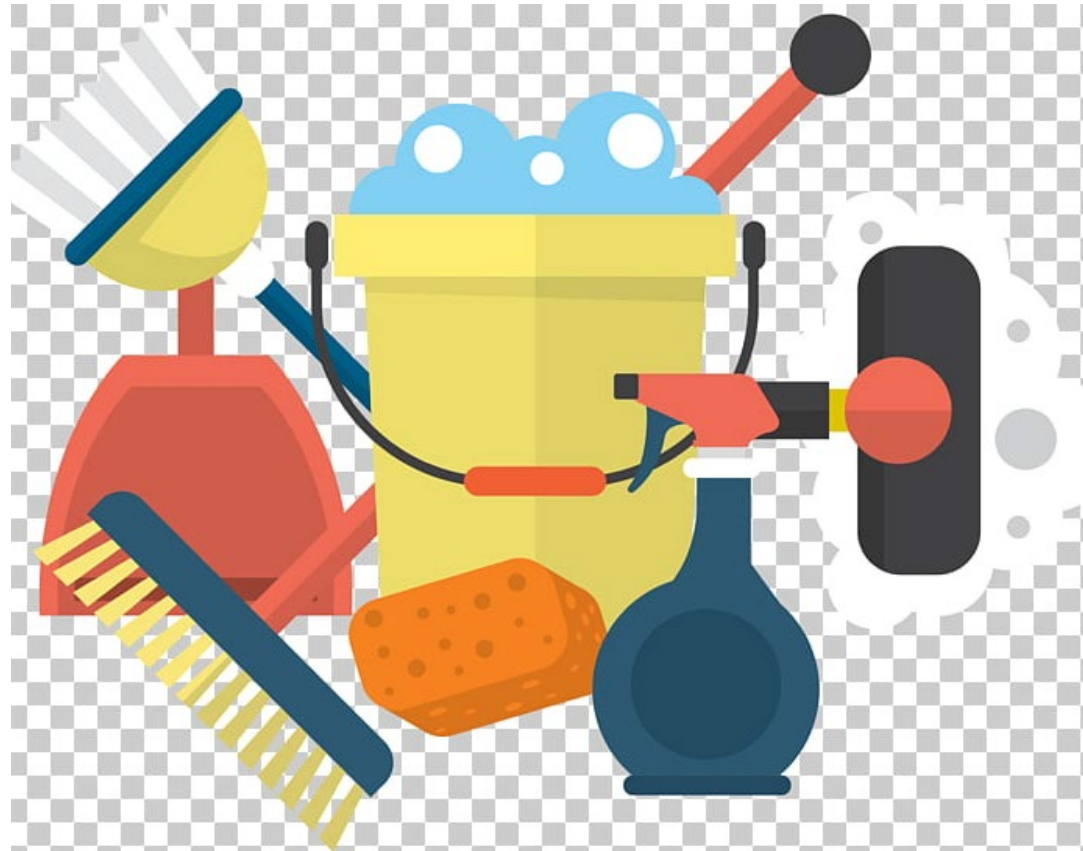
# ***Housekeeping Team***

The housekeeping team consists of 11 FT and 11 PT staff, their official title is Environmental Services Worker.

There is 1 ESW scheduled 7am – 3pm daily in the resident home area providing daily cleaning, porter residents to the dining rooms and support/assist with meals.

The remaining team consist of a person who cleans corridors, and administration/services area, 2 housekeepers to complete annual housecleaning, discharge and isolation throughout the home. They work 7am – 3pm and 9am – 5pm.

Lastly, we have an evening person scheduled 12 – 8pm.



# Awards & Recognition

Previously, at the annual Advantage Conference in Toronto our team won the award for Innovation and Excellence for Workplace Quality.

2023 Environmental Services Department completed the Canadian Healthcare Housekeepers Course (CHHA) for frontline services workers.





# ***Laundry Team***

The laundry team consist of 3 FT staff providing service 7 days per week from 6am – 3pm, there official title is ESW.

The team launders approximately 1800 lbs./day, 12,600 lbs./week or 54,000 lbs. /month of linens and personal clothing.

We have 4, 60 lb. washers and 1, 25 lb. washer for lighter loads. There are 5, 75 lb. gas dryers and a digital labeler for printing resident names. The team uses 12 exchange carts to deliver linens to each RHA daily and 6 designated carts to deliver resident personal clothing daily.

We also have a system in place to track our lost and found items.



# ***Maintenance Team***

The maintenance team consist of 3 FT staff providing services 7 daily, one staff member is scheduled every 3<sup>rd</sup> weekend and are on weekly rotation for after hour on-call emergencies.

Our team is responsible for maintaining the building inside and outdoors, promoting safety and maintaining the appearance of our resident home.



# Circular Recovery and Food Waste Project

Reduce food waste lost to disposal, reduce greenhouse gas emissions and lower service and disposal costs.

## Statistics

12/64 gallon bins are filled and picked up weekly. We are currently recycling approximately 250 lbs. daily or 1750 lbs. weekly of food waste.

We have a 30 yd. compactor, 10 metric tonne of waste have been reduced to 6 metric tonne of waste per pickup - reducing garbage volume by approximately 40 %.





# Retirement



# ***Rick Clark***

## ***Environmental Services Manager***

After 40 + years I will be retiring from my position on June 2<sup>nd</sup> 2023.

Our team have had many great successes over the years:

- Having great resident survey reviews and rating scores.
- Meeting and complying Ministry and Public Health standards.
- Working our way positively through the many hurdles and challenges of the pandemic.

Its been a privilege and honor to have worked and served as Environmental Services Manager for the County of Wellington here at Wellington Terrace.

Sincerely,

*Rick*



**Wendell & Rick Clark**  
**(not related 😊)**

# QUESTIONS







# COUNTY OF WELLINGTON

## COMMITTEE REPORT

**To:** Chair and Members of the Information, Heritage and Seniors Committee  
**From:** Jana Burns, Wellington Place Administrator  
**Date:** Wednesday, May 10, 2023  
**Subject:** WCMA Update

### Indigenous Gathering Circle

The launch of the Indigenous Garden took place on April 26 with several speeches and a very moving ceremony led by the Indigenous Advisory Committee. The soil was blessed and a crowd of approximately 200 were able to walk the paths and view the scale of the space. A lot of consideration has gone into planning the locations of the various plants designated for the site, and planting will begin shortly.

