



The Corporation of the County of Wellington Information, Heritage and Seniors Committee Minutes

November 9, 2022
Wellington County Museum and Archives
Aboyne Hall

Present: Warden Kelly Linton
Councillor Mary Lloyd (Chair)
Councillor Diane Ballantyne
Councillor Doug Breen
Councillor Earl Campbell
Barb Burrows
Lucia Costanzo
Janice Sheppard
Walter Trachsel

Also Present: Councillor Gregg Davidson
Councillor Jeff Duncan
Councillor Steve O'Neill

Staff: Jana Burns, Wellington Place Administrator
Shauna Calder, Manager of Finance
Nicole Cardow, Deputy Clerk
Ken DeHart, County Treasurer
Sue Dronick, Administrator, Wellington Terrace
Chanda Gilpin, Assistant Chief Librarian
Rebecca Hine, Chief Librarian
Scott Wilson, CAO

1. Call to Order

At 4:30 pm, the Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Seniors

3.1 Wellington Terrace Financial Statements as of October 31, 2022

1/9/22

Moved by: Warden Linton

Seconded by: Councillor Breen

That the Financial Statements as of October 31, 2022 for the Wellington Terrace be approved.

Carried

3.2 Wellington Terrace 2023 User Fees and Charges

2/9/22

Moved by: Warden Linton

Seconded by: Councillor Breen

That the 2023 User Fees and Charges for the Wellington Terrace be approved.

Carried

3.3 Wellington Terrace 2023-2032 Preliminary Ten-Year Plan

3/9/22

Moved by: Councillor Campbell

Seconded by: Councillor Ballantyne

That the preliminary 2023-2032 Wellington Terrace capital budget forecast and major operating budget impacts as set out in this report be endorsed and forwarded to the Administration, Finance and Human Resources Committee for inclusion in the County of Wellington's Preliminary Ten-Year Plan.

Carried

3.4 Long-term Care Update

4/9/22

Moved by: Councillor Ballantyne

Seconded by: Councillor Campbell

That the Long-Term Care Update report be received for information.

Carried

4. Museum and Archives

4.1 Museum and Archives Financial Statements as of October 31, 2022

5/9/22

Moved by: Councillor Campbell

Seconded by: Warden Linton

That the Financial Statements as of October 31, 2022 for the County Museum and Archives be approved.

Carried

4.2 Museum 2023 User Fees and Charges

6/9/22

Moved by: Councillor Campbell

Seconded by: Councillor Breen

That the 2023 User Fees and Charges for the Museum be approved.

Carried

4.3 Museum and Archives 2023-2032 Preliminary Ten-Year Plan

7/9/22

Moved by: Warden Linton

Seconded by: Councillor Ballantyne

That the preliminary 2023-2032 Museum and Archives capital budget forecast and major operating budget impacts as set out in this report be endorsed and forwarded to the Administration, Finance and Human Resources Committee for inclusion in the County of Wellington's Preliminary Ten-Year Plan.

Carried

4.4 WCMA Update

8/9/22

Moved by: Councillor Breen

Seconded by: Councillor Campbell

That the WCMA Update be received for information and forwarded to County Council.

Carried

4.5 Wellington Place Update

9/9/22

Moved by: Councillor Ballantyne

Seconded by: Warden Linton

That the Wellington Place Update report be received for information and forwarded to County Council.

Carried

5. **Recess**

At 5:17 pm, the Committee recessed until 6:00 pm.

6. **Library Board**

6.1 Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

6.2 Library Financial Statements as of October 31, 2022

10/9/22

Moved by: Walter Trachsel

Seconded by: Barb Burrows

That the Financial Statements as of October 31, 2022 for the County Library Service be approved.

Carried

6.3 Library 2023 User Fees and Charges

11/9/22

Moved by: Janice Sheppard

Seconded by: Lucia Costanzo

That the 2023 User Fees and Charges for Library Services be approved.

Carried

6.4 Library 2023-2032 Preliminary Ten-Year Plan

12/9/22

Moved by: Councillor Breen

Seconded by: Councillor Campbell

That the preliminary 2023-2032 Library capital budget forecast and major operating budget impacts as set out in this report be endorsed and forwarded to the Administration, Finance and Human Resources Committee for inclusion in the County of Wellington's Preliminary Ten-Year Plan.

Carried

6.5 Library Highlights October 2022

13/9/22

Moved by: Janice Sheppard

Seconded by: Barb Burrows

That the October 2022 Library Highlights be received for information.

Carried

6.6 Library Update October 2022

14/9/22

Moved by: Walter Trachsel

Seconded by: Lucia Costanzo

That the Library Update for October 2022 be received for information.

Carried

7. Adjournment

At 6:45 pm, the Chair adjourned the meeting until January 11, 2023 or at the call of the Chair.

Mary Lloyd
Chair
Information, Heritage and Seniors Committee



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Information, Heritage and Seniors Committee
From: Shauna Calder, Manager of Finance
Date: Wednesday, November 9, 2022
Subject: **Preliminary 2023-2032 Ten-Year Plan: Wellington Terrace**

Background:

This forecast provides a high-level overview of major budget impacts and planned capital investments and serves as a guide for departments in preparing their detailed current year operating and capital budgets. The preliminary corporate ten-year plan will be considered by the Administration, Finance and Human Resources Committee on November 29, 2022 and the forecast will be updated at the time the budget is approved early in the New Year.

