



The Corporation of the County of Wellington
Administration, Finance and Human Resources Committee
Minutes

November 29, 2022
County Administration Centre
Guthrie Room

Members: Warden Andy Lennox
 Councillor Chris White (Chair)
 Councillor Earl Campbell
 Councillor Steve O'Neill

Regrets: Councillor James Seeley

Also Present: Councillor Matthew Bulmer
 Councillor Campbell Cork
 Councillor Jeff Duncan

Staff: Susan Aram, Deputy Treasurer
 Andrea Brossault, Asset Management Programme Manager
 Donna Bryce, County Clerk
 Simon Burgess, Operating Budget and Cash Manager
 Ken DeHart, County Treasurer
 Susan Farrelly, Director, Human Resources
 Jackie Lee Macchuisi, Capital Budget and Accounting Manager
 Jackie Osti, Manager of Purchasing and Risk Management Services
 Brendan Ridgeway, Manager of Human Resources - Employee Services
 Scott Wilson, CAO

1. Call to Order

At 1:00 pm, the Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Administration

3.1 Re-Appointment of Integrity Commissioner

1/10/22

Moved by: Councillor Campbell

Seconded by: Warden Lennox

That Guy Giorno, Partner, Fasken Martineau be re-appointed as the County's Integrity Commissioner effective January 1, 2023 for a four-year term; and

That the Warden and Clerk be authorized to enter into an agreement with Mr. Giorno; and

That the appropriate by-law be presented to Council.

Carried

4. Human Resources

4.1 Accessibility Policy Report

2/10/22

Moved by: Warden Lennox

Seconded by: Councillor O'Neill

That the report titled Accessibility Policy be received for information.

Carried

5. Closed Meeting

3/10/22

Moved by: Councillor Campbell

Seconded by: Councillor O'Neill

That the Administration, Finance and Human Resources Committee move into a closed meeting for the purposes of considering personal matters about an identifiable individual.

Carried

6. Finance

6.1 Corporate Financial Statements as of October 31, 2022

4/10/22

Moved by: Warden Lennox

Seconded by: Councillor O'Neill

That the Corporate Financial Statements as of October 31, 2022 be approved.

Carried

6.2 Revised Strategic Asset Management Policy

5/10/22

Moved by: Councillor Campbell

Seconded by: Councillor O'Neill

That the revised Strategic Asset Management Policy (TR-22-02) be approved and updated on the County of Wellington website.

Carried

6.3 Tender Award – Lighting Retrofit

6/10/22

Moved by: Warden Lennox

Seconded by: Councillor Campbell

That County of Wellington Project No. CW2022-055 a tender for lighting retrofits at the Administration Centre and Courthouse as specified be awarded to MJM Electric of Ariss, Ontario at the total tendered amount of \$142,010.00 excluding H.S.T. @ 13%; and

That the funding for this project be approved as set out in the financial schedule; and

That staff be authorized to issue the Purchase Order for the contract.

Carried

6.4 Solid Waste Services Roll-off Trucks

7/10/22

Moved by: Warden Lennox

Seconded by: Councillor O'Neill

That staff be authorized to issue purchase orders for two (2) chassis as specified from BI & I Truck Centres of Barrie, Ontario at the total price of \$372,000.00 and for two roll- off hoists from Universal Parts Plus Inc. of Burlington Ontario at the total price of \$183,370.00 exclusive of HST @ 13%; and

That funding for the 2022 project be approved as set out in the schedule; and

That the 2023 capital budget be updated accordingly.

Carried

6.5 Renewal of County Insurance Programme 2023

8/10/22

Moved by: Councillor Campbell

Seconded by: Warden Lennox

That the 2023 insurance programme renewal submitted by Intact Public Entities be accepted at the quoted premium of \$1,265,681; and

That the 2023 insurance programme renewal for housing submitted by Marsh be accepted at the total quoted premium of \$307,031; and

That staff be authorized to bind insurance as required.

Carried

6.6 Administration 2023 User Fees and Charges

9/10/22

Moved by: Councillor Campbell

Seconded by: Councillor O'Neill

That the 2023 User Fees and Charges for Administration be approved.

Carried

6.7 County-Wide 2023 User Fees and Charges

10/10/22

Moved by: Councillor Campbell

Seconded by: Warden Lennox

That the County-Wide 2023 User Fees and Charges be approved.

Carried

6.8 Ontario Municipal Partnership Fund Allocation - 2023

11/10/22

Moved by: Councillor O'Neill

Seconded by: Warden Lennox

That the County Treasurer's report regarding the Ontario Municipal Partnership Fund Allocation - 2023 be received for information.

Carried

6.9 Bill 23, More Homes Built Faster Act, 2022 Changes to Development Charges

12/10/22

Moved by: Councillor Campbell

Seconded by: Councillor O'Neill

That the report Bill 23, More Homes Built Faster Act, 2022 – Changes to the Development Charges Act be received for information by County Council.

Carried

6.10 Repayment of Internal Loans from Development Charge Reserves

13/10/22

Moved by: Councillor Campbell

Seconded by: Warden Lennox

That Council approve the repayment of internal loans from Tax-Supported Reserves in the amount \$5.43 million from the Development Charge Reserve

Funds as outlined in this report; and

That previously approved capital project funding sources be updated as required in the report.

Carried

6.11 County's Preliminary Ten-Year Plan 2023-2032

14/10/22

Moved by: Warden Lennox

Seconded by: Councillor Campbell

That the County's Preliminary Ten-Year Plan 2023-2032 be endorsed and forwarded to County Council.

Carried

7. Adjournment

At 3:08 pm, the Chair adjourned the meeting until January 17, 2023 or at the call of the Chair.

Chris White
Chair

Administration, Finance and Human Resources Committee



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Donna Bryce, County Clerk
Date: Tuesday, November 29, 2022
Subject: **Re-Appointment of Integrity Commissioner**

Background:

The purpose of this report is to re-appoint Guy Giorno, Partner, Fasken Martineau as the County's Integrity Commissioner (IC) for a four-year term commencing on January 1, 2023.

Mr. Giorno was appointed as the first County IC in 2019 as a result of provincial legislation requiring municipalities to have a code of conduct and access to an IC.

Duties of an Integrity Commissioner

The legislation authorizes a municipality to appoint an IC who reports to council and who is responsible for performing in an independent manner the functions assigned by the municipality with respect to any or all of the following:

- Application of the code of conduct for members
- Application of any procedures, rules and policies of the municipality and local boards governing the ethical behavior of members
- Application of the Municipal Conflict of Interest Act to members
- Requests from members for advice respecting their obligations under the code of conduct applicable to the member
- Requests from members for advice respecting their obligations under a procedure, rule or policy of the municipality or of the local board governing the ethical behavior of members
- Requests from members for advice respecting their obligations under the Municipal Conflict of Interest Act
- The provision of educational information to members regarding the code of conduct and the Municipal Conflict of Interest Act.

ICs have powers to conduct inquiries about whether members have contravened the Municipal Conflict of Interest Act (MCIA):

- An elector or a person demonstrably acting in the public interest could apply to the Commissioner for an inquiry
- Upon completion of an inquiry, a Commissioner may bring the matter to court
- Costs of applying to a judge to be paid by the respective municipality
- IC can conduct inquiry as he/she considers necessary, includes public meetings, can elect to exercise powers under the Public Inquiries Act, 2009.

Appointment

Mr. Giorno practices public law with an emphasis on accountability and ethics laws. He has significant experience in public sector ethics, conflict of interest, codes of conduct, accountability legislation, lobbyist registration law and election and election finance law.

Staff are recommending that Mr. Giorno be re-appointed as the IC for the County for a 4-year term at an hourly rate of \$325 per hour, plus mileage and expenses, without a retainer. Services provided by any junior lawyer or professional employee of Mr. Giorno's firm will be at an hourly rate of \$225.00.

Recommendation:

That Guy Giorno, Partner, Fasken Martineau be re-appointed as the County's Integrity Commissioner effective January 1, 2023 for a four-year term; and

That the Warden and Clerk be authorized to enter into an agreement with Mr. Giorno; and

That the appropriate by-law be presented to Council.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Donna Bryce', with a stylized flourish at the end.

Donna Bryce
County Clerk



COUNTY OF WELLINGTON

Committee Report

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Brendan Ridgeway, Manager of Human Resources – Employee Services
Date: Tuesday, November 29, 2022
Subject: Accessibility Policy

Background

The County of Wellington is required to develop, implement and maintain a policy outlining how we will achieve accessibility in accordance with the Integrated Accessibility Standards under the Accessibility for Ontarians with Disabilities Act, 2005. Included in this are requirements for an organizational statement of commitment to meeting the accessibility needs of persons with disabilities in a timely manner, and a requirement to make the policy publicly available.

In 2012 the County established and released the Accessibility Policy which outlines our commitment to being responsive to the needs of all residents, and how we will achieve accessibility in accordance with the legislation.

Accessibility Policy

The County of Wellington is committed to being responsive to the needs of all its residents. We recognize the diverse needs of all of our residents and respond by striving to provide goods, services and facilities that are accessible to all.

The Accessibility Policy provides detail on how we will achieve accessibility under the Accessibility for Ontarians with Disabilities Act, 2005 in the areas of: Information and Communication, Employment, Transportation, Design of Public Spaces, and Customer Service.

Recommendations:

THAT the report titled “Accessibility Policy” be received for information.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'BR'.

Brendan Ridgeway
Manager of Human Resources – Employee Services

Attachments:

- Accessibility Policy HR 16.25

COUNTY OF WELLINGTON POLICY AND PROCEDURE MANUAL



RESPONSIBILITY	Corporate	POLICY NUMBER	HR 16.25
SECTION	Conduct	EFFECTIVE DATE	March 1, 2012
SUBJECT	Accessibility	REVISION DATE	November 21, 2022
AUTHORITY	Accessibility for Ontarians with Disabilities Act, 2005; Ontario Regulation 191/11 (Integrated Accessibility Standards)		

Statement of Organizational Commitment

The County of Wellington is committed to being responsive to the needs of all its residents. To do this, we must recognize the diverse needs of all of our residents and respond by striving to provide goods, services and facilities that are accessible to all.

As an employer, and a provider of services, the County is committed to ensuring its services are provided in an accessible manner. The County will strive to meet the accessibility needs of people with disabilities in a timely manner.

Policy

The County will promote accessibility by ensuring that compliance is met for all regulations under the Accessibility for Ontarians with Disabilities Act, 2005. In order to ensure timelines are considered, the County will establish, implement and maintain a multi-year accessibility plan. The plan will outline our strategy to prevent and remove barriers to people with disabilities and will be reviewed at least once every five years. In addition, the County will prepare an annual status report on the progress of measures taken to implement the multi-year accessibility plan. The status report and multi-year accessibility plan will be posted on the County website and will be provided in alternate formats, upon request, as soon as is practical.

We will promote accessibility through the development of policies, procedures and practices and by ensuring they consider people with disabilities. To do this we must ensure the policies, procedures and practices address integration, independence, dignity and equal opportunity.

General

Reasonable efforts will be made to ensure the following:

- That goods and services be provided in a manner that respects the dignity and independence of people with disabilities.
- The provision of goods and services to people with disabilities, and others, will be integrated unless an alternate measure is necessary, whether temporarily or permanently, to enable a person with a disability to obtain, use or benefit from the goods and services.
- People with disabilities will be given an opportunity – equal to that given to others – to obtain, use and benefit from the goods and services.
- When not practical to incorporate accessibility criteria and features when procuring or acquiring goods, services or facilities, employees shall provide an explanation upon request.
- Employees will receive resources on ensuring that accessibility is considered when purchasing goods, services or facilities. Employees will receive training on processes that are in accordance with the appropriate regulations.
- Employees will be trained on the requirements of the accessibility standards.

Information and Communications Standard

Feedback

The County welcomes feedback from members of the public relating to the provision of accessible services provided and the feedback process itself provided by the County. Should a member of the public wish to provide feedback, they may do so by:

- Visiting the County of Wellington website Accessibility Page.
- Visiting or writing a letter to: The County of Wellington Human Resources Department, 74 Woolwich Street, Guelph ON N1H 3T9.
- Contacting Human Resources at 519.837.2600 x 2150.

The public is encouraged to submit feedback directly to the employee or Department involved in the service. Feedback can also be sent directly to the Human Resources Department.

If an employee receives feedback from a member of the public, they should:

- Notify their Manager and the Human Resources Department.
- The information to be provided by the member of the public should include their personal contact information, the date, a description of the complaint, and what the member of the public requests to resolve the complaint.
- The Manager will attempt to resolve the complaint in a timely manner, with the assistance of the Human Resources Department.
- The member of the public will be contacted once a resolution has been reached.
- The response from employees should include: an explanation of how we will implement the suggestion, a response indicating further investigation or an explanation as to why we are unable to implement the suggestion.

All feedback and any resolutions should be recorded and forwarded to the Manager responsible, Department Head and the Human Resources Department.

Accessible Formats and Communication Supports

The County will provide alternate formats of information upon request in a timely manner and ensure the cost is no more than the regular cost provided to others if applicable. Alternate formats will take into account the individual needs of a person with a disability.

Alternate formats can be requested by:

- Visiting The County website Accessibility Page and submitting a request under Requests for Accessible Formats.
- Contacting Human Resources at 519.837.2600 x 2150.

The County will ensure that emergency procedures, plans and public safety information will be made available to the public and will provide accessible formats in a timely matter upon request.

The County will work toward making its website and web content conform to the World Wide Web Consortium Web Content Accessibility Guidelines (WCAG), initially at Level A and increasing to WCAG 2.0 Level AA in accordance with the timeframes set out in section 14 (4) of the Integrated Accessibility Standards. Oversight of the County's website and web content falls under the Information Management Division in the Office of the CAO.

Employment Standard

The County is committed to an inclusive workplace and this extends to all employment activities including recruitment, selection, orientation, working conditions, career development and performance management. For more information, please view the following policies:

- Modified Work HR 5.5
- Workplace Accommodations for Disabilities HR 5.75
- Performance Appraisals HR 14.5

The County will create individual emergency response plans for employees with disabilities if the disability requires accommodation during an emergency response. Emergency response plans will be created by the Health, Safety and Wellness Coordinator and the employee with the disability.

Transportation Standard

Licensed taxicabs are prohibited from charging a higher fare or additional fees for persons with disabilities. Any taxicabs licensed by the County will ensure that owners and operators of taxicabs will place vehicle registration and identification information on the rear bumper of the taxicab. Oversight of taxi licensing falls under the Treasury Department.

Design of Public Spaces Standard

The County of Wellington is committed to ensuring that accessibility is considered in all aspects of the built environment. The County of Wellington will comply with the Design of Public Spaces Standards when constructing and redeveloping public spaces. For more information, please view the following document:

- Facility Accessibility Design Manual FADM

Customer Service Standard

Use of Assistive Devices

The County of Wellington will allow people with disabilities to use their own personal assistive devices to obtain services offered by the County of Wellington.

If a person with a disability is unable to access the County's services through the use of their own personal assistive device, the County will:

- Consult with the HR Assistant on the service.
- Assess service delivery and potential service options to meet the needs of the individual.
- Notify the individual of alternate services or make appropriate changes to the service to ensure equal access for people with disabilities.

Service Animals

A service animal is defined as either:

- A "guide dog," as defined in section 1 of the **Blind Persons Rights' Act**; or
- A "service animal" for a person with a disability. For the purpose of this policy, an animal is a service animal for a person with a disability.

Service animals are identified in the following ways:

- It must be readily apparent that the animal is used by the person for the reasons relating to his or her disability; or
- A letter from a regulated health professional confirming that the person requires the animal for reasons relating to the disability.

The County will allow service animals into all County owned or operated facilities. Service animals will be allowed to accompany a person with a disability to allow them to access facilities and services. If a service animal is excluded by law from the premises, we will ensure that other measures are available to enable the person with a disability to obtain, use or benefit from the provider's goods or services.

Support Persons

Support person means a person who accompanies a person with a disability in order to help with communication, mobility, personal care or medical needs or with access to goods or services.

The County will allow people with disabilities to be accompanied by a support person in

all County owned and operated public facilities. The County reserves the right to request the person with a disability be accompanied by a support person, in the event that it is considered necessary to protect the health and safety of the person with a disability or others on the premises and there are no reasonable alternatives available.

The County of Wellington will waive admission fees for support persons who accompany a person with a disability into facilities where admission is charged.

- Member of public should notify an employee of the presence of the support person.
- Admission fees will be waived for the support person.
- If there is confidential information to be disclosed, consent must be received from the person with the disability.

Service Disruption

If a temporary disruption of service is planned, the County will give notice of the disruption.

The notice must:

- Include the reason for the disruption.
- The anticipated duration.
- If alternate facilities or services are available, and their description.

Notice will be given by posting the information in a conspicuous place on premises as well as by posting it on the County of Wellington website.

If the County Website should expect a temporary service disruption, advance notice where possible, will be provided on the website.

Training

Employees will be trained in accordance with the regulations under the Accessibility for Ontarians with Disabilities Act, 2005.

- Every person who is an employee or a volunteer with the County.
- Every person who participates in developing the County's policies, practices and procedures governing the provision of goods or services to members of the public or other third parties.

The training will include:

- Overview of the Act, Regulations and the Ontario Human Rights Code as it pertains to people with disabilities.
- County policies related to accessibility.
- How to interact and communicate with people with various types of disabilities, as outlined in this policy and procedures.
- How to interact with people with disabilities who use an assistive device or require the assistance of a guide dog or other service animal or the assistance of a support person, as outlined in this policy and procedures.
- How to use equipment or devices available on the provider's premises or otherwise provided by the provider that may help with the provision of goods or services to a person with a disability.
- What to do if a person with a particular type of disability is having difficulty accessing the provider's goods or services.

The training shall be appropriate to the duties of the employees, volunteers and other persons. The County of Wellington will log and retain records, which will record the details of the training provided, as well as the name of the person, location, and date the training was completed.

Feedback Process

The County will accept and respond to feedback regarding the manner in which it provides goods, services or facilities to persons with disabilities. The County will ensure the feedback process is accessible by providing, or arranging for the provision of, accessible formats and communication supports upon request.

A member of the public may submit feedback by:

- Visiting the County of Wellington website Accessibility Page and submitting the Feedback Form.
- Request the Feedback Form in an alternate format by contacting the HR Assistant at 519.837.2600 x 2650.
- Contacting Human Resources at 519.837.2600 x 2150.
- Visiting or writing a letter to: The County of Wellington Human Resources Department, 74 Woolwich Street, Guelph ON N1H 3T9.

The HR Assistant will review the feedback and work with the appropriate parties to resolve or work towards resolving the complaint submitted. The HR Assistant will respond to the person who has submitted the feedback in a timely manner with a solution or an update to the process.

Format of Documents

Alternate Formats

The County will provide alternate formats of information to members of the public upon request.

All employees will adhere to the County's Accessible Communications Guideline. Oversight of the Accessible Communications Guidelines falls under the Communications Division in the Office of the CAO.

If a member of the public requests an alternate format:

- Employees will access the electronic form located on The Well.
- Fill out the appropriate information, which will be forwarded to the HR Assistant.
- The HR Assistant will provide the document or contact the individual if it is not technically feasible to provide the specified document or format.
- The HR Assistant will work with the individual to determine an appropriate format. If no solution is found, the HR Assistant will provide an explanation outlining the reasons.

Conversion shall be processed in-house wherever possible. If requested for documentation in an alternate format, the department of origin shall be responsible for the cost of the conversion, materials and distribution, not the public requestor.

The County will only provide alternate formats for documents that we produce.

Communication Supports

The County will provide communication supports to members of the public, upon request.

If a member of the public requests a communication support:

- Employees will access the electronic form located on The Well.
- Fill out the appropriate information, which will be forwarded to the HR Assistant.
- The HR Assistant will arrange for the communication support or contact the individual if it is not technically feasible.
- The HR Assistant will work with the individual to determine an appropriate alternate solution and if no solution is found, the HR Assistant will provide an explanation outlining the reasons.

