



**The Corporation of the County of Wellington**  
**Administration, Finance and Human Resources Committee**  
**Minutes**

November 16, 2021  
Council Chambers

Present:                   Warden Kelly Linton  
                              Councillor Chris White (Chair)  
                              Councillor George Bridge  
                              Councillor Earl Campbell  
                              Councillor Andy Lennox

Also Present:           Councillor Campbell Cork  
                              Councillor Gregg Davidson  
                              Councillor Jeff Duncan  
                              Councillor Steve O'Neill

Staff:                    Kayla-Wray Amy, Communications Officer  
                              Donna Bryce, County Clerk  
                              Shauna Calder, Manager of Finance  
                              Justine Dainard, Smart Cities Project Manager  
                              Ken DeHart, County Treasurer  
                              Imran Esmail, Information Management Coordinator  
                              Susan Farrelly, Director of Human Resources  
                              Jackie Osti, Manager of Purchasing and Risk Management Services  
                              Andrea Ravensdale, Communications Manager  
                              Wesley Thompson, Information Management Student  
                              Scott Wilson, CAO

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**1.     Call to Order**

At 1:02 pm, the Chair called the meeting to order.

**2.     Declaration of Pecuniary Interest**

Councillor Chris White declared a pecuniary interest on the Human Resources Salaries in Item 6.8 Corporate Ten-Year Plan 2022-2031 as his daughter is employed by the County. He abstained from voting and left the room for that portion of the meeting.

**3. Delegation:**

- 3.1 Canadian Mental Health Association Waterloo Wellington (CMHAWW)  
Partnership Report

1/8/21

**Moved by:** Councillor Lennox

**Seconded by:** Councillor Campbell

That the Canadian Mental Health Association Waterloo Wellington presentation by Ms. Cecelia Marie Roberts, Suicide Prevention Lead, CMHAWW and Ms. Alison DeMuy, Director, Strategy Engagement, CMHAWW be received for information.

**Carried**

**4. Human Resources**

- 4.1 Here4Hope Partnership for Life Promotion and Suicide Prevention in Wellington County - November 2021 Update

2/8/21

**Moved by:** Councillor Bridge

**Seconded by:** Councillor Lennox

That the report titled Here4Hope Partnership for Life Promotion and Suicide Prevention in Wellington County November 2021 Update be received for information.

**Carried**

- 4.2 Renewed Partnership Proposal with the Canadian Mental Health Association (CMHA WW) Waterloo Wellington 2022-2025

2/8/21

**Moved by:** Warden Linton

**Seconded by:** Councillor Lennox

That the County approve the proposal for the continuation of the partnership with the Canadian Mental Health Association Waterloo Wellington for an additional three years from July 2022-June 2025 for a total cost of \$249,450.59

to lead and support the work of promoting life and preventing suicide in Wellington County.

**Carried**

4.3 Joint Accessibility Advisory Committee Meeting Minutes

3/8/21

**Moved by:** Councillor Bridge

**Seconded by:** Councillor Lennox

That the minutes from the October 18, 2021 County of Wellington Joint Accessibility Advisory Committee meeting be received for information.

**Carried**

**5. Administration**

5.1 Luella Logan Award 2021 - Women in Politics

4/8/21

**Moved by:** Councillor Campbell

**Seconded by:** Councillor Bridge

That the report titled Luella Logan Award 2021- Women in Politics be received for information

**Carried**

5.2 Audio Summary Report - Council Chambers

5/8/21

**Moved by:** Councillor Campbell

**Seconded by:** Councillor Lennox

That the Audio Summary Report – Council Chambers, be received for information.

**Carried**

5.3 Ride Well Marketing Update

6/8/21

**Moved by:** Councillor Campbell

**Seconded by:** Councillor Bridge

That the Ride Well Marketing Update report be received for information.

**Carried**

5.4 Smart Cities Report - Our Food Future Project - November Update

7/8/21

**Moved by:** Warden Linton

**Seconded by:** Councillor Lennox

That the Administration, Finance and Human Resource Committee receive the Our Food Future report for information.

**Carried**

**6. Finance**

6.1 Corporate Financial Statements as of October 31, 2021

8/8/21

**Moved by:** Councillor Bridge

**Seconded by:** Councillor Campbell

That the Corporate Financial Statements for the County of Wellington as of October 31, 2021 be approved.

**Carried**

6.2 Tender Award - Request for Proposal Award HRIS Software

9/8/21

**Moved by:** Councillor Bridge

**Seconded by:** Councillor Lennox

That staff be authorized to award project CW2021-037 a Request for Proposal for a Human Resources Information System to HR Path Canada of Toronto at the total amount of \$474,570.00 excluding H.S.T. at 13%; and



That the 2022 Budget and 10-Year Plan will be adjusted accordingly; and

That the Warden and Clerk be authorized to sign the required contract documents and staff issue the necessary purchase orders.

**Carried**

6.3 Administration 2022 User Fees and Charges

10/8/21

**Moved by:** Councillor Bridge

**Seconded by:** Warden Linton

That the 2022 User Fees and Charges for Administration be approved.

**Carried**

6.4 County-Wide 2022 User Fees and Charges

11/8/21

**Moved by:** Councillor Lennox

**Seconded by:** Councillor Campbell

That the County-Wide 2022 User Fees and Charges be approved.