Major Operating Budget Impacts

Staff are in the process of compiling the detailed 2023 operating budgets for each department. Major items reflected in the 2023 Wellington Terrace Operating Budget include the following:

Revenues

- Provincial funding has increased \$775,000 from the 2022 budget. The majority of this increase (\$755,000) comes as a result of the funding commitment received in 2021 to increase direct care hours within Long-Term Care. The remaining funding increase is a combination of higher Level of Care funding (\$262,000) offset by reductions in committed COVID funding (\$160,000) and the ending of one-time funding to support medical growth and Medication Safety Technology funding.
 - The County's Case Mix Index (CMI) has remained unchanged from 2022 despite higher levels of acuity being experienced.
 - In addition to the regular monthly funding received by the Terrace, additional claims-based funding for High Intensity Needs can be accessed when staffing and transportation expenses for additional support for a resident meets the Ministry criteria. No revenue or expense is budgeted for this as it is directly based on need, and revenue received will be offset by the related expenses.
- Resident revenue is expected to decrease \$50,000 as a result of the continuation of the Alternate Level of Care (ALC) programme. The province has committed to providing funding to offset lost revenues.

Expenses

- In-year staffing adjustments made in 2022 include the addition of an Employee Support Clerk. This position was created to assist with the onboarding and support of new staff along with other administrative tasks and the total cost \$99,000 is funded through provincial dollars. A reduction in staff hours was also made to reflect the changes in swabbing requirements recently made by the province. This was a reduction of \$60,000.
- The salaries, wages and benefits line includes the previously approved increase to shift premiums as well as a provision of \$100,000 to allow for potential staffing changes tied to the Direct Care Staffing funding.

- Supplies, Material and Equipment has been increased by approximately \$62,000. A one-time cost of \$15,000 related to security camera upgrades is included in this line.
- Purchased Services has been increased by \$96,000, which is mainly related to increased grounds maintenance costs and utilities and other inflationary pressures.

Transfers

The transfer from reserve line represents the use of the Shared Services Stabilization Reserve in the amount of \$394,100 in 2023 to offset the additional staffing and infection control costs that are related to the COVID-19 pandemic. In the event that ministry funding is received by Long-Term Care for these costs, this transfer will not take place.

Capital Budget Forecast

In accordance with the Budget Management Policy, capital works include those initiatives that have a long-term benefit to the corporation and whose capital cost is at least \$25,000. Where applicable, capital budgets are presented as inflated by 15% for 2023, 5% for 2024 and 3.5% for 2025-2032. The inflation factor for 2023 represents the current non-residential construction price index. It is anticipated that inflation will return to historical levels and the future forecast reflects this expectation. Highlights of the capital forecast are as follows:

Equipment and Technology – Life cycle replacements include IT infrastructure, nursing and nutrition services equipment and the resident van. Projects total \$2.4 million over the forecast.

Facility Improvements – Staff continue planning for life cycle replacements and repairs on building components and site elements. Projects total \$2.4 million over the ten years.

Preliminary 2023-2032 Budget

The net County cost of operating the Wellington Terrace is projected to be just over \$9.6 million in 2023. The detailed 2023 operating budget and revised ten-year plan will be presented to the Committee in January. Attached to this report is the current proposed ten-year operating budget and ten-year capital budget for the Wellington Terrace.

Recommendation:

That the preliminary 2023-2032 Wellington Terrace capital budget forecast and major operating budget impacts as set out in this report be endorsed and forwarded to the Administration, Finance and Human Resources Committee for inclusion in the County of Wellington's Preliminary Ten-Year Plan.

Respectfully submitted,



Shauna Calder, CPA, CGA
Manager of Finance



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Information, Heritage and Seniors Committee
From: Suzanne Dronick, Wellington Terrace LTCH Administrator
Date: Tuesday, November 08, 2022
Subject: Long-term Care Update

Background:

The government has announced that it will be making additional changes as part of the Plan to Stay Open: Health System Stability and Recovery. As well, a few changes have been made to the Wellington Terrace visiting policy. All changes are outlined below;

Support for LTC recruitment:

The provincial government's plan is to bring in more health care workers and to support recruitment efforts to make it faster and easier for health care professionals, including those from other provinces and internationally, to register and practice in Ontario.

Changes that will come into effect immediately include:

- Allowing internationally educated nurses to register in a temporary class and begin working sooner while they work towards full registration.
- Making it easier for non-practicing or retired nurses to return to the field by introducing flexibility to the requirement that they need to have practiced nursing within a certain period of time before applying for reinstatement.
- Creating a new temporary independent practice registration class for physicians from other provinces and territories, making it easier for them to work for up to 90 days in Ontario.

Further changes, which come into effect on January 1, 2023, include:

- Requiring health regulatory colleges to comply with time limits to make registration decisions.
- Prohibiting health regulatory colleges from requiring Canadian work experience for the purpose of registration, with some exceptions such as when equivalent international experience is accepted.
- Accepting language tests approved under the *Immigration and Refugee Protection Act* (Canada) to reduce duplicate language proficiency testing for immigrants to Canada.
- Finally, on August 31, 2023, health regulatory colleges will be required to have a new category of registration that can be used to facilitate quicker registration to help safeguard the health workforce supply in the event of future emergencies.

Support for placement:

On Friday, details of the new Local Priorities Fund (LPF) were released through Itchomes.net. The Ministry of Long-Term Care will provide Ontario Health with one-time funding of up to \$20,000,000 for the Fund for the 2022-23 fiscal year.

The LPF will support Ontario Health, working in conjunction with Home and Community Care Support Services (HCCSS) and LTC homes, to make tailored and targeted investments in specialized staffing, equipment and services to:

- Support placement of eligible high-needs designated alternate level of care (ALC) patients from hospitals into LTC;
- Avoid hospital admissions for current LTC residents who have new or increasingly complex medical or specialized equipment needs that cannot currently be accommodated in their LTC home; and
- Enable the admission of community members with specialized needs to LTC.

