



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Information, Heritage and Seniors Committee
From: Ken DeHart, County Treasurer
Date: Wednesday, November 9, 2022
Subject: **Preliminary 2023-2032 Ten-Year Plan: Museum and Archives**

Background:

This forecast provides a high-level view of major budget issues and planned capital investments and serves as a guide for departments in preparing their detailed current year operating and capital budgets. The preliminary corporate ten-year plan will be considered by the Administration, Finance and Human Resources Committee on November 29, 2022 and the forecast will be updated at the time the budget is approved early in the New Year.

Major Operating Budget Impacts

Staff are in the process of compiling the detailed 2023 operating budgets for each department. Major items reflected in the 2023 Museum Operating Budget include the following:

- Museum and Archives has no major operating impacts for 2023

Capital Budget Forecast

In accordance with the Budget Management Policy, the list of capital works includes those initiatives that have a long-term benefit to the corporation and whose capital cost is at least \$25,000. Where applicable, capital budgets are presented as inflated by 15% for 2023, 5% for 2024 and 3.5% for 2025-2032. The inflation factor for 2023 represents the current non-residential construction price index. It is anticipated that inflation will return to historical levels and the future forecast reflects this expectation. Projects identified include:

Update: Wellington Place Mini-Master Plan – Budget and Funding

The Wellington Place Mini-Master Plan was presented to the Information, Heritage and Seniors Committee in November 2021. Committee and Council approved the Mini-Master Plan, included the projects identified in the 2022 budget, and directed staff to include the remaining projects in the 2023 Budget and 10-Year Plan, with a plan to fund the projects. Work continues in 2023-2026 to deliver on this initiative to improve the visitor experience and provide a place for people to meet, learn, reflect and celebrate.

The following is a summary of the projects plan to deliver the initiatives outlined in the approved Mini-Master Plan:

	(In '000s)	2023	2024	2025	2026	Total
Facilities						
WP – Museum Attic Renovation					780	780
WP – Museum Building Renovations			1,200			1,200
WP – Museum Exterior Entrance		75				75
Total Facilities		75	1,200	0	780	2,055
		2023	2024	2025	2026	Total
Wellington Place						
WP - Amphitheatre					210	210
WP - Commons Recreation Area			625			625
WP - East Parking Lot and Vehicle Access Laneway		90				90
WP - Museum Trail		60				60
WP - Pavilion		775				775
WP - Root Cellar					110	110
WP - Storage Building, Bicycle/Water Stations				1,450		1,450
Total Wellington Place		925	625	1,450	320	3,345
Total Wellington Place Mini-Master Plan		1,000	1,825	1,450	1,100	5,375

Funding for projects identified in the Mini-Master Plan is proposed to come from the County's Property Reserve, which in turn, will be funded by development charge loan repayments – the details of which will be outlined in a report to the Administration, Finance and Human Resources Committee later this month.

The Capital Forecast also includes projects for the following:

Programming:

- New addition – Archives Digital Asset Software project will provide the greater space for digital records and assist in ensuring proper storage of records. Examples of data stored include newspapers, voters lists, by-laws, and online donations.

Facilities:

- Building lifecycle replacements totaling \$1.1 million are included throughout the forecast. Projects are identified through Building Condition Assessments conducted in 2016. As projects move through the forecast staff adjust timing and costing as required. A detailed listing of projects is attached to this report.

Wellington Place:

- Roadwork: the capital plan identifies three projects addressing roads at and around Wellington Place.
 - Charles Allan Way rehabilitation spans from Wellington Road 18 to the entrance of the roundabout and will address curb repair, reconstruction/adjustment of every manhole and catch basin, two lifts of asphalt for the entire surface, repair to the settled portion near the OPP station and the addition of a laneway for the new Collision Reporting Centre at the location.

- Beatty Line: Garafraxa St W to Andrew St project is a Centre Wellington project. Centre Wellington has requested that the County contribute to a share (roads and drainage) of this project in lieu of the County's exemption of paying development charges for projects located at Wellington Place.
- Samuel Honey Drive is an internal street within Wellington Place that will connect two internal streets, Charles Allan Way and David Boyle Drive. Staff continue to monitor the timing of this work, which will coincide with further development of the property and will adjust timing in future budgets, if required.
- Equipment replacements total \$122,000 and include a tractor in 2024 and a front mount mower in 2027.

The detailed 2023 operating budget and revised ten-year plan will be presented to the Committee in January. Attached to the report is the current proposed ten-year operating budget and ten-year capital budget for the Museum and Archives.

Recommendation:

That the preliminary 2023-2032 Museum and Archives capital budget forecast and major operating budget impacts as set out in this report be endorsed and forwarded to the Administration, Finance and Human Resources Committee for inclusion in the County of Wellington's Preliminary Ten-Year Plan.

Respectfully submitted,



Ken DeHart, CPA, CGA
County Treasurer