**Carried**

6.5 Ontario Municipal Partnership Fund Allocation - 2022

12/8/21

**Moved by:** Councillor Lennox

**Seconded by:** Councillor Bridge

That the County Treasurer's report regarding Ontario Municipal Partnership Fund Allocation - 2022 be received for information.

**Carried**

6.6 Renewal of County Insurance Programme - 2022

13/8/21

**Moved by:** Warden Linton

**Seconded by:** Councillor Campbell

That the 2022 insurance programme renewal submitted by Intact Public Entities/The Ostic Group be accepted at the quoted premium of \$1,258,758.00 which includes applicable taxes.

**Carried**

6.7 County Debenture Issue Dated November 30, 2021

14/8/21

**Moved by:** Warden Linton

**Seconded by:** Councillor Bridge

That the County Clerk and Treasurer be directed to prepare the debenture by-law and sign all necessary documents pertaining to the County debenture issue dated November 30, 2021.

**Carried**

6.8 Corporate Ten-Year Plan 2022-2031

15/8/21

**Moved by:** Warden Linton

**Seconded by:** Councillor Lennox

That the Corporate Ten-Year Plan 2022-2031, excluding the Human Resources Salaries be approved.

**Carried**

Councillor White vacated the chambers having declared a pecuniary interest on the Human Resources Salaries.

Councillor Bridge assumed the Chair.

16/8/21

**Moved by:** Councillor Campbell

**Seconded by:** Councillor Lennox

That the Human Resources Salaries contained in the 2022-2031 Corporate Ten-Year be approved.

**Carried**

Councillor White resumed the Chair.

**7. Closed Meeting**

17/8/21

**Moved by:** Councillor Bridge

**Seconded by:** Warden Linton

That the Administration, Finance and Human Resources Committee move into a closed meeting for the purposes of considering acquisition or disposition of land by the municipality.

**Carried**

**8. Adjournment**

At 3:14 pm, the Chair adjourned the meeting until January 18, 2022 or at the call of the Chair.

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Chris White

Chair

Administration, Finance and Human Resources Committee



# COUNTY OF WELLINGTON

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## COMMITTEE REPORT

**To:** Chair and Members of the Administration, Finance and Human Resources Committee  
**From:** Susan Farrelly – Director of Human Resources and Cecilia Marie Roberts – Suicide Prevention Lead with CMHA WW  
**Date:** November 16, 2021  
**Subject:** Here4Hope Partnership for Life Promotion and Suicide Prevention in Wellington County November 2021 Update

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### **Background**

In June 2019, County Council approved a three-year partnership with the Canadian Mental Health Association (CMHA) Waterloo Wellington to support the work of promoting life and preventing suicide in Wellington County. Regular reports will be provided on this partnership and its activities.

### **Here4Hope Community Activity Update**

The Here4Hope project continues to work on several key priority projects including the Support After Suicide Team (SAS), the annual Here4Hope community campaign, the Wellington County internal Wellness strategy and Roots of Hope the national suicide prevention demonstration project. The Here4hope project has also been active as a partner in a provincial youth suicide leadership collaborative and has taken a lead role in developing a postvention resource to be launched in early 2022.

### **Support After Suicide Team (SAS)**

SAS provides individuals impacted by a death by suicide a continuum of supports that range from information and referral, peer support, grief groups and clinical mental health support for complex grief.

An eight-week bereavement support group for parents that lost a child to suicide was held in Feb/March 2021. All parents rated their group experience as positive with the information and resources provided as helpful. Parents indicated that building a community of support within the group was most valued and they met in person for three additional sessions outdoors to allow for social distancing.

Interest in the SAS design and implementation has led to opportunities to showcase the model on several occasions, including presentations for the International Initiative for Mental Health Leadership, National Roots of Hope Demonstration Project and the Government of New Brunswick - Office of the Chief Coroner.

In addition to their core mandate, the team has provided trauma and grief support to local healthcare workers impacted by the COVID-19 pandemic. They also supported a special Here4hope project that developed a video commemorating the one-year anniversary of the pandemic which was shared widely through social media and can be seen here: [Tree of Life - One Year of COVID-19](#).

### Roots of Hope Activity Update

Our local Here4hope project is one of eight Canadian sites participating in *Roots of Hope*. This national demonstration project is a multi-site, community-led project that aims to reduce the impacts of suicide within communities across Canada. The project builds upon community expertise to implement suicide prevention interventions that are tailored to the local context. It will lead to the development of an evidence base, including best practices and suicide prevention guidelines and tools, to support the scale up and implementation of a “made-in-Canada” model across the country. Due to the impact of COVID-19, the Roots of Hope project has been extended until March 2023.

Cecilia Marie Roberts spoke at the virtual Australian Rural and Remote Mental Health Symposium on November 3, 2021 regarding the Here4Hope project and the Support After Suicide Team as part of the Roots of Hope delegation.

### Here4Hope Annual Event 2021

This year’s campaign called Stories4hope focuses on the power of storytelling to support recovery, reduce stigma and inspire hope. Highlights of the campaign include the following:

- An arts-based youth event that was held on Saturday, November 6, 2021 at the Centre Wellington Youth Hub to explore the meaning of resiliency.
- A social media campaign focused on messages of resiliency (November 15-19).
- A four-part podcast series will launch November 12, 2021, featuring stories of hope and resiliency from community members with lived experience. Guests include our 2021 Power of One award winner - Myrna Hutchinson, local artist and Executive Director of Art Not Shame - Michelle Peek, Jane Brown - Peer Navigator with the Support After Suicide Team and Wayne Simpson - a local photographer that just launched his first book “Resilient - The Portraiture of Wayne Simpson.”
- An article and podcast advertisements in the Wellington Advertiser as well as radio public service announcements will support the project.