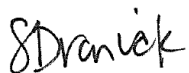
Visiting policy changes:

- Visiting hours have been extended and are as follows, 9:30am-7:30pm.
- Non-vaccinated visitors are allowed to visit with their loved one in a designated area. Masks will be required for the duration of the visit.

Recommendation:

That the Long-term Care Update report be received as information.

Respectfully submitted,



Suzanne Dronick
Wellington Terrace LTCH Administrator



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Information, Heritage and Seniors Committee
From: Ken DeHart, County Treasurer
Date: Wednesday, November 9, 2022
Subject: **Preliminary 2023-2032 Ten-Year Plan: Museum and Archives**

Background:

This forecast provides a high-level view of major budget issues and planned capital investments and serves as a guide for departments in preparing their detailed current year operating and capital budgets. The preliminary corporate ten-year plan will be considered by the Administration, Finance and Human Resources Committee on November 29, 2022 and the forecast will be updated at the time the budget is approved early in the New Year.

Major Operating Budget Impacts

Staff are in the process of compiling the detailed 2023 operating budgets for each department. Major items reflected in the 2023 Museum Operating Budget include the following:

- Museum and Archives has no major operating impacts for 2023

Capital Budget Forecast

In accordance with the Budget Management Policy, the list of capital works includes those initiatives that have a long-term benefit to the corporation and whose capital cost is at least \$25,000. Where applicable, capital budgets are presented as inflated by 15% for 2023, 5% for 2024 and 3.5% for 2025-2032. The inflation factor for 2023 represents the current non-residential construction price index. It is anticipated that inflation will return to historical levels and the future forecast reflects this expectation. Projects identified include:

Update: Wellington Place Mini-Master Plan – Budget and Funding

The Wellington Place Mini-Master Plan was presented to the Information, Heritage and Seniors Committee in November 2021. Committee and Council approved the Mini-Master Plan, included the projects identified in the 2022 budget, and directed staff to include the remaining projects in the 2023 Budget and 10-Year Plan, with a plan to fund the projects. Work continues in 2023-2026 to deliver on this initiative to improve the visitor experience and provide a place for people to meet, learn, reflect and celebrate.

The following is a summary of the projects plan to deliver the initiatives outlined in the approved Mini-Master Plan:

	(In '000s)	2023	2024	2025	2026	Total
Facilities						
WP – Museum Attic Renovation					780	780
WP – Museum Building Renovations			1,200			1,200
WP – Museum Exterior Entrance		75				75
Total Facilities		75	1,200	0	780	2,055
		2023	2024	2025	2026	Total
Wellington Place						
WP - Amphitheatre					210	210
WP - Commons Recreation Area			625			625
WP - East Parking Lot and Vehicle Access Laneway		90				90
WP - Museum Trail		60				60
WP - Pavilion		775				775
WP - Root Cellar					110	110
WP - Storage Building, Bicycle/Water Stations				1,450		1,450
Total Wellington Place		925	625	1,450	320	3,345
Total Wellington Place Mini-Master Plan		1,000	1,825	1,450	1,100	5,375

Funding for projects identified in the Mini-Master Plan is proposed to come from the County's Property Reserve, which in turn, will be funded by development charge loan repayments – the details of which will be outlined in a report to the Administration, Finance and Human Resources Committee later this month.

The Capital Forecast also includes projects for the following:

Programming:

- New addition – Archives Digital Asset Software project will provide the greater space for digital records and assist in ensuring proper storage of records. Examples of data stored include newspapers, voters lists, by-laws, and online donations.

Facilities:

- Building lifecycle replacements totaling \$1.1 million are included throughout the forecast. Projects are identified through Building Condition Assessments conducted in 2016. As projects move through the forecast staff adjust timing and costing as required. A detailed listing of projects is attached to this report.

Wellington Place:

- Roadwork: the capital plan identifies three projects addressing roads at and around Wellington Place.
 - Charles Allan Way rehabilitation spans from Wellington Road 18 to the entrance of the roundabout and will address curb repair, reconstruction/adjustment of every manhole and catch basin, two lifts of asphalt for the entire surface, repair to the settled portion near the OPP station and the addition of a laneway for the new Collision Reporting Centre at the location.

- Beatty Line: Garafraxa St W to Andrew St project is a Centre Wellington project. Centre Wellington has requested that the County contribute to a share (roads and drainage) of this project in lieu of the County's exemption of paying development charges for projects located at Wellington Place.
- Samuel Honey Drive is an internal street within Wellington Place that will connect two internal streets, Charles Allan Way and David Boyle Drive. Staff continue to monitor the timing of this work, which will coincide with further development of the property and will adjust timing in future budgets, if required.
- Equipment replacements total \$122,000 and include a tractor in 2024 and a front mount mower in 2027.

The detailed 2023 operating budget and revised ten-year plan will be presented to the Committee in January. Attached to the report is the current proposed ten-year operating budget and ten-year capital budget for the Museum and Archives.

Recommendation:

That the preliminary 2023-2032 Museum and Archives capital budget forecast and major operating budget impacts as set out in this report be endorsed and forwarded to the Administration, Finance and Human Resources Committee for inclusion in the County of Wellington's Preliminary Ten-Year Plan.

Respectfully submitted,



Ken DeHart, CPA, CGA
County Treasurer



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Information, Heritage and Seniors Committee
From: Jana Burns, Wellington Place Administrator
Date: Wednesday, November 09, 2022
Subject: **WCMA Update**

November Update:

The fall colours at Wellington Place have been stunning. Markers are being laid on the lawn, and staff look forward to hosting the community and respecting our fallen on November 3. Staff are also grateful to Green Legacy, who spaded 20 trees on the site. This includes a large evergreen at the corner of the barn/parking lot, which will also act as the Christmas Tree during the annual Christmas Market.