### Promotion of the Wellington County Museum and Archives

Our Action Plan recognized that the WCMA will always have an audience valuing print materials, and, that a large audience resides in the Greater Toronto Area. Following the Plan, the WCMA has purchased a feature in the Canada Lifestyle and Travel Magazine in May, which is promoted across the province but predominantly in the GTA. The magazine is provided to Globe and Mail and National Post subscribers. The feature includes a half page ad within the May print magazine, in addition to 336 six-second static digital advertisements shown on the Exhibition Place Screen along the Gardiner Expressway Eastbound. The magazine copy is illustrated below.

**IF THESE WALLS  
COULD SPEAK...**

Visit the Wellington County Museum and Archives, a National Historic site and the oldest remaining Poor House in Canada. Learn about the lives of the people who once lived here, tour the 1877 barn, explore the exhibits and walk the trails.

Just a scenic drive away, between the picturesque towns of Elora and Fergus.

[www.wellington.ca/museum](http://www.wellington.ca/museum)

Alternate formats available upon request.  
Official Mark of The Corporation of the County of Wellington.

**Wellington County  
MUSEUM &  
ARCHIVES**

## Playground Opening

The WCMA Playground officially opens May 13 at 1pm next to the Historic Barn. The newest addition, built by WCMA Maintenance staff, is an 8ft by 10ft wooden play structure within the playground site. This structure is a privy (outhouse) and farm stand, a dedication to the original House of Refuge and Farm.

The structure's location is proximate to the actual site of the former privy and incorporates two child-sized toilet seats for children to experience and parents to photograph. Further photographs and exhibit materials will be incorporated into the exterior of the play structure, including interpretative panels created by the Curatorial division, speaking to the history of the Poor House privy and farm. Staff are grateful to Curatorial, in addition to the Maintenance division for the quality of workmanship in building a space which enables both education and creative play.



**Come  
out and  
Play!**

**Saturday  
May 13  
1:00 – 3:00 pm**

The Wellington County Museum and Archives invites you to the **opening of our NEW playground!** There will be popcorn, glitter tattoos, face painting and fun for the whole family!

**Ribbon cutting at 1:00 pm.**

0536 Wellington County Road 18, Fergus  
[www.wellington.ca/museum](http://www.wellington.ca/museum)

Alternate formats available upon request.  
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## New Exhibit - Sonic Sensation!

This summer, visitors to the WCMA will enjoy an interactive exhibition all about sound. Aimed at children and families, Sonic Sensation uses hands-on experiments to teach visitors about the physics of sound, how we hear, and how to protect our hearing. Some of the activities are:

- **Scream Chamber** – Let out a roar and see where you rate on the decibel meter! Can you scream as loud as a howler monkey? Who's the loudest in your family?
- **Invisible Orchestra** – Wiggle, jiggle, kick, or flick across a musical-themed carpet to conduct an invisible orchestra on a large-screen TV.
- **Create a Soundtrack** – Step into the shoes of a Hollywood sound engineer by adding sounds to a silent video.



- **How Do We Hear?** – Launch a billiard ball to set off a chain reaction that demonstrates how sound waves hitting our eardrum send signals to our brain.



**SONIC SENSATION**

JUNE 17 - SEPTEMBER 10

Discover the power of sound!  
Match mystery sounds,  
test your hearing, mix a  
soundtrack, and experience  
the Scream Chamber!

[www.wellington.ca/museum](http://www.wellington.ca/museum)

Sonic Sensation developed  
by Sciencenter, Ithaca, NY



### **WCMA Collections Policy**

Following the WCMA Action Plan, the WCMA Collections Policy has been updated and requires Committee's approval this month.

### **Deaccessioning Recommendations**

The WCMA follows deaccessioning procedures as outlined in the WCMA Collections Policy. The Deaccessioning Committee, comprised of the Administrator, Archivist, Conservator, and Curator, have discussed the following two cases, and recommends that both artifacts be deaccessioned.

#### **1952x.91.5.02 – Sword of Sergeant-Major Warring Greene Kennedy (1864-1940)**

In 1952, the WCMA received as a donation the regimental sword and scabbard of Sergeant-Major Warring Greene Kennedy of the Queen's Own Rifles (QOR). The blade is inscribed "Presented to Serg. Major W.G. Kennedy, Feb'y 1891" "By Members of 1 Coy., Q.O.R."

Kennedy was born 25 February 1864 in Toronto, the son of Warring and Jane Kennedy (née Macaw). His father was a merchant and served as the 28th Mayor of Toronto from 1894-95. Kennedy enlisted on 13 October 1882 as a Private in number 9 or "I" Company, QOR. By 1885 he was promoted to Corporal and

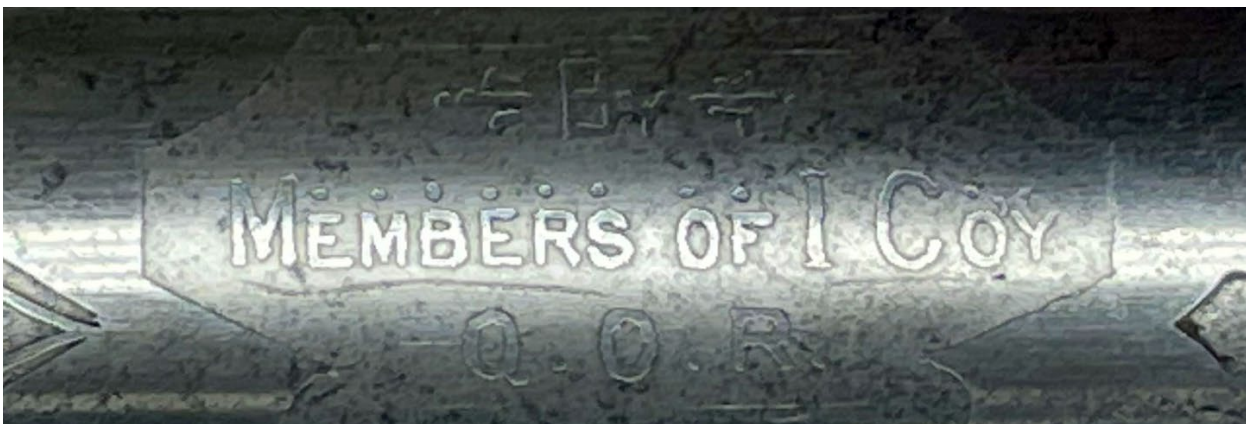
served during the North-West Rebellion. He was promoted to Sergeant in 1886, and by 1891 he had attained the rank of Sergeant-Major. Kennedy died on 2 October 1940 and is buried in Mount Pleasant Cemetery, Toronto.