### County of Wellington Employee Wellness Activity Update

The Employee Wellness subcommittees have all completed their terms of reference and identified areas of focus for the first year. See the chart below for more details on activities.

<b>Health Promotions</b>	<p>The Health Promotions subcommittee will focus on three areas identified through a survey as being of most interest to employees: exercise, nutrition and stress.</p> <p><b>Completed Activities</b></p> <ul style="list-style-type: none"><li>• Abigail O’Neill from Mosey and Mosey Benefits Plan Consultants presented to the Sub-Committee about various health and wellness resources that are available to County employees through our Sun Life benefits plan and beyond.</li><li>• Dr. Andrew Papadopoulos, Coordinator of the Master of Public Health Program at the University of Guelph, presented to the Sub-Committee and discussed the key components of a health promotion programme.</li><li>• Employee survey was completed.</li><li>• Presentation - participACTION workplace application.</li></ul>
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	<p><b>Planned Activities</b></p> <ul style="list-style-type: none"> <li>• Recommendation of adoption of participACTION app.</li> <li>• Identify appropriate nutritional programming.</li> <li>• Work with CMHAWW to identify programming to assist employees to strengthen their skills in managing stress.</li> </ul>
<b>Mental Health and Suicide Prevention Training</b>	<p>COVID-19 restrictions have made in-person training difficult. CMHAWW has committed to extending training past the three-year partnership if necessary, to meet the original training goals.</p> <p><b>Completed Activities</b></p> <ul style="list-style-type: none"> <li>• <b>SafeTalk – Suicide Alertness for Everyone</b> August - 14 attended September - 10 attended</li> <li>• <b>The Working Mind (for Managers):</b> 33 County Managers completed the two-day training session presented by the Ontario Occupational Health Nurses Association. Feedback was good and there are plans to offer again early in 2022.</li> <li>• <b>Mental Health Works (for Managers):</b> over 80% of County managers attended this training.</li> </ul> <p><b>Planned Activities</b></p> <ul style="list-style-type: none"> <li>• <b>White Board Video Development – Mental Health 101:</b> All four white board videos are now complete, and the development of the mental health awareness staff training is underway.</li> <li>• <b>RIRO Training:</b> Providing Reaching In, Reaching Out (RIRO) Resiliency Training for County staff is expected to begin rollout by early 2022.</li> <li>• <b>SafeTalk</b> training sessions is continuing to be offered. <b>Asist</b> training will be scheduled as well.</li> </ul>
<b>Diversity and Inclusion</b>	<p>The Employee Diversity and Inclusion subcommittee is focused on creating meaningful learning opportunities for County employees as well as recognizing, acknowledging and celebrating diversity within the organization.</p> <p><b>Completed Activities</b></p> <ul style="list-style-type: none"> <li>• A value statement was created that will help guide the committee's approach to this work.</li> <li>• A survey was developed and rolled out to engage employees in areas of interest or concern and to guide the delivery of content, programming and training.</li> </ul> <p><b>Planned Activities</b></p> <ul style="list-style-type: none"> <li>• Offering a variety of training options.</li> <li>• A monthly calendar highlighting international days of recognition and celebrations.</li> <li>• Identifying and promoting content in recognition of celebration of diverse groups (Black History month, PRIDE, etc.)</li> </ul>


<b>Employee Recognition</b>	<p>The Employee Recognition subcommittee completed an inventory of existing departmental recognition initiatives to inform action planning.</p> <p><b>Completed Activities</b></p> <ul style="list-style-type: none"> <li>• Employee appreciation postcards designed and distributed by the committee for all staff to use to acknowledge colleagues were so well received a reprint was necessary.</li> <li>• A very successful County-wide ice cream truck day was held in July.</li> <li>• Assisted HR in planning the Employee Redeployment Recognition Luncheon for early September but unfortunately the event was cancelled due to COVID-19 and will be rescheduled.</li> </ul> <p><b>Planned Activities</b></p> <ul style="list-style-type: none"> <li>• An employee recognition <i>spotlight</i> on the WELL is in development.</li> <li>• A Fall/Winter spirit wear event.</li> </ul>
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For the second quarter of 2022, an Employer playbook will be developed highlighting how employers can mobilize and/or strengthen Health and Wellness initiatives in their places of work, based on the County of Wellington experience.

**Recommendation:**

**THAT** the report titled ‘Here4Hope Partnership for Life Promotion and Suicide Prevention in Wellington County November 2021 Update’ be received for information.

Respectfully submitted,



Susan Farrelly  
Director of Human Resources



Cecilia Marie Roberts  
Suicide Prevention Lead – CMHA WW

**Attachments:**

- Podcast Episode Advertisements
- Resiliency – Youth Event Flyer

# STORIES4HOPE NEW PODCAST SERIES

## EPISODE #1

The connection  
between art  
and healing.



# STORIES4HOPE NEW PODCAST SERIES

## EPISODE #2

What we see when  
we look closely.





# STORIES4HOPE NEW PODCAST SERIES

## EPISODE #3

How unimaginable  
grief can be turned  
into service.



# STORIES4HOPE NEW PODCAST SERIES

## EPISODE #4

The importance of  
sharing to those  
that have lost a  
loved one to suicide.