The WCMA gardens have been prepared for the next season, and maintenance equipment is being cleaned and serviced. Maintenance does wonderful work, and we bid farewell to one who will be joining the Terrace next month. Shawn Hammond has been with the WCMA for ten years and while we wish him the best, he will not be far.

On the right, adorable little Serena Leightan took part in the WCMA's Halloween tots programme, dressed up as an old lady. She did have glasses, but refused to keep them on.



Exhibit Update

A new exhibit in tribute to Her Majesty Queen Elizabeth II opened this month, and feedback from the public has been positive. The exhibit features commemorative artifacts, photographs, and newspaper coverage of her early life, coronation, and visits to Canada. Visitors can watch original video footage of her visit to Guelph in 1959, courtesy of Guelph Museums, and can share their thoughts and memories of The Queen on our memory wall.



To the right is an image which I personally found most moving. The Queen was visiting Kenya in 1952 when she received word of her father's passing, and of her accession to the throne.



The **Wedding Dress** exhibit will be removed from the Exhibit Hall on November 6. Staff will dedicate one week to curate “Keeping Warm,” a temporary winter exhibit to coincide with the Christmas Market. Thereafter a new exhibit, titled “Quiet Moments” and led by local artist Barry McCarthy, will run in the Exhibit Hall from January 12 to March 12, whereupon the Insights Juried Art Show will take place.

Below is an image of the Weddings exhibit, in addition to the wall which the public has adorned with words of wisdom for a healthy marriage. So many wonderful messages of advice, including:

- Happy wife, happy life!
- Ride into marriage on two bicycles and make sure to ride the rest in tandem.
- Never go to bed angry.
- Listen more than you speak!
- Don't try to change the person you fell in love with.





Below is an image of the new **Wild Child** exhibit in the west wing of the Museum, showcasing fashions and fads were influenced by the events of the 1960s and 1970s.



Donation Highlight – Nursing Sister Alice Eva Hindley, ARRC

Earlier this year, the WCMA received the First World War uniform, medals, and documents of Nursing Sister Alice Eva Hindley. Hindley was born on December 2, 1883 to William Hindley and Martha Luttrell, who farmed near Rockwood. She enlisted in the Canadian Army Medical Corps (CAMC) in 1916 and served overseas in England and France.

Her career with the CAMC was distinguished; she was Mentioned in Despatches by Sir Douglas Haig on November 8, 1918, for gallant and distinguished services in the field. Hindley was one of only 446 Canadian nurses awarded the Associate (Second Class) Royal Red Cross (ARRC), which was awarded to nurses who showed special devotion and competency in the performance of their duties over a continuous and long period, or who performed an exceptional act of bravery or devotion at her post of duty.



N/S Alice Hindley, circa 1916

Hindley returned to Eramosa Township after the war where she continued to work as a nurse. She travelled back to France in 1936 for the dedication of the Vimy Memorial, along with her cousin, George

Cecil Thomas, who also served during the First World War. Hindley died in 1968 at age 84 and is buried in Johnson-Eramosa Union Cemetery in Guelph/Eramosa Township.



Nursing Sister Alice Hindley's uniform, complete with apron and cape.



NS Hindley (far right) and her brother, Capt. George Joseph Hindley (second from right).



Nursing Sister Hindley (facing camera and wearing veil) with convalescing soldiers.



Royal Red Cross, Second Class (ARRC) awarded to Nursing Sister Alice Hindley.



British War Medal and Victory Medal with oak leaf, awarded to Nursing Sister Alice Hindley.

Hindley's uniform and medical kit were passed down to one member of the family, while her medals and badges were passed down to another. By donating each grouping to the WCMA, the family has reunited Alice's belongings in one place and allowed the WCMA to preserve her story intact.

On October 26, the family gathered at the WCMA to view the items together and share their memories of “Great-Aunt Alice.” This was the first time that members of the family had seen everything together, and museum staff were honoured to facilitate such a meaningful reunion.



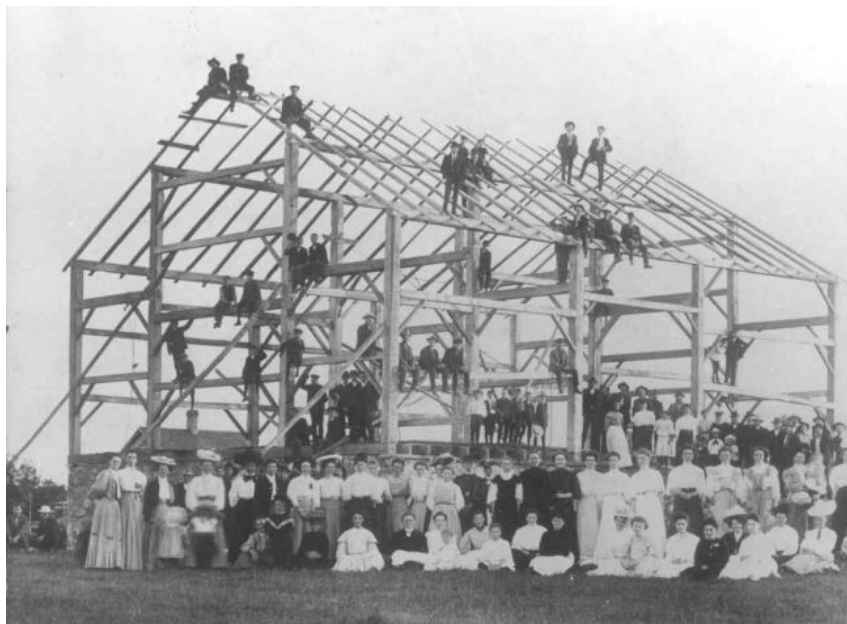
The extended Hindley family enjoying a private reunion with Alice’s artifacts in one of the WCMA textile storage rooms.

