



The Corporation of the County of Wellington
Administration, Finance and Human Resources Committee
Minutes

September 20, 2022
County Administration Centre
Guthrie Room

Present: Councillor Chris White (Chair)
Councillor George Bridge
Councillor Earl Campbell
Councillor Andy Lennox

Regrets: Warden Kelly Linton

Also Present: Councillor Campbell Cork
Councillor Jeff Duncan
Councillor Steve O'Neill
Matthew Bulmer, Councillor, Township of Puslinch

Staff: Donna Bryce, County Clerk
Ken DeHart, County Treasurer
Susan Farrelly, Director of Human Resources
Jackie Osti, Manager of Purchasing and Risk Management Services
Scott Wilson, CAO

1. Call to Order

At 1:00 pm, the Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Closed Meeting

2/7/22

Moved by: Councillor Bridge

Seconded by: Councillor Campbell

That the Administration, Finance and Human Resources Committee move into a closed meeting for the purposes of considering personal matters about an identifiable individual, acquisition or disposition of land by the municipality and labour relations or employee negotiations.

Carried

4. Administration

4.1 Joint Compliance Audit Committee

1/7/22

Moved by: Councillor Bridge

Seconded by: Councillor Campbell

That the Terms of Reference for a Joint Compliance Audit Committee for the County and its member municipalities be approved; and

That staff be directed to prepare the necessary by-law to establish a Joint Compliance Audit Committee for the 2022-2026 Term of Council.

Carried

5. Finance

5.1 Government Finance Officers Association (GFOA) Distinguished Budget Award 2022

3/7/22

Moved by: Councillor Bridge

Seconded by: Councillor Campbell

That the GFOA Distinguished Budget Award 2022 be received for information.

Carried

5.2 Corporate Financial Statements as of August 31, 2022

4/7/22

Moved by: Councillor Bridge

Seconded by: Councillor Lennox

That the Corporate Financial Statements for the County of Wellington as of August 31, 2022 be approved.

Carried

5.3 2023 Vehicle and Equipment Purchases

5/7/22

Moved by: Councillor Lennox

Seconded by: Councillor Campbell

That the quote for the supply and delivery of one van as specified for Property Services be awarded to Reliable Motors (1992) Ltd., of Fergus, Ontario at the total amount of \$60,900.00 exclusive of HST @ 13%; and

That the quote for the supply and delivery of two pick-up trucks as specified for the Solid Waste Services division be awarded to Barry Cullen Chevrolet of Guelph, Ontario at the total amount of \$127,891.00; and

That the quote for the supply and delivery of one bobcat as specified for The Brad Whitcombe Green Legacy Nursery be awarded to Bobcat of the Tri-Cities of Kitchener, Ontario at the total amount of \$83,526.95; and

That the 2023 Vehicle and equipment capital budget be updated accordingly; and

That Purchasing and Risk Management staff be authorized to issue the necessary purchase orders.

Carried

5.4 Tender Award – Landfill Compactor

6/7/22

Moved by: Councillor Bridge

Seconded by: Councillor Campbell

That County of Wellington Project No. CW2022-023 a tender for the supply and delivery of one landfill compactor as specified be awarded to Toromont Cat of Concord, Ontario at their tendered amount of \$796,022.00, exclusive of HST @ 13%; and

That the 2023 Capital Budget be updated accordingly; and

That Purchasing and Risk Management staff be authorized to issue the necessary purchase orders.

Carried

5.5 Tender Award – Courthouse Building Boiler Replacement

7/7/22

That Project CW2022-051 a tender for the replacement of the boiler system at the Courthouse building as specified, be awarded to Sierra General Contracting Inc., of Woodstock Ontario at the total tendered price of \$406,152.00 excluding H.S.T. @13%.

That the funding for this project be approved as set out in the attached Financial Summary; and

That staff be authorized to issue the Purchase Order for the contract; and

That the Warden and Clerk be authorized to sign the construction agreements.

Carried

5.6 Commodity Price Hedging Agreements

8/7/22

Moved by: Councillor Bridge

Seconded by: Councillor Lennox

That the Commodity Price Hedging Agreements report for fiscal years 2020 and 2021 be received for information.

Carried

5.7 2022 Supplementary Taxes and Weighted Assessment Report

9/7/22

Moved by: Councillor Bridge

Seconded by: Councillor Campbell

That the 2022 Supplementary Taxes and Weighted Assessment Report be received for information.

Carried

5.8 Cash Holdings and Investment Portfolio as of July 31, 2022

10/7/22

Moved by: Councillor Bridge

Seconded by: Councillor Lennox

That the County Treasurer's report regarding Cash Holdings and Investment Portfolio as of July 31, 2022 be approved.

Carried

6. Human Resources

6.1 National Day for Truth and Reconciliation

11/7/22

Moved by: Councillor Bridge

Seconded by: Councillor Campbell

That the report National Day for Truth and Reconciliation - September 30, 2022 be received for information.

Carried

7. Adjournment

At 2:18 pm, the Chair adjourned the meeting until October 18, 2022 or at the call of the Chair.

Chris White

Chair

Administration, Finance and Human Resources Committee