*What does Resiliency mean to you?*

***We want to hear from you!***

**Saturday November 6th 12-5pm**

The Grove Hub, 900 Tower St S, Fergus ON

A one-day multi-arts experience, for youth in Guelph and Wellington County, exploring resilience through creativity.

Through drumming, dance-making, group poetry, and a 'speakers' corner', we will share our inherent resilience and beauty in a community of interdependence, solidarity and support.

Spaces limited (first come, first served)

Honorariums available



**THE GROVE**  
YOUTH WELLNESS HUBS ONTARIO

**Here4Hope**

*art not shame*





# COUNTY OF WELLINGTON

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## COMMITTEE REPORT

**To:** Chair and Members of the Administration, Finance and Human Resources Committee  
**From:** Susan Farrelly – Director of Human Resources  
**Date:** November 16, 2021  
**Subject:** Renewed Partnership Proposal with the Canadian Mental Health Association (CMHA WW) Waterloo Wellington 2022-2025

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### **Background:**

In June 2019, County Council approved a three-year partnership with the Canadian Mental Health Association Waterloo Wellington (CMHAWW) to support the work of promoting life and preventing suicide in Wellington County.

The Here4hope project has adopted a whole community approach and focuses on implementing evidence-based interventions that address suicide. Everyone has a role to play in preventing suicide and the goal of the Here4hope project is to engage as many individuals and organizations as possible in this important work.

The priorities for the project for the first three years included:

- Supporting the development of a comprehensive employee Wellness Strategy for County of Wellington employees, with a special emphasis on mental health, life promotion and suicide prevention.
- Offering SafeTALK (Suicide Alertness for Everyone) and ASIST (Applied Intervention Skills training) to County of Wellington employees.
- Addressing a community gap in service for those impacted in the aftermath of a death by suicide.
- Supporting community awareness of the issues of mental health and suicide prevention with various activities including an annual community event/campaign.

### **The Road Ahead – Continued Partnership with CMHA WW**

The Here4hope partnership with CMHAWW, led by Cecilia Marie Roberts, has made significant progress to date on the implementation of the County of Wellington employee Wellness Strategy, the development of the Support After Suicide Team and supporting community awareness of mental health and suicide. The following outlines the proposed focus of the work for the Here4Hope project moving forward for the period of July 2022 – June 2025.

### **County of Wellington Employee Wellness Strategy**

- The Guarding Minds Survey for County of Wellington employees that measures the psychological health and safety of the organization to identify emerging needs will be repeated, particularly in the aftermath of COVID-19.
- Continue to support the work of the subcommittees: Health Promotion, Diversity and Inclusion and Staff Recognition.
- Ensure SafeTALK and ASIST sessions delayed due to COVID-19 restrictions are completed.

- CMHA WW will provide monthly mental health awareness content for inclusion in staff communications (Wellness Wednesday/Take a Break email series).
- CMHA WW will host County employee activities (ie. webinars, staff events, resources) during Mental Health Day (Fall) and Mental Health Week (Spring).

#### **Support After Suicide Team**

- The team will broaden the support offered to include families impacted in the aftermath of a suicide attempt. This will include information and support for parents/caregivers, partners and siblings.
- The team will pilot a new evidence-based intervention called 'Collaboratively Addressing and Managing Suicidality'. This intervention will provide support for individuals that are experiencing serious ideation or have attempted suicide for the first time.

#### **Community Awareness/Support of Mental Health and Suicide**

- Continue to create an annual Here4Hope community awareness event/campaign targeted to specific audiences.
- Focus specifically on two high risk populations of men and LGBTQ2+ youth. Create advisory committees for each population and explore opportunities for targeted education, support and programming.

#### **Financial Implications**

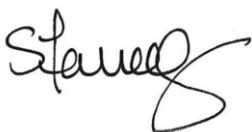
The three-year cost of continuing this partnership would be \$249,450.59, broken down as follows:

July – December 2022	\$ 42,745.50
January – December 2023	\$ 80,305.62
January – December 2024	\$ 81,642.71
January – June 2025	\$ 44,756.76

#### **Recommendation**

**THAT** the County approve the proposal for the continuation of the partnership with the Canadian Mental Health Association Waterloo Wellington for an additional three years from July 2022-June 2025 for a total cost of \$249,450.59 to lead and support the work of promoting life and preventing suicide in Wellington County.

Respectfully submitted,



Susan Farrelly  
Director of Human Resources

#### **Attachments:**

- Here4Hope Accomplishments June 2019-November 2021
- Here4Hope Proposal Slides Nov. 2021

# Here4Hope

June 2019- Nov 2021

## COUNTY EMPLOYEE WELLNESS

- Completed Guarding Minds survey to measure Psychological Health of workplace
- Full staff engagement in determining priorities: Training, Diversity and Inclusion, Health Promotions, Staff Recognition

## TRAINING

- 275 attended SafeTALK
- 27 attended ASIST
- 33 managers attended Working Minds
- 82 managers attended Workplace Mental Health (Mental Health Works)
- 85 managers attended Stress & Anxiety at work (Mental Health Works)
- 224 attended mental health webinars
- staff mental health resource circulated through Take a Break and Wellness Wednesday email series

## County Employee Wellness

- Steering committee leads work
- Staff subcommittee implementing action plans: surveys, training, programming

## HERE4HOPE COMMUNITY INITIATIVES

### Annual Here4hope Community Campaign

Oct 2019 Cheryl Pounder  
Oct 2020 Messages4hope  
Nov 2021 Stories4hope

## SUPPORT AFTER SUICIDE TEAM

- 93 community members supported
- Parent Bereavement group
- Grief consultation - employers
- Suicide loss training for IMPACT team/Victim services
- Community Webinar - Supporting someone that has lost a loved one to suicide
- Developed a variety of resources for those bereaved

## ROOTS OF HOPE

One of eight communities participating in Roots of Hope a national demonstration project being led by the Mental Health Commission of Canada.