The Archives

In October, 38 members of the public visited the Archives to undertake research in person. Archives staff processed three photo reproduction orders, answered 18 phone calls and responded to 49 emails.

Inquiries from the public this month included: making appointments to donate records as well as inquiring whether records fit our collections mandate; seeking assistance with where to find adoption records; wanting to locate zoning records for a property in Guelph-Eramosa Township; looking for photographs of the original Rockwood Fire Hall; seeking to verify information on a British Home Child who was a veteran that had a street named after him in Fergus; providing feedback to correct the spelling of a family name in an archival record; looking for photographs of a Fergus rugby team that appeared in the Fergus-Elora News Express; wishing to locate property history on a building in Palmerston; requesting information on the history of property ownership in Ontario and the record collections that are available; looking for obituaries in local newspapers and seeking Presbyterian Church records.

Photo reproductions were requested for use in family histories, personal display and in academic publications.



One such photograph, to the left, was used on the front cover and in a documentary film of Catharine Wilson's book, "Being Neighbours, Cooperative Work and Rural Culture, 1830-1860. Wellington County Museum and Archives, ph 4363, Barn raising near Harriston in Minto Township, ca. 1900.

Halloween Season

It is Programming staff's favourite time of the year where the entire month is filled with spooky activities for every age. Mostly, it is an excellent time to do what the Museum does best, talk about history in a fun and exciting way. As October is the month, more than any other, that people's eyes turn to the spirits of the past, and where people that might not normally think that a museum is a fun place to visit are suddenly knocking down the door for ghosts, or cemetery tours, or horrific historical tales. As such, there is nothing staff enjoy more than pulling out all the stops and making sure the public has a good time to ensure we create some lifelong patrons.

Hallowtots

In line with our Action Plan, staff offered a new programme this year dedicated to children under five called the Hallow' Tots Party. Participants were invited to wear their Halloween costumes and get into the Halloween spirit with crafts, games, a Halloween story, and trick or treating around the Museum. Admission was by donation and registration was required in advance. Spots were filled and 50 little ghosts and goblins joined us for the event on October 31. The programme was very well received, and staff look forward to hosting it again next year!



Murder Mystery

This event was a repeat of a successful first year in 2022. A live theatrical performance was held inside the Poor House where guests were tasked with solving a murder most foul. Complete with hors d'oeuvres, drinks, and live music. While registrations were significantly slower in comparison to last year, the event did sell out with last minute bookers. Attendees were a mix of young and old. Everyone participated with the characters, with many coming dressed for the evening. Of note were the participants who came from

outside the county, and some returning participants that brought friends. Many participants appreciate that at the end of the evening staff break character and provide detail to the different historical figures used. Of all 58 tickets sold, exactly half purchased the \$50 drink tickets, versus the \$40 without drink tickets.

Cemetery Tours

These Tours were once again a big hit, taking place twice a night at 7PM and 9PM on the Friday and Saturday of the last two weeks before Halloween. In total, 200 tickets were sold at \$15 per ticket. Tickets were sold out and tours were over capacity with drop in's paying with cash for a walk down to the cemetery by lantern light, and tales from the darker side of Wellington County's history.



As an added bonus to the late show this year, guide Kyle Smith enjoyed taking people into the building itself to show off some of the ghost audio that past Ghost Hunters had recorded on site. Kyle took attendees to some of the more 'haunted' locations in the Museum while speaking to his own experiences with the paranormal investigators that have come. People that decided to stay late were thrilled by this extra addition to the tour, and were very grateful for the opportunity to stay an hour or so later than expected.

This is one of the events in which we see the greatest variation in demographics. The tours are usually filled with 20-30 somethings, and even high school aged students which is normally our hardest to reach age cohort. As such it is always such a privilege to make these tours go above and beyond, because we want this group to come back for other events, and bring their friends!

Ghost Hunting

Staff received requests from Ghost Hunting and Paranormal Investigator groups this month. This provides an excellent alternative form of advertising for the Museum, reaching an audience that tends to be younger and may not have considered themselves as interested in visiting a local museum. As a perfect example of this the two Ghost Hunters that came to stay overnight this year were Youtuber Hailey Reese (1.14 million subscribers) and @hauntinglykrista a TikToker (150k subscribers). The TikTok videos alone have already gathered 181,800 views and just anecdotally, Programming Manager Kyle Smith's 26-year-old sister in law from Ottawa came across it



when she was scrolling across her phone. Influencer Hailey Reese's Youtube videos from her night of hunting should be up soon.

[hauntinglykrista \(@hauntinglykrista\) TikTok | Watch hauntinglykrista's Newest TikTok Videos](#)


Pumpkinwalk

November 1 represents the annual Pumpkinwalk, where people are encouraged to drop up their old Jack-o-lanterns at the Museum to be lit one last time on the hill next to the barn. All pumpkins will later be collected by Solid Waste Services and donated to a local farm to feed some very grateful little critters.

Recommendation:

That the WCMA Update be received for information and forwarded to County Council.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'J Burns'.

Jana Burns
Wellington Place Administrator



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Information, Heritage and Seniors Committee
From: Jana Burns, Wellington Place Administrator
Date: Wednesday, November 09, 2022
Subject: Wellington Place Update

Background

Below is an update on the three capital projects underway at Wellington Place, with two dedicated to the WCMA site.

The Indigenous Gathering Circle

A final list of fruit trees, berry bushes, medicines and plants have been developed by the IAC, Green Legacy and WCMA. Green Legacy, with the aid of the Roads division have provided several loads of organic material for the site. Councillor Ballantyne has kindly made the introduction with the Centre Wellington District High School Construction Teacher, who will engage students to build the children's garden shed by the daycare, in addition to the raised boxes for the medicine beds.