Legislation

Accessibility for Ontarians with Disabilities Act, 2005
Integrated Accessibility Standard – Ontario Regulation 191/11
Ontario Human Rights Code

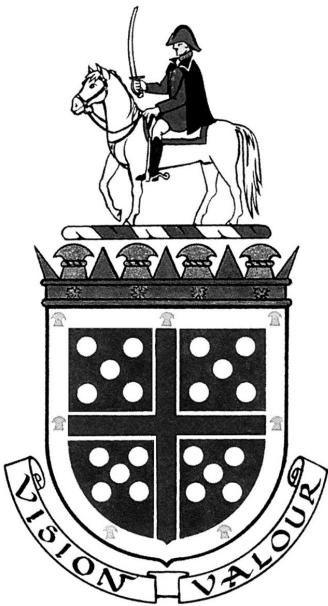
Additional Documents

Workplace Accommodations Policy – HR 5.75
Workplace Accommodations Guideline for Human Resources
Modified Work Policy – HR 5.5
Facility Accessibility Design Manual
Purchasing Policy
Accessible Communications Guideline
Taxi By-Law 5266-11

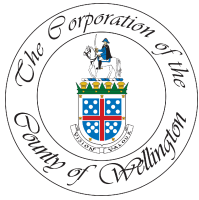
THE COUNTY OF WELLINGTON

**ADMINISTRATION, FINANCE
AND HUMAN RESOURCES
COMMITTEE**

**CORPORATE FINANCIAL
STATEMENTS**



October 31, 2022



County of Wellington
General Revenue & Expenditure
Statement of Operations as of
31 Oct 2022

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Property Taxation	\$116,401,800	\$0	\$85,805,893	74%	\$30,595,907
Grants and Subsidies	\$926,300	\$231,575	\$926,300	100%	\$0
Sales Revenue	\$19,600	\$0	\$0	0%	\$19,600
Other Revenue	\$4,775,000	\$96,708	\$3,238,993	68%	\$1,536,007
Internal Recoveries	\$35,000	\$2,487	\$26,796	77%	\$8,204
Total Revenue	\$122,157,700	\$330,770	\$89,997,982	74%	\$32,159,718
Expenditures					
Supplies, Material, Equipment	\$30,100	\$(1,057)	\$10,273	34%	\$19,827
Purchased Services	\$2,405,200	\$409,616	\$1,999,773	83%	\$405,427
Insurance and Financial	\$1,395,100	\$1,942	\$339,371	24%	\$1,055,729
Total Expenditures	\$3,830,400	\$410,501	\$2,349,417	61%	\$1,480,983
NET OPERATING COST / (REVENUE)	\$(118,327,300)	\$79,731	\$(87,648,564)	74%	\$(30,678,736)
Debt and Transfers					
Transfers from Reserves	\$(700,000)	\$0	\$(700,000)	100%	\$0
Transfer to Reserves	\$4,925,000	\$0	\$1,725,000	35%	\$3,200,000
Total Debt and Transfers	\$4,225,000	\$0	\$1,025,000	24%	\$3,200,000
NET COST (REVENUE)	\$(114,102,300)	\$79,731	\$(86,623,564)	76%	\$(27,478,736)



County of Wellington
County Council
Statement of Operations as of
31 Oct 2022

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Expenditures					
Salaries, Wages and Benefits	\$996,800	\$82,339	\$807,183	81%	\$189,617
Supplies, Material, Equipment	\$74,800	\$3,841	\$23,974	32%	\$50,826
Purchased Services	\$232,800	\$11,714	\$167,448	72%	\$65,352
Insurance and Financial	\$10,700	\$1,403	\$10,269	96%	\$431
Total Expenditures	\$1,315,100	\$99,297	\$1,008,874	77%	\$306,226
NET OPERATING COST / (REVENUE)	\$1,315,100	\$99,297	\$1,008,874	77%	\$306,226
NET COST (REVENUE)	\$1,315,100	\$99,297	\$1,008,874	77%	\$306,226



County of Wellington

03-November-2022

County Council

Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2022

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
Council Chambers Sound System	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
Total County Council	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000



County of Wellington
Office of the CAO/Clerk
Statement of Operations as of
31 Oct 2022

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
User Fees and Charges	\$600	\$189	\$354	59%	\$246
Sales Revenue	\$20,000	\$1,094	\$16,494	82%	\$3,506
Other Revenue	\$24,200	\$1,867	\$18,666	77%	\$5,534
Internal Recoveries	\$1,585,700	\$132,142	\$1,321,417	83%	\$264,283
Total Revenue	\$1,630,500	\$135,292	\$1,356,931	83%	\$273,569
Expenditures					
Salaries, Wages and Benefits	\$4,540,200	\$360,007	\$3,398,971	75%	\$1,141,229
Supplies, Material, Equipment	\$170,300	\$10,191	\$115,260	68%	\$55,040
Purchased Services	\$1,880,700	\$78,913	\$1,381,197	73%	\$499,503
Insurance and Financial	\$142,000	\$7,286	\$157,112	111%	\$(15,112)
Internal Charges	\$2,100	\$2	\$747	36%	\$1,353
Total Expenditures	\$6,735,300	\$456,399	\$5,053,288	75%	\$1,682,012
NET OPERATING COST / (REVENUE)	\$5,104,800	\$321,107	\$3,696,357	72%	\$1,408,443
Debt and Transfers					
Transfers from Reserves	\$(105,000)	\$0	\$0	0%	\$(105,000)
Transfer to Reserves	\$450,000	\$0	\$450,000	100%	\$0
Total Debt and Transfers	\$345,000	\$0	\$450,000	130%	\$(105,000)
NET COST (REVENUE)	\$5,449,800	\$321,107	\$4,146,357	76%	\$1,303,443



County of Wellington

03-November-2022

Office of the CAO/Clerk

Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2022

	Approved Budget	October Actual	LIFE-TO-DATE ACTUALS				Remaining Budget
			Current	Previous	Total	% of Budget	
			Year	Years			
Technical Services							
2021 Main Core Switches	\$150,000	\$0	\$81,107	\$2,360	\$83,467	56 %	\$66,533
2021 Wifi Unit Replacement	\$100,000	\$0	\$13,324	\$75,112	\$88,436	88 %	\$11,564
A/C Cooling 138 Wyndham St	\$80,000	\$0	\$0	\$0	\$0	0 %	\$80,000
Archive Storage Replacement	\$35,000	\$0	\$22,353	\$215	\$22,567	64 %	\$12,433
Back up Server Replacement	\$35,000	\$24,945	\$24,945	\$0	\$24,945	71 %	\$10,055
Desktop Modernization	\$85,000	\$458	\$58,461	\$0	\$58,461	69 %	\$26,539
Fire Suppression Data Centre	\$65,000	\$0	\$0	\$0	\$0	0 %	\$65,000
Server Replacement	\$60,000	-\$24,945	\$0	\$0	\$0	0 %	\$60,000
Subtotal Technical Services	\$610,000	\$458	\$200,189	\$77,687	\$277,876	46%	\$332,124
Application Services							
HR Information Management Syst	\$329,250	\$0	\$375,421	\$0	\$375,421	114 %	-\$46,171
JDE: Visa / Expense Management	\$124,608	\$2,230	\$49,781	\$0	\$49,781	40 %	\$74,827
Microsoft Office 365	\$843,557	\$0	\$148,586	\$0	\$148,586	18 %	\$694,971
Subtotal Application Services	\$1,297,415	\$2,230	\$573,788	\$0	\$573,788	44%	\$723,627
Total Office of the CAO/Clerk	\$1,907,415	\$2,688	\$773,977	\$77,687	\$851,664	45 %	\$1,055,751



County of Wellington
Treasury
Statement of Operations as of
31 Oct 2022

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Other Revenue	\$1,800	\$0	\$6	0%	\$1,794
Internal Recoveries	\$581,200	\$48,433	\$484,333	83%	\$96,867
Total Revenue	\$583,000	\$48,433	\$484,340	83%	\$98,660
Expenditures					
Salaries, Wages and Benefits	\$2,199,300	\$169,033	\$1,778,540	81%	\$420,760
Supplies, Material, Equipment	\$50,500	\$4,725	\$28,342	56%	\$22,158
Purchased Services	\$538,000	\$12,935	\$412,477	77%	\$125,523
Insurance and Financial	\$205,800	\$3,372	\$98,820	48%	\$106,980
Internal Charges	\$3,000	\$87	\$798	27%	\$2,202
Total Expenditures	\$2,996,600	\$190,152	\$2,318,977	77%	\$677,623
NET OPERATING COST / (REVENUE)	\$2,413,600	\$141,719	\$1,834,638	76%	\$578,962
Debt and Transfers					
Transfers from Reserves	\$(308,200)	\$0	\$(51,861)	17%	\$(256,339)
Transfer to Reserves	\$175,000	\$0	\$175,000	100%	\$0
Total Debt and Transfers	\$(133,200)	\$0	\$123,139	(92%)	\$(256,339)
NET COST (REVENUE)	\$2,280,400	\$141,719	\$1,957,777	86%	\$322,623



County of Wellington
Human Resources
Statement of Operations as of
31 Oct 2022

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$65,000	\$0	\$63,955	98%	\$1,045
Other Revenue	\$25,200	\$2,100	\$21,000	83%	\$4,200
Internal Recoveries	\$996,200	\$83,016	\$830,167	83%	\$166,033
Total Revenue	\$1,086,400	\$85,116	\$915,122	84%	\$171,278
Expenditures					
Salaries, Wages and Benefits	\$1,618,700	\$151,792	\$1,399,761	86%	\$218,939
Supplies, Material, Equipment	\$146,500	\$9,703	\$94,865	65%	\$51,635
Purchased Services	\$750,800	\$35,645	\$631,384	84%	\$119,416
Transfer Payments	\$95,000	\$0	\$18,287	19%	\$76,713
Insurance and Financial	\$308,400	\$2,875	\$303,262	98%	\$5,138
Internal Charges	\$1,500	\$26	\$743	50%	\$757
Total Expenditures	\$2,920,900	\$200,041	\$2,448,303	84%	\$472,597
NET OPERATING COST / (REVENUE)	\$1,834,500	\$114,924	\$1,533,181	84%	\$301,319
Debt and Transfers					
Transfers from Reserves	\$(582,000)	\$0	\$(513,572)	88%	\$(68,428)
Total Debt and Transfers	\$(582,000)	\$0	\$(513,572)	88%	\$(68,428)
NET COST (REVENUE)	\$1,252,500	\$114,924	\$1,019,608	81%	\$232,892



County of Wellington
Property Services
Statement of Operations as of
31 Oct 2022

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Licenses, Permits and Rents	\$1,245,800	\$125,677	\$1,092,263	88%	\$153,537
User Fees and Charges	\$158,000	\$18,007	\$129,795	82%	\$28,205
Other Revenue	\$34,100	\$3,139	\$31,218	92%	\$2,882
Internal Recoveries	\$855,500	\$71,292	\$712,917	83%	\$142,583
Total Revenue	\$2,293,400	\$218,115	\$1,966,192	86%	\$327,208
Expenditures					
Salaries, Wages and Benefits	\$1,212,400	\$94,546	\$1,008,378	83%	\$204,022
Supplies, Material, Equipment	\$223,800	\$18,180	\$189,090	84%	\$34,710
Purchased Services	\$965,400	\$69,198	\$824,814	85%	\$140,586
Insurance and Financial	\$71,300	\$2,033	\$66,635	93%	\$4,665
Minor Capital Expenses	\$54,500	\$4,734	\$11,964	22%	\$42,536
Internal Charges	\$2,600	\$0	\$3,505	135%	\$(905)
Total Expenditures	\$2,530,000	\$188,691	\$2,104,386	83%	\$425,614
NET OPERATING COST / (REVENUE)	\$236,600	\$(29,424)	\$138,194	58%	\$98,406
Debt and Transfers					
Debt Charges	\$291,300	\$0	\$239,511	82%	\$51,789
Transfers from Reserves	\$(22,000)	\$0	\$0	0%	\$(22,000)
Transfer to Reserves	\$748,200	\$0	\$650,000	87%	\$98,200
Total Debt and Transfers	\$1,017,500	\$0	\$889,511	87%	\$127,989
NET COST (REVENUE)	\$1,254,100	\$(29,424)	\$1,027,704	82%	\$226,396



County of Wellington

03-November-2022

Property Services

Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2022

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
2021 Building Condition Audits	\$47,000	\$3,694	\$3,694	\$0	\$3,694	8 %	\$43,306
22 Property Building Retrofits	\$135,000	\$5,559	\$34,319	\$0	\$34,319	25 %	\$100,681
25-27 Douglas: Windows	\$100,000	\$0	\$28,493	\$0	\$28,493	28 %	\$71,507
59,69&75 Woolwich St Purchase	\$0	\$853	\$52,281	\$0	\$52,281	0 %	-\$52,281
Admin Centre: Atrium Rehab	\$30,000	\$0	\$0	\$0	\$0	0 %	\$30,000
Admin Centre: Fire Panel	\$25,000	\$20,240	\$20,240	\$0	\$20,240	81 %	\$4,760
Admin Centre: Hot Water Boiler	\$200,000	\$22,285	\$22,285	\$0	\$22,285	11 %	\$177,715
Admin Centre: Lighting Upgrade	\$40,000	\$0	\$1,744	\$0	\$1,744	4 %	\$38,256
Admin Centre: Pave Corner Lot	\$40,000	\$0	\$0	\$0	\$0	0 %	\$40,000
County Space Needs Study	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
Courthouse: Hot Water Boiler	\$450,000	\$14,857	\$14,857	\$0	\$14,857	3 %	\$435,143
Courthouse: HVAC Upgrades	\$180,000	\$0	\$0	\$7,815	\$7,815	4 %	\$172,185
Courthouse: Interior Upgrade	\$51,000	\$0	\$0	\$16,612	\$16,612	33 %	\$34,388
Courthouse: Lighting Upgrade	\$40,000	\$0	\$2,138	\$0	\$2,138	5 %	\$37,862
Courthouse: Plumbing Fixtures	\$30,000	\$0	\$0	\$0	\$0	0 %	\$30,000
COVID Air Quality Upgrades	\$570,000	\$0	\$51	\$562,123	\$562,174	99 %	\$7,826
COVID HVAC Upgrades	\$400,000	\$0	\$0	\$170,709	\$170,709	43 %	\$229,291
Gaol: Facility Improvement	\$50,000	\$0	\$0	\$39,105	\$39,105	78 %	\$10,895
Gaol: HVAC Upgrades	\$25,000	\$6,818	\$6,818	\$0	\$6,818	27 %	\$18,182
Gaol: Lighting Upgrade	\$50,000	\$0	\$1,744	\$0	\$1,744	3 %	\$48,256
Total Property Services	\$2,563,000	\$74,307	\$188,665	\$796,364	\$985,029	38 %	\$1,577,971



County of Wellington
Grants & Contributions
Statement of Operations as of
31 Oct 2022

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Expenditures					
Transfer Payments	\$86,400	\$3,000	\$85,500	99%	\$900
Total Expenditures	\$86,400	\$3,000	\$85,500	99%	\$900
NET OPERATING COST / (REVENUE)	\$86,400	\$3,000	\$85,500	99%	\$900
Debt and Transfers					
Debt Charges	\$376,300	\$0	\$43,095	11%	\$333,205
Transfers from Reserves	\$(3,000)	\$0	\$0	0%	\$(3,000)
Total Debt and Transfers	\$373,300	\$0	\$43,095	12%	\$330,205
NET COST (REVENUE)	\$459,700	\$3,000	\$128,595	28%	\$331,105



County of Wellington
POA Administration
Statement of Operations as of
31 Oct 2022

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Municipal Recoveries	\$273,900	\$123,454	\$265,687	97%	\$8,213
Total Revenue	\$273,900	\$123,454	\$265,687	97%	\$8,213
NET OPERATING COST / (REVENUE)	\$(273,900)	\$(123,454)	\$(265,687)	97%	\$(8,213)
Debt and Transfers					
Transfer to Reserves	\$80,000	\$0	\$80,000	100%	\$0
Total Debt and Transfers	\$80,000	\$0	\$80,000	100%	\$0
NET COST (REVENUE)	\$(193,900)	\$(123,454)	\$(185,687)	96%	\$(8,213)



County of Wellington

03-November-2022

POA Administration

Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2022

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
2022 POA Replacements	\$112,000	\$7,525	\$12,327	\$0	\$12,327	11 %	\$99,673
Total POA Administration	\$112,000	\$7,525	\$12,327	\$0	\$12,327	11 %	\$99,673



County of Wellington
Land Ambulance
Statement of Operations as of
31 Oct 2022

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Licenses, Permits and Rents	\$66,700	\$0	\$0	0%	\$66,700
Total Revenue	\$66,700	\$0	\$0	0%	\$66,700
Expenditures					
Purchased Services	\$0	\$0	\$2,894	0%	\$(2,894)
Transfer Payments	\$5,109,700	\$507,682	\$4,415,494	86%	\$694,206
Total Expenditures	\$5,109,700	\$507,682	\$4,418,388	86%	\$691,312
NET OPERATING COST / (REVENUE)	\$5,043,000	\$507,682	\$4,418,388	88%	\$624,612
Debt and Transfers					
Transfer to Reserves	\$666,700	\$0	\$600,000	90%	\$66,700
Total Debt and Transfers	\$666,700	\$0	\$600,000	90%	\$66,700
NET COST (REVENUE)	\$5,709,700	\$507,682	\$5,018,388	88%	\$691,312



County of Wellington

03-November-2022

Land Ambulance

Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2022

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
County Led Projects							
Amb Station Feasibility Study	\$100,000	\$0	\$0	\$16,078	\$16,078	16 %	\$83,922
Erin Ambulance Station	\$500,000	\$0	\$0	\$1,526	\$1,526	0 %	\$498,474
Subtotal County Led Projects	\$600,000	\$0	\$0	\$17,604	\$17,604	3%	\$582,396
City Led Projects							
2021 Amb Facilities & Studies	\$15,000	\$0	\$0	\$0	\$0	0 %	\$15,000
2021 Ambulance Equipment	\$50,000	\$7,449	\$10,319	\$2,771	\$13,090	26 %	\$36,910
2021 Ambulance IT Replacements	\$81,000	\$6,156	\$12,322	\$68,678	\$81,000	100 %	\$0
2021 Replacement Ambulances	\$300,000	\$34,292	\$179,299	\$0	\$179,299	60 %	\$120,701
2022 Amb Facilities & Studies	\$55,000	\$5,331	\$5,331	\$0	\$5,331	10 %	\$49,669
2022 Ambulance Equipment	\$45,000	\$0	\$0	\$0	\$0	0 %	\$45,000
2022 Ambulance IT Replacements	\$70,000	\$7,689	\$7,689	\$0	\$7,689	11 %	\$62,311
2022 Replacement Ambulances	\$150,000	\$0	\$0	\$0	\$0	0 %	\$150,000
Subtotal City Led Projects	\$766,000	\$60,917	\$214,959	\$71,448	\$286,408	37%	\$479,593
Total Land Ambulance	\$1,366,000	\$60,917	\$214,959	\$89,053	\$304,012	22 %	\$1,061,988



County of Wellington
Public Health Unit
Statement of Operations as of
31 Oct 2022

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Expenditures					
Salaries, Wages and Benefits	\$0	\$0	\$93,124	0%	\$(93,124)
Supplies, Material, Equipment	\$0	\$(2,395)	\$(16,763)	0%	\$16,763
Purchased Services	\$0	\$0	\$34,838	0%	\$(34,838)
Transfer Payments	\$2,483,400	\$620,843	\$2,483,370	100%	\$30
Insurance and Financial	\$0	\$0	\$1,926	0%	\$(1,926)
Total Expenditures	\$2,483,400	\$618,448	\$2,596,495	105%	\$(113,095)
NET OPERATING COST / (REVENUE)	\$2,483,400	\$618,448	\$2,596,495	105%	\$(113,095)
Debt and Transfers					
Debt Charges	\$345,900	\$0	\$289,893	84%	\$56,007
Total Debt and Transfers	\$345,900	\$0	\$289,893	84%	\$56,007
NET COST (REVENUE)	\$2,829,300	\$618,448	\$2,886,388	102%	\$(57,088)



County of Wellington
Roads and Engineering
Statement of Operations as of
31 Oct 2022

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Municipal Recoveries	\$1,142,900	\$58,872	\$826,114	72%	\$316,786
User Fees and Charges	\$358,000	\$6,650	\$366,320	102%	\$(8,320)
Sales Revenue	\$420,000	\$532,785	\$765,969	182%	\$(345,969)
Other Revenue	\$0	\$0	\$140	0%	\$(140)
Internal Recoveries	\$1,974,400	\$70,943	\$1,489,750	75%	\$484,650
Total Revenue	\$3,895,300	\$669,249	\$3,448,292	89%	\$447,008
Expenditures					
Salaries, Wages and Benefits	\$6,666,500	\$435,862	\$5,282,617	79%	\$1,383,883
Supplies, Material, Equipment	\$6,061,800	\$146,491	\$5,052,515	83%	\$1,009,285
Purchased Services	\$2,957,600	\$150,714	\$2,491,478	84%	\$466,122
Insurance and Financial	\$674,800	\$11,619	\$651,040	96%	\$23,760
Minor Capital Expenses	\$480,000	\$1,366	\$48,790	10%	\$431,210
Internal Charges	\$1,816,700	\$66,342	\$1,414,289	78%	\$402,411
Total Expenditures	\$18,657,400	\$812,393	\$14,940,729	80%	\$3,716,671
NET OPERATING COST / (REVENUE)	\$14,762,100	\$143,143	\$11,492,437	78%	\$3,269,663
Debt and Transfers					
Debt Charges	\$1,865,400	\$0	\$1,222,172	66%	\$643,228
Transfers from Reserves	\$(1,732,000)	\$0	\$0	0%	\$(1,732,000)
Transfer to Reserves	\$17,650,000	\$739,352	\$18,001,728	102%	\$(351,728)
Total Debt and Transfers	\$17,783,400	\$739,352	\$19,223,901	108%	\$(1,440,501)
NET COST (REVENUE)	\$32,545,500	\$882,495	\$30,716,338	94%	\$1,829,162



County of Wellington

03-November-2022

Roads and Engineering

Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2022

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
Roads General							
Arthur Shop	\$9,200,000	\$428,775	\$501,656	\$69,280	\$570,936	6 %	\$8,629,064
Erin / Brucedale Shop	\$125,000	\$0	\$22,275	\$71,547	\$93,822	75 %	\$31,178
Roads Equipment 2021	\$2,525,000	\$0	\$851,984	\$1,530,802	\$2,382,785	94 %	\$142,215
Roads Equipment 2022	\$2,270,000	\$325,239	\$2,060,394	\$0	\$2,060,394	91 %	\$209,606
Roads Equipment 2023	\$0	\$3,989	\$3,989	\$0	\$3,989	0 %	-\$3,989
Roads Radio Replacement	\$250,000	\$0	\$50,880	\$0	\$50,880	20 %	\$199,120
Route Patrol Hardware Upgrade	\$110,000	\$0	\$17,567	\$63,393	\$80,960	74 %	\$29,040
Various Facility Improv 2022	\$100,000	\$11,006	\$28,391	\$0	\$28,391	28 %	\$71,609
Subtotal Roads General	\$14,580,000	\$769,009	\$3,537,136	\$1,735,021	\$5,272,157	36%	\$9,307,843
Engineering							
2021 Retaining Wall Inv & Cond	\$250,000	\$9,810	\$18,811	\$0	\$18,811	8 %	\$231,189
2022 Warranty Works	\$100,000	\$770	\$47,599	\$0	\$47,599	48 %	\$52,401
Culvert Condition Study	\$50,000	\$0	\$11,727	\$2,962	\$14,689	29 %	\$35,311
Speed Management	\$200,000	\$6,447	\$40,846	\$0	\$40,846	20 %	\$159,154
WR 109, Bridge Work Strategy	\$346,600	\$4,696	\$63,761	\$252,370	\$316,131	91 %	\$30,469
Subtotal Engineering	\$946,600	\$21,724	\$182,744	\$255,332	\$438,076	46%	\$508,524
Growth Related Construction							
Transportation Master Plan	\$290,000	\$0	\$31,643	\$265,768	\$297,411	103 %	-\$7,411
WR 124 at WR 32 Intersection	\$1,135,000	\$5,786	\$259,827	\$254,568	\$514,395	45 %	\$620,605
WR 18 at WR 26 Intersection	\$100,000	\$0	\$20,175	\$34,694	\$54,870	55 %	\$45,130
WR 7 @ 1st Line Roundabout	\$150,000	\$6,268	\$12,247	\$42,518	\$54,765	37 %	\$95,235
WR124, Whitelaw Int to E of 32	\$50,000	\$0	\$0	\$7,410	\$7,410	15 %	\$42,590
Subtotal Growth Related Constructi	\$1,725,000	\$12,054	\$323,893	\$604,957	\$928,850	54%	\$796,150