1952x.91.5.02 – Sword (.01) and scabbard (.02)



1952x.91.5.01 (detail) – Inscription naming Sergeant Major W.G. Kennedy



1952x.91.5.01 (detail) – Inscription naming I Company, Queen's Own Rifles

Sergeant-Major Kennedy's sword has no known connection to Wellington County, and is similar to other regimental swords in the WCMA collection that each have strong Wellington County provenance, namely:

- 1967.5.3.02 – Regimental sword, c.1866, Fergus Volunteer Rifle Company
- 1976.97.1.05 – Regimental sword, c.1866, Fergus Volunteer Rifle Company
- 1993.10.1.03 – Regimental sword, 30th Battalion of Wellington Rifles
- 2009.47.1.02 – Regimental sword, c. 1885, Wellington Field Battery



#### 2016.23.1.02 – Regimental sword, c.1895, 30th Battalion of Wellington Rifles

The Deaccessioning Committee recommends deaccessioning this artifact for the following reasons, as per the Collections Policy:

- It is not historically significant to Wellington County
- It is a duplicate of other artifacts in the collection

The Deaccessioning Committee recommends the following method of disposal:

- Transfer to the Queen's Own Rifles of Canada Regimental Museum and Archives. This institution has expressed interest in acquiring the sword if it does not suit the WCMA's collection.

#### 2008.27.1.02 – Box Base from Meccano Set

The box base of a Meccano set (2008.27.1.02) received significant water damage in December 2022 as the result of a water leak in an artifact storage room. The Conservator was able to stabilize the Meccano set (2008.27.1.03-.0127) and the box lid (2008.27.1.01), but the box base developed dangerous mould growth that made it impractical and unsafe to salvage. The Meccano set belonged to Guelph resident Herbert Little. We also received a second Meccano set from the same original owner which was not damaged in the water leak.

2008.27.1.02 – Box base, drying in progress. In addition to promoting dangerous mould growth, the water seeped beneath the paper covering the cardboard box, lifting it away and causing sections to break off completely (as seen at top right).



The Deaccessioning Committee recommends deaccessioning this artifact for the following reasons, as per the Collections Policy:

- Its condition is too poor to be adequately maintained or conserved
- It is harmful to staff or other artifacts

The Deaccessioning Committee recommends the following method of disposal:

- Physically destroy, as this artifact has no useful value and presents a danger to staff.

## Archives Update

During Archives Awareness Week April 3 to 6, Archives staff conducted behind-the-scenes tours for a dozen members of the public.

Several individuals were long-time residents of the County while others were new members of our community. Nine individuals interested in learning how to research their family tree joined Archivist Assistant, Kelsey Lindinger at Drayton Library. This presentation has led to a follow up online presentation that will be given on May 9 to members of the Mapleton Seniors Centre for Excellence.

Throughout the month of April 52 researchers visited the Archives Reading Room, 42 members of the public phoned in or emailed to ask Archives staff for assistance and 6 photograph reproduction orders were processed.

Members of the public contacted the Archives to find out about the following during the month of April: full name and a photo of Constable Justin Cecil Foreman of Fergus; photography student in the Netherlands asked about resources relating to family they found in our online collections catalogue; seeking photographs to illustrate a timeline for the history of Elora; wanting to identify a couple in a photograph; asking where to find resources on the history of a property in Eden Mills; looking for an article on the history behind the use of the Wellington County Home as the new home of the Wellington County Museum; wishing to donate maps used in School Section #5 Guelph Township; looking for photographs and history of the Elora Curling Club; want to know the history of the Seniors Hall in Arthur; wanting to donate an 1835 letter sent to Elora; looking to contact a Beatty family member in order to republish a quilt pattern in a new quilting book that is to be published; looking for a photograph of the Fergus Diary ca.1943; wanting to identify the name of a WWII soldier who's portrait was found in the Palmerston Legion.



CARNEGIE CAFÉ

## Genealogy 101: Where to Begin?

Tuesday, April 18 | 1:30 - 3:30 pm

Join Kelsey Lindinger, of the Wellington County Archives, as she walks us through the basic steps of getting started on a family tree, using both print and online resources.

### Location:

Drayton Library Branch  
106 Wellington Street South  
519.638.3788



Photographs were reproduced to be used in family history publications, a power point presentation given to the Wellington County Historical Society, a press release related to an Earth Day event and in an update to a booklet being republished that relates to the history of Elora.

### **Programming Update**

We are pleased to announce that Emily Peters has accepted the position as Programming Supervisor, beginning in one year upon her return from maternity leave which commenced this month. We are also pleased that Katie Clarke will take on the position during the leave. Two summer students join the Programming team this month in advance of the season, while we also hire for one permanent and one maternity leave replacement to fill the two Programming Coordinator positions.

April saw the first public and private egg hunts that the Museum has hosted, this time also including the Child Care Centre. A total of 80 children enjoyed the story time, activities and of course, the egg hunt.

### **Outreach to 351 Individuals**

**Wellington Terrace:** Programming is providing presentations to Terrace residents on Tuesday afternoons. These visits will occur three times a month, each week to a different community. Staff interact with both Terrace staff and residents to learn what they are interested in to inform new presentations. While April was focused on spring themed history around the County, May, on request, will be about Barn Quilts as residents have an ongoing project to paint their own barn quilt patterns and to display them outside in June.



**Erin Library:** Staff were fortunate to go to the Erin Library branch to speak to the history of the area with a focus on the Grist Mill that will be the new Erin library branch.

**Mapleton:** Staff had a request for the Seniors of Excellence in Mapleton to do a presentation on First Responders in Wellington County. Following the presentation, a further request came through for the same presentation for another branch and group in June.

**Educational Programmes:** The School Board has indeed changed their policy to allow more classes to participate in field trips. The Board will cover travel expenses, while students and parents cover the cost of the visit. With this change, and likely the need to get out of the classroom, there has been an increase in educational programmes this month, and reflected in bookings for June as well.



## Upcoming

- Trivia Night in partnership with Curatorial – May 5 (Take a trip back in time with a 60s/70s inspired trivia night at the Wellington County Museum and Archives. With prizes, food, drink and a private tour with the Curators of the 60s and 70s exhibit Wild Child, there will be fun for everyone! All are encouraged to dress to impress in their best 60s and 70s attire! There may even be a prize for the best dressed. [Tickets](#) \$30)
- Wellington County Writers' Festival June 10: 60 vendors confirmed, 20 authors providing panel presentations, children's entertainment and activities on site, in addition to music and food. The event runs 11am to 3pm with a poster, site plan and schedule below.