Project staff are pleased to be working with various partners, as the project is rooted in the idea of reconciliation and land-based pedagogies. Additional meetings have been held with Indigenous partners to ensure the space is inclusive. A conversation was recently held with an Indigenous individual with mobility issues, where planting/weeding/harvesting, and navigating the space around the water feature was discussed.

The IAC has developed a webpage for the project which will soon go live, and which will provide information and sign-up opportunities for those wishing to participate in its development. The interim report and funding updates were also provided to the Federal government, as per our grant requirements. Finally, a land ceremony was held to bless the grounds and the landscape architect will begin with the groundworks mid-November.

WCMA Artifact Storage Building

Construction on the expanded mezzanine in the artifact storage building continues. After a delay in materials, Demikon Construction is currently building the steel base this week. The platform and railing is next, estimated to be completed by end of month.



Recommendation

That the Wellington Place Update report be received for information and forwarded to County Council.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'J. Burns'.

Jana Burns
Wellington Place Administrator



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Information, Heritage and Seniors Committee
From: Ken DeHart, County Treasurer
Date: Wednesday, November 9, 2022
Subject: **Preliminary 2023-2032 Ten-Year Plan: Library**

Background:

This forecast provides a high-level view of major budget issues and planned capital investments and serves as a guide for departments in preparing their detailed current year operating and capital budgets. The preliminary corporate ten-year plan will be considered by the Administration, Finance and Human Resources Committee on November 29, 2022 and the forecast will be updated at the time the budget is approved early in the New Year.

Major Operating Budget Impacts

Staff are in the process of compiling the detailed 2023 operating budgets for each department. Major items to be reflected in the 2023 Library Operating Budget include the following:

- Staffing changes include additional assistant branch supervisor hours to meet staffing level needs at the Palmerston and Drayton locations (\$38,000) as these locations will have increased hours for County residents
- The budget includes a provision starting in 2024 estimated at \$100,000 for a capital lease (to own) payment for the Rockwood Library Branch, owned by the Township of Guelph/Eramosa. Discussions regarding this item will be ongoing and is dependent upon the timing of the Township building a new Community Centre. Staff will report back when there is more certainty regarding this item.
- Fergus Library debt charges mature in 2023 resulting in savings of \$134,000 in 2023 and \$141,000 in 2024. Erin Library debt charges start in 2023 and will be fully offset by development charge funding.

Capital Budget Forecast

In accordance with the Budget Management Policy, the list of capital works includes those initiatives that have a long-term benefit to the corporation and whose capital cost is at least \$25,000. Where applicable, capital budgets are presented as inflated by 15% for 2023, 5% for 2024 and 3.5% for 2025-2032. The inflation factor for 2023 represents the current non-residential construction price index. It is anticipated that inflation will return to historical levels and the future forecast reflects this expectation. Highlights of the Library capital forecast are as follows:

- Erin Library New Construction budget allocation is carried forward from last year's 10-Year Plan. Updated estimates will be provided in January after work on the stabilization tender is farther along. Remaining budget allocations for construction of the library are spread over 2023-2024 funded through a combination of reserves (\$4.3 million) and growth-related debt (\$2.1 million). Future development charge collections will cover the cost of the debt charges.
(Note: inflation factor has not been applied to the project budget)

- Library branch building lifecycle replacements total \$4.0 million over the forecast and are identified through building conditions assessment conducted in 2016. Replacements are based on the condition at the time of assessment and industry standards for expected useful lives. As the projects move through the forecast, staff review the timing and costing. Building lifecycle replacements are funded by the County Property Reserve.
- Due to the unavailability of inventory, an electric courier van in the 2022 budget has been amended to a traditional fuel vehicle and will be acquired in 2023. The 2023 budget includes a budget adjustment to reflect the impact of inflationary pressures on costs.
- The library courier van replacement is scheduled for 2027 and is budgeted to accommodate an electric vehicle purchase reflecting preliminary Corporate Climate Change budget initiatives.
- The Library Master Plan in 2025 intends to review all aspects of library services from facilities and collections to staffing and programming.

The detailed 2023 operating budget and revised ten-year plan will be presented to the Committee in January. Attached to the report is the current proposed ten-year operating budget and ten-year capital budget for the Library.

Recommendation:

That the preliminary 2023-2032 Library capital budget forecast and major operating budget impacts as set out in this report be endorsed and forwarded to the Administration, Finance and Human Resources Committee for inclusion in the County of Wellington's Preliminary Ten-Year Plan.

Respectfully submitted,



Ken DeHart, CPA, CGA
County Treasurer

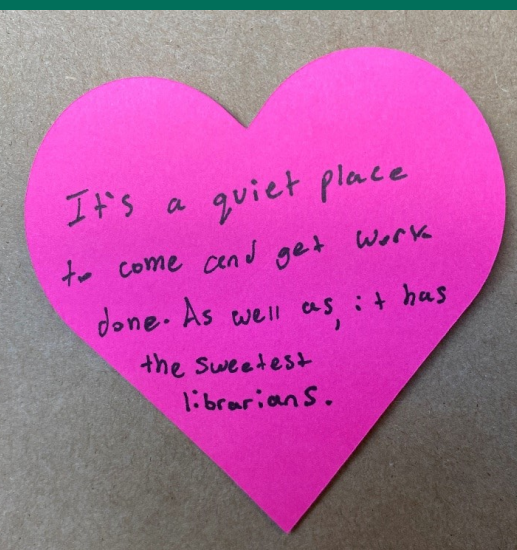
LIBRARY HIGHLIGHTS

October 2022



Ontario Public Library Week took place October 16-22. Library branches celebrated by creating book displays and crafts, and offered free library card replacements to patrons for lost or worn-out cards.