## SUICIDE IS ABOUT PAIN AWARENESS CAMPAIGN



## Participation on PROVINCIAL LEADERSHIP COLLABORATIVE YOUTH SUICIDE PREVENTION

## Here4hope Communications

- Here4hope website, social media
- 28 media interviews
- 26 community presentations
- Suicide in the Media training provided for local media

## NEIL DUNSMORE POWER OF ONE AWARD

Annual award recognizing an individual in Wellington County whose actions have made a significant contribution to promoting life and preventing suicide.



# THE ROAD AHEAD

Here4**H**ope



Canadian Mental  
Health Association  
Waterloo Wellington

Association canadienne  
pour la santé mentale  
Waterloo Wellington

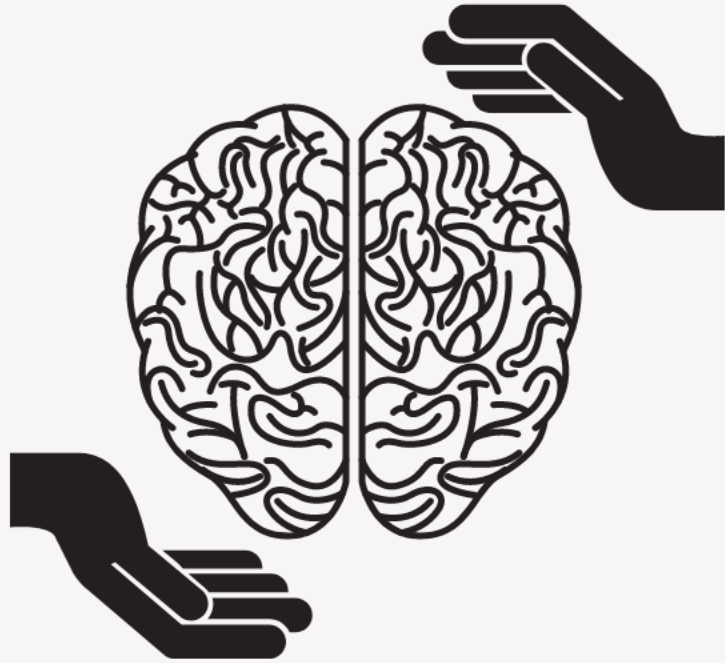


# WHERE ARE WE NOW?

## Impacts of COVID-19

44% of Ontarians reported poor mental health  
14% reported suicidal thinking  
20% increase in substance use  
42% increase in calls for service regionally





# MENTAL HEALTH

**Has No Vaccine**

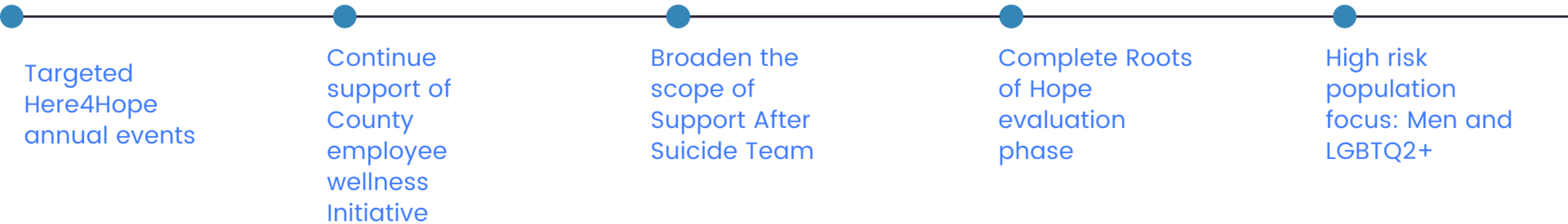
Working together to Increase awareness, support resiliency and build programming can act as the best defense against the new "pandemic" we are facing.





# FOCUS 2022-2024

# Here4Hope



# TARGETED HERE4HOPE ANNUAL AWARENESS ACTIVITIES



# CONTINUED SUPPORT FOR INTERNAL WELLNESS



Diversity and  
Inclusion



Health Promotions



Mental Health  
Awareness  
and Training



Employee  
Recognition

**BROADEN SUPPORT  
AFTER SUICIDE TEAM  
TO INCLUDE SUICIDE  
ATTEMPT SUPPORT**



# HIGH RISK POPULATION FOCUS





# COUNTY OF WELLINGTON

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## COMMITTEE REPORT

**To:** Chair and Members of the Administration, Finance and Human Resources Committee  
**From:** Susan Farrelly – Director of Human Resources  
**Date:** November 16, 2021  
**Subject:** Joint Accessibility Advisory Committee Meeting Minutes from October 2021

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### Background:

The County of Wellington Joint Accessibility Advisory Committee (AAC) provides advice to the County and member municipalities on a wide range of municipal processes to help make public services and facilities accessible to everyone.

### Recommendation:

**“THAT** the minutes from the October 18, 2021 County of Wellington Joint Accessibility Advisory Committee meeting be received for information.”

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Susan Farrelly', with a stylized, flowing script.