SECOND ANNUAL

# Writers' Festival

at the Wellington County  
Museum and Archives!

Saturday, June 10 | 11:00 am - 4:00 pm

[www.wellington.ca/writersfest](http://www.wellington.ca/writersfest)

Book Fair • Readings • Creative Workshops • Food and Drink

### FEATURING



This year's author panels moderated by MC Rio Youers.

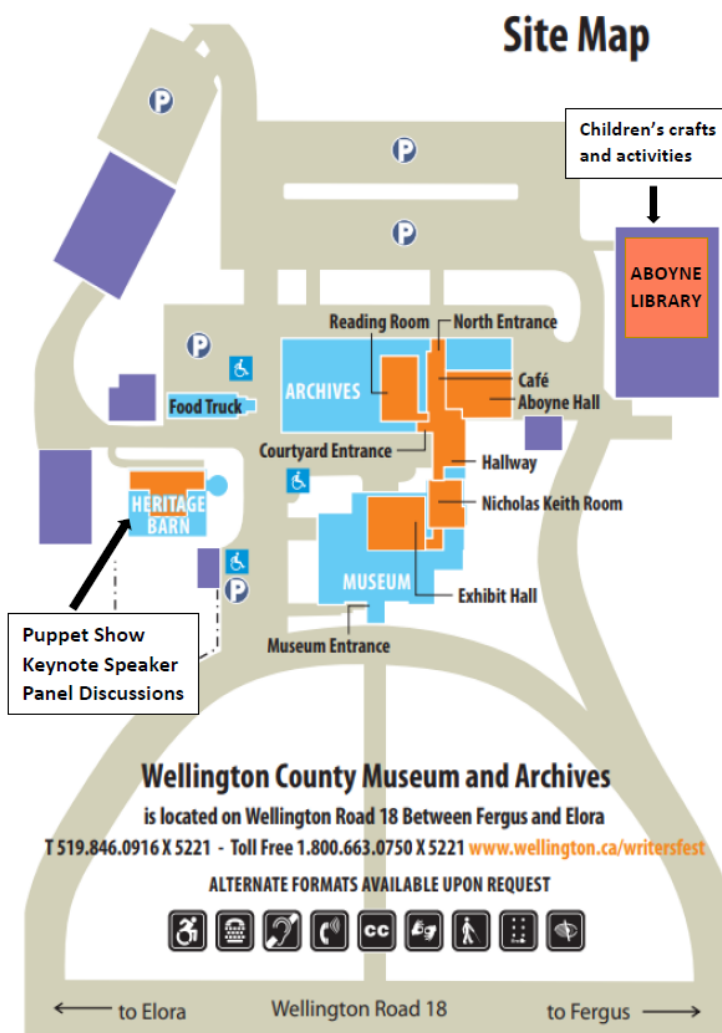


Keynote address delivered by Robin Lefler at 11:45 am.

Wellington County Museum and Archives  
0536 Wellington Road 18, between Fergus and Elora

Alternate formats available upon request. <sup>SM</sup>Official Mark of the Corporation of the County of Wellington.





# Wellington County Writers' Festival

## And Book Fair

**Saturday June 10<sup>th</sup> | 11:00 am – 4:00 pm**  
 at the Wellington County Museum and Archives



Children's crafts and activities in the Aboyne Library!



**WRITERS' FESTIVAL SCHEDULE OF EVENTS**  
**Join us in the Heritage Barn**

**MASTER OF CEREMONIES: RIO YOUERS**

**11:00 a.m. PUPPETS ELORA PERFORM "The Wish Fish"**

**11:45 a.m. ROBIN LEFLER – Keynote Speaker**

**12:15 p.m. PANEL DISCUSSION – CHILDREN'S AUTHORS**  
Phil Bean, Vanessa Ireson  
Marilyn Helmer, Lauren Dawn Davidson

**1:00 p.m. PANEL DISCUSSION – POETRY**  
Melinda Burns, Jeremy Luke Hill  
Sam Blair White, James Nowack

**1:30 p.m. PANEL DISCUSSION – MYSTERY**  
Liz Lindsay, Pam Balance  
Donna Warner, Gloria Ferris

**2:15 p.m. PANEL DISCUSSION – FANTASY**  
Sharon Sasaki, Marian Thorpe  
Marilyn Kleiber, Tristan Dineen

**3:00 p.m. PANEL DISCUSSION – HISTORICAL**  
Carol Newal, Marion Roes,  
Carol Devine, Jan Feduck

**Authors and Market Vendors**

Ariss, Nancy	Magic Pebbles Books
Bates, Wesley	Mann, Donna
Bean, Phil	Mapleton's Organic Dairy
The Bookery	Marr, Ellen
Bouteiller, Robert	McCaw, Donna
Burns, Melinda	MccClean, Bob - Guitarist
Cerson, Don	McIntyre, Peter
Chamberlain, Faye	Mestern, Pat
Cordial Clove Books	Mills, Carolyn
Davidson, Lauren Dawn	Mills, Jean
Day, Anne	Newall, Carol Marie
Devine, Carol	Nowack, James
Dineen, Tristan	Pell, Howard
Dunsmore, Neil	Penner, Edward
Eden Mills Writers' Festival	Porcupine's Quill
Elphick, Marilyn	Richardson, Brenda
Everts, Nikki	Roes, Marion
Feduck, Jan	Rossier, Justin
Fergies Fine Foods	Sasaki, Sharon
Ferris, Gloria	Shmecken Truck
Gibbens, J.A	Stephens, Richard
Gordon, James	Swanell, Jody
Goudie, Eric	Teal, Tom
Grant, Robert	Thorpe, Marian
Halls, Brad - Pianist	Tindall, Brenda and Ashley
Helmer, Marilyn	Tremaine, Jamie
Hill, Jeremy Luke	Volumes Publishing
Hoy, Alexis	Warner, Donna
Inkster, Robin	Wild Writers' Festival & The New Quarterly
Ireson, Vanessa	Wellington County Historical Society
Kleiber, Marilyn	Wellington County Library
Lafferty, James	White, Samantha Blair
Lefler, Robin	Willowcreek Typewriters
Lichty, Jenny	

**Recommendation:**

That the WCMA Collections Policy be approved, and that the WCMA Update be received for information and forwarded to County Council.