Notes from patrons about their love for the libraries were displayed in the branches.



- November is Radon Action Month. Canadians are encouraged to test their homes for radon during the winter months.
- Wellington County Library has 10 radon detectors which circulate regularly and allow patrons to test their radon levels for free.

We received **82** submissions to the Fred and Olive Robins Junior Short Story Contest, our best on record. Winners will be selected in November.

October programming highlights

- 29 patrons attended 7 Dungeons and Dragons Club programmes.
- 20 PA day programmes for various ages ran on October 24.
- 17 teens attended a Babysitting Basics course at the Elora Branch.

Top Circulated Magazines





COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Library Board
From: Rebecca Hine, Chief Librarian
Date: Wednesday, November 09, 2022
Subject: Library Update, October 2022

Background: To provide the Library Board with an overview of events and activities from across the library system.

First Aid training:

With a backlog of expired first aid certifications due to 2 years of not offering the courses, I am pleased to report that the majority of library staff are all recertified with their full red cross first aid certification, including our two courier drivers and we are now able to once again meet, and exceed, the minimum of one staff person in the building at all times with their current first aid and AED training. I would like to thank Danielle Arial, our health and safety rep and committee chair for coordinating multiple 2 full day training sessions for a large number of staff to make sure everyone who needed it was able to attend.

Guidelines for Rural/Urban Library Systems:

Wellington County Library is a member of the Administrators of Rural and Urban Public Libraries of Ontario. ARUPLO is the group responsible for creating Guidelines for Rural/Urban Library Systems. This is a developmental tool for rural/urban and County library systems to use in order to evaluate their service levels in order to provide an appropriate level of service to their communities. These guidelines are used and referenced by many library systems across north America. In order to maintain its high standards and relevancy, ARUPLO members continue to update the guidelines every 5 years and are currently in the process of updating the 2017 edition. The Chief librarian met with colleagues from ARUPLO in Toronto at the end of October to go through the guidelines with the consultants and offer input and comment on the process. The finished updated 4th should be completed for spring of 2023.

English as a Second Language:

The conversation circle at our Harriston Branch continues to meet monthly. As reported back in the spring, we met with staff from our Social Services department to discuss the need for more formal ESL for this group of Syrian newcomers and they in turn were in touch with the program administrator of ESL with the Upper Grand District School Board. I am pleased to inform the Board that Immigration Refugees and Citizenship Canada has approved the need for a class and it will be held potentially twice a week at the Harriston library, facilitated by UGDSB ESL staff. Rosie Krul, the Harriston Branch Supervisor, will coordinate the sessions and Ekram Al Momani, a settlement worker with our Fergus Ontario Works department, will assist with translating for the newcomers in order that they are able to be informed of the programme and ensure that the newcomers are aware of the dates and times and are able attend the sessions.

Colour Printing:

The public printers in all branches are being upgraded to colour in 2023. Patrons will have the option of printing black and white or colour. The User fees for 2023 have been updated to include this new option with colour printing being set at .50 cents per page. Staff are working with IT and purchasing to facilitate this upgrade for early 2023.

Short Story Contest:

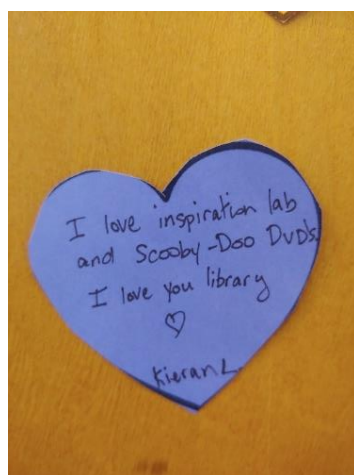
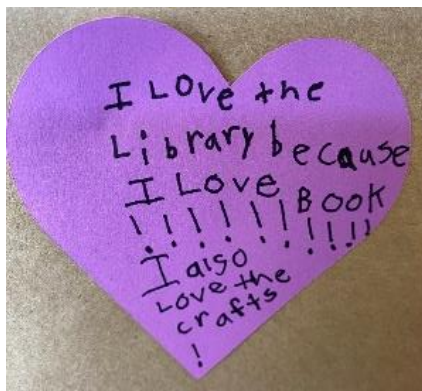
Our annual Olive and Fred Robins Junior Short Story contest has received a record breaking 82 submissions this year from students in grades 4, 5, and 6. The winners will be announced next month and their stories will be available on our website as well as being published in the Wellington Advertiser early in 2023.

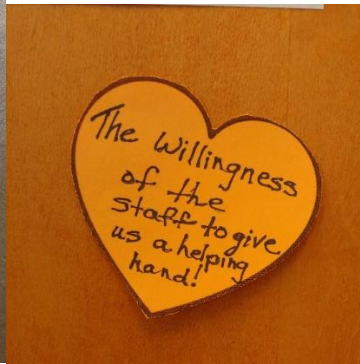
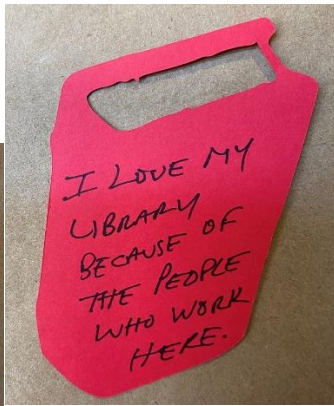
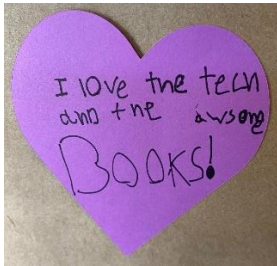
Drayton Harvest Festival:

Drayton staff participated in the Drayton Harvest Festival on October 1 this year with the goal of promoting library programming and services and fostering community partnerships. The day was hosted by the Drayton Agricultural Society and the library was able to have a tent and was a strong presence at the event with over 50 green screen photos taken and 100 buttons made with our button makers but the highlight of the day was the zucchini races. The Horticultural society provided 20 sets of handmade wheels and the library provided the zucchinis resulting in over 30 children participating in the races. Staff were informed by organizers that the crowd that gathered to watch the races was the largest single gathering of the day and was a huge success.