County of Wellington

03-November-2022

Roads and Engineering

Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2022

LIFE-TO-DATE ACTUALS							
Approved Budget	October Actual	Current Year	Previous Years	Total	% of Budget	Remaining Budget	
Roads Construction							
WR 124, Land & Utility GET Rd1	\$4,000,000	\$230,477	\$230,477	\$0	\$230,477	6 %	\$3,769,523
WR 18, Mill to Elora PS St Swr	\$100,000	\$0	\$29,564	\$0	\$29,564	30 %	\$70,436
WR 25, WR 52 to WR 42, 7 km	\$10,750,000	\$0	\$0	\$3,123,322	\$3,123,322	29 %	\$7,626,679
WR 32, WR 33 to Con 2, 2.5 km	\$200,000	\$3,831	\$23,580	\$100,217	\$123,797	62 %	\$76,203
WR 42 at WR 24 Intersection	\$825,000	\$12,720	\$25,724	\$0	\$25,724	3 %	\$799,276
WR 45, Road/Slope @ WR 12	\$1,170,000	\$13,526	\$548,832	\$40,587	\$589,419	50 %	\$580,581
WR 5, WR 123 to Lett St Minto	\$1,600,000	\$94,793	\$211,952	\$0	\$211,952	13 %	\$1,388,048
WR16 - 8th line to WR15 Rd Imp	\$100,000	\$0	\$10,440	\$0	\$10,440	10 %	\$89,560
WR18 Geddes St Elora, RtnngWall	\$125,000	\$0	\$2,287	\$40,995	\$43,281	35 %	\$81,719
Subtotal Roads Construction	\$18,870,000	\$355,347	\$1,082,856	\$3,305,121	\$4,387,977	23%	\$14,482,023
Bridges							
2022 Various Bridge Patches	\$250,000	\$0	\$0	\$0	\$0	0 %	\$250,000
Steel Bridge Condition Survey	\$200,000	\$3,847	\$3,847	\$0	\$3,847	2 %	\$196,153
WR 109, CR Bridge 4, B109133	\$50,000	\$0	\$0	\$34,329	\$34,329	69 %	\$15,671
WR 109,CR Bridge 10 B109134	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR 109,CR Bridge 6 B109132	\$49,400	\$0	\$0	\$34,874	\$34,874	71 %	\$14,526
WR 11, Flax Bridge B011025 Rep	\$150,000	\$3,091	\$41,876	\$47,627	\$89,502	60 %	\$60,498
WR 12, Bridge B012000 Replace	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
WR 16, Penfold Bridge, B016038	\$980,000	\$28,388	\$842,727	\$95,368	\$938,094	96 %	\$41,906
WR 17, Bridge B017114, Rehab	\$550,000	\$0	\$20,555	\$45,749	\$66,304	12 %	\$483,696
WR 17, Bridge B017115, Rehab	\$350,000	\$0	\$0	\$0	\$0	0 %	\$350,000
WR 17, Creekbank Bridge Rehab	\$750,000	\$3,523	\$32,292	\$0	\$32,292	4 %	\$717,708
WR 18, Carroll Creek B018090	\$650,000	\$0	\$0	\$0	\$0	0 %	\$650,000
WR 34, Bridge B034123, Rehab	\$460,000	\$0	\$33,292	\$45,654	\$78,945	17 %	\$381,055
WR 35, Paddock Bridge, B035087	\$200,000	\$0	\$41,286	\$78,745	\$120,031	60 %	\$79,969
WR 36, Bridge B036086, Replace	\$75,000	\$0	\$0	\$3,564	\$3,564	5 %	\$71,436
WR 36, Bridge B036122, Replace	\$125,000	\$0	\$0	\$57,020	\$57,020	46 %	\$67,980
WR 38, Bridge B038078, Replace	\$100,000	\$8,669	\$8,669	\$0	\$8,669	9 %	\$91,331
WR 42, Bridge B042111, Rehab	\$150,000	\$12,415	\$20,753	\$0	\$20,753	14 %	\$129,247
WR 7, Bosworth Bridge, B007028	\$3,200,000	\$0	\$115,939	\$189,039	\$304,978	10 %	\$2,895,022
WR 7, Bridge B007071, Rehab	\$220,000	\$0	\$433,072	\$40,599	\$473,671	215 %	-\$253,671
WR 7, Elora Gorge Xing B007059	\$175,000	\$0	\$3,031	\$16,864	\$19,895	11 %	\$155,105
Subtotal Bridges	\$8,834,400	\$59,933	\$1,597,339	\$689,430	\$2,286,768	26%	\$6,547,632



County of Wellington

03-November-2022

Roads and Engineering

Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2022

	LIFE-TO-DATE ACTUALS						
	Approved	October	Current	Previous	Total	% of	Remaining
	Budget	Actual	Year	Years		Budget	Budget
Culverts							
2022 Various Culvert Needs	\$200,000	\$3,256	\$75,663	\$0	\$75,663	38 %	\$124,337
WR 109, Clvrt C109142, Replace	\$150,000	\$0	\$0	\$0	\$0	0 %	\$150,000
WR 18, Culvert C180210, Liner	\$350,000	\$0	\$3,226	\$109,405	\$112,630	32 %	\$237,370
WR 32, Culvert C321140 Replace	\$835,000	\$0	\$1,541	\$726,573	\$728,114	87 %	\$106,886
Subtotal Culverts	\$1,535,000	\$3,256	\$80,430	\$835,978	\$916,408	60%	\$618,592
Roads Resurfacing							
WR 123, Palm to Teviotdale	\$100,000	\$0	\$0	\$36,765	\$36,765	37 %	\$63,235
WR 17, ROW to Floradale Rd 1.5	\$700,000	\$0	\$0	\$0	\$0	0 %	\$700,000
WR 18, Fergus to Dufferin PH 1	\$2,880,000	\$5,487	\$5,975	\$2,398,787	\$2,404,763	83 %	\$475,237
WR 22, WR 26 to 300m S of WR24	\$5,650,000	\$677,939	\$1,239,586	\$1,688,237	\$2,927,823	52 %	\$2,722,177
WR 38, Guelph to Hwy 6, 3.7 km	\$1,475,000	\$140,756	\$1,259,959	\$0	\$1,259,959	85 %	\$215,041
WR 7, Hwy 6 to WR 51	\$1,480,000	\$44,548	\$1,311,990	\$0	\$1,311,990	89 %	\$168,010
WR 7, Rothsay to WR 11, 5.2 km	\$50,000	\$0	\$0	\$28,238	\$28,238	56 %	\$21,762
WR 86, Wallenstein	\$2,000,000	\$0	\$0	\$0	\$0	0 %	\$2,000,000
Subtotal Roads Resurfacing	\$14,335,000	\$868,730	\$3,817,510	\$4,152,027	\$7,969,537	56%	\$6,365,463
Total Roads and Engineering	\$60,826,000	\$2,090,054	\$10,621,908	\$11,577,866	\$22,199,774	36 %	\$38,626,226



County of Wellington
Solid Waste Services
Statement of Operations as of
31 Oct 2022

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$1,734,600	\$421,923	\$864,684	50%	\$869,916
Licenses, Permits and Rents	\$19,100	\$0	\$30,869	162%	\$(11,769)
User Fees and Charges	\$3,436,200	\$294,820	\$2,845,449	83%	\$590,751
Sales Revenue	\$814,500	\$243,382	\$1,112,264	137%	\$(297,764)
Other Revenue	\$0	\$0	\$1,740	0%	\$(1,740)
Internal Recoveries	\$734,000	\$1,940	\$546,842	75%	\$187,158
Total Revenue	\$6,738,400	\$962,065	\$5,401,849	80%	\$1,336,551
Expenditures					
Salaries, Wages and Benefits	\$2,846,300	\$235,673	\$2,413,261	85%	\$433,039
Supplies, Material, Equipment	\$1,200,700	\$220,607	\$977,817	81%	\$222,883
Purchased Services	\$9,025,300	\$681,159	\$6,389,238	71%	\$2,636,062
Insurance and Financial	\$265,300	\$16,395	\$260,434	98%	\$4,866
Internal Charges	\$733,300	\$159	\$549,258	75%	\$184,042
Total Expenditures	\$14,070,900	\$1,153,993	\$10,590,007	75%	\$3,480,893
NET OPERATING COST / (REVENUE)	\$7,332,500	\$191,929	\$5,188,159	71%	\$2,144,341
Debt and Transfers					
Transfers from Reserves	\$(240,300)	\$0	\$0	0%	\$(240,300)
Transfer to Reserves	\$1,550,000	\$0	\$1,550,000	100%	\$0
Total Debt and Transfers	\$1,309,700	\$0	\$1,550,000	118%	\$(240,300)
NET COST (REVENUE)	\$8,642,200	\$191,929	\$6,738,159	78%	\$1,904,041



County of Wellington

03-November-2022

Solid Waste Services

Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2022

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
SWS Administration							
Waste Management Strategy	\$300,000	\$0	\$0	\$192,118	\$192,118	64 %	\$107,882
Subtotal SWS Administration	\$300,000	\$0	\$0	\$192,118	\$192,118	64%	\$107,882
Equipment							
2022 SWS Equipment	\$290,000	\$0	\$0	\$0	\$0	0 %	\$290,000
Subtotal Equipment	\$290,000	\$0	\$0	\$0	\$0	0%	\$290,000
Landfill and Transfer Stations							
Elora Waste Facility Upgrade	\$1,000,000	\$0	\$0	\$0	\$0	0 %	\$1,000,000
Riverstown Compliance Mitigati	\$500,000	\$0	\$0	\$1,984	\$1,984	0 %	\$498,016
Riverstown: Leachate Syst Dev	\$2,600,000	\$0	\$0	\$131,029	\$131,029	5 %	\$2,468,971
Riverstown: Pre Excavation PH2	\$100,000	\$61,782	\$123,141	\$0	\$123,141	123 %	-\$23,141
Rothsay Waste Facility Upgrade	\$550,000	\$0	\$0	\$0	\$0	0 %	\$550,000
Subtotal Landfill and Transfer Statio	\$4,750,000	\$61,782	\$123,141	\$133,013	\$256,154	5%	\$4,493,846
Closed Sites							
Elora Transfer clsd Nichol LF	\$1,300,000	\$0	\$0	\$1,124,271	\$1,124,271	86 %	\$175,729
Subtotal Closed Sites	\$1,300,000	\$0	\$0	\$1,124,271	\$1,124,271	86%	\$175,729
Total Solid Waste Services	\$6,640,000	\$61,782	\$123,141	\$1,449,402	\$1,572,543	24 %	\$5,067,457



County of Wellington
Planning
Statement of Operations as of
31 Oct 2022

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$405,000	\$0	\$0	0%	\$405,000
Municipal Recoveries	\$290,000	\$11,590	\$231,770	80%	\$58,230
User Fees and Charges	\$957,000	\$24,250	\$1,070,155	112%	\$(113,155)
Other Revenue	\$0	\$0	\$452	0%	\$(452)
Internal Recoveries	\$0	\$0	\$9,243	0%	\$(9,243)
Total Revenue	\$1,652,000	\$35,840	\$1,311,620	79%	\$340,380
Expenditures					
Salaries, Wages and Benefits	\$2,317,000	\$185,733	\$1,862,908	80%	\$454,092
Supplies, Material, Equipment	\$54,500	\$3,781	\$35,373	65%	\$19,127
Purchased Services	\$918,900	\$6,645	\$122,764	13%	\$796,136
Transfer Payments	\$725,000	\$0	\$339,085	47%	\$385,915
Insurance and Financial	\$40,000	\$3,889	\$33,600	84%	\$6,400
Internal Charges	\$6,600	\$321	\$4,202	64%	\$2,398
Total Expenditures	\$4,062,000	\$200,369	\$2,397,932	59%	\$1,664,068
NET OPERATING COST / (REVENUE)	\$2,410,000	\$164,529	\$1,086,312	45%	\$1,323,688
Debt and Transfers					
Transfer to Capital	\$23,000	\$0	\$23,000	100%	\$0
Total Debt and Transfers	\$23,000	\$0	\$23,000	100%	\$0
NET COST (REVENUE)	\$2,433,000	\$164,529	\$1,109,312	46%	\$1,323,688



County of Wellington

03-November-2022

Planning

Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2022

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
Planning and Trails							
Official Plan / MCR Update	\$645,000	\$33,372	\$117,525	\$248,936	\$366,461	57 %	\$278,539
Subtotal Planning and Trails	\$645,000	\$33,372	\$117,525	\$248,936	\$366,461	57%	\$278,539
Climate Change Initiatives							
Corporate EV Infrastructure	\$80,000	\$0	\$0	\$0	\$0	0 %	\$80,000
Green Development Standards	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
Regional EV Charging Network	\$70,000	\$7,584	\$49,822	\$0	\$49,822	71 %	\$20,178
Subtotal Climate Change Initiatives	\$250,000	\$7,584	\$49,822	\$0	\$49,822	20%	\$200,178
Total Planning	\$895,000	\$40,956	\$167,347	\$248,936	\$416,282	47 %	\$478,718



County of Wellington
Emergency Management
Statement of Operations as of
31 Oct 2022

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Expenditures					
Salaries, Wages and Benefits	\$414,600	\$38,625	\$356,559	86%	\$58,041
Supplies, Material, Equipment	\$10,900	\$1,155	\$38,829	356%	\$(27,929)
Purchased Services	\$198,500	\$10,639	\$282,474	142%	\$(83,974)
Transfer Payments	\$151,200	\$0	\$79,831	53%	\$71,369
Insurance and Financial	\$10,900	\$859	\$11,757	108%	\$(857)
Internal Charges	\$0	\$0	\$27	0%	\$(27)
Total Expenditures	\$786,100	\$51,278	\$769,477	98%	\$16,623
NET OPERATING COST / (REVENUE)	\$786,100	\$51,278	\$769,477	98%	\$16,623
NET COST (REVENUE)	\$786,100	\$51,278	\$769,477	98%	\$16,623



County of Wellington

03-November-2022

Emergency Management

Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2022

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
Generator Replacement Program	\$75,000	\$0	\$0	\$0	\$0	0%	\$75,000
Replace Paging Site Batteries	\$35,000	\$0	\$0	\$0	\$0	0%	\$35,000
Total Emergency Management	\$110,000	\$0	\$0	\$0	\$0	0 %	\$110,000



County of Wellington
Green Legacy
Statement of Operations as of
31 Oct 2022

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Sales Revenue	\$2,000	\$1,646	\$25,990	1299%	\$(23,990)
Other Revenue	\$1,500	\$0	\$3,460	231%	\$(1,960)
Total Revenue	\$3,500	\$1,646	\$29,450	841%	\$(25,950)
Expenditures					
Salaries, Wages and Benefits	\$647,900	\$47,884	\$537,779	83%	\$110,121
Supplies, Material, Equipment	\$99,500	\$27,498	\$80,729	81%	\$18,771
Purchased Services	\$85,300	\$3,741	\$35,032	41%	\$50,268
Insurance and Financial	\$24,600	\$819	\$21,879	89%	\$2,721
Internal Charges	\$5,600	\$0	\$3,215	57%	\$2,385
Total Expenditures	\$862,900	\$79,941	\$678,634	79%	\$184,266
NET OPERATING COST / (REVENUE)	\$859,400	\$78,295	\$649,184	76%	\$210,216
Debt and Transfers					
Transfer to Reserves	\$30,000	\$0	\$30,000	100%	\$0
Total Debt and Transfers	\$30,000	\$0	\$30,000	100%	\$0
NET COST (REVENUE)	\$889,400	\$78,295	\$679,184	76%	\$210,216



County of Wellington

03-November-2022

Green Legacy

Capital Work-in-Progress Expenditures By Departments
All Open Projects For The Period Ending October 31, 2022

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
Green Legacy Van Replacement	\$45,000	\$0	\$0	\$0	\$0	0 %	\$45,000
Sthrn Nursery Capital Retrofit	\$50,000	\$0	\$14,070	\$0	\$14,070	28 %	\$35,930
Total Green Legacy	\$95,000	\$0	\$14,070	\$0	\$14,070	15 %	\$80,930



County of Wellington
Police Services
Statement of Operations as of
31 Oct 2022

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$139,300	\$23,814	\$106,510	76%	\$32,790
Municipal Recoveries	\$0	\$0	\$15,968	0%	\$(15,968)
Licenses, Permits and Rents	\$129,800	\$10,850	\$98,379	76%	\$31,421
Fines and Penalties	\$52,000	\$29,767	\$121,231	233%	\$(69,231)
User Fees and Charges	\$80,000	\$0	\$55,710	70%	\$24,290
Other Revenue	\$16,000	\$329	\$10,851	68%	\$5,149
Total Revenue	\$417,100	\$64,760	\$408,649	98%	\$8,451
Expenditures					
Salaries, Wages and Benefits	\$149,800	\$12,700	\$121,039	81%	\$28,761
Supplies, Material, Equipment	\$61,400	\$5,661	\$56,612	92%	\$4,788
Purchased Services	\$577,800	\$91,086	\$525,816	91%	\$51,984
Transfer Payments	\$17,311,000	\$1,487,852	\$14,725,833	85%	\$2,585,167
Insurance and Financial	\$15,800	\$481	\$12,600	80%	\$3,200
Minor Capital Expenses	\$22,000	\$0	\$20,342	92%	\$1,658
Internal Charges	\$1,600	\$247	\$1,926	120%	\$(326)
Total Expenditures	\$18,139,400	\$1,598,028	\$15,464,168	85%	\$2,675,232
NET OPERATING COST / (REVENUE)	\$17,722,300	\$1,533,269	\$15,055,519	85%	\$2,666,781
Debt and Transfers					
Debt Charges	\$220,800	\$0	\$217,102	98%	\$3,698
Transfers from Reserves	\$(22,000)	\$0	\$0	0%	\$(22,000)
Transfer to Reserves	\$150,000	\$0	\$150,000	100%	\$0
Total Debt and Transfers	\$348,800	\$0	\$367,102	105%	\$(18,302)
NET COST (REVENUE)	\$18,071,100	\$1,533,269	\$15,422,621	85%	\$2,648,479



County of Wellington
Museum & Archives at WP
Statement of Operations as of
31 Oct 2022

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$51,100	\$0	\$0	0%	\$51,100
Licenses, Permits and Rents	\$52,100	\$3,872	\$29,661	57%	\$22,439
User Fees and Charges	\$80,100	\$11,876	\$102,718	128%	\$(22,618)
Sales Revenue	\$10,200	\$1,559	\$21,238	208%	\$(11,038)
Other Revenue	\$0	\$388	\$9,384	0%	\$(9,384)
Total Revenue	\$193,500	\$17,695	\$163,000	84%	\$30,500
Expenditures					
Salaries, Wages and Benefits	\$1,586,600	\$126,148	\$1,306,087	82%	\$280,513
Supplies, Material, Equipment	\$168,400	\$18,536	\$126,107	75%	\$42,293
Purchased Services	\$457,100	\$33,150	\$321,065	70%	\$136,035
Transfer Payments	\$0	\$0	\$5,425	0%	\$(5,425)
Insurance and Financial	\$57,500	\$3,519	\$47,010	82%	\$10,490
Internal Charges	\$10,000	\$0	\$10,182	102%	\$(182)
Total Expenditures	\$2,279,600	\$181,353	\$1,815,875	80%	\$463,725
NET OPERATING COST / (REVENUE)	\$2,086,100	\$163,658	\$1,652,875	79%	\$433,225
Debt and Transfers					
Transfer to Reserves	\$427,000	\$0	\$400,000	94%	\$27,000
Total Debt and Transfers	\$427,000	\$0	\$400,000	94%	\$27,000
NET COST (REVENUE)	\$2,513,100	\$163,658	\$2,052,875	82%	\$460,225



County of Wellington

03-November-2022

Museum & Archives at WP

Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2022

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
Facility Improvements							
Artifact Storage Building Reno	\$295,000	\$18,037	\$60,798	\$0	\$60,798	21 %	\$234,202
Museum Playground	\$210,000	\$0	\$0	\$0	\$0	0 %	\$210,000
WCMA Flat Roof	\$285,000	\$0	\$2,751	\$0	\$2,751	1 %	\$282,249
Subtotal Facility Improvements	\$790,000	\$18,037	\$63,549	\$0	\$63,549	8%	\$726,451
Programming							
Indigenous Gathering Circle	\$250,000	\$380	\$6,050	\$0	\$6,050	2 %	\$243,950
Poultry House Restoration	\$25,000	\$0	\$2,141	\$6,619	\$8,760	35 %	\$16,240
Subtotal Programming	\$275,000	\$380	\$8,191	\$6,619	\$14,810	5%	\$260,190
Wellington Place							
Charles Allan Way Rehab	\$340,000	\$0	\$3,273	\$0	\$3,273	1 %	\$336,727
Groves Hospital Grant	\$3,882,000	\$127	\$6,955	\$2,568,141	\$2,575,096	66 %	\$1,306,904
WP Master Plan & Site Design	\$100,000	\$0	\$81,787	\$10,387	\$92,174	92 %	\$7,826
Subtotal Wellington Place	\$4,322,000	\$127	\$92,016	\$2,578,528	\$2,670,544	62%	\$1,651,456
Total Museum & Archives at WP	\$5,387,000	\$18,544	\$163,755	\$2,585,148	\$2,748,903	51 %	\$2,638,097



County of Wellington
Library Services
Statement of Operations as of
31 Oct 2022

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$148,500	\$0	\$0	0%	\$148,500
Municipal Recoveries	\$30,000	\$0	\$17,160	57%	\$12,840
Licenses, Permits and Rents	\$50,000	\$9,121	\$34,057	68%	\$15,943
User Fees and Charges	\$23,400	\$1,729	\$12,501	53%	\$10,899
Sales Revenue	\$8,100	\$824	\$5,725	71%	\$2,375
Other Revenue	\$0	\$438	\$4,034	0%	\$(4,034)
Total Revenue	\$260,000	\$12,112	\$73,477	28%	\$186,524
Expenditures					
Salaries, Wages and Benefits	\$4,947,000	\$412,544	\$4,072,675	82%	\$874,325
Supplies, Material, Equipment	\$975,000	\$82,725	\$814,517	84%	\$160,483
Purchased Services	\$1,208,100	\$96,482	\$1,027,088	85%	\$181,012
Insurance and Financial	\$116,900	\$9,825	\$107,329	92%	\$9,571
Internal Charges	\$3,000	\$3,325	\$21,173	706%	\$(18,173)
Total Expenditures	\$7,250,000	\$604,901	\$6,042,782	83%	\$1,207,218
NET OPERATING COST / (REVENUE)	\$6,990,000	\$592,789	\$5,969,305	85%	\$1,020,695
Debt and Transfers					
Debt Charges	\$506,600	\$0	\$479,448	95%	\$27,152
Transfers from Reserves	\$(128,000)	\$0	\$0	0%	\$(128,000)
Transfer to Capital	\$120,000	\$0	\$120,000	100%	\$0
Transfer to Reserves	\$360,000	\$0	\$360,000	100%	\$0
Total Debt and Transfers	\$858,600	\$0	\$959,448	112%	\$(100,848)
NET COST (REVENUE)	\$7,848,600	\$592,789	\$6,928,753	88%	\$919,847



County of Wellington

03-November-2022

Library Services

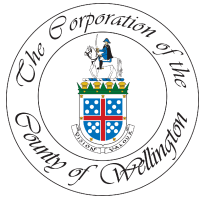
Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2022