Susan Farrelly  
Director of Human Resources

### Attachments:

- October 18, 2021 Meeting Minutes



# **Corporation of the County of Wellington**

## **Joint Accessibility Advisory Committee**

### **Minutes**

**October 18, 2021**

### **Microsoft Teams Meeting**

- Present:** Councillor Mary Lloyd (Chair)  
Councillor James Seeley  
Matthew Bulmer  
Giverny Charlebois  
Nancy Dietrich  
Robin Fletcher  
Bethany Parkinson  
Heather Small  
Gerald Townsend  
Irene Van Eenoo  
Lorri Wright
- Regrets:** Warden Kelly Linton
- Guest:** Jeff Bunn, Deputy Clerk, Township of Puslinch
- Staff:** Christine Carbone, HR Assistant  
Susan Farrelly, Director of HR  
Michele Richardson, Assistant Director of HR  
Brendan Ridgeway, Manager of HR

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- 1. Call to Order**  
At 1:30 pm, the Chair called the meeting to order.
  - 2. Declaration of Pecuniary Interest**  
There were no declarations of pecuniary interest.
  - 3. New Member Introduction**  
Brendan Ridgeway introduced the newest members to Accessibility Advisory Committee (AAC). We welcomed Lorri Wright, Giverny Charlebois and Robin Fletcher to the Committee.
  - 4. Five Year Accessibility Plan – Township of Puslinch**  
Jeff Bunn spoke to the group with regard to the Township of Puslinch's Five Year Accessibility Plan. The Township of Puslinch was looking for any suggestions from the AAC



identifying goals or improvements needed to their Plan and the committee provided feedback.

**Recommendation:**

It was suggested that including Ride Well in the Township of Puslinch's Plan under the Transportation section would be a benefit.

It was also suggested that the plan should include a live test of content on the main website by a person with a disability to ensure the accessibility features are functioning as intended.

It was also noted that the Accessibility Fund Incentive Programme has been utilized by the Township of Puslinch in 2021.

**5. Approval of Building Permits**

Gerald Townsend brought forward a concern about Building Permits for main street businesses. He has noticed a lot of businesses without accessible entrances.

**Recommendation:**

Any concerns regarding regulations of building permit approvals should be brought directly to the Municipal Building Officials for each Municipality. Building permits for new builds are treated equally with regard to accessibility. However, the rules can vary for existing buildings.

Municipal businesses should work with the Stop Gap programme to make their entrances accessible.

**6. County of Wellington Accessibility Fund Incentive Programme Update**

Christine Carbone provided a detailed report identifying the Member Municipalities that have accessed the Accessibility Fund Incentive Programme (as attached). This report also identifies the project being funded.

Councillor Lloyd will remind any Member Municipalities who have not taken advantage of the fund this year that it is available to them.

**7. Committee Awareness Update**

Gerald Townsend spoke about the orientation for new AAC members could be enhanced with an overview. Michele Richardson has offered to provide the committee with a historical overview at the next AAC meeting.

Gerald Townsend spoke to the committee about automatic doors. It has been brought to his attention that quite a few of the Municipal building accessible doors are not working correctly.

**Recommendation:**

Add a component to the County's Joint Health and Safety monthly building check list to do inspections making sure doors are working correctly. Christine Carbone will also contact



Member Municipalities to request that regular checks are imbedded into their processes. Councillor Seeley also suggested that a proposal be made to the Office of the Fire Marshal of making this a requirement for all workplaces in Ontario.

**8. Wellington County Website Accessibility**

Matthew Bulmer brought up navigation consistency issues with the County of Wellington website.

**Recommendation:**

For an upcoming Accessibility meeting, bring a screen reader and invite a team member from Information Services to help understand the issues better. Consider inviting Member Municipality staff to a meeting as well so they can better understand the barriers that we are trying to eliminate with our websites.

**9. Accessibility Advisory Committee Page on the County Website**

Christine Carbone discussed that we are looking for ideas to promote the AAC on the County Page in the Wellington Advertiser for the December 31 edition. It will be ¼ page in size and the content is due at the beginning of December.

It was suggested to promote Stop Gap and the Community Improvement Grants in this edition to raise awareness. This was supported by the committee.

**10. County of Wellington Facility Accessibility Design Manual (FADM) Update**

Michele Richardson spoke to this item on the Agenda. A request had been put in to Lloyd Grinham to compare the differences between the County's 2005 FADM and the current Building Code. We would be interested to know if we are able to reduce the FADM to just those items that provide a greater benefit.

We are waiting to hear back from Lloyd Grinham.

**11. Audible Crossing Technology Update**

Councillor Lloyd advised the committee that this is ongoing. Checks are being made to see if the technology in Centre Wellington is the same as the technology in Harriston. Members of the committee are checking to see if how the technology works in their areas so they can report back at the next meeting.

**13. Adjournment**

At 2:30 pm, the Chair adjourned the meeting. Next meeting to be held at the call of the Chair.

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Councillor Mary Lloyd  
Chair

County of Wellington  
Joint Accessibility Advisory Committee



TOWNSHIP OF  
**PUSLINCH**  
EST. 1850

**2022-2026**

## **Multi-Year Accessibility Plan**



## 2022-2026 Multi-Year Accessibility Plan

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## **2022-2026 Multi-Year Accessibility Plan**

# **Township of Puslinch Accessibility Commitment**

The Township of Puslinch is committed to being responsive to the needs of its residents and to recognize the diverse needs of all residents. The Township of Puslinch strives to provide services and facilities that are accessible to all citizens.