**OPL Week – why you love the library:**

As part of Ontario Public Library Week branches put out paper heart cutouts and asked patrons to fill out why you love the library. All branches had large displays of these messages for the week. We received some lovely heartfelt responses as well as some very cute ones. The staff continue to be high on our publics list of what makes our libraries so special. Below is a small sample of why our patrons love WCL.





Recommendation:

That the Chief Librarian's report for October 2022 be received for information..

Respectfully submitted,

A handwritten signature in black ink that reads "Rebecca Hine".

Rebecca Hine
Chief Librarian

Gratitude Leaf Garland

Hang this garland anywhere you'd like a reminder of all the things that bring you joy!



MATERIALS

- Construction paper
- Scissors
- Markers
- Yarn
- Hole punch or wooden clothespins for hanging



INSTRUCTIONS

- 1 Cut out leaves of any shape and size from the construction paper.
- 2 Using markers, write down something you are thankful for on each leaf.
- 3 Once done, you can hole punch your leaves and string them through your yarn, or else attach them to the yarn using clothespins.
- 4 You can save your garland and bring it out each year!



STAFF PICKS



A Prayer for the Crown-Shy
By Becky Chambers

Becky Chambers' thoughtful sci-fi sequel to A Psalm for the Wild-Built. The Tea Monk and robot set out to fulfill the robot's objective: find out what humanity really needs. A read that feels like a warm cup of tea.

Find more staff picks at
www.wellington.ca/catalogue



www.wellington.ca/Library

#WellingtonCountyLibrary
on social media!

@wellingtoncountylibrary

@wellingtncounty

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of the County of Wellington



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The Next Chapter

Wellington County Library Newsletter | November 2022

Get in the Game

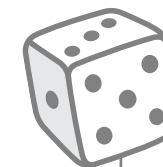
Cooler weather is here - time to cozy up with a mug of hot chocolate, your favourite people, and a board game from Wellington County Library.



SUSHI
GO PARTY



TICKET TO
RIDE EUROPE



Search board game at
www.wellington.ca/catalogue
to browse our selection and place a hold.



HARRY POTTER
CLUE

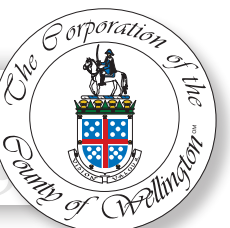
SERVICE UPDATE

All branches will be
CLOSED Friday, November 11
for Remembrance Day.

All branches will **CLOSE** early at
4:00 pm on Friday, November 18.

”

Autumn – the year's last, loveliest smile.
– William Cullen Bryant



PA Day Programmes

Spend your **PA day** on **Friday, November 25** with Wellington County Library.



Home Alone Course

(Ages 10+)

Aboyne Branch,
10:00 am-3:00 pm

Facilitated by St. John Ambulance, this course is for young people that will be spending short periods of time home alone. \$45.00 cash course fee is due to the instructor on the day.

Babysitting Basics Course

(Ages 11-15)

Rockwood Branch,
10:00 am-5:00 pm

Facilitated by St. John Ambulance, the babysitting basics course helps prospective babysitters learn the skills they need. \$55.00 cash course fee is due to the instructor on the day.

Magic of Scott Dietrich (All ages)

Drayton Branch, 10:30-11:30 am

Join Scott Dietrich on your PA day for a magic show full of fun and hilarity!

Inspiration Lab

(All ages)

Palmerston Branch,
10:30-11:30 am

Drop in and get creative with technology and maker culture in the inspiration lab!

Evergreen Decorations

(Grades JK-6)

Harriston Branch,
10:30am-12:00 pm

Join us to make a holiday craft using pinecones, cedar boughs and other items found in nature.

Just for YOU



Are you looking for recommendations for what to read, watch, or listen to next?

Library staff are ready to help. Tell us about what you love and we'll hand pick a selection of titles for you to borrow.

Simply fill out the online form and staff will select items for you to collect from your local branch. **IT'S THAT EASY!** Visit us online at www.wellington.ca/justforyou to get started.

Virtual Science Workshop - Noticing Nature

(Ages 4-12)

10:00-11:00 am

Investigate seeds and make a seed caterpillar that will grow over time. Notice all that nature has to offer, big and small!

Virtual Science Workshop - Ride 'n' Roll with Science

(Ages 4-12)

2:00-3:00 pm

Welcome to the amusement park - where we'll be bumping, spinning, zipping and rolling. It's all about the physics of riding 'n' rolling!

RADON ACTION MONTH

November is Radon Action Month.

Radon is an invisible radioactive gas that comes from the ground and can be found in elevated levels in certain homes. The best time to test your home for radon is during the winter when your doors and windows are closed for cold weather. Check out a radon detector from Wellington County Library to test your home for free.



Search radon detector on our online catalogue, or speak to staff.

Visit www.takeactiononradon.ca for more information.



BOOK CLUB SETS

Have you been thinking about starting a book club?

We can help! Wellington County Library has more than 80 book club sets and adds new titles every year. Each book club set contains 10 copies of the same title and an information package, and checks out for a six week loan.

For more information on how to register for a book club card or reserve a set, speak to staff or visit www.wellington.ca/bookclubs