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
Facility Improvements							
2022 Library Capital Retrofits	\$80,000	\$18,754	\$59,784	\$0	\$59,784	75 %	\$20,216
Aboyne Branch HVAC Replacement	\$30,000	\$0	\$0	\$0	\$0	0 %	\$30,000
Erin Branch: New Construction	\$1,550,000	\$2,655	\$36,428	\$3,155	\$39,582	3 %	\$1,510,418
Marden Branch: Replace HVAC	\$40,000	\$0	\$0	\$0	\$0	0 %	\$40,000
Subtotal Facility Improvements	\$1,700,000	\$21,409	\$96,211	\$3,155	\$99,366	6%	\$1,600,634
Programming							
2022 Branch Improvements FF&E	\$45,000	\$983	\$24,274	\$0	\$24,274	54 %	\$20,726
Courier Van Replacement	\$75,000	\$0	\$0	\$0	\$0	0 %	\$75,000
Subtotal Programming	\$120,000	\$983	\$24,274	\$0	\$24,274	20%	\$95,726
Total Library Services	\$1,820,000	\$22,392	\$120,485	\$3,155	\$123,639	7 %	\$1,696,361



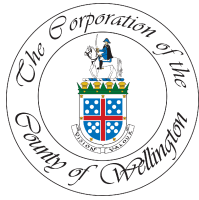
County of Wellington
Ontario Works
Statement of Operations as of
31 Oct 2022

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$24,032,900	\$1,756,638	\$18,384,680	76%	\$5,648,220
Municipal Recoveries	\$3,195,800	\$200,007	\$2,154,229	67%	\$1,041,571
Other Revenue	\$0	\$0	\$109	0%	\$(109)
Internal Recoveries	\$83,000	\$2,096	\$42,214	51%	\$40,786
Total Revenue	\$27,311,700	\$1,958,742	\$20,581,232	75%	\$6,730,468
Expenditures					
Salaries, Wages and Benefits	\$6,850,100	\$460,728	\$5,278,210	77%	\$1,571,890
Supplies, Material, Equipment	\$164,800	\$14,343	\$112,147	68%	\$52,653
Purchased Services	\$463,400	\$28,348	\$299,787	65%	\$163,613
Social Assistance	\$19,553,800	\$1,418,667	\$14,538,703	74%	\$5,015,097
Transfer Payments	\$478,400	\$0	\$369,129	77%	\$109,271
Insurance and Financial	\$109,300	\$9,767	\$82,412	75%	\$26,888
Minor Capital Expenses	\$10,000	\$0	\$5,558	56%	\$4,442
Internal Charges	\$1,331,300	\$106,370	\$1,081,652	81%	\$249,648
Total Expenditures	\$28,961,100	\$2,038,223	\$21,767,599	75%	\$7,193,501
NET OPERATING COST / (REVENUE)	\$1,649,400	\$79,481	\$1,186,367	72%	\$463,033
Debt and Transfers					
Transfers from Reserves	\$(280,000)	\$0	\$(230,000)	82%	\$(50,000)
Total Debt and Transfers	\$(280,000)	\$0	\$(230,000)	82%	\$(50,000)
NET COST (REVENUE)	\$1,369,400	\$79,481	\$956,367	70%	\$413,033



County of Wellington
Children's Early Years
Statement of Operations as of
31 Oct 2022

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$23,693,900	\$2,268,005	\$16,189,113	68%	\$7,504,787
Municipal Recoveries	\$3,025,200	\$235,103	\$2,482,917	82%	\$542,283
Licenses, Permits and Rents	\$0	\$1,358	\$14,934	0%	\$(14,934)
User Fees and Charges	\$1,261,000	\$114,855	\$1,024,252	81%	\$236,748
Other Revenue	\$0	\$0	\$53,347	0%	\$(53,347)
Internal Recoveries	\$330,700	\$59,602	\$504,461	153%	\$(173,761)
Total Revenue	\$28,310,800	\$2,678,923	\$20,269,025	72%	\$8,041,775
Expenditures					
Salaries, Wages and Benefits	\$8,615,500	\$669,688	\$6,684,333	78%	\$1,931,167
Supplies, Material, Equipment	\$561,500	\$30,480	\$307,933	55%	\$253,567
Purchased Services	\$799,100	\$69,895	\$544,960	68%	\$254,140
Social Assistance	\$18,695,500	\$1,913,789	\$12,849,911	69%	\$5,845,590
Insurance and Financial	\$149,100	\$15,015	\$128,121	86%	\$20,979
Minor Capital Expenses	\$12,500	\$0	\$0	0%	\$12,500
Internal Charges	\$1,315,600	\$141,484	\$1,323,387	101%	\$(7,787)
Total Expenditures	\$30,148,800	\$2,840,351	\$21,838,645	72%	\$8,310,155
NET OPERATING COST / (REVENUE)	\$1,838,000	\$161,428	\$1,569,620	85%	\$268,380
Debt and Transfers					
Transfers from Reserves	\$(60,600)	\$0	\$0	0%	\$(60,600)
Total Debt and Transfers	\$(60,600)	\$0	\$0	0%	\$(60,600)
NET COST (REVENUE)	\$1,777,400	\$161,428	\$1,569,620	88%	\$207,780



County of Wellington
Social Housing
Statement of Operations as of
31 Oct 2022

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$13,302,700	\$1,302,747	\$15,013,260	113%	\$(1,710,560)
Municipal Recoveries	\$14,045,200	\$1,320,809	\$11,365,978	81%	\$2,679,222
Licenses, Permits and Rents	\$5,727,000	\$517,446	\$4,797,269	84%	\$929,731
User Fees and Charges	\$18,200	\$2,760	\$21,514	118%	\$(3,314)
Other Revenue	\$351,800	\$44,400	\$255,617	73%	\$96,183
Internal Recoveries	\$207,400	\$11,214	\$160,988	78%	\$46,412
Total Revenue	\$33,652,300	\$3,199,375	\$31,614,626	94%	\$2,037,674
Expenditures					
Salaries, Wages and Benefits	\$4,839,400	\$386,182	\$3,822,129	79%	\$1,017,271
Supplies, Material, Equipment	\$581,200	\$66,503	\$377,312	65%	\$203,888
Purchased Services	\$6,289,800	\$646,850	\$4,986,610	79%	\$1,303,190
Social Assistance	\$23,714,800	\$2,182,723	\$22,842,895	96%	\$871,905
Transfer Payments	\$264,100	\$66,022	\$264,088	100%	\$12
Insurance and Financial	\$376,200	\$26,205	\$357,211	95%	\$18,989
Internal Charges	\$929,600	\$70,755	\$751,993	81%	\$177,607
Total Expenditures	\$36,995,100	\$3,445,240	\$33,402,238	90%	\$3,592,862
NET OPERATING COST / (REVENUE)	\$3,342,800	\$245,865	\$1,787,612	53%	\$1,555,188
Debt and Transfers					
Transfers from Reserves	\$(135,000)	\$0	\$0	0%	\$(135,000)
Transfer to Reserves	\$1,600,000	\$0	\$2,331,922	146%	\$(731,922)
Total Debt and Transfers	\$1,465,000	\$0	\$2,331,922	159%	\$(866,922)
NET COST (REVENUE)	\$4,807,800	\$245,865	\$4,119,535	86%	\$688,265



County of Wellington
County Affordable Housing
Statement of Operations as of
31 Oct 2022

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$176,100	\$0	\$146,990	83%	\$29,110
Licenses, Permits and Rents	\$1,261,500	\$111,299	\$1,093,215	87%	\$168,285
User Fees and Charges	\$22,000	\$3,128	\$20,728	94%	\$1,272
Total Revenue	\$1,459,600	\$114,427	\$1,260,932	86%	\$198,668
Expenditures					
Salaries, Wages and Benefits	\$104,300	\$9,434	\$80,841	78%	\$23,459
Supplies, Material, Equipment	\$65,300	\$5,991	\$77,249	118%	\$(11,949)
Purchased Services	\$622,500	\$54,147	\$533,423	86%	\$89,077
Insurance and Financial	\$31,500	\$184	\$31,326	99%	\$174
Internal Charges	\$96,100	\$8,008	\$80,084	83%	\$16,016
Total Expenditures	\$919,700	\$77,763	\$802,923	87%	\$116,777
NET OPERATING COST / (REVENUE)	\$(539,900)	\$(36,664)	\$(458,009)	85%	\$(81,891)
Debt and Transfers					
Debt Charges	\$176,100	\$0	\$142,082	81%	\$34,018
Transfer to Reserves	\$1,563,800	\$0	\$1,250,000	80%	\$313,800
Total Debt and Transfers	\$1,739,900	\$0	\$1,392,082	80%	\$347,818
NET COST (REVENUE)	\$1,200,000	\$(36,664)	\$934,073	78%	\$265,927



County of Wellington

03-November-2022

Social Services

Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2022

	LIFE-TO-DATE ACTUALS						
	Approved Budget	October Actual	Current Year	Previous Years	Total	% of Budget	Remaining Budget
Ontario Works							
129 Wyndham Generator Upgrade	\$80,000	\$0	\$36,210	\$0	\$36,210	45 %	\$43,790
129 Wyndham: Interior Upgrades	\$50,000	\$0	\$24,829	\$0	\$24,829	50 %	\$25,171
129-133 Wyndham, Stone Work	\$170,000	\$0	\$44,385	\$112,069	\$156,455	92 %	\$13,545
138 Wyndham: HVAC Replacements	\$475,000	\$60,145	\$64,134	\$0	\$64,134	14 %	\$410,866
Subtotal Ontario Works	\$775,000	\$60,145	\$169,558	\$112,069	\$281,627	36%	\$493,373
Children's Early Years							
Rockwood Child Care Grant	\$210,000	\$0	\$0	\$0	\$0	0 %	\$210,000
Subtotal Children's Early Years	\$210,000	\$0	\$0	\$0	\$0	0%	\$210,000
Social Housing							
2022 Housing Building Retrofit	\$325,000	\$14,351	\$211,543	\$0	\$211,543	65 %	\$113,457
229 Dublin Modernize Elevator	\$10,000	\$0	\$0	\$0	\$0	0 %	\$10,000
229 Dublin Recaulking	\$90,000	\$0	\$0	\$0	\$0	0 %	\$90,000
232 Delhi Lights/Ceiling/Recrc	\$5,000	\$0	\$0	\$0	\$0	0 %	\$5,000
32 Hadati Make Up Air Unit	\$350,000	\$0	\$1,018	\$0	\$1,018	0 %	\$348,982
33 Marlborough Lighting/Cling/Recrc	\$295,000	\$0	\$66,852	\$0	\$66,852	23 %	\$228,148
450 Ferrier Corridor Rehab	\$85,000	\$8,548	\$57,266	\$0	\$57,266	67 %	\$27,734
51 John Metal Roof Install	\$290,000	\$0	\$6,411	\$0	\$6,411	2 %	\$283,589
56 Mill St Windows and Doors	\$100,000	\$0	\$6,207	\$0	\$6,207	6 %	\$93,793
576 Woolwich Kitchen Refurbish	\$650,000	\$0	\$595,209	\$11,592	\$606,801	93 %	\$43,199
65 Delhi Renovations	\$0	\$72,903	\$82,666	\$100,187	\$182,853	0 %	-\$182,853
Algonquin / Ferndale Siding	\$750,000	\$0	\$15,325	\$0	\$15,325	2 %	\$734,675
Algonquin/Ferndale Site Dev P2	\$10,000	\$0	\$0	\$0	\$0	0 %	\$10,000
Applewood / Sunset Roofing Rep	\$875,000	\$227,284	\$255,558	\$0	\$255,558	29 %	\$619,442
Applewood / Sunset Site Dev	\$500,000	\$110,927	\$297,138	\$8,395	\$305,533	61 %	\$194,467
COCHI Community Housing Init	\$2,465,000	\$0	\$574,138	\$1,645,023	\$2,219,161	90 %	\$245,839
Mohawk Delaware Replace Deck	\$50,000	\$0	\$31,891	\$0	\$31,891	64 %	\$18,109
OPHI Ont Priorities Housing In	\$3,951,600	\$0	\$268,624	\$1,555,525	\$1,824,149	46 %	\$2,127,451
Palm 4Plex Windows Doors Sdng	\$75,000	\$0	\$6,716	\$0	\$6,716	9 %	\$68,284
Vancouver / Edmonton Full Reno	\$110,000	\$0	\$103,497	\$0	\$103,497	94 %	\$6,503
Various Full Fire Alarm Replac	\$750,000	\$1,394	\$152,246	\$371,111	\$523,358	70 %	\$226,642
Willow/Dawson Shingle Replace	\$220,000	\$0	\$4,579	\$0	\$4,579	2 %	\$215,421
Subtotal Social Housing	\$11,956,600	\$435,405	\$2,736,885	\$3,691,832	\$6,428,718	54%	\$5,527,882



County of Wellington

03-November-2022

Social Services

Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2022

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
Affordable Housing							
165 - 169 Gordon Lock Changes	\$110,000	\$0	\$0	\$0	\$0	0 %	\$110,000
165 - 169 Gordon Roofing	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
165 Gordon Air Conditioning	\$1,500,000	\$202,112	\$408,840	\$70,168	\$479,008	32 %	\$1,020,992
169 Gordon St FOB System	\$40,000	\$0	\$611	\$5,114	\$5,724	14 %	\$34,276
2022 Affd Housing Retrofits	\$70,000	\$0	\$41,966	\$0	\$41,966	60 %	\$28,034
Subtotal Affordable Housing	\$1,820,000	\$202,112	\$451,417	\$75,282	\$526,698	29%	\$1,293,302
Total Social Services	\$14,761,600	\$697,662	\$3,357,860	\$3,879,183	\$7,237,043	49 %	\$7,524,557



County of Wellington
Long-Term Care Homes
Statement of Operations as of
31 Oct 2022

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$11,334,800	\$1,003,652	\$11,308,516	100%	\$26,284
User Fees and Charges	\$4,817,800	\$363,264	\$3,509,611	73%	\$1,308,189
Sales Revenue	\$69,400	\$4,865	\$43,878	63%	\$25,522
Other Revenue	\$25,000	\$17,612	\$32,848	131%	\$(7,848)
Total Revenue	\$16,247,000	\$1,389,393	\$14,894,852	92%	\$1,352,148
Expenditures					
Salaries, Wages and Benefits	\$18,970,500	\$1,704,944	\$17,333,630	91%	\$1,636,870
Supplies, Material, Equipment	\$1,582,900	\$193,644	\$1,358,372	86%	\$224,528
Purchased Services	\$1,307,200	\$120,343	\$1,046,201	80%	\$260,999
Insurance and Financial	\$364,900	\$34,255	\$336,902	92%	\$27,998
Internal Charges	\$995,500	\$85,290	\$832,788	84%	\$162,712
Total Expenditures	\$23,221,000	\$2,138,476	\$20,907,892	90%	\$2,313,108
NET OPERATING COST / (REVENUE)	\$6,974,000	\$749,082	\$6,013,040	86%	\$960,960
Debt and Transfers					
Debt Charges	\$1,849,700	\$0	\$1,704,521	92%	\$145,179
Transfers from Reserves	\$(246,200)	\$0	\$0	0%	\$(246,200)
Transfer to Reserves	\$250,000	\$0	\$250,000	100%	\$0
Total Debt and Transfers	\$1,853,500	\$0	\$1,954,521	105%	\$(101,021)
NET COST (REVENUE)	\$8,827,500	\$749,082	\$7,967,561	90%	\$859,939



County of Wellington

03-November-2022

Long-Term Care Homes Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2022

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
Facility Improvements							
2022 WT Building Retrofits	\$55,000	\$0	\$35,813	\$0	\$35,813	65 %	\$19,187
COVID - 19 WT Humidity Levels	\$415,000	\$0	\$222,346	\$17,808	\$240,154	58 %	\$174,846
Servery Flooring	\$55,000	\$17,828	\$17,828	\$0	\$17,828	32 %	\$37,172
Subtotal Facility Improvements	\$525,000	\$17,828	\$275,987	\$17,808	\$293,795	56%	\$231,205
Equipment and Technology							
2022 Nursing Equip Replacement	\$100,000	-\$34,556	\$33,342	\$0	\$33,342	33 %	\$66,658
Nutrition Services Equipment	\$25,000	\$0	\$0	\$0	\$0	0 %	\$25,000
Terrace WiFi Replacement	\$45,000	\$8,613	\$41,902	\$0	\$41,902	93 %	\$3,098
Wireless Phone Replacements	\$75,000	\$0	\$0	\$0	\$0	0 %	\$75,000
Subtotal Equipment and Technology	\$245,000	-\$25,942	\$75,244	\$0	\$75,244	31%	\$169,756
Continuum of Care							
Phase I Continuum of Care	\$1,000,000	\$0	\$0	\$411,884	\$411,884	41 %	\$588,116
Subtotal Continuum of Care	\$1,000,000	\$0	\$0	\$411,884	\$411,884	41%	\$588,116
Total Long-Term Care Homes	\$1,770,000	\$(8,114)	\$351,231	\$429,692	\$780,923	44 %	\$989,077



County of Wellington
Economic Development
Statement of Operations as of
31 Oct 2022

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$528,000	\$32,460	\$258,629	49%	\$269,371
User Fees and Charges	\$104,200	\$4,361	\$51,934	50%	\$52,266
Other Revenue	\$0	\$629	\$109,726	0%	\$(109,726)
Total Revenue	\$632,200	\$37,449	\$420,289	66%	\$211,911
Expenditures					
Salaries, Wages and Benefits	\$840,500	\$84,814	\$677,793	81%	\$162,707
Supplies, Material, Equipment	\$143,300	\$4,091	\$136,209	95%	\$7,091
Purchased Services	\$797,200	\$64,341	\$491,008	62%	\$306,192
Transfer Payments	\$462,500	\$0	\$215,000	46%	\$247,500
Insurance and Financial	\$15,200	\$1,630	\$12,716	84%	\$2,484
Internal Charges	\$8,000	\$0	\$3,281	41%	\$4,719
Total Expenditures	\$2,266,700	\$154,875	\$1,536,007	68%	\$730,693
NET OPERATING COST / (REVENUE)	\$1,634,500	\$117,425	\$1,115,718	68%	\$518,782
Debt and Transfers					
Transfer to Reserves	\$400,000	\$629	\$409,726	102%	\$(9,726)
Total Debt and Transfers	\$400,000	\$629	\$409,726	102%	\$(9,726)
NET COST (REVENUE)	\$2,034,500	\$118,054	\$1,525,444	75%	\$509,056



County of Wellington

03-November-2022

Economic Development Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2022

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
Rural Broadband Improvements	\$1,600,000	\$0	\$0	\$0	\$0	0 %	\$1,600,000
Total Economic Development	\$1,600,000	\$0	\$0	\$0	\$0	0 %	\$1,600,000



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Andrea Brossault, Asset Management Programme Manager
Date: Tuesday, November 29, 2022
Subject: **Revised Strategic Asset Management Policy**

Background:

This report details the recommended changes to the Strategic Asset Management Policy (policy number TR-22-02). This policy is a requirement under Ontario Regulation 588/17 Asset Management Planning for Municipal Infrastructure.

This policy was last approved by County Council on June 27, 2019. A review of the existing policy was undertaken by staff in accordance with best practices.

Revisions to the policy include the following:

- Updated 'Transportation' infrastructure to 'Roads' infrastructure (pg. 2)
- Updated Responsibilities for Leading Asset Management to include the graphic Framework and Governance model (pg. 4)
- Reviewed and updated definitions, where necessary, to align with the Asset Management Plan glossary (pg. 6)
- Updated the names of budget policies referenced within the County of Wellington Policies section to reflect changes since 2019. Policies are now named 'Budget Management Policy' and 'Debt Management Policy' (pg. 7)
- Added Road Master Action Plan, Future Focused Climate Change Mitigation Plan, and Solid Waste Services Green Strategy to the list of County of Wellington Strategic Documents (pg. 8)

Financial Implications:

None

Attachments:

Appendix A: Strategic Asset Management Policy

Recommendation:

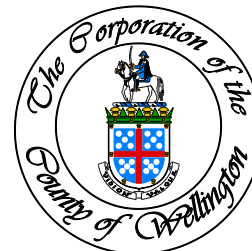
That the revised Strategic Asset Management Policy (TR-22-02) be approved and updated on the County of Wellington website.

Respectfully submitted,

Andrea Brossault
Asset Management Programme Manager

COUNTY OF WELLINGTON

POLICY & PROCEDURE MANUAL



DEPARTMENT	TREASURY	POLICY NUMBER	TR-22-02
SECTION	FINANCIAL SERVICES	EFFECTIVE DATE	DECEMBER 1, 2022
SUBJECT	STRATEGIC ASSET MANAGEMENT POLICY		
AUTHORITY	PENDING COUNTY COUNCIL APPROVAL ON DECEMBER 1, 2022		

PURPOSE:

The County of Wellington provides a wide range of services to the community that require the ownership and responsible operation, maintenance, rehabilitation and decommissioning of physical assets including roads, buildings, vehicles and equipment, solid waste, and drainage infrastructure.

Asset management (AM) is an integrated approach, involving all County departments, to realize value through the effective management of new and existing assets. The intent is to maximize benefits, reduce risk and provide acceptable levels of service to the community in a sustainable manner.

This policy has been updated to ensure compliance with O. Reg 588/17 issued by the Province in December 2017. It outlines the fundamental asset management principles that will be incorporated into the County's overall Corporate Asset Management Programme. The County is committed to continually improving its asset management strategy by incorporating elements of its various strategic policies and plans, including the County of Wellington Strategic Action Plan and the Long-Term Financial Sustainability Strategy. Asset management planning will not occur in isolation from other municipal goals, plans and policies. These plans will integrate with the Corporate Asset Management Programme in order to support the County's objectives and goals within the Community, such as

- Support sustainable development, land stewardship and healthy communities
- Protect and enhance cultural and heritage resources
- Increase the competitiveness and success of Wellington businesses
- Create an environment that is conducive to entrepreneurial activity
- Create green infrastructure in order to ensure ongoing environmental benefits and help adapt to climate change
- Direct growth to urban areas in particular those with existing infrastructure
- Protect agricultural land and normal farming operations
- Ensure effective, efficient, and fair provision of high-quality affordable housing to residents
- Cooperate with local governments, neighbouring communities and the province

SCOPE:

The County of Wellington owns a wide range of asset types that deliver services to the community. Each year, the County may receive or construct new assets. In addition, the County may rely on natural assets or other assets that it does not own in order to deliver services.

This policy applies to all assets that provide services in the County of Wellington. Where capitalization

SUBJECT	STRATEGIC ASSET MANAGEMENT POLICY	POLICY NUMBER	TR-22-02
----------------	------------------------------------------	----------------------	-----------------

thresholds are in place for the purposes of financial reporting, the service delivery focus of the assets requires active management regardless of the assets initial value. The County's Accounting and Reporting for Tangible Capital Assets Policy will be used to ensure proper financial reporting and will be used to inform the processes and procedures in the asset planning process.

Where service is supported by assets connected to or interrelated with neighbouring municipalities or jointly owned municipal bodies, the County will work collaboratively with those asset owners and promote the principles outlined in this policy.

The Table below summarizes the services that the County delivers and provides examples of the asset types that support the delivery of those services.