In 2021, the Township reaffirmed its commitment to equal access and participation for people with disabilities, by enacting a Corporate Accessibility Policy which supports treating people with disabilities in a way that allows them to maintain their dignity and independence, by enacting a Corporate Accessibility Policy.

The 2022-2026 Multi-Year Accessibility Plan builds on a foundation set by the 2014-2016 and 2017-2021 Multi-Year Plans and outlines the Township's approach to ensuring an inclusive workplace and ensuring that our services are accessible to the public.

The Township's goal is to ensure accessibility within the organization for the public and employees in services and facilities.

## **Legislation and Responsibilities**

The Ontarians with Disabilities Act (ODA), 2001, mandates public organizations have an accessibility plan that integrates accessibility planning into their operations and facilities.

In 2015, the Ontario Government introduced the Accessibility for Ontarians with Disabilities Act (AODA), which provided a foundation of how to achieve a fully-accessible province for all citizens by 2025. The AODA sets out the roadmap for an accessible Ontario by 2025, and contains standards in the following five areas:

1. Customer Service;
2. Information and Communication;
3. Employment;
4. Transportation; and,
5. Design of Public Spaces.

The Township's Multi-Year Accessibility Plan is based upon the legislative requirements of the ODA and AODA.



## 2022-2026 Multi-Year Accessibility Plan

### 2022-2026 Goals and Priorities

Accessibility Standard	Goals and Priorities	Timeline
<b>Customer Service</b>	Review best municipal practices and improve (if necessary) current processes on how the public can request alternative formats, where possible	Ongoing
	Support corporate efforts to ensure compliance with AODA and the Integrated Accessibility Standards	Ongoing
	Review and update (if necessary) Township of Puslinch Policy regarding Accessible Standards for Customer Service & Use of Assistive Devices	2022
<b>Information and Communications</b>	Ensure public documents are provided in accessible formats when requested	Ongoing
	Conduct accessibility audit of Township website to ensure content meets internationally-recognized Web Content Accessibility Guidelines (WCAG) 2.0 Level AA website requirements in accordance with Ontario's accessibility laws	2023
	Conduct Website Redesign in accordance with Web Content Accessibility Guidelines (WCAG) 2.0 Level AA website requirements, AODA standards, and municipal best practices*	2026 & 2031
<b>Employment</b>	Provide Accessible Customer Service Training to all staff, new employees and volunteers	Ongoing
	Provide accessibility training to all new staff as part of new employee onboarding program	Ongoing
	Provided accommodation measures as required during recruitment processes upon request	Ongoing
	Ensure job postings and descriptions in alternative formats upon request	Ongoing

	Advertise job postings in a variety of newspapers and websites	Ongoing
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<b>Transportation</b>	The Township of Puslinch does not have a public transit system, the majority of the Transportation standard does not apply	
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In 2009 the Township entered into an agreement with the County of Wellington to delegate authority for licensing taxicabs within the Township of Puslinch. In 2011, the County of Wellington ensured Taxi By-law 5266-11 met the requirements of the Integrated Accessibility Regulations as they relate to the Transportation standard

<b>Design of Public Spaces</b>	Playground upgrades at the Puslinch Community Centre Park*	2022-2023
	Parking lot and associated enhancements (curbing, entrance, and additional lighting) at the Puslinch Community Centre*	2023
	Incorporate accessible design features in accordance with public space accessibility requirements of the Ontario Building Code, and the County of Wellington’s Facility Accessibility Design Manual, into future renovations/additions to the Municipal Office*	2022-2026
	Playground upgrades at Boreham Park (also known as Arkell Park)*	2024
	Bar Counter, Bar Door, Cosmetic Upgrades at the Puslinch Community Centre	2025

\*Projects identified on the Multi-Year Accessibility Plan that are marked with an asterisk “\*” are contingent upon available grant funding opportunities.

## Monitoring and Annual Reporting

The 2022-2026 Multi-Year Accessibility Plan will be reviewed and updated every five years. The next update will occur in 2026.

Township Staff will prepare for Municipal Council an annual status report to document and highlight the progress and measures taken to implement the Multi-Year Plan and meet the requirements of the AODA and Integrated Accessibility Standards Regulation.

## **Feedback and Contact Information**

The Township of Puslinch welcomes feedback on the Multi-Year Accessibility Plan, and on the accessibility of our services and facilities. If you have any ideas or suggestions in the spirit of continuous improvement, please contact us.

Telephone: 519-763-1226  
Mail: Clerk's Office Attention: Deputy Clerk  
7404 Wellington Road 34  
Puslinch, ON  
N0B 2J0  
Email: [admin@puslinch.ca](mailto:admin@puslinch.ca)

The Multi-Year Accessibility Policy is available on the Township's website at [puslinch.ca/accessibility](http://puslinch.ca/accessibility).

Alternative formats, including paper copies of the Accessibility Plan are available upon request.