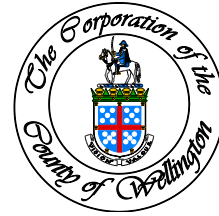
Respectfully submitted,



Jana Burns  
Wellington Place Administrator  
Attachments: WCMA Collections Policy.



# COUNTY OF WELLINGTON POLICY AND PROCEDURE



WELLINGTON COUNTY		
DEPARTMENT:	MUSEUM AND ARCHIVES	POLICY NUMBER: WCMA 5.0
DIVISION:	COLLECTIONS	EFFECTIVE DATE: MAY 2023
SUBJECT:	WELLINGTON COUNTY MUSEUM AND ARCHIVES COLLECTIONS POLICY	
AUTHORITY:	COUNCIL OF THE CORPORATION OF THE COUNTY OF WELLINGTON	

## PURPOSE:

The purpose of the Collections Policy is to provide a framework for the development of the collection and its management. The Wellington County Museum and Archives (WCMA) recognizes that the art, artifacts, and archival records in its collection have been donated by donors for the purpose of placing these items in public trust to ensure their perpetual care and stewardship and enable them to be enjoyed by future generations.

## SCOPE:

This policy applies to items in the artifact, art, and archival collections. Items in the education collection are not governed by this policy.

## COLLECTIONS MANDATE:

The WCMA serves to collect, preserve, research, interpret and exhibit artifacts, art, and archival records that reflect and document the diverse history, people, and landscapes of the County of Wellington.

Donated material must be:

- Unique (does not duplicate current holdings)
- In good, exhibitable condition
- Within the scope of WCMA resources to safely store, preserve, care for, and access long-term.

## DEFINITIONS:

**Acquisition** refers to the acceptance artifacts, archival records, and art into the WCMA collections through donation, purchase, or transfer.

**Archival** records refer to textual, graphic, architectural, cartographic, audio visual and digital media.

**Artifact** refers to any object accessioned as part of the WCMA artifact collection, including but not limited to textiles, furniture, household objects, toys, personal items, etc. It does not pertain to records

in the archival collection.

**Committee** of Management refers to the standing committee of Wellington County Council that governs the WCMA.

**Deaccessioning** refers to the permanent removal of an object, archival record, or work of art from the collection.

**Donors** may include but are not limited to individuals, businesses, organizations, departments of the County of Wellington, and member municipalities.

**Repatriation** refers to the return of an object, archival record, or work of art from the collection to its legal owner or cultural group.

#### COLLECTIONS DEVELOPMENT:

##### Roles and Responsibilities:

- Acquisition decisions will be made by the Administrator, Curator or Archivist, in accordance with this Collections Policy and the priorities and procedures outlined in the WCMA Collections Plan
- Staff will follow the ethical guidelines for museum workers and museums as set out by the Canadian Museum Association Code of Ethics
- The WCMA is committed to making information about its collections, and the process by which it acquires material for its collections, available to the public (e.g., on the WCMA website, through its communication channels, etc.)
- Personal collecting by staff or committee members of artifacts and archival records that are similar or related to the type of collections acquired by the WCMA is a conflict of interest; staff and committee members are required to offer the WCMA the first opportunity to acquire the collection; no staff or committee member competes with the WCMA in any personal collecting activity.

##### Intent and Objectives:

- No material will be acquired if it violates any municipal, provincial, federal, or international legislation, regulations, or treaties, or suggests that its acquisition involved the intentional damage of archaeological sites or excavations.
- The WCMA respects provisions of the Copyright Act, Firearms Act, and Municipal Freedom of Information and Protection of Privacy Act, and the United Nations Declaration on the Rights of Indigenous Peoples Act.
- The WCMA assumes ownership of all material that is accepted for donation, unless alternate stewardship arrangements are made.
- A signed gift form will be obtained transferring ownership to the WCMA (municipal records will require a resolution from the appropriate council).
- Artists must sign a Right of Exhibition Form for pieces of art created after 1988 in accordance with Copyright legislation.

## COLLECTIONS MANAGEMENT:

**PURPOSE:** Collections management provides a framework for maintaining the collection through proper record keeping, procedures for accessioning and deaccessioning, loan arrangements, conservation, access, insurance, and appraisals.

### Roles and Responsibilities:

- Collections management is the responsibility of the Curator, Archivist, Conservator, Assistant Curators, and Assistant Archivists
- Access to the collection by the public will be governed by the Research Policy
- All staff share responsibility for the overall security of the collection and appropriate security measures will be maintained for 24 hours a day protection.
- Conservation measures will be followed as outlined in the Conservation Policy

### Intent and Objectives:

- Adequate resources, time and funding will be provided for the proper documentation and record keeping of all collections.
- The exhibit of a particular collection is not guaranteed.

### Documentation and Record Keeping:

- The museum will maintain an accession register providing identification numbers, donor information, and descriptions.
- Catalogue records will be maintained electronically in a collections management database.
- Records of any conservation treatments will be maintained in accordance with the Conservation Policy
- The collection will be appropriately labelled following a standardised numbering system.
- Donors will be offered a tax receipt if eligible; tax receipts will only be issued once a signed gift form has been received.
- Appraisal values will be determined by a qualified independent appraiser.
- The collection must be documented as to donor's legal right to transfer ownership, original owner or maker, original use, and chronological history.

## COLLECTIONS ACCESS

**Purpose:** The WCMA is committed to providing access to its collections in ways conducive to ensuring their long-term preservation.

### Roles and Responsibilities:

- Access to the collection will be granted at the discretion of the Administrator, Archivist, Conservator, and Curator and facilitated by Archives and Curatorial staff as appropriate.

#### Intent and Objectives:

- Physical access to the collection is provided through exhibitions, programmes, events, tours, and research requests.
- Intellectual access to the collection is provided through the WCMA website including online databases, electronic and print media, promotional materials, and videos.
- Access requests are evaluated on a case-by-case basis, considering the condition and preservation needs of the requested item or collection, any health and safety risks, copyright issues, and the intended purpose of any research or publication.

#### LOANS

##### Roles and Responsibilities:

- Loans are arranged at the discretion of the Administrator, Archivist, Curator, or Conservator.
- The Curator, Archivist, Conservator, Assistant Curators, or Assistant Archivists as appropriate will maintain complete documentation for all loans, including but not limited to list of items loaned, their insurance values, condition, and conservation treatment(s).

##### Intent and Objectives:

- Outgoing loans of items from WCMA collections may be made to other museums, galleries, and related institutions for a specific time period and under appropriate conditions which include the assurance of adequate security and environmental controls.
- Incoming loans may be accepted by WCMA staff from institutions, community groups, artists, and individuals for an intended purpose such as an exhibit, programme, or special event over a specified time period; The lender retains legal ownership of the collection and provides WCMA with insurance values.
- WCMA will provide the same standard of care and security for the items on loan to the WCMA as it does for its own collections.
- Permanent loans to other institutions are not permitted; long-term loan arrangements may be made at the discretion of the Curator or Archivist

#### DEACCESSIONING:

Purpose: Deaccessioning is occasionally required to strengthen and refine the collection in accordance with the collections mandate.

##### Roles and Responsibilities:

- The Deaccessioning Committee will be comprised of the Administrator, Curator, Archivist and Conservator.
- The Deaccessioning Committee will forward a recommendation to the Committee of Management for final approval.
- It is unethical for employees and volunteers of the WCMA, members of its governing body, or their families to acquire items from the collection.

Intent and Objectives: The WCMA may deaccession artifacts, art, and archival records from its collections if one or more of these conditions are evident:

- It is not historically significant to the County of Wellington.
- It is harmful to staff or other artifacts.
- It is a duplicate of another item.
- It is not useful, stable, or relevant for exhibition, interpretation, research, or loan.
- Its condition is too poor to be adequately maintained or conserved.
- The requirements for its ongoing maintenance or preservation are beyond the capabilities of the WCMA.
- It lacks documentation verifying origins, donor, etc.
- Deaccessioning is required for the purpose of repatriation if it is determined that another body has the legal right to it.

#### DISPOSAL OF DEACCESSIONED ITEMS

- Priority will be given to a method of disposal that ensures the deaccessioned items remain in public trust.
- According to the Canada Revenue Agency, deaccessioned material cannot be returned to the donor, even if no tax receipt was issued (see Bulletin IT-110R3 Gifts and Official Donation Receipts, section 3).
- The Deaccessioning Committee may recommend any or all the following methods of disposal, in the following order:
  - A. Return to the rightful owner if it is determined that another body has the legal right to it.
  - B. Transfer to another museum, archives, or appropriate public institution.
  - C. Offer to the Wellington County Museum and Archives Education Collection
  - D. Sell at public auction.
    - A. Any funds generated through public sale must be used to support the development and maintenance of the collection.
    - B. Employees and volunteers of the WCMA, members of its governing body, or their families may not acquire items from the collection.
- Physically destroy; this recommendation is used only after all other measures have been exhausted.

#### DOCUMENTATION AND RECORD KEEPING:

- Deaccessioned items will be documented as to the reason for deaccessioning, method of disposal, and date of disposal; collection records will be updated by the Archivist, Curator, Conservator, Assistant Archivists, or Assistant Curators as required.

#### DISSOLUTION:

Purpose: In the event of dissolution of the WCMA by order of the Council of the County of Wellington, reasonable time and means of notice, as determined by the governing Committee on the advice of WCMA staff, will be allowed in order to carry out the dispersal of the WCMA collection.

#### Roles and Responsibilities:

- The dispersal committee will be comprised of the Administrator, Curator, Archivist and Conservator.
- The committee will forward a recommendation to the Committee of Management for final approval.
- Priority will be given to a recommendation that ensures the dispersed collection remains in public trust.
- It is unethical for staff and committee members to acquire or benefit from any dispersal.

#### Intent and Objectives:

The collection will be dispersed in the following manner and order of precedence:

- Offer in its entirety, as a gift, along with all relevant documentation to publicly accountable heritage institutions in the County of Wellington.
- Items that have been designated as Cultural Property by the Canadian Cultural Property Review Board will be offered to institutions with Category "A" designation or as defined by Canadian Heritage, Moveable Cultural Property Programme or to institutions that, prior to a transfer of any item, will receive Category "B" designation as defined by Canadian Heritage, Moveable Cultural Property Programme.
- The collection, or parts thereof, will be offered, as a gift, along with all relevant documentation, to publicly accountable heritage institutions in Ontario, with preference given to heritage institutions within the County of Wellington.
- Offer for sale at public auction; funds generated from the sale of the WCMA collection will be used, at Council discretion, for community capital projects that perpetuate, to the extent possible, the spirit in which the artifacts were given.
- Employees and volunteers of the WCMA, members of its governing body, or their families may not acquire dispersals from the WCMA collection.
- Dispersal of museum assets other than the collection will be carried out subject to municipal, provincial, and federal legislation.

#### DOCUMENTATION AND RECORD KEEPING:

- Dispersal of the WCMA collection will be documented as to method and date of dispersal.

#### AUTHORITY:

Policy Approved by Council of the Corporation of the County of Wellington on:

June 28, 2001; 2012



# COUNTY OF WELLINGTON

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## COMMITTEE REPORT

**To:** Chair and Members of the Library Board  
**From:** Rebecca Hine, Chief Librarian  
**Date:** Wednesday, May 10, 2023  
**Subject:** Library Update, April 2023

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**Background:** To provide the Library Board with an overview of events and activities from across the library system.

### Public Printers

All our public printers are being replaced with new models this month that allow for colour printing as well as Wi-Fi printing among other things. In addition to adding colour as a printing option, this will ensure consistency across all the branches as to what is available to the public with the new printer being the same model with the same features and the same replacement date at all 14 locations. The new features will benefit patrons and will be a positive upgrade in terms of customer service.

### Hillsburgh Update

As we approach a new turtle nesting season in Hillsburgh staff are working at being proactive with regards to any potential issues that may arise. This year we will carry on as we did last year with staff continuing to direct any issues regarding turtles and their eggs to rare Charitable Research Reserve. Staff at rare will either come out and place protective nesting boxes over vulnerable nests or have a local group, the Turtle Guardians, assist them, due to the high volume of calls to their emergency reporting line at this time of year. All parties agree with this arrangement and any boxes placed by the Turtle Guardians will be reported to rare who will continue to oversee the group's efforts. Any contact with the County regarding the nesting boxes is once again to be directed to the Chief Librarian or CAO and not branch staff so that we do not burden the staff with issues that do not directly relate to managing a library branch. If an injured turtle needs to be reported, then people are directed to the Ontario Turtle Conservation Hotline.

A second fishing line receptacle is being installed along the waterfront in the hopes that old fishing line will be collected and put into the 2 boxes provided to combat old line being left behind and entangling wildlife. The Turtle Guardians are taking care of emptying these as needed.



In addition to the nesting boxes and fishing line, there continues to be some concern about the adult snapping turtles who like to bask in the sun on the concrete at the base of the dam. A new sign has been placed on the dam in the hopes that it makes clear that the turtles are not trapped and do not require human intervention. The wording was provided to us by the Ecology Lead & Wildlife Ecologist at Aboud and Associates.

### **Ukrainian Newcomers**

It has been brought to library staff's attention that there has been recent settlement of Ukrainian refugees in the Palmerston and Harriston area. This was raised at a recent Minto Cultural Round Table attended by Rosie Krul, Harriston Branch Supervisor. In addition, a member of the Minto Refugee Committee has been in to meet with Kayleigh Armstrong, Palmerston Branch Supervisor, to discuss how the library can provide resources and support to these families. We are currently looking to purchase dual language books in Ukrainian and English at a beginner level to assist all ages in starting basic English language skills. We are also looking at using our programme rooms at both Harriston and Palmerston to allow space for the Refugee Committee to facilitate ESL classes. In addition to these formal classes, it has been requested that a conversation circle be considered once formal ESL is underway. The conversation circle is a programme run by the library that facilitates casual conversation based around a topic of interest. Some examples of these topics would be food and grocery shopping, winter, small talk and greetings, health care (hospitals, dentists, pharmacy), holidays in Canada etc. This library programme was initially started to aid the Syrian families who have settled in the Harriston area and would be expanded into Palmerston to assist any newcomers who are learning English at a beginner level and are looking for opportunities to practice speaking it while also learning some of the basics of everyday life in Canada.

### **Writers Festival**

Staff continue to be busy planning this years Writers Festival in partnership with the WCMA. The Aboyne branch, under the leadership of Noni Nixon, will be hosting a number of crafts and other kids activities throughout the day including a visit from a face painter/glitter tattoo artist, a story walk along the outside grass and a story time in the branch. Information Services Librarians Danielle Drimmie and



Laura Shtern will be running the Library table in the museum with the other vendor and author tables and will promote library events and services to attendees. Library staff will be available to assist Museum staff as needed throughout the day as well. It should be a fun event and as always, it is nice to partner with the WCMA and make use of the great space at the Wellington Place Campus.

### **Minto Tour**

Mayor Turton arranged for his Councillors and CAO to do a spring tour of the Minto area and as part of the tour he requested that the Palmerston and Harriston libraries be included. It is always beneficial for local Councils to see what great County library facilities they have in their towns, and it seems that both branches were able to impress. (Note: Clifford is closed on Mondays so was not included in the tour). The mayor has requested that Rosie Krul, Harriston Supervisor, come to Minto Council to do a presentation on library services.

### **Recommendation:**

That the Chief Librarian's report and The Next Chapter newsletter for April 2023 be received for information.

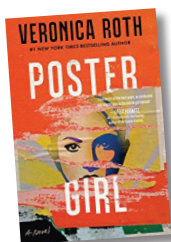
Respectfully submitted,



Rebecca Hine  
Chief Librarian

## STAFF PICKS

16-year-old Sonya is the poster girl for an authoritarian government, which uses implants to track and control citizen behaviours. When "The Delegation" is overthrown, former members are jailed indefinitely. After 10 years in jail, Sonya is offered a chance to earn her freedom by finding a missing teenager. But can she trust her former friend to keep his word? The twists and turns in this novel will never fail to surprise you.



**Poster Girl**  
By Veronica Roth

Available in non-fiction, eBook, and large print.

Find more staff picks at [www.wellington.ca/catalogue](http://www.wellington.ca/catalogue)

**Wellington County LIBRARY**  
[www.wellington.ca/Library](http://www.wellington.ca/Library)

**#WellingtonCountyLibrary on social media!**

@wellingtoncountylibrary  
 @wellingtoncounty

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Subscribe to digital copies of this newsletter at [www.wellington.ca/LibraryNews](http://www.wellington.ca/LibraryNews).

## For Kids

### Musical Melodies

(Ages 5-10)

**Puslinch Branch**  
Wednesday, April 5,  
19 and 26,  
3:00 – 3:45 pm

Learn to identify note names and values, then use your new skills to play simple melodies.



### Kids' Book Club

(Ages 8-12)

**Marden Branch**  
Wednesday, April 5,  
6:30 – 7:15 pm

Parents and kids are encouraged to read a new book each month and join us for discussion and activities.

### Toddler Time

(Ages 1-3)

**Hillsburgh Branch**  
Wednesday, April 19,  
11:00 – 11:30 am

Come explore the alphabet with us! Share stories, songs, rhymes, and activities aimed at developing your child's early literacy skills.

## For Everyone

### Movie Trivia Night

**Clifford Branch**

Wednesday, April 19,  
6:30 – 7:30 pm

Celebrate National Canadian Film Day and show off your film-buff knowledge with our Movie Trivia Night, featuring the official Blockbuster board game.

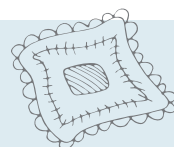


### Drop-In Mending Workshop

**Elora Branch**

Saturday, April 22, all day.

Repair before you recycle! Bring your textiles to our Earth Day mending workshop and learn techniques to extend the life of your clothes and fabrics.



# The Next Chapter

Wellington County Library Newsletter | April 2023

## Service

## Updates

All Wellington County Library branches will be **closed Friday, April 7, Sunday, April 9 and Monday, April 10** for **Easter**.

Have you heard

The Drayton and Palmerston Library branches now have new hours.

### Drayton Branch

Monday	10:00 am - 5:00 pm
Tuesday	10:00 am - 8:00 pm
Wednesday	10:00 am - 8:00 pm
Thursday	10:00 am - 8:00 pm
Friday	10:00 am - 5:00 pm
Saturday	10:00 am - 3:00 pm
Sunday	Closed

### Palmerston Branch

Monday	10:00 am - 5:00 pm
Tuesday	10:00 am - 8:00 pm
Wednesday	10:00 am - 8:00 pm
Thursday	10:00 am - 8:00 pm
Friday	10:00 am - 5:00 pm
Saturday	10:00 am - 3:00 pm
Sunday	Closed

## National Canadian Film Day

2023

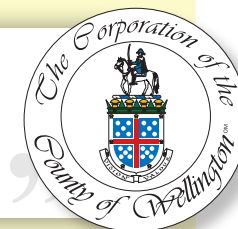
Celebrate Canada's rich cinematic history with **National Canadian Film Day** on **Wednesday, April 19**.

Browse our collection of Canadian films through Wellington County Library's online catalogue at [www.wellington.ca/Catalogue](http://www.wellington.ca/Catalogue) or stream select titles on Kanopy.



”

Fancy – day after day of summer sunshine, in April. The house grows dusty and neglected because we spend so much time outdoors - **Kathleen Jamie**



# April Programme Highlights



## For Adults

### History of Erin

**Erin Branch**  
Tuesday, April 4,  
6:30 – 7:30 pm

Join us for an exciting presentation by the Wellington County Museum and Archives, as we learn about the history of Erin and the Grist Mill.

### Silver Screen Movie

**Rockwood Branch**  
Tuesday, April 11,  
2:00 – 4:00 pm

Join the Rockwood Branch and the Guelph-Eramosa Older Adult Centre for a relaxed afternoon of film and conversation.



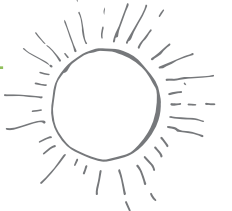
### Genealogy 101

**Drayton Branch**  
Tuesday, April 18,  
1:30 – 3:30 pm

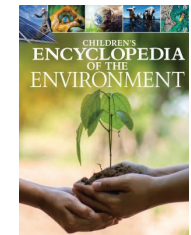
This presentation from the Wellington County Museum and Archives staff will guide you through the basic steps to getting started on your family tree, using both print and online resources.



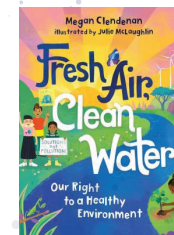
Celebrated around the world since 1970, on this day we think about and demonstrate support for protecting the environment.



Be the Change: Rob Greenfield's Call to Kids : Making A Difference in A Messed-up World by Rob Greenfield



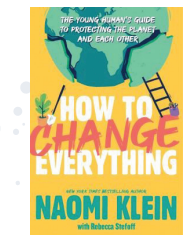
Children's Encyclopedia of the Environment



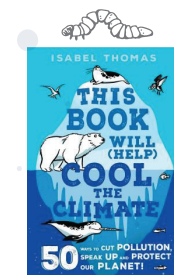
Fresh Air, Clean Water: Our Right to a Healthy Environment by Megan Clendenan



Activists Assemble: Save Your Planet by Ben Hoare



How to Change Everything: The Young Human's Guide to Protecting the Planet and Each Other by Naomi Klein



This Book Will (help) Cool the Climate: 50 Ways to Cut Pollution and Protect Our Planet! by Isabel Thomas



Working Toward Protecting the Planet by Cynthia O'Brien



100 Things to Know About Saving the Planet by Rose Hall

## For Tweens and Teens

### Paint Night

**Fergus Branch**  
Thursday, April 6,  
4:00 - 5:00 pm

Swing on by the library and take part in our Paint Night. Follow along or showcase your artistic style by making the painting your own.

### Introduction to Crochet

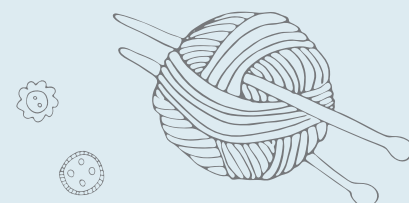
**Drayton Branch**  
Wednesday, April 12 and 26,  
6:30 – 7:30 pm

Learn how to create a beginning chain and basic stitches. When the two sessions are done, you will have a handmade dishcloth and a foundation of crochet knowledge.

### Dungeons and Dragons Club

**Harriston Branch**  
Saturday, April 22,  
12:45 – 2:45 pm

Join fellow fantasy fans to build characters and explore new worlds.



## Sewing Machines

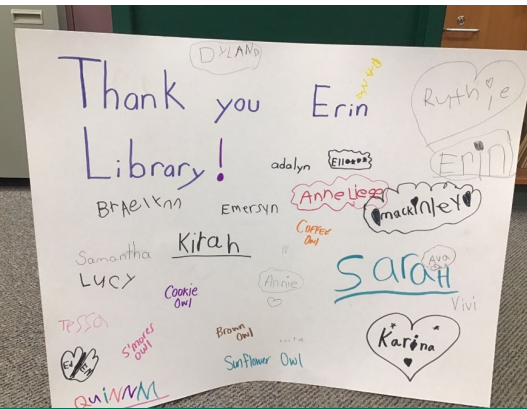
**Did you know the Wellington County Library has sewing machines?**

Learn to thread and operate a sewing machine and create simple sewing projects when you register for one of our In Stitches programmes. Machines are also available for in-branch use upon request.

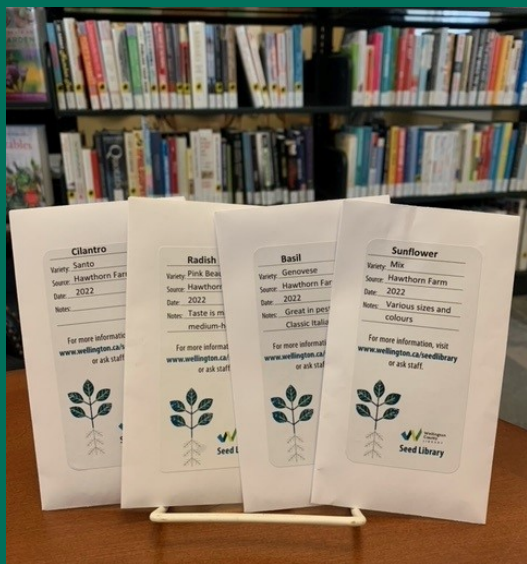


# LIBRARY HIGHLIGHTS

## April 2023



A group of 25 Sparks and Brownies visited the Erin branch and had a blast exploring the library's tech including the 3D printer, Cubelets and Ozobots. They enjoyed their visit and presented a thank you card to staff.



A variety of seeds for flowers, vegetables and herbs are now available at the Fergus, Hillsburgh and Palmerston seed libraries.

### Park Passes

WCL has renewed agreements with 5 conservation authorities to make passes available to patrons in 2023.

Passes are available from:

- Ontario Parks
- Grand River Conservation Authority
- Conservation Halton
- Credit Valley Conservation
- Hamilton Conservation Authority

"I gave the kids the choice: I Love Chocolate or the library. They picked the library!"

175 patrons attended 30 different book clubs

- 14 patrons attended Fergus Branch's new After School Adventures Paint Night programme.
- Erin Branch hosted 20 people for a presentation by the WCMA on the history of Erin. Staff received many compliments.

### Top Gardening Books