Service delivered to the community	Asset Groups	Asset Examples
Transportation	Roads Infrastructure	Roads, Bridges, Culverts, Guide Rails
Facilities Management	Buildings and Properties Furniture and Fixtures	Social Housing Units, Libraries, County Offices, Public Works Yards, HVAC Units
Fleet Management	Vehicles and Machinery	Pick-up Trucks, Snow Plows
Solid Waste Management	Landfill	Landfill Site and Waste Facilities
Storm Water Management	Drainage Infrastructure	Ditches, storm water pipes, catch basins, manholes
Support for delivery of services to community	Technology and Communications	Software, hardware, radio equipment, Library Materials

PRINCIPLES OF ASSET MANAGEMENT

The County supports the Infrastructure Planning Principles as outlined in the Infrastructure for Jobs and Prosperity Act, 2015. The five key principles are summarized below:

1. Service Delivery to Residents - The County will:

- Clearly define levels of service that balance community expectations, regulatory requirements, risk, affordability and available resources.
- Manage assets in order to efficiently and effectively deliver the agreed upon levels of service.
- Continually monitor and review the agreed upon levels of service to ensure that they support community and council expectations and other strategic objectives.
- Ensure transparency and accountability to the community on service delivery. This will include regular communications to council and shared information with the public on service performance.
- Provide opportunities for public engagement where residents and other stakeholders served by

SUBJECT	STRATEGIC ASSET MANAGEMENT POLICY	POLICY NUMBER	TR-22-02
---------	-----------------------------------	---------------	----------

the County can provide input into asset management planning through the existing strategic and master planning processes.

- Comply with all relevant legislation, regulatory and statutory requirements.

2. Long Term Sustainability and Resilience – The County will:

- Consider the needs of both current and future generations and the potential challenges associated with changing demographics and expectations related to service delivery, as well as potential changes to legislative requirements when making asset management decisions.
- Minimize the impact of infrastructure on the environment by:
 - Respecting and helping maintain ecological and biological diversity.
 - Endeavouring to make use of acceptable recycled aggregates.
- As part of asset management planning, the County will consider the potential effects of climate change on the municipality's assets. This includes any anticipated costs arising from increased maintenance, changing levels of service and overall lifecycle management. Where appropriate, the County will adopt a proactive approach to mitigating the impacts of climate change.
- Align asset planning to support the County's Emergency Response Plan.

3. Holistic 'Big Picture' Approach – The County will:

- Integrate the decision-making process for assets to include corporate, financial, business, land-use, community, environmental, social, technical and budgetary plans and perspectives; and
- Consider assets in a more inclusive service delivery model, and not as individual assets.
- Where relevant and appropriate, consider the principles and content of non-binding provincial or municipal plans and strategies established under an act or otherwise, in planning and making decisions around the infrastructure that supports them.

4. Fiscal Responsibility and Asset Management Decision Making – The County will:

- Incorporate the ongoing results from the Corporate Asset Management Programme in the creation of the County's Annual Budget and 10-Year Plan and Long-Term Financial Sustainability Strategy.
- Prepare annual budget needs and 10-year forecast within each County Department to address costs and potential revenues associated with asset ownership including operating, maintenance, renewal, replacement and decommissioning of assets.
- Analyse and evaluate the annual budget needs developed by County Departments as part of the annual budgeting process.
- Monitor Key Financial Indicators as part of its annual budgetary process in order to evaluate the

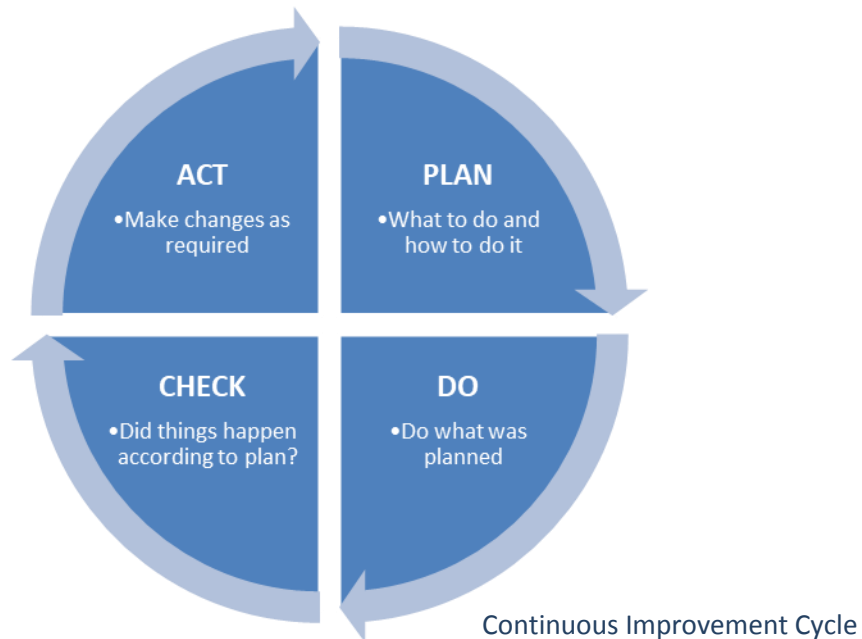
SUBJECT	STRATEGIC ASSET MANAGEMENT POLICY	POLICY NUMBER	TR-22-02
----------------	------------------------------------------	----------------------	-----------------

financial position, identify trends, and recognize future challenges and opportunities.

- Explore funding and service delivery opportunities to achieve cost savings when possible and where appropriate.
- Take into account any applicable budgets or fiscal plans, such as fiscal plans released under the following:
 - Fiscal Transparency and Accountability Act
 - Budgets adopted under Part VII of the Municipal Act

5. Innovation and Continual Improvement – The County will:

- Utilize the Plan-Do-Check-Act model for continuous improvement in order to monitor and review effectiveness of asset management processes. The County will make ongoing adjustments as required in order to ensure continuous improvement.



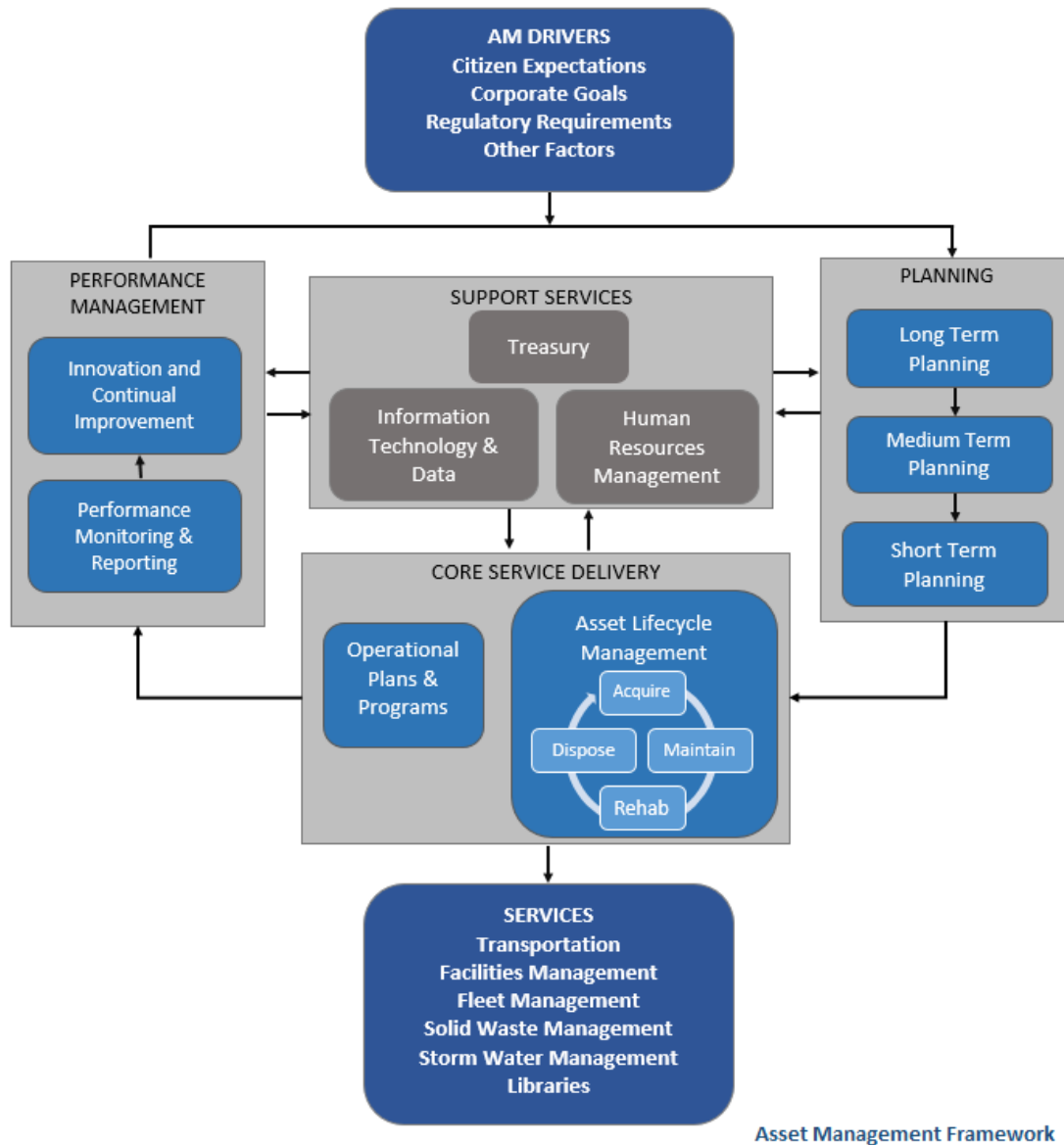
- Incorporate industry best practices and innovation in the development of tools, techniques and solutions.
- Actively engage with other municipalities, asset management working groups, educational organizations, federal and provincial partners, international organizations, and applicable on-line resources to ensure adoption of appropriate practices regarding asset management planning.
- Determine and provide the necessary support, education and training to all asset management staff.
- Review this Strategic Asset Management Policy in conjunction with review of the Corporate

SUBJECT	STRATEGIC ASSET MANAGEMENT POLICY	POLICY NUMBER	TR-22-02
----------------	------------------------------------------	----------------------	-----------------

Asset Management Programme, every five years.

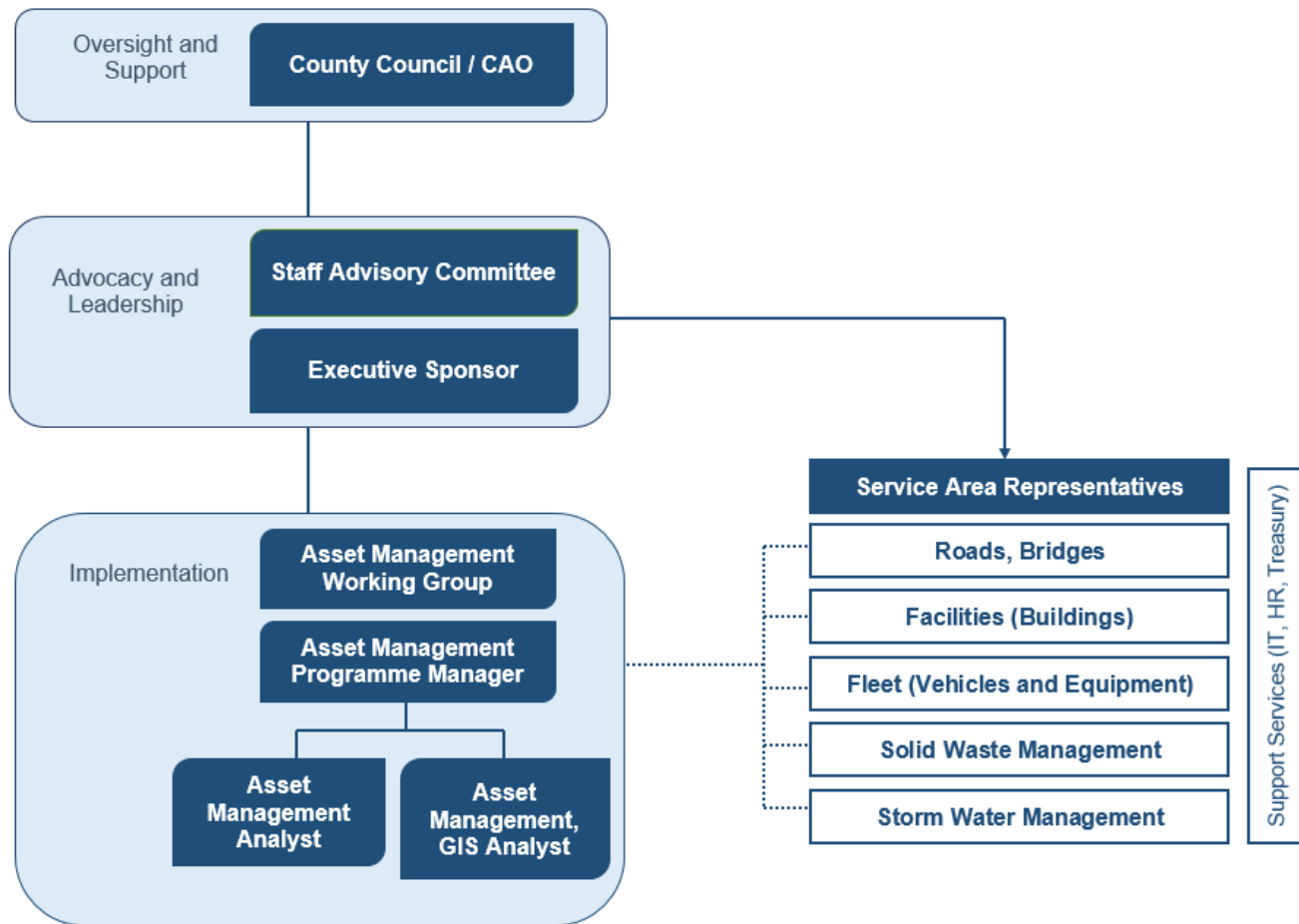
RESPONSIBILITIES FOR LEADING ASSET MANAGEMENT

The corporate asset management framework illustrates how the various departments interconnect and work together to achieve goals:



The corporate asset governance model outlines the roles and responsibilities related to asset management:

SUBJECT	STRATEGIC ASSET MANAGEMENT POLICY	POLICY NUMBER	TR-22-02
----------------	------------------------------------------	----------------------	-----------------



DEFINITIONS:

Asset – An asset is an item, thing or entity that has potential or actual value to the County. Examples include bridges, roads, buildings, vehicles, equipment

Asset Management – An integrated set of processes and practices that minimize lifecycle cost of owning, operating, and maintaining assets, at an acceptable level of risk, while continuously delivering established levels of service.

Asset Management Plan – a document that states how a group of assets is to be managed over a period of time. Asset Management Plans describe the following for all asset groups:

- The condition, characteristics and values of the assets
- Expected Levels of Service
- Action Plan to ensure assets are providing the Level of Service
- Financial Strategies to the Implement Action Plans

The Asset Management Plan will be published every five years; however, some information within the plan, such as condition, characteristics and asset value may be updated and reported annually.

Asset Maintenance – Actions required to keep an asset as near to its original condition as possible in order to provide service over its useful life. Includes both corrective and preventative maintenance but excludes renewal or replacement.

<div>SUBJECT</div> <div>STRATEGIC ASSET MANAGEMENT POLICY</div>	<div>POLICY NUMBER</div> <div>TR-22-02</div>
-----------------------------------------------------------------	----------------------------------------------

Asset Renewal / Betterment – Expenditures that fulfill one or more of the following requirements:

- Increase service potential (capacity or output)
- Lower associated operating costs
- Extend the useful life of the asset
- Improve the quality of output of the asset

Includes rehabilitation, renewal and replacement

Asset Replacement – the complete replacement of an asset that has reached the end of its useful life or service capacity

Capitalization Thresholds – the value of an asset at or above which the County will capitalize the value of it and below which it will expense it.

Climate Change - Climate change is a long-term shift in weather conditions identified by changes in temperature, precipitation, winds, and other indicators. Climate change can involve both changes in average conditions and changes in variability, including, for example, extreme events.

Corrective Maintenance – Activities undertaken to return an asset to working order after a deficiency has been identified. These activities are typically unplanned or reactive in nature.

Corporate Asset Management Programme– the application of asset management strategies and best practices on a corporate level in order to ensure consistency across all departments and asset groups. The Corporate Asset Management Programme consists of the following components:

- Strategic Plans and Documents
- Strategic Asset Management Policy
- Asset Management Framework
- Asset Management Governance
- Asset Management Plans
- Operational Strategies and Plans

Decommissioning / Disposed – Assets are considered disposed when they are sold, taken out of service, destroyed, damaged or replaced due to obsolescence, scrapping or dismantling

Levels of Service – Describe what the County intends to deliver to its residents. Commonly measure attributes such as quality, reliability, responsiveness, sustainability, timeliness, accessibility and cost.

Sample statements include:

- To meet the minimum maintenance standards for municipal roads and bridges.
- To increase the amount of material diverted from the landfill.
- To be 100% compliant with regulatory requirements.

Lifecycle – the cycle of activities that an asset goes through over its useful life.

Lifecycle Cost – the total cost of an asset throughout its life. This would include costs related to planning, design, construction, acquisition, operation, maintenance, rehabilitation, renewal and disposal costs.

Preventative Maintenance – Activities undertaken on a regular basis to ensure an asset is able to provide the expected service. These activities are typically planned and are intended to reduce the likelihood of failure or breakdown.

SUBJECT	STRATEGIC ASSET MANAGEMENT POLICY	POLICY NUMBER	TR-22-02
----------------	------------------------------------------	----------------------	-----------------

Public Engagement – The process in which residents and stakeholders are invited to provide input into policy planning and strategic objectives of the municipality. Opportunities to provide input into asset planning will happen during the strategic and master planning processes already in place at the County.

Useful Life – the period of time over which an asset is expected to provide service for the County

REFERENCES:

Applicable Legislation and Regulations

- Infrastructure for Jobs and Prosperity Act, 2015
- Asset Management Planning for Municipal Infrastructure (O. Reg 588/17)
- Fiscal Accountability and Transparency Act, 2004
- The Municipal Act, 2001
- The Planning Act

County of Wellington Policies

- Accounting and Reporting for Tangible Capital Assets (PSAB 3150)
- Reserve and Reserve Funds
- Budget Management Policy
- Debt Management Policy
- Cash and Investment Management

County of Wellington Strategic Documents

- County of Wellington Strategic Action Plan
- ROAD Master Action Plan
- Future Focused Climate Change Mitigation Plan
- Annual Budget and 10-Year Plan
- Long-Term Financial Sustainability Strategy
- Development Charge Background Study and By-Law(s)
- County of Wellington Official Plan
- Economic Strategic Development Plan
- 10 Year Housing and Homelessness Plan
- The Green Legacy Strategic Directions
- Active Transportation Master Plan
- County of Wellington Emergency Response Plan
- Solid Waste Services Green Strategy



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Jackie Osti, Manager of Purchasing and Risk Management Services
Date: Tuesday, November 29, 2022
Subject: **Tender Award – Lighting Retrofit**

Background:

Staff recently issued tender CW2022-055 a tender to perform lighting retrofits at the Administration Centre, Courthouse and Old Gaol. The tender was for three locations, each with its own capital budget. The Administration Centre and Courthouse projects are over budget.

This project involves a one-for-one replacement of existing older fluorescent type lighting with LED lights. The Administration Centre and Courthouse each have approximately 300 light fixtures. The LED technology is more energy efficient, producing better lighting quality, longer product lifespan, and less frequent bulb and ballast replacement.

On October 6, 2022, bid submissions were received from contractors as follows, with pricing shown exclusive of H.S.T. @13%.

COMPANY NAME	Total Bid Amount Administration Centre	Total Bid Amount Courthouse
MJM Electric Limited, Ariss	\$68,370.00	\$73,640.00
Yake Electric Limited, Mount Forest	\$86,500.00	\$83,000.00

Staff are recommending awarding to the lowest bidder meeting the specifications, MJM Electric Limited of Ariss, Ontario at the combined total tendered amount of \$142,010.00 excluding H.S.T. @ 13%.

Staff anticipate a combined rebate incentive from the Provincial government incentive programme Save on Energy in the amount of \$14,692.00.

Consulting fees for these projects are estimated at \$5,000.00 excluding H.S.T. @ 13%.

Funding for these projects is outlined in the attached Financial Schedule.

Recommendation:

That County of Wellington Project No. CW2022-055 a tender for lighting retrofits at the Administration Centre and Courthouse as specified be awarded to MJM Electric of Ariss, Ontario at the total tendered amount of \$142,010.00 excluding H.S.T. @ 13%; and

That the funding for this project be approved as set out in the attached financial schedule; and

That staff be authorized to issue the Purchase Order for the contract.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jackie Osti".

Jackie Osti
Manager,
Purchasing and Risk Management Services

FINANCIAL SUMMARY

COUNTY OF WELLINGTON CAPITAL PROJECT EXPENDITURE AND FINANCING SCHEDULE

Bid name: Lighting Retrofit

Bid number: CW2022-055

Project name: Admin Centre: Lighting Upgrade

Project number : 20600151

PROJECT COSTS

	Total
<u>Bid:</u>	
Tendered Cost	\$70,000
Professional fees	\$2,000
Contingency	\$8,000
Bid to Award	\$80,000

* includes net cost to County of HST

PROJECT BUDGET APPROVALS AND FINANCING

	Gross cost	Property Reserve
2022 Capital Budget	\$ 40,000	\$ 40,000
	\$ 40,000	\$ 40,000
Funding Adjustment	\$40,000	\$40,000
Revised cost and sources of funding	\$ 80,000	\$ 80,000

COUNTY OF WELLINGTON CAPITAL PROJECT EXPENDITURE AND FINANCING SCHEDULE

Bid name: Lighting Retrofit
 Bid number: CW2022-055

Project name: Courthouse: Lighting Upgrade
 Project number : 20600131

PROJECT COSTS

	<u>Total</u>
<u>Bid:</u>	
Tendered Cost	\$75,000
Professional fees	\$3,000
Contingency	\$7,000
Bid to Award	\$85,000

* includes net cost to County of HST

PROJECT BUDGET APPROVALS AND FINANCING

	Gross cost	Property Reserve
2022 Capital Budget	\$ 40,000	\$ 40,000
	\$ 40,000	\$ 40,000
Funding Adjustment	\$45,000	\$45,000
Revised cost and sources of funding	\$ 85,000	\$ 85,000



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Jackie Osti – Manager of Purchasing and Risk Management Services
Date: Tuesday, November 29, 2022
Subject: SWS Roll-off trucks

Background:

BI & I Truck Centres and Universal Parts Plus Inc., are contracted suppliers for the County's roll-off truck fleet. These dedicated contracts allow staff to standardize its fleet which provides improved maintenance efficiency, fewer diagnostic tools and increased operational efficiency and safety.

One roll-off unit is budgeted in 2022 and one is budgeted in 2023. Unfortunately supply chain issues prevented a timely order for the 2022 unit and now that build slots have opened staff would like to order both units which guarantees pricing and improves delivery timelines so these units can be put into operation in 2023.

Below is the pricing summary for the chassis and roll off hoists. The unit price and total price excludes H.S.T. @ 13%.

Company Name	Description	Qty.	Unit Price	Total Price
BI& I Truck Centres, Barrie	'24 - Western Star 47X	2	\$186,000.00	\$372,000.00
Universal Parts Plus Inc. Burlington	U-6320 Roll-Off Hoist	2	\$ 91,685.00	\$183,370.00

Recommendation:

That staff be authorized to issue purchase orders for two (2) chassis as specified from BI & I Truck Centres of Barrie, Ontario at the total price of \$372,000.00 and for two roll- off hoists from Universal Parts Plus Inc. of Burlington Ontario at the total price of \$183,370.00 exclusive of HST @ 13%; and

That funding for the 2022 project be approved as set out in the attached schedule; and

That the 2023 capital budget be updated accordingly.

Respectfully submitted,

Jackie Osti,
Manager
Purchasing and Risk Management Services

FINANCIAL SUMMARY

COUNTY OF WELLINGTON CAPITAL PROJECT EXPENDITURE AND FINANCING SCHEDULE

Project name: 2022 SWS Equipment
Project number : 21220021

PROJECT COSTS

	<u>Total</u>
<u>Bid:</u>	
Tendered Cost	\$282,600
Professional fees	
Contingency	\$7,400
Bid to Award	\$290,000

* includes net cost to County of HST

PROJECT BUDGET APPROVALS AND FINANCING

	Gross cost	SWS Equipment Reserve
2022 Capital Budget	\$ 240,000	\$ 240,000
	\$ 240,000	\$ 240,000
Project Amendment	\$50,000	\$50,000
Revised cost and sources of funding	\$ 290,000	\$ 290,000



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Jackie Osti, Manager of Purchasing and Risk Management Services
Date: Tuesday, November 29, 2022
Subject: **Renewal of County Insurance Programme - 2023**

Background:

Since 2007, Intact Public Entities (IPE) has managed the County's insurance programme (IPE formerly operated as Frank Cowan Company Limited). The County Purchasing Policy allows staff to negotiate annual insurance renewals outside of a competitive process at its discretion.

IPE is an alternate insurance provider approved by Housing Services Corporation (HSC) to insure the non-profit housing (rent-geared-to-income and affordable housing). Each year IPE and Marsh (HSC's insurer) provide insurance quotes. If the quote from Marsh is lower than IPE, the County is obligated to bind coverage under the HSC programme. This year Marsh's quote was significantly lower because IPE is moving their business away from risk in the non-profit housing sector.

Insurance Overview

General Liability (GL)

Both IPE and Marsh carry appropriate CGL limits. IPE has a \$50,000 deductible per claim and Marsh has a \$25,000 deductible per claim. IPE provides a primary liability limit of \$5M and Marsh \$2M primary limit with \$3M umbrella, both have no annual general aggregate. IPE's general liability maximum is \$25M consisting of \$15M Primary and \$10M excess follow form and Marsh carries \$30M consisting of a self-insured claims trust fund for the first \$2.5M and then underwriting the maximum limit.

Property Insurance

Both IPE and Marsh provide programmes with full property coverage (all risk) for buildings and contents at full replacement cost. IPE utilizes a "blanket" property limit and Marsh utilizes a 15% + property limit.

Automobile

The County fleet is insured at full replacement cost with a \$10,000 deductible per claim.

Insurance values

Description	Insured Value
Property (County)	\$259,998,200 - includes contents and unlicensed equipment
Property (Housing)	\$227,241,541 - includes contents
Rental Income (Housing)	\$ 14,913.980
Licensed Vehicles	\$ 19,322,800

Claims

The County’s potential deductible payment on open claims is \$354,058 pending the settlement of each claim. Open claims consist of nine motor vehicle accidents, four slip and falls, two fires and one flood. Since 2007, IPE has paid out \$3,815,955 in claim settlements with the County’s deductible payment being \$883,891.

County staff are dedicated to risk awareness and follow prescribed operational standards such as regular inspections of roadways and housing units to mitigate losses. However, the impact of municipal joint and several liability places an inequitable amount of the liability on municipalities. AMO continues to lobby the provincial government *“to find a balance to the issues and challenges presented by joint and several liability, including implementing full proportionate liability and a cap on economic loss awards.”*

The combined 2023 insurance premiums are \$1,572,712 which represents a 16.48% bottom line increase over 2022. The insurance industry attributes most premium increases to escalating inflation rates reflected in property values and property claims (construction labour and material), vehicle rates and rising defense costs (litigation and higher damage awards).

Recommendation:

That the 2023 insurance programme renewal submitted by Intact Public Entities be accepted at the quoted premium of \$1,265,681, and;

That the 2023 insurance programme renewal for housing submitted by Marsh be accepted at the total quoted premium of \$307,031, and;

That staff be authorized to bind insurance as required.

Respectfully submitted,



Jackie Osti
Manager
Purchasing and Risk Management Services



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Ken DeHart, County Treasurer
Date: Tuesday, November 29, 2022
Subject: **Administration 2023 User Fees and Charges**

Background:

The authority to establish fees for County services is set out in various statutes, including:

- Part XII of the *Municipal Act*
- Section 23 of the *Public Libraries Act*
- Section 69 of the *Planning Act*

The attached schedule sets out the proposed user fees for 2023, and includes a comparison to 2022 rates. If necessary, new by-laws will be submitted to Council on December 1, 2022 and any new or revised fees will come into effect on January 1, 2023.

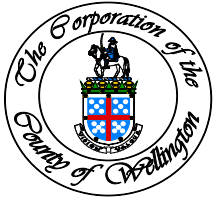
Recommendation:

That the attached 2023 User Fees and Charges for Administration be approved.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ken DeHart'.

Ken DeHart, CPA, CGA
County Treasurer



COUNTY OF WELLINGTON 2023 USER FEES AND CHARGES

Programme/Service: **Administration**

Department: Office of the CAO and Clerk; Treasury Department

Governance: Administration, Finance and Human Resources Committee

Description	2022 fee	2023 fee	% change	HST (add/incl/na)
Dishonoured payment fee (NSF cheques and electronic transfers)	\$35.00	\$35.00	0%	Incl
Dishonoured payment fee for Social Services Clients' payments (NSF cheques and electronic transfers)	Bank service charge plus \$20.00, maximum of \$35.00	Bank service charge plus \$20.00, maximum of \$35.00	0%	Incl
Interest on overdue accounts	2% per month	2% per month	0%	N/A
Electric Vehicle Charging Station Fee	\$12.00/hour pro-rated by the minute plus flat fee of \$2.50 per session	\$12.00/hour pro-rated by the minute plus flat fee of \$2.50 per session	0%	Incl

Notes:

Authority to impose fees and charges is set out in Part XII of the Municipal Act, 2001, S.O. 2001, c. 25 and in by-law #5779-22 of the Corporation of the County of Wellington.



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Ken DeHart, County Treasurer
Date: Tuesday, November 29, 2022
Subject: **County-Wide 2023 User Fees and Charges**

Background:

The authority to establish fees for County services is set out in various statutes, including:

- Part XII of the *Municipal Act*
- Section 23 of the *Public Libraries Act*
- Section 69 of the *Planning Act*

The attached schedule sets out the proposed user fees for 2023, and includes a comparison to 2022 rates. If necessary, new by-laws will be submitted to Council on December 1, 2022 and any new or revised fees will come into effect on January 1, 2023.

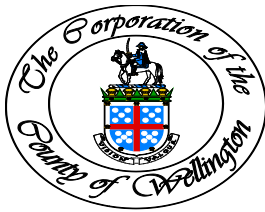
Recommendation:

That the attached 2023 User Fees and Charges be approved.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ken DeHart", with a stylized flourish extending to the right.

Ken DeHart, CPA, CGA
County Treasurer



COUNTY OF WELLINGTON 2023 USER FEES AND CHARGES

Programme/Service: **Roads**

Department: Engineering Services

Governance: Roads Committee

Description	2022 fee	2023 fee	% change	HST (add/incl/na)
Driveway Entrance Permit – Residential, Farm, Field (Security deposit of \$1000)	\$100.00	\$100.00	0%	N/A
Driveway Entrance Permit – Commercial, Industrial, etc. (Security deposit of \$1000)	\$250.00	\$250.00	0%	N/A
Road Entrance Permit – Public, Private, Emergency (Security deposit of \$2,000)	\$1,000.00	\$2,000.00	100%	N/A
Road Occupancy Permit - Basic (Security deposit of \$500 + \$5.00 per metre of work greater than 100 metres in length)	\$100.00	\$100.00	0%	N/A
Road Occupancy Permit - Fibre Installation (Security deposit of \$500 + \$5.00 per metre of work greater than 100 metres in length)	\$250.00	\$250.00	0%	N/A
Oversize Load Permit - One-time	\$100.00	\$100.00	0%	N/A
Oversize Load Permit - Annual	\$400.00	\$400.00	0%	N/A
Encroachment Agreements	\$100.00	\$100.00	0%	N/A
Tender Documents – re construction (varies)	\$20-\$40	\$20-\$40	0%	N/A
Lawyer charges for By-Laws	\$250.00	\$250.00	0%	Incl
Removal of sign pursuant to by-law # 4555-03	\$200.00 or actual cost, whichever is greater	\$200.00 or actual cost, whichever is greater	0%	Incl
Storage charge for signs removed pursuant to by-law #4555-03	\$20.00/day or \$2.00 per square metre of sign face per day, whichever is greater	\$20.00/day or \$2.00 per square metre of sign face per day, whichever is greater	0%	Incl

Note:

Authority to impose fees and charges is set out in Part XII of the Municipal Act, S.O. 2001, c. 25 and in by-law #5782-22 of the Corporation of the County of Wellington.



COUNTY OF WELLINGTON

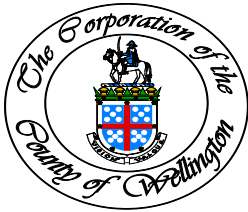
2023 USER FEES AND CHARGES

Programme/Service:	Solid Waste Services
Department:	Engineering Services
Governance:	Solid Waste Services Committee

Description	2022 fee	2023 fee	% change	HST (add/incl/ na)
Curbside User Pay Bags – large	\$2.00	\$2.00	0%	N/A
Curbside User Pay Bags – small	\$1.50	\$1.50	0%	N/A
Landfill site and transfer station tipping fees				
Tipping fees	\$120.00	\$125.00	4%	N/A
Landfills/transfer sites with scales	tonne	tonne		
	\$15.00	\$15.00	0%	N/A
	minimum	minimum		
	scale fee	scale fee		
Asbestos Surcharge	\$150	\$150	0%	N/A
Appliances (freon removed & tagged)	\$10.00	\$10.00	0%	N/A
Appliances (with freon)	\$25.00	\$25.00	0%	N/A
Freon removal	\$15.00 unit	\$15.00 unit	0%	N/A
Bagged waste in excess of minimum waste fee, up to 10 bags (or unbagged equivalent)	\$2.00 per bag	\$2.00 per bag	0%	N/A
Waste reduction				
Desk top blue boxes	\$3.50	\$3.50	0%	Incl
Blue Boxes (additional)	\$5.00	\$10.00	100%	Incl
Composters	\$30.00	\$50.00	67%	Incl
Green Cone Digester	\$70.00	\$100.00	43%	Incl
Green Bins	\$20.00	\$20.00	0%	Incl
Can Carts – new	\$95.00	\$95.00	0%	Incl
Can Carts – used	\$50.00	\$50.00	0%	Incl

Note:

Authority to impose fees and charges is set out in Part XII of the Municipal Act, S.O. 2001, c. 25 and in by-law #5783-22 of the Corporation of the County of Wellington.



COUNTY OF WELLINGTON 2023 USER FEES AND CHARGES

Programme/Service:	Police Services
Department:	Wellington County O.P.P.
Governance:	Wellington County Police Services Board

Description	2022 fee	2023 fee	% change	HST (add/ incl/na)
Penalties and fines set out in other by-laws				
Various parking fines as set out in By-Law 5000-05	Various	Various	--	N/A
At-fault false alarm fines (within a 12 month period commencing at the time of the first at-fault false alarm) as set out in Wellington County Police Services Board By-law #1-22 (1)	\$385.00 per occurrence	\$385.00 per occurrence	--	N/A
Taxicabs, Accessible Taxicabs and Limousines - By-Law 5605-19				
Driver's Licence - New Application	\$100.00	\$100.00	--	N/A
Driver's Licence - Renewal	\$75.00	\$75.00	--	N/A
Vehicle Plate - New	\$100.00	\$100.00	--	N/A
Vehicle Plate - Renewal	\$75.00	\$75.00	--	N/A
Vehicle Plate - Transfer	\$40.00	\$40.00	--	N/A
Vehicle Plate - Replacement	\$40.00	\$40.00	--	N/A
Vehicles for Hire - By-Law 5605-19				
Business Licence - Class "A" - 100+ Vehicles	\$7,253 + \$0.18/Trip	\$7,253 + \$0.18/Trip	--	N/A
Business Licence - Class "B" - 25-99 Vehicles	\$2,469 + \$0.18/Trip	\$2,469 + \$0.18/Trip	--	N/A
Business Licence - Class "C" - 1-24 Vehicles	\$807 + \$0.18/Trip	\$807 + \$0.18/Trip	--	N/A
Various fines as set out in By-Law 5605-19	Various			N/A

Notes:

1. Authority to impose fees and charges is set out in Part XII of the Municipal Act, 2001, S.O. 2001, c. 25 and in by-law #1-22 of the Wellington County Police Services Board.
2. All fees, other than At-Fault False Alarm Fines, are set out in Part XII of the Municipal Act, 2001, S.O. 2001, c. 25 and in by-laws #5000-05, #5605-19 and #5780-22 of the Corporation of the County of Wellington.



COUNTY OF WELLINGTON

2023 USER FEES AND CHARGES

Programme/Service:	Planning and Land Division
Department:	Planning Department
Governance:	Planning and Land Division Committee

Description	2022 fee	2023 fee	% change	HST (add/ incl/na)
Subdivision				
Draft Plan of Subdivision application (1)	\$11,670	\$12,250	5%	N/A
Per Lot / Unit Fee				
0 - 25	\$160	\$170	6%	N/A
26 - 100	\$120	\$125	4%	N/A
101 - 200	\$85	\$90	6%	N/A
200+	\$70	\$75	7%	N/A
Director's Final Approval – Subdivision	\$2,870	\$3,010	5%	N/A
Major Plan Revision – Subdivision	\$6,890	\$7,230	5%	N/A
Minor Plan Revision – Subdivision	\$3,610	\$3,790	5%	N/A
Draft Approval Extension – Subdivision	\$1,240	\$1,300	5%	N/A
Emergency Extension – Subdivision	\$1,240	\$1,300	5%	N/A
Condominium				
Draft Plan of Condominium application (1)	\$21,000	\$22,050	5%	N/A
Per Lot / Unit Fee	\$205	\$215	5%	N/A
Director's Final Approval – Condominium	\$2,870	\$3,010	5%	N/A
Major Plan Revision – Condominium	\$6,890	\$7,230	5%	N/A
Minor Plan Revision – Condominium	\$3,610	\$3,790	5%	N/A
Draft Approval Extension – Condominium	\$1,240	\$1,300	5%	N/A
Emergency Extension – Condominium	\$1,240	\$1,300	5%	N/A
Official Plan Amendment				
County official plan amendment application (1)	\$17,300	\$18,170	5%	N/A
Local official plan amendment application (1)	\$3,230	\$3,390	5%	N/A
Minor/Small-Scale Pit or Quarry Official Plan Amendment Application (1)	\$22,600	\$23,730	5%	N/A
Complex Pit or Quarry Official Plan Amendment Application (1)	\$54,650	\$57,380	5%	N/A
Part Lot Control				
Per Lot / Unit Fee	\$110	\$115	5%	N/A
Part Lot Control By-law Director's Final Approval	\$960	\$1,010	5%	N/A
Land Division				
Severance application (1)(2)(3)	\$4,720	\$4,960	5%	N/A
Per additional lot created	\$1,970	\$2,070	5%	N/A
Severance registration (4)	\$1,770	\$1,860	5%	N/A
Change of Conditions for severance applications	\$1,640	\$1,720	5%	N/A

Tax Codes: Add = Tax is in addition to fee; Incl = Tax is included in fee; N/A = Tax not applicable



COUNTY OF WELLINGTON

2023 USER FEES AND CHARGES

Programme/Service:	Planning and Land Division
Department:	Planning Department
Governance:	Planning and Land Division Committee

Description	2022 fee	2023 fee	% change	HST (add/ incl/na)
Local Municipal Charges (5)				
Hourly Rate	\$160	\$170	6%	N/A
Meeting Charge	\$320	\$335	5%	N/A
Rezoning Application Review (6)	\$6,840	\$7,180	5%	N/A
Site Plan Application Review	\$2,380	\$2,500	5%	N/A
Minor Variance Application Review	Hourly rate \$160 plus Meeting Charge of \$320 as applicable	Hourly rate \$170 plus Meeting Charge of \$335 as applicable	5%	N/A

Notes:

- Peer Review** - the applicant is responsible for the full costs of undertaking peer reviews for any studies or drawings submitted in support of the application. These costs shall include a 10% administration fee
- Land Division/Severance** - validation of Title, Technical Severance, Mortgage Discharge is \$1,610
- Land Division/Severances – Multiple lots from same property** - Initial Application - \$4,960;
Each Additional Lot Created - \$2,070
- Land Division/Severance** - Additional Registration Fee for each retained parcel(s) - \$850
- Local Municipal Charges** - are charged under the authority set out in Part XII of the Municipal Act, S.O. 2001, c. 25
- Rezoning application review** - does not include lifting of holding zone or extension of temporary use provisions. Hourly and meeting rates as applicable will apply in these cases.

All fees, other than Local Municipal Charges, are established under the authority of Section 69 of the Planning Act, R.S.O. 1990, c. P.13; all fees are under the authority of by-law #5781-22 of the Corporation of the County of Wellington.



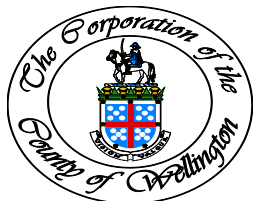
COUNTY OF WELLINGTON 2023 USER FEES AND CHARGES

Programme/Service:	Ontario Works
Department:	Social Services
Governance:	Social Services Committee

Description	2022 Fee	2023 Fee	% Change	HST (add/incl /na)
Photocopies (> 50 / month)	\$0.05/ pg	\$0.05/ pg	0%	Incl.
Fax jobs (in province, > 50 / month)	\$0.05/ pg	\$0.05/ pg	0%	Incl.
Fax jobs (out of province)	\$0.50/ pg	\$0.50/ pg	0%	Incl.
Printed material (> 50 /month)	\$0.05/ pg	\$0.05/ pg	0%	Incl.
Interpreter Services	\$30 / hr	\$30 / hr	0%	Incl.
Interpreter Services Charged to External Organizations	\$35 / hr + mileage	\$35 / hr + mileage	0%	Incl.

Note:

Authority to impose fees and charges is set out in Part XII of the Municipal Act, S.O. 2001, c. 25 and in by-law #5725-21 of the Corporation of the County of Wellington.



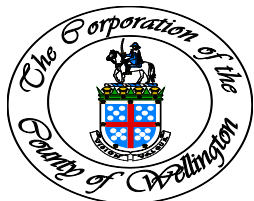
COUNTY OF WELLINGTON

2023 USER FEES AND CHARGES

Programme/Service:	County Museum and Archives
Department:	Museum and Archives
Governance:	Information, Heritage and Seniors' Committee

Description	2022 fee	2023 fee	% change	HST (add/incl/na)
ARCHIVES:				
Research fees 15 minutes	\$6.25	\$6.25	0%	Add
Research fees 1 hour	\$30.00	\$30.00	0%	Add
Photocopy fees –8.5x11	\$0.20	\$0.20	0%	Add
Photocopy fees 11x17	\$0.50	\$0.50	0%	Add
Digital microfilm reader printer copies 8.5x11,8.5x14	\$0.20	\$0.20	0%	Add
Digital microfilm reader printer copies 11x17	\$0.50	\$0.50	0%	Add
Digital Image via email	\$10.00	\$12.00	20%	Add
Digital Image, colour print to quality photo paper 4.5x5.5	N/A	\$8.00	100%	Add
Digital Image, colour print to quality photo paper 8.5x11	\$3.00	\$12.00	300%	Add
Digital Image, colour print to quality photo paper 11x17	\$6.00	\$18.00	200%	Add
Digital Image, colour print to quality paper, actual size	\$3.00	\$3.00	0%	Add
Freedom of Information Requests –legislated fee	\$5.00	\$5.00	0%	N/A
Museum Memberships				
Single	\$25.00	\$50.00	100%	Add
Lifetime Single	\$150.00	N/A	-100%	N/A
Family	\$40.00	\$80.00	100%	Add
Lifetime Family	\$250.00	N/A	-100%	N/A
Corporate	\$250.00	\$500.00	100%	Add
Programmes				
School programmes – regular	\$3.00	\$3.00	0%	N/A
School programmes - in-class	\$50.00	\$50.00	0%	N/A
Kids Summer Camp full day				
Member	\$180.00	\$200.00	11%	Add
Non member	\$195.00	\$200.00	3%	Add
Kids PD Day Camp full day				
Member	N/A	\$40.00	100%	Add
Non member	N/A	\$50.00	100%	Add
Art Classes – Adult Summer	\$100 - \$225/pp	\$100 - \$225/pp	0%	Add
Outreach Presentations	\$50.00	\$50.00	0%	Add
Group Tours	\$5/pp	\$5/pp	0%	Add
Events/Programmes/Festivals	\$5 - \$65/pp	\$5 - \$65/pp	0%	Add
Room Rentals - Nicholas Keith/Aboyne Hall - setup, kitchen included				
M-F 1/2 day rental 4hrs or less during the day	\$60.00	\$60.00	0%	Add
M-F 8am. - 5pm.	\$110.00	\$110.00	0%	Add
M-F 5pm. - 8pm.	\$165.00	\$165.00	0%	Add

Tax Codes: Add = Tax is in addition to fee; Incl = Tax is included in fee; N/A = Tax not applicable



COUNTY OF WELLINGTON

2023 USER FEES AND CHARGES

Programme/Service:	County Museum and Archives
Department:	Museum and Archives
Governance:	Information, Heritage and Seniors' Committee

Description	2022 fee	2023 fee	% change	HST (add/incl/na)
Saturday or Sunday 1/2 day rental 4hrs. Or less during day	\$165.00	\$165.00	0%	Add
Saturday or Sunday 9am. - 5pm.	\$330.00	\$330.00	0%	Add
Saturday or Sunday 5pm. - 8pm.	\$450.00	\$450.00	0%	Add
Saturday or Sunday 8pm. - 1am.	\$600.00	\$1,000.00	67%	Add
Victorian Garden full day except weddings (9-5)	\$200.00	\$200.00	0%	Add
Victorian Garden 4 hours or less during the day	\$100.00	\$100.00	0%	Add
Victorian Garden - Evening 4:00-8:00 pm	\$300.00	\$300.00	0%	Add
Victorian Garden Wedding Ceremony Only	\$630.00	\$630.00	0%	Add
Liquor Liability Insurance	\$150.00	\$150.00	0%	Add
Wedding reception - Aboyne Hall	\$1,500.00	\$1,500.00	0%	Add
Wedding reception - Nicholas Keith Room	\$800.00	\$800.00	0%	Add
Wedding - Aboyne Hall and Victorian Garden	\$2,130.00	\$2,130.00	0%	Add
Wedding - Nicholas Keith Room and Victorian Garden	\$1,430.00	\$1,430.00	0%	Add
Barn Rental				
M-F 1/2 day rental 4hrs or less during the day	\$150.00	\$150.00	0%	Add
M-F 8am. - 5pm.	\$200.00	\$200.00	0%	Add
M-F 5pm. - 10pm.	\$300.00	\$300.00	0%	Add
Saturday or Sunday 1/2 day rental 4hrs. Or less during day	\$300.00	\$300.00	0%	Add
Saturday or Sunday 9am. - 4pm.	\$500.00	\$500.00	0%	Add
Saturday or Sunday 4pm. - 8pm. Except weddings	\$660.00	\$660.00	0%	Add
Wedding Ceremony only during the day between 1-5pm.	\$900.00	\$900.00	0%	Add
Wedding - Aboyne Hall and Heritage Barn	\$2,400.00	\$2,400.00	0%	Add
Wedding - Nicholas Keith and Heritage Barn	\$1,700.00	\$1,700.00	0%	Add
Wedding - Aboyne Hall, Heritage Barn and Victorian Garden	\$3,030.00	\$3,030.00	0%	Add
Wedding - Nicholas Keith Room, Heritage Barn and Victorian Garden	\$2,330.00	\$2,330.00	0%	Add
Wedding - Aboyne Hall, Nicholas Keith and Victorian Garden	\$2,930.00	\$2,930.00	0%	Add
Wedding - Aboyne Hall, Nicholas Keith and Heritage Barn	\$3,200.00	\$3,200.00	0%	Add
Wedding - Aboyne Hall, Nicholas Keith, Heritage Barn and Victorian Garden	\$3,830.00	\$3,830.00	0%	Add
Photos, Heritage Barn (during regular hours)	\$100.00	\$100.00	0%	Add

Notes:

- Authority to impose fees and charges is set out in Part XII of the Municipal Act, 2001, S.O. 2001, c. 25 and in by-law #5777-22 of the Corporation of the County of Wellington.
- Research fees would be HST exempt if they result from an F.O.I. request
- * Minimum Cost to be determined on a case by case basis depending upon requirements
- The Barn is open seasonally only, from May to October inclusive, weather permitting.

Tax Codes: Add = Tax is in addition to fee; Incl = Tax is included in fee; N/A = Tax not applicable



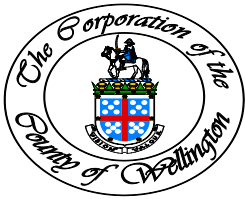
COUNTY OF WELLINGTON 2023 USER FEES AND CHARGES

Programme/Service:	County Library System
Department:	Library
Governance:	Wellington County Public Library Board

Description	2022 fee	2023 fee	% change	HST (add/incl/na)
Non Resident Membership	\$120.00 per household	\$120.00 per household	0%	N/A
Membership Card Replacement	\$2.00	\$2.00	0%	Incl.
Photocopying/Printing/Scanning	\$0.20 per page	\$0.20 per page	0%	Incl.
Colour Printing	N/A	\$0.50 per page	100%	Incl.
Faxing	\$2.00	\$2.00	0%	Incl.
Admin Fee For Lost or Damaged Books	\$3.00	\$3.00	0%	Incl.
Arthur, Clifford, Drayton, Elora, Fergus, Harriston, Hillsburgh, Mt. Forest, Puslinch, Aboyne Community Room Rental, Hillsburgh Kitchen ²	\$110/per day	\$110/per day	0%	Add
	\$60/per half day	\$60/per half day	0%	Add
	\$15/per hour	\$15/per hour	0%	Add

Notes:

1. Authority to impose fees and charges is set out in Section 23 of the Public Libraries Act, and in by-law #5778-22 of the Corporation of the County of Wellington.
2. Hillsburgh Meeting Room and Hillsburgh Kitchen are to be rented separately. Minimum four hours for Hillsburgh Kitchen Rental.



COUNTY OF WELLINGTON 2023 USER FEES AND CHARGES

Programme/Service:	Administration
Department:	Office of the CAO and Clerk; Treasury Department
Governance:	Administration, Finance and Human Resources Committee

Description	2022 fee	2023 fee	% change	HST (add/incl/na)
Dishonoured payment fee (NSF cheques and electronic transfers)	\$35.00	\$35.00	0%	Incl
Dishonoured payment fee for Social Services Clients payments (NSF cheques and electronic transfers)	Bank service charge plus \$20.00, maximum of \$35.00	Bank service charge plus \$20.00, maximum of \$35.00	0%	Incl
Interest on overdue accounts	2% per month	2% per month	0%	N/A
Electric Vehicle Charging Station Fee	\$12.00/hour pro-rated by the minute plus flat fee of \$2.50 per session	\$12.00/hour pro-rated by the minute plus flat fee of \$2.50 per session	0%	Incl

Note:

Authority to impose fees and charges is set out in Part XII of the Municipal Act, 2001, S.O. 2001, c. 25 and in by-law #5779-22 of the Corporation of the County of Wellington.



COUNTY OF WELLINGTON 2023 USER FEES AND CHARGES

Programme/Service:	Children's Early Years
Department:	Social Services
Governance:	Social Services Committee

Description		2022 fee	2023 fee	% change	HST (add/incl/na)
Mount Forest, Palmerston, Wellington Place and Willowdale Child Care and Learning Centre					
Infant - full day, 5 days per week	Per Day	\$45.98	\$30.65	-25%	N/A
Infant - full day, less than 5 days per week	Per Day	\$55.05	\$36.70	-25%	N/A
Infant - half day with lunch	Per Day	\$29.89	\$19.93	-25%	N/A
Infant - half day with no lunch	Per Day	\$27.53	\$18.35	-25%	N/A
Toddlers - full day, 5 days per week	Per Day	\$37.16	\$24.78	-25%	N/A
Toddlers - weekly, less than 5 days per week	Per Day	\$40.69	\$27.13	-25%	N/A
Toddlers - half day with lunch	Per Day	\$25.31	\$16.88	-25%	N/A
Toddlers - half day no lunch	Per Day	\$21.79	\$14.53	-25%	N/A
Preschool - full day, 5 days per week	Per Day	\$32.66	\$21.78	-25%	N/A
Preschool - full day, less than 5 days per week	Per Day	\$36.04	\$24.03	-25%	N/A
Preschool - half day with lunch	Per Day	\$20.96	\$13.98	-25%	N/A
Preschool - half day no lunch	Per Day	\$18.30	\$12.20	-25%	N/A

Notes:

1. Authority to impose fees and charges is set out in Part XII of the Municipal Act, S.O. 2001, c. 25 and in by-law #5785-22 of the Corporation of the County of Wellington.
2. Parent Fees: parents will pay the lesser of the calculated affordable parent fee as determined by the income test (Reg. 262 - Day Nurseries Act) or the daily/weekly user fee listed in the above schedule.



COUNTY OF WELLINGTON

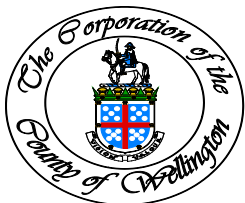
2023 USER FEES AND CHARGES

Programme/Service:	Wellington Terrace
Department:	Long-Term Care Homes
Governance:	Information, Heritage and Seniors' Committee

Description	2022 fee	2023 fee	% change	HST (add/incl /na)
Television Service Fee	\$20.00/month	\$20.00/month	0.0%	Incl.
Equipment Maintenance Fees				
Walkers	\$10.00/month	\$10.00/month	0.0%	N/A
Wheelchairs	\$20.00/month	\$20.00/month	0.0%	N/A
Tilt Wheel Chair	\$25.00/month	\$25.00/month	0.0%	N/A
Phoenix Chair	\$35.00/month	\$35.00/month	0.0%	N/A
Broda Lounge Chairs	\$35.00/month	\$35.00/month	0.0%	N/A
Therapeutic cushions	\$15.00/month	\$15.00/month	0.0%	N/A
Family Van Rental	25.00 flat fee	\$25.00 flat fee	0.0%	N/A

Note:

1. Authority to impose fees and charges is set out in Part XII of the Municipal Act, S.O. 2001, c. 25 and in by-law #5448-15 of the Corporation of the County of Wellington.



COUNTY OF WELLINGTON

2023 USER FEES AND CHARGES

Programme/Service:	Economic Development
Department:	Museum and Archives
Governance:	Economic Development Committee

Description	2022 fee	2023 fee	% change	HST (add/incl/na)
Directional Tourism Signage Programme				
Wellington County Businesses				
Option 1: Lump Sum Payment (3-Year Contract)	\$750 less 10% early payment discount	\$750 less 10% early payment discount	0%	Add
Option 2: Annual Payment Plan (3-Year Contract)	\$250	\$250	0%	Add
Out of County Businesses				
Option 1: Lump Sum Payment (3-Year Contract)	\$900 less 10% early payment discount	\$900 less 10% early payment discount	0%	Add
Option 2: Annual Payment Plan (3-Year Contract)	\$300	\$300	0%	Add

Note:

Authority to impose fees and charges is set out in Part XII of the Municipal Act, S.O. 2001, c. 25 and in by-law #5597-18 of the Corporation of the County of Wellington.



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Ken DeHart, County Treasurer
Date: Tuesday, November 29, 2022
Subject: **Ontario Municipal Partnership Fund Allocation - 2023**

Background:

On November 9, 2022, the Province announced the Ontario Municipal Partnership Fund (OMPF) allocations for 2023. The OMPF is the province's main general assistance grant to municipalities. The province began to phase down the OMPF allocations in 2013. The OMPF consists of five components: Assessment Equalization, Northern Communities, Rural Communities, Northern and Rural Fiscal Circumstances and Transitional Assistance.

The provincial government will provide \$500 million to 389 municipalities in 2023. The OMPF primarily supports northern and rural communities, is unconditional, and can be used for local priorities.

Impact on the County

The County's 2023 OMPF funding amount is identified entirely under transitional assistance. It should be noted that all of the funding components (other than transitional) are now targeted towards single and lower-tier municipalities. The OMPF formula no longer targets any funding towards upper-tier municipalities and as such, the County's funding allocation can be anticipated to decline for the foreseeable future.

In 2023, minimum funding guarantees have been set at 85% for southern Ontario. The County's 2023 OMPF allocation is now \$787,400; which is \$138,900 lower than its 2022 allocation (\$926,300). In total, the County has lost just under \$4.0 million in OMPF funding annually and over \$29.3 million cumulatively since 2012.

Impact on Member Municipalities

There are once again in 2023 a number of shifts in OMPF funding depending on how the formula worked out for each of the County's member municipalities. Overall, there is a drop of \$109,900 in 2023 to municipalities in Wellington. The change in funding is summarized below:

Municipality	2022	2023	Difference
Centre Wellington	\$ 196,400	\$ 167,000	\$ (29,400)
Erin	\$ 594,800	\$ 600,800	\$ 6,000
Guelph/Eramosa	\$ 496,200	\$ 462,200	\$ (34,000)
Mapleton	\$ 875,200	\$ 938,600	\$ 63,400
Minto	\$1,525,500	\$1,492,300	\$ (33,200)
Puslinch	\$ 422,200	\$ 423,100	\$ 900
Wellington North	\$1,300,600	\$1,355,900	\$ 55,300
County of Wellington	\$ 926,300	\$ 787,400	\$ (138,900)
	\$6,337,200	\$6,227,300	\$ (109,900)

A summary of OMPF funding in Wellington and its member municipalities since the programme began its phase-down of funding in 2013 is summarized in the table below. Overall, OMPF funding has dropped by just over \$4.9 million in annual funding since 2012 for all Wellington County municipalities.

Total OMPF Entitlements	2012	2019	2020	2021	2022	2022
Centre Wellington	\$ 999,700	\$ 319,600	\$ 271,700	\$ 231,000	\$ 196,400	\$ 167,000
Erin	\$ 654,000	\$ 593,300	\$ 591,100	\$ 592,600	\$ 594,800	\$ 600,800
Guelph/Eramosa	\$ 579,700	\$ 490,300	\$ 494,200	\$ 488,800	\$ 496,200	\$ 462,200
Mapleton	\$ 1,321,800	\$ 837,400	\$ 832,700	\$ 862,600	\$ 875,200	\$ 938,600
Minto	\$ 1,354,300	\$ 1,604,600	\$ 1,540,800	\$ 1,520,200	\$ 1,525,500	\$ 1,492,300
Puslinch	\$ 447,800	\$ 415,700	\$ 417,400	\$ 419,800	\$ 422,200	\$ 423,100
Wellington North	\$ 1,088,600	\$ 1,296,800	\$ 1,283,700	\$ 1,277,500	\$ 1,300,600	\$ 1,355,900
County of Wellington	\$ 4,720,200	\$ 1,508,100	\$ 1,281,900	\$ 1,089,700	\$ 926,300	\$ 787,400
County Total	\$ 11,166,100	\$ 7,065,800	\$ 6,713,500	\$ 6,482,200	\$ 6,337,200	\$ 6,227,300

Recommendation:

That the County Treasurer's report re: Ontario Municipal Partnership Fund Allocation - 2023 be received for information.

Respectfully submitted,



Ken DeHart, CPA, CGA
County Treasurer



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Ken DeHart, County Treasurer
Date: Tuesday, November 29, 2022
Subject: **Bill 23, More Homes Built Faster Act, 2022 – Changes to the Development Charges Act**

Background:

On October 25, 2022, Ontario's Minister of Municipal Affairs introduced Bill 23, More Homes Built Faster Act, 2022 for first reading. As of October 27, 2022, the bill was brought forward for a second reading.

Bill 23 is intended to support Ontario's Housing Supply Action Plan, with a stated aim of increasing housing supply in the Province. The bill proposes to introduce various amendments to multiple statutes including the Development Charges Act and Planning Act.

Bill 23 will be subject to committee review and further readings by the legislature and may be amended through that process. However, many of these proposed legislative changes are highly consequential, and are of great interest to the development community, municipalities, and landowners.

As the Planning department has brought forward a report describing important Planning related legislative changes introduced through Bill 23, this report will focus on changes to the Development Charges (DC) Act that are of interest to Wellington County and therefore exclude parkland dedication and community benefit impacts which are dealt with at the member municipality level.

Bill 23 Proposed Changes	Details	Estimated Impact
Set a maximum interest rate for DC freeze and deferral (prime +1%)	To provide consistency among municipalities, a maximum interest rate has been set at Bank of Canada prime rate + 1% per annum (currently this would be 6.95%) as of June 1, 2022. This rate applies during the period that development charges are frozen and/or deferred from the date the application is received to the date the development charge is payable.	In November of 2020, County Council approved the Development Charge Interest Policy which identified the applicable interest rate to be charged as the average annual historical five-year Statistics Canada Non-Residential Building Construction Price Index for Toronto year-over-year change as of September 30 th . Currently the rate for 2022 is 5.08% which is below the prescribed maximum so no impact would be expected, however the Interest Policy will need to be updated to include the maximum arising from Bill 23.
For all DC by-laws passed after June 1, 2022, the charge must be phased-in annually over the next five years as a reduction of the maximum charge.	The reduction is as follows: Year 1 – 20% reduction Year 2 – 15% reduction Year 3 – 10% reduction Year 4 – 5% reduction	As Wellington County's latest DC by-law was passed May 26, 2022, the County will not be required to adopt this change until our next DC By-law in 2027. Estimated impacts of this phase-in over the 10-year period 2027 to 2036 would be a reduction in development charges revenues of approximately \$3 million.

Bill 23 Proposed Changes	Details	Estimated Impact
DC By-law Expiry	Requirement for the DC by-law to be updated every 5 years has been extended to 10 years.	The County could update its DC by-law to update cost estimates that have risen higher than indexing recently but that would mean it would then have to adopt the phase-in reduction mentioned above.
Elimination of Housing as an eligible Services	Remove housing services from the list of eligible services so that development charges could no longer be collected for housing services, effective immediately upon Royal Assent of Bill 23.	The County's current DC by-law does not include Housing as an eligible service so there would be no immediate impacts.
Limit eligible capital costs to ensure greater cost certainty	<p>Studies, including the preparation of the DC Background study, would no longer be an eligible capital cost that could be recovered through development charges.</p> <p>A regulation-making authority would be provided to prescribe specific services for which the cost of land would not be an eligible capital cost that could be recovered through development charges.</p>	As these proposed changes would apply on a go-forward basis to the passage of new Development Charge by-laws, Wellington County would not see an impact until 2027. Removing chargeable items will reduce DC collection ability and the ability to fund capital works. Without alternate sources of funding, these costs would fall to the existing taxpayers and potentially delay delivery of infrastructure. The removal of studies including the Development Charge Background Study and Official Plan Reviews and Updates would be approximately \$2 million over the 2027 – 2036 period.
Historical service levels	The increase in need for service limit will be extended from a 10-year period to a 15-year period preceding the preparation of the DC Background Study.	To be determined.
Annual requirement to allocate funds received	Beginning in 2023, municipalities will be required to spend or allocate at least 60% of the monies in a reserve fund at the beginning of the year for services related to a highway.	To be determined but further clarification is required to define "spend" versus "allocate." Will require additional administration.
Rental Housing Discount	<p>The DC payable for rental housing development will be reduced based on the number of bedrooms in each unit as follows:</p> <ul style="list-style-type: none"> • 15% discount for a 1-bedroom unit (or smaller) • 20% discount for a 2-bedroom unit 	Further discounts to DCs will place an additional financial burden on the County to fund these reductions. Some agreement should be in place to ensure units remain as rentals for a period of time.

Bill 23 Proposed Changes	Details	Estimated Impact
	<ul style="list-style-type: none"> 25% discount for a 3+ bedroom unit 	
New Exemptions – Affordable Housing	<p>Affordable housing units in a development subject to inclusionary zoning, as well as non-profit housing developments would be exempt from development charges. Criteria to determine the eligibility of a unit for development charges exemptions is provided by the Ministry of Municipal Affairs and Housing.</p> <p>This would mean non-profit housing development is removed from the installment payment section of the Act (section 26.1), as these units are now exempt from payment of development charges.</p>	Further DC exemptions will place additional financial burden on the County. The County will have to enter into agreements to ensure these units remain affordable over a period which will increase the administrative burden.
New Exemptions – Attainable Housing	<p>A residential unit, in a development designated through regulation, would be exempt from development charges. The Lieutenant Governor in Council would be provided with regulation-making authority to prescribe any applicable additional criteria that a residential unit would need to meet to be exempt from municipal development-related charges.</p>	Further DC exemptions will place additional financial burden on the County. The definition of “attainable” is unclear and needs to be defined by regulations. The County will have to enter into agreements to ensure these units remain affordable over a period of time which will increase the administrative burden.
New Exemptions – Additional Residential Unit	<p>Exemption for residential units in existing rental residential buildings- for rental residential buildings with four or more residential units, the greater of one unit or 1% of existing residential units will be exempt from DC’s.</p> <p>Exemption for additional residential units in existing and new residential buildings-the following development will be exempt from a DC:</p> <ul style="list-style-type: none"> A second unit in a detached, semi-detached, or rowhouse if all buildings and ancillary structures cumulatively 	

Bill 23 Proposed Changes	Details	Estimated Impact
	<p>contain no more than one residential unit</p> <ul style="list-style-type: none"> • A third unit in a detached, semi-detached, or rowhouse if no buildings or ancillary structures contain any residential units <p>One residential unit in a building or structure ancillary to a detached, semi-detached, or rowhouse on a parcel of urban land, if the detached, semi-detached, or rowhouse contains no more than two residential units and no other buildings or ancillary structures contain and residential units.</p>	

These proposed changes are designed to encourage increased housing supply and affordability by providing greater cost certainty, reducing development charges, and slowing their growth over time, and helping to provide cost savings for home builders, home buyers and renters. However, these proposals will also have an impact on municipal revenues with associated administrative costs for compliance.

Attachment 1:

Correspondence from Watson & Associates Re: Assessment of Bill 23 (More Homes Built Faster Act) – Development Charges

Recommendation:

That the report Bill 23, More Homes Built Faster Act, 2022 – Changes to the Development Charges Act be received for information.

Respectfully submitted,



Ken DeHart, CPA, CGA
County Treasurer

November 11, 2022

To Our Development Charge Clients:

Re: Assessment of Bill 23 (*More Homes Built Faster Act*) – Development Charges

On behalf of our many municipal clients, we are continuing to provide the most up-to-date information on the proposed changes to the *Development Charges Act* (D.C.A.) as proposed by Bill 23 (*More Homes Built Faster Act*). As identified in our October 31, 2022 letter to you, our firm is providing an evaluation of the proposed changes to the D.C.A. along with potential impacts arising from these changes. The following comments will be included in our formal response to the Province, which we anticipate presenting to the Standing Committee on Heritage, Infrastructure and Cultural Policy next week.

1. Overview Commentary

The Province has introduced Bill 23 with the following objective: *“This plan is part of a long-term strategy to increase housing supply and provide attainable housing options for hardworking Ontarians and their families.”* The Province’s plan is to address the housing crisis by targeting the creation of 1.5 million homes over the next 10 years. To implement this plan, Bill 23 introduces a number of changes to the D.C.A., along with nine other Acts including the *Planning Act*, which seek to increase the supply of housing.

As discussed later in this letter, there are proposed changes to the D.C.A. which we would anticipate may limit the future supply of housing units. For urban growth to occur, water and wastewater services must be in place before building permits can be issued for housing. Most municipalities assume the risk of constructing this infrastructure and wait for development to occur. Currently, 26% of municipalities providing water/wastewater services are carrying negative development charge (D.C.) reserve fund balances for these services¹ and many others are carrying significant growth-related debt. In addition to the current burdens, Bill 23 proposes to:

- Phase in any new by-laws over five years which, on average, would reduce D.C. revenues by approximately 10%;
- Introduce new exemptions which would provide a potential loss of 10-15% of the D.C. funding;

¹ Based on 2020 Financial Information Return data.



- Remove funding of water/wastewater master plans and environmental assessments which provide for specific planning and approval of infrastructure; and
- Make changes to the *Planning Act* that would minimize upper-tier planning in two-tier systems where the upper-tier municipality provides water/wastewater servicing. This disjointing between planning approvals and timing/location of infrastructure construction may result in inefficient servicing, further limiting the supply of serviced land.

The loss in funding noted above must then be passed on to existing rate payers. This comes at a time when municipalities must implement asset management plans under the *Infrastructure for Jobs and Prosperity Act* to maintain existing infrastructure. Significant annual rate increases may then limit funding to the capital budget and hence delay construction of growth-related infrastructure needed to expand the supply of serviced land.

The above-noted D.C.A. changes will also impact other services in a similar manner.

The removal of municipal housing as an eligible service will reduce municipalities' participation in creating assisted/affordable housing units. Based on present D.C. by-laws in place, over \$2.2 billion in net growth-related expenditures providing for over 47,000 units (or 3.1% of the Province's 1.5 million housing target) would be impacted by this change.

The proposed changes to the D.C.A. result in a subsidization of growth by the existing rate/taxpayer by reducing the D.C.s payable. Over the past 33 years, there have been changes made to the D.C.A. which have similarly reduced the D.C.s payable by development. These historical reductions have not resulted in a decrease in housing prices; hence, it is difficult to relate the loss of needed infrastructure funding to affordable housing. The increases in water/wastewater rates and property taxes would directly impact housing affordability for the existing rate/taxpayer.

While the merits of affordable housing initiatives are not in question, they may be best achieved by participation at local, provincial, and federal levels. Should the reduction in D.C.s be determined to be a positive contributor to increasing the amount of affordable housing, then grants and subsidies should be provided to municipalities to fund the growth-related infrastructure and thereby reduce the D.C. In this way, the required funding is in place to create the land supply. Alternatively, other funding options could be made available to municipalities as an offset (e.g., the Association of Municipalities of Ontario (AMO) has suggested municipalities have access to 1% of HST, consideration of a special Land Transfer Tax, etc.).

A summary of the proposed D.C.A. changes, along with our firm's commentary, is provided below.



2. Changes to the D.C.A.

2.1 Additional Residential Unit Exemption: The rules for these exemptions are now provided in the D.C.A., rather than the regulations and are summarized as follows:

- Exemption for residential units in existing rental residential buildings – For rental residential buildings with four or more residential units, the greater of one unit or 1% of the existing residential units will be exempt from D.C.
- Exemption for additional residential units in existing and new residential buildings
 - The following developments will be exempt from a D.C.:
 - A second unit in a detached, semi-detached, or rowhouse if all buildings and ancillary structures cumulatively contain no more than one residential unit;
 - A third unit in a detached, semi-detached, or rowhouse if no buildings or ancillary structures contain any residential units; and
 - One residential unit in a building or structure ancillary to a detached, semi-detached, or rowhouse on a parcel of urban land, if the detached, semi-detached, or rowhouse contains no more than two residential units and no other buildings or ancillary structures contain any residential units.

Analysis/Commentary

- For existing single-family homes, this change will not have an impact. For other existing low/medium-density units and for all new units, however, this allowance of a third additional unit that will be exempt from D.C.s adds a further revenue loss burden to municipalities to finance infrastructure. This is of greatest concern for water and wastewater services where each additional unit will require additional capacity in water and wastewater treatment plants. This additional exemption will cause a reduction in D.C.s and hence will require funding by water and wastewater rates.
- Other services, such as transit and active transportation, will also be impacted as increased density will create a greater need for these services, and without an offsetting revenue to fund the capital needs, service levels provided may be reduced in the future.

2.2 Removal of Housing as an Eligible D.C. Service: Housing services would be removed as an eligible service. Municipalities with by-laws that include a charge for housing services can no longer collect for this service once subsection 2 (2) of Schedule 3 of the Bill comes into force.

Analysis/Commentary

- The removal of housing services will reduce municipalities' participation in creating assisted/affordable housing units and/or put further burden on municipal



taxpayers. This service seeks to construct municipal affordable housing for growing communities. The removal of this service could reduce the number of affordable units being constructed over the next ten years, if the municipalities can no longer afford the construction. Based on present D.C. by-laws in place, over \$2.2 billion in net growth-related expenditures providing for over 47,000 additional units (or 3.1% of the Province's 1.5 million housing target) would be impacted by this change.

2.3 New Statutory Exemptions: Affordable units, attainable units, inclusionary zoning units and non-profit housing developments will be exempt from the payment of D.C.s, as follows:

- Affordable Rental Units: Where rent is no more than 80% of the average market rent as defined by a new bulletin published by the Ministry of Municipal Affairs and Housing.
- Affordable Owned Units: Where the price of the unit is no more than 80% of the average purchase price as defined by a new bulletin published by the Ministry of Municipal Affairs and Housing.
- Attainable Units: Excludes affordable units and rental units; will be defined as prescribed development or class of development and sold to a person who is at “arm’s length” from the seller.
 - Note: for affordable and attainable units, the municipality shall enter into an agreement that ensures the unit remains affordable or attainable for 25 years.
- Inclusionary Zoning Units: Affordable housing units required under inclusionary zoning by-laws will be exempt from a D.C.
- Non-Profit Housing: Non-profit housing units are exempt from D.C. instalment payments due after this section comes into force.

Analysis/Commentary

- While this is an admirable goal to create additional affordable housing units, further D.C. exemptions will continue to provide additional financial burdens on municipalities to fund these exemptions without the financial participation of senior levels of government.
- The definition of “attainable” is unclear, as this has not yet been defined in the regulations.
- Municipalities will have to enter into agreements to ensure these units remain affordable and attainable over a period of time which will increase the administrative burden (and costs) on municipalities. These administrative burdens will be cumbersome and will need to be monitored by both the upper-tier and lower-tier municipalities.
- It is unclear whether the bulletin provided by the Province will be specific to each municipality, each County/Region, or Province-wide. Due to the disparity in



incomes across Ontario, affordability will vary significantly across these jurisdictions. Even within an individual municipality, there can be disparity in the average market rents and average market purchase prices.

2.4 Historical Level of Service: Currently, the increase in need for service is limited by the average historical level of service calculated over the ten year period preceding the preparation of the D.C. background study. This average will be extended to the historical 15-year period.

Analysis/Commentary

- For municipalities experiencing significant growth in recent years, this may reduce the level of service cap, and the correspondingly D.C. recovery. For many other municipalities seeking to save for new facilities, this may reduce their overall recoveries and potentially delay construction.
- This further limits municipalities in their ability to finance growth-related capital expenditures where debt funding was recently issued. Given that municipalities are also legislated to address asset management requirements, their ability to incur further debt may be constrained.

2.5 Capital Costs: The definition of capital costs may be revised to prescribe services for which land or an interest in land will be restricted. Additionally, costs of studies, including the preparation of the D.C. background study, will no longer be an eligible capital cost for D.C. funding.

Analysis/Commentary

- Land
 - Land costs are proposed to be removed from the list of eligible costs for certain services (to be prescribed later). Land represents a significant cost for some municipalities in the purchase of property to provide services to new residents. This is a cost required due to growth and should be funded by new development, if not dedicated by development directly.
- Studies
 - Studies, such as Official Plans and Secondary Plans, are required to establish when, where, and how a municipality will grow. These growth-related studies should remain funded by growth.
 - Master Plans and environmental assessments are required to understand the servicing needs development will place on hard infrastructure such as water, wastewater, stormwater, and roads. These studies are necessary to inform the servicing required to establish the supply of lands for development; without these servicing studies, additional development cannot proceed. This would restrict the supply of serviced land and would be counter to the Province's intent to create additional housing units.



2.6 Mandatory Phase-in of a D.C.: For all D.C. by-laws passed after June 1, 2022, the charge must be phased-in annually over the first five years the by-law is in force, as follows:

- Year 1 – 80% of the maximum charge;
- Year 2 – 85% of the maximum charge;
- Year 3 – 90% of the maximum charge;
- Year 4 – 95% of the maximum charge; and
- Year 5 to expiry – 100% of the maximum charge.

Note: for a D.C. by-law passed on or after June 1, 2022, the phase-in provisions would only apply to D.C.s payable on or after the day subsection 5 (7) of Schedule 3 of the Bill comes into force (i.e., no refunds are required for a D.C. payable between June 1, 2022 and the day the Bill receives Royal Assent). The phased-in charges also apply with respect to the determination of the charges under section 26.2 of the Act (i.e., eligible site plan and zoning by-law amendment applications).

Analysis/Commentary

- Water, wastewater, stormwater, and roads are essential services for creating land supply for new homes. These expenditures are significant and must be made in advance of growth. As a result, the municipality assumes the investment in the infrastructure and then assumes risk that the economy will remain buoyant enough to allow for the recovery of these costs in a timely manner. Otherwise, these growth-related costs will directly impact the existing rate payer.
- The mandatory phase-in will result in municipalities losing approximately 10% to 15% of revenues over the five-year phase-in period. For services such as water, wastewater, stormwater, and to some extent roads, this will result in the municipality having to fund this shortfall from other sources (i.e., taxes and rates). This may result in: 1) the delay of construction of infrastructure that is required to service new homes; and 2) a negative impact on the tax/rate payer who will have to fund these D.C. revenue losses.
- Growth has increased in communities outside the Greater Toronto Area (G.T.A.) (e.g. municipalities in the outer rim), requiring significant investments in water and wastewater treatment services. Currently, there are several municipalities in the process of negotiating with developing landowners to provide these treatment services. For example, there are two municipalities within the outer rim (one is 10 km from the G.T.A. while the other is 50 km from the G.T.A.) imminently about to enter into developer agreements and award tenders for the servicing of the equivalent of 8,000 single detached units (or up to 20,000 high-density units). This proposed change to the D.C.A. alone will stop the creation of those units due to debt capacity issues and the significant financial impact placed on



ratepayers due to the D.C. funding loss. Given our work throughout the Province, it is expected that there will be many municipalities in similar situations.

- Based on 2020 Financial Information Return (F.I.R.) data, there are 214 municipalities with D.C. reserve funds. Of those, 130 provide water and wastewater services and of those, 34 municipalities (or 26%) are carrying negative water and wastewater reserve fund balances. As a result, it appears many municipalities are already carrying significant burdens in investing in water/wastewater infrastructure to create additional development lands. This proposed change will worsen the problem and, in many cases, significantly delay or inhibit the creation of serviced lands in the future.
- Note that it is unclear how the phase-in provisions will affect amendments to existing D.C. by-laws.

2.7 D.C. By-law Expiry: A D.C. by-law would expire ten years after the day it comes into force. This extends the by-law's life from five years, currently. D.C. by-laws that expire prior to subsection 6 (1) of the Bill coming into force would not be allowed to extend the life of the by-law.

Analysis/Commentary

- The extension of the life of the D.C. by-law would appear to not have an immediate financial impact on municipalities. Due to the recent increases in actual construction costs experienced by municipalities, however, the index used to adjust the D.C. for inflation is not keeping adequate pace (e.g., the most recent D.C. index has increased at 15% over the past year; however, municipalities are experiencing 40%-60% increases in tender prices). As a result, amending the present by-laws to update cost estimates for planned infrastructure would place municipalities in a better financial position.
- As a result of the above, delaying the updating of current D.C. by-laws for five more years would reduce actual D.C. recoveries and place the municipalities at risk of underfunding growth-related expenditures.

2.8 Instalment Payments: Non-profit housing development has been removed from the instalment payment section of the Act (section 26.1), as these units are now exempt from the payment of a D.C.

Analysis/Commentary

- This change is more administrative in nature due to the additional exemption for non-profit housing units.

2.9 Rental Housing Discount: The D.C. payable for rental housing development will be reduced based on the number of bedrooms in each unit as follows:

- Three or more bedrooms – 25% reduction;



- Two bedrooms – 20% reduction; and
- All other bedroom quantities – 15% reduction.

Analysis/Commentary

- Further discounts to D.C.s will place an additional financial burden on municipalities to fund these reductions.
- The discount for rental housing does not appear to have the same requirements as the affordable and attainable exemptions to enter into an agreement for a specified length of time. This means a developer may build a rental development and convert the development (say to a condominium) in the future hence avoiding the full D.C. payment for its increase in need for service.

2.10 Maximum Interest Rate for Instalments and Determination of Charge for Eligible Site Plan and Zoning By-law Amendment Applications: No maximum interest rate was previously prescribed. Under the proposed changes, the maximum interest rate would be set at the average prime rate plus 1%. How the average prime rate is determined is further defined under section 9 of Schedule 3 of the Bill. This maximum interest rate provision would apply to all instalment payments and eligible site plan and zoning by-law amendment applications occurring after section 9 of Schedule 3 of the Bill comes into force.

Analysis/Commentary

- Setting the maximum interest rate at 1%+ the average prime rate appears consistent with the current approach for some municipalities but is a potential reduction for others.
- It appears a municipality can select the adjustment date for which the average prime rate would be calculated.
- The proposed change will require municipalities to change their interest rate policies, or amend their by-laws, as well as increase the administrative burden on municipalities.

2.11 Requirement to Allocate Funds Received: Similar to the requirements for community benefits charges, annually, beginning in 2023, municipalities will be required to spend or allocate at least 60% of the monies in a reserve fund at the beginning of the year for water, wastewater, and services related to a highway. Other services may be prescribed by the regulation.

Analysis/Commentary

- This proposed change appears largely administrative and would not have a financial impact on municipalities. This can be achieved as a schedule as part of the annual capital budget process or can be included as one of the schedules



with the annual D.C. Treasurer Statement. This, however, will increase the administrative burden on municipalities.

2.12 Amendments to Section 44 (Front-ending): This section has been updated to include the new mandatory exemptions for affordable, attainable, and non-profit housing, along with required affordable residential units under inclusionary zoning by-laws.

Analysis/Commentary

- This change is administrative to align with the additional statutory exemptions.

2.13 Amendments to Section 60: Various amendments to this section were required to align the earlier described changes.

Analysis/Commentary

- These changes are administrative in nature.

We will continue to monitor the legislative changes and advise as the Bill proceeds.

Yours very truly,

WATSON & ASSOCIATES ECONOMISTS LTD.

Gary Scandlan, BA, PLE, Managing Partner

Andrew Grunda, MBA, CPA, CMA, Principal

Jamie Cook, MCIP, RPP, PLE, Managing Partner

Peter Simcisko, BA (Hons), MBE, Managing Partner

Sean-Michael Stephen, MBA, Managing Partner

Jack Ammendolia, BES, PLE, Managing Partner



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Ken DeHart, County Treasurer
Date: Tuesday, November 29, 2022
Subject: **Repayment of Internal Loans from Development Charge Reserve Funds**

Purpose:

The purpose of this report is to provide information on the County's internal loans provided from tax-supported reserves to development charge reserve funds and receive approval for the repayment of these loans and to approve the resulting changes required to previously approved capital project funding sources.

This exercise will provide greater transparency as negative balances identify where development charge collections have lagged expenditures and free-up tax-supported reserve funds for non-growth-related capital projects.

Background:

Development charges are collected to address the increased service needs of the County triggered by growth. The Development Charges Act, 1997, as amended (DCA), requires development charge (DC) collections (and associated interest) to be placed in separate reserve funds. To comply with reporting requirements, the Treasurer of the municipality must provide annual financial statements to Council relating to by-laws and reserve funds established for the purposes of development charges. These statements must contain prescribed information with respect to the sources and uses of the funds received from developers and be made available to the public, upon request, to the Ministry of Municipal Affairs and Housing.

With County Council's approval, growth-related capital projects have been able to move forward in advance of development charge collections over the years. This has been accomplished through loans from tax-supported reserves to fund capital projects that are eligible for DC funding and identified in the DC Background Study, but the DC reserve fund balance was insufficient. Schedules outlining these loans from tax-supported reserves (County Property and General Capital) to development charge reserve funds and repayment amounts have also been reported with the Annual Treasurer's Statement.

On December 31, 2021, there was a balance of \$3.83 million in outstanding loans from tax-supported reserves (\$3.59 million from the County Property Reserve and \$0.24 million from the General Capital Reserve). In addition, there were several other approved capital project budgets with funding from the County Property Reserve rather than eligible development charge funding, not yet set up for repayment. These include the Erin Branch Library (\$0.4 million in 2022 and \$0.22 million in 2021), the Erin Ambulance Station (\$85,000 in 2019) and repayment of unfunded DC debt financing for the Rockwood OPP Station (\$1.2 million 2007 to 2021). This makes a total of \$5.74 million for possible repayment to tax-supported reserves.

In March of 2020, Bill 197: COVID-19 Economic Recovery Act, 2020 provided that Social Services would no longer be an eligible service and upon approval of the 2022 DC By-law (effective June 1st, 2022) the County could no longer collect development charges related to this service. Therefore, at year-end, the County Property Reserve will be repaid by any amount of 2022 DC collections in this reserve fund (approximately \$50,000) and the remainder of the \$365,079 loan (approximately \$315,000) will be written-off as uncollectible.

Below is a summary of the amounts borrowed from the County Property and General Capital Reserves to fund growth-related capital projects as of December 31, 2022.

Summary of Internal Loans to be Repaid to County Property and General Capital Reserves		
Project	DC Reserve Fund	County Property Reserve Loan
Mount Forest Day Care	Child Care Services	46,926
North Wellington Operations Centre	Police Services	350,000
Harriston Library	Library Services	542,683
Fergus Library	Library Services	1,187,696
Orangeville and Guelph Health Unit Buildings	Public Health Services	280,214
Fergus OW Office	Social Services	289,660
Aboyne Childcare Office Relocation	Social Services	75,419
City of Guelph POA Building	Provincial Offences Act	757,257
Various Growth Related Studies (Official Plan, DC Study)	Growth Studies (Admin)	56,544
Rockwood OPP Station	Police Services	1,208,685
Erin Branch Library	Library Services	620,000
Erin Station	Ambulance Services	85,000
Subtotal County Property Reserve Loan		\$ 5,500,084
Project	DC Reserve Fund	General Capital Reserve Loan
Various Growth Related Studies (Official Plan, DC Study)	Growth Studies (Admin)	\$ 239,965
Total Possible Repayment to County Property / General Capital Reserves		\$ 5,740,048
Less: Social Services Balance to Written-Off as an Ineligible Service		(314,503)
Total Repayment to County Property / General Capital Reserves		\$ 5,425,545

Negative balances can occur in development charge reserve funds because capital infrastructure has been developed at a pace which exceeds the actual growth realized. As well, expenses for growth-related studies, for example, must be incurred prior to the growth occurring and debt financing is not an option as studies are considered an operating expense. DC reserves are permitted to borrow from each other and therefore a negative balance in one service can be offset with a surplus balance in another service if the total balance for all development charge reserve funds combined is positive.

Summary of Development Charges Reserve Fund Activity 2022					
Service	Balance at December 31, 2021	Internal Loan Repayment	Forecast Revenue (Collections, Interest)	Expenditures (Capital projects, Debt Charges etc.)	Forecast Balance at December 31, 2022
Library Services	-	(2,350,378)	583,005	(128,000)	(1,895,373)
Growth Studies	-	(296,509)	70,499	(438,516)	(664,526)
Ambulance Services	90,834	(85,000)	58,171	-	64,005
Policing Services	-	(1,558,685)	58,352	-	(1,500,333)
Services Related to a Highway	5,509,944	-	2,582,718	(2,536,601)	5,556,061
Child Care and Early Years Services	-	(46,926)	2,161	-	(44,765)
Provincial Offences Act	-	(757,257)	84,646	-	(672,611)
Public Health Services	-	(280,214)	111,307	-	(168,907)
Social Services	-	(50,577)	50,577	-	-
Long-Term Care Services	232,817	-	28,180	-	260,997
Waste Diversion	1,114,945	-	97,529	(850,000)	362,474
	\$ 6,948,540	\$(5,425,546)	\$ 3,727,147	\$(3,953,117)	\$ 1,297,024

Staff have completed a 10-year forecast of the development charge reserve fund balances based on the latest Development Charges Study (DC By-law approved May 26, 2022) and the draft 2023 – 2032 capital budget. Development charge collections are conservative and have been estimated using a 10% exemption rate for residential development and 30% for non-residential development to account for mandatory and non-mandatory exemptions provided by the County's DC By-law. As well, a comparison was done of actual DC collections versus forecast collections in the Development Charge Background Study to inform a forecasted collection rate of 60%-70% for residential, and 51% for non-residential. Annual indexing of the rates has been based on the average 2018-2022 Non-Residential Building Construction Price Index (NRBCI).

Also note that positive development charge reserve funds will receive interest and negative development charge reserve funds will be charged interest.

Funding commitments (including debt) are only included in the capital budget to the extent that current (and future) DC collections can be expected to fund the commitments. Should development activity vary from the existing development forecast or new legislation negatively impacts collections, a review would be undertaken to defer growth capital projects or again have internal loan arrangements with tax-supported reserves.

The 10-year forecast of overall DC reserve fund balances remains positive in all ten years.

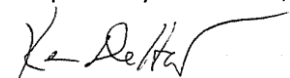
COUNTY OF WELLINGTON DEVELOPMENT CHARGE RESERVE FUND BALANCE FORECAST											
Year	Library	Growth Studies	Ambulance	Police	Roads	Childcare	POA	Public Health	Long-Term Care	Waste Diversion	TOTAL
2023	(2,068,580)	(885,880)	145,618	(1,462,213)	4,607,184	(42,957)	(572,547)	(13,978)	307,558	416,095	\$ 430,300
2024	(1,467,778)	(979,907)	(34,181)	(1,418,761)	4,554,754	(40,936)	(463,415)	153,678	357,474	493,073	\$ 1,154,000
2025	(1,058,671)	(937,413)	30,401	(1,369,605)	3,349,170	(38,688)	(344,634)	334,850	410,944	579,268	\$ 955,623
2026	(584,358)	(894,918)	47,858	(1,315,835)	4,775,261	(36,262)	(217,758)	527,245	467,421	672,891	\$ 3,441,545
2027	(71,514)	(845,233)	73,955	(1,255,670)	6,255,461	(33,583)	(80,148)	734,622	527,824	776,826	\$ 6,082,539
2028	483,497	(937,151)	89,888	(1,188,677)	5,900,548	(30,633)	68,867	957,897	592,384	891,761	\$ 6,828,382
2029	1,083,929	(829,612)	59,797	(1,114,397)	4,527,511	(27,395)	230,000	1,198,037	661,345	1,018,426	\$ 6,807,643
2030	1,732,851	(712,002)	30,561	(1,032,343)	6,849,905	(23,849)	403,999	1,456,064	734,964	1,157,592	\$ 10,597,741
2031	2,302,806	(597,830)	(9,790)	(953,411)	10,121,811	(20,477)	575,003	1,708,988	807,682	1,291,502	\$ 15,226,284
2032	2,892,283	(479,201)	(38,259)	(871,249)	8,675,809	(17,003)	752,330	1,970,200	882,753	1,430,413	\$ 15,198,077

Recommendation:

That Council approve the repayment of internal loans from Tax-Supported Reserves in the amount \$5.43 million from the Development Charge Reserve Funds as outlined in this report; and

That previously approved capital project funding sources be updated as required in the report.

Respectfully submitted,



Ken DeHart, CPA, CGA
County Treasurer