## Accessibility Fund Tracking Sheet

Member Municipality	2019	2020	2021	2022	2023
Township of Guelph Eramosa	\$30,000.00	-	-		
	Making asphalt recreation trail in Rockmosa Park to be accessible for all persons.				
Town of Erin	N/A	N/A	\$30,000.00	-	-
			Accessible upgrades to the Erin Community Centre, 14 Boland Drive in Erin.		
Town of Minto	\$10,000.00	\$10,000.00	\$10,000.00		
	Installation of automatic doors at the Palmerston Community Centre Complex.	Installation of accessible doors at the Town-owned Palmerston Lions Clubhouse. Installation of accessible toilets at recreational facilities - mainly arenas.	Upgrade accessible entrance door at the Clifford Arena.		
Township of Centre Wellington	\$10,000.00	\$30,000	-	-	
	Installation of pedestrian audibles at the traffic light intersection of Gordon and Gzowski Streets in Fergus.	Accessibility improvements to intersection of St. David and St. Andrew Street in Fergus and the mid block crosswalk at Colborne Street and Steven Way in Elora.			
Township of Mapleton	\$10,000.00	\$5,000.00			
	Installation of accessible customer service desk and building department service counter for the municipal office.	These improvements include creating an accessible dressing room on the ground level of the Theatre, facilitate greater public accessibility to the men's and ladies' restrooms, and installing accessible lighting in the rear of the auditorium.			
Township of Puslinch	\$10,000.00	\$10,000.00	\$10,000.00		
	Accessible walking trail at Fox Run Park.	Design and reconstruction of an accessible sidewalk on Brock Road.	Space needs analysis and design of municipal office renovation.		
Township of Wellington North	\$10,000.00	\$10,000.00			
	Purchase and installation of a portable chair lift for accessible access to Mount Forest Lion Roy Grant Pool and for the resurfacing of the entrance to the pool.	Retrofit to the playground surfacing at Mount Forest Murphy Playground and the accessible playground feature at Lion Merv Weber Playground in Mount Forest.			



# COUNTY OF WELLINGTON

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## COMMITTEE REPORT

**To:** Chair and Members of the Administration, Finance and Human Resources Committee  
**From:** Nicole Cardow, Deputy Clerk  
**Date:** November 16, 2021  
**Subject:** Luella Logan Award 2021 – Women in Politics

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The County of Wellington is proud to support the Luella Logan Award- Women in Politics in its third year. The Luella Logan Scholarship and Award are made up of two components, one being a \$1500 Scholarship presented to a female student pursuing post secondary education in a government related field; the second component, is a \$1500 donation made to honour a past woman councillor- Wellington County and Member Municipal, to the charity of their choice.

Wellington County staff have developed a roster of past female Councillors, and have chosen Ms. Barbara Bulmer as the recipient of the award for 2021. Ms. Bulmer served as Puslinch Township's first female Councillor; serving Puslinch from 1974 to 1978. Ms. Bulmer has always been a very active member of the community, serving on many boards and committees such as the Guelph and Suburban Planning Board (County), Puslinch Planning Committee, and the Puslinch Recreation Committee. Ms. Bulmer also served on the Mineral Aggregates Working Party at Queen's Park, and helped to re-write the Aggregate Resources Act. Despite being so involved in her community, Ms. Bulmer was also busy raising two children, daughter Alexandra, and son Matthew- who has followed in his mom's footsteps and currently sits on Puslinch Council. When asked why she chose to be so deeply involved in the community over the years, the response was simply "It is what one does to fully understand one's environment, and in the simplest terms, for the love of community, its institutions and its traditions."

It is our pleasure on behalf of the Logan family, and Wellington Council Council, and to present Ms. Bulmer with the 2021 Luella Logan Award – Women in Politics; and to offer \$1500 in Ms. Bulmer's name to a charity as her choice. Ms. Bulmer has chosen the Amy Turner Memorial Scholarship Fund at Sunrise Therapeutic Riding Centre for her charity. Sunrise Therapeutic Riding and Learning Centre provides therapy, recreation and life skills training to children and adults with special needs. The programme focuses on individual ability to provide an environment of challenge, enjoyment and achievement through equine care and riding lessons. Through this donation, a local individual will be able to continue their therapeutic riding lessons.

### **Recommendation:**

That the report titled Luella Logan Award 2021- Women in Politics be received for information.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'Nicole Cardow'.

Nicole Cardow  
Deputy Clerk



# COUNTY OF WELLINGTON

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## COMMITTEE REPORT

**To:** Chair and Members of the Administration, Finance and Human Resources Committee  
**From:** Donna Bryce, County Clerk  
**Date:** Tuesday, November 16, 2021  
**Subject:** **Audio Summary Report – Council Chambers**

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### Background:

Council passed a resolution in January, 2020 asking staff to investigate the cost and practicality of a sound system in the Council Chambers.

Station Earth was hired to conduct an intelligibility study and attended the Council meeting on February 27, 2020. With a goal to produce a signal to noise ratio at various sample points, the signal to noise ratio was calculated for the entire Council Chambers. The Audio Summary report produced by Station Earth is attached to this report.

Station Earth found that on average, the volume level of those speaking within the Council Chambers is more than adequate for the vocal intelligibility of those listening at any location within the room. Therefore, an amplified PA system or room correction treatments were not recommended and no further action was taken.

In October, 2021 Council passed a resolution asking that staff report on the feasibility of making meetings accessible to the public remotely. In order to accomplish this, microphones and speakers will be required in meeting rooms. Also, at this meeting, several Councillors indicated that they were having difficulty hearing others speak in the Chambers, regardless of the Station Earth study.

Staff is currently obtaining quotes to have a system installed, and will bring forward a report for Council's review.

### Recommendation:

That the Audio Summary Report – Council Chambers, be received for information.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Donna Bryce'.

Donna Bryce,  
County Clerk

Attachment – Station Earth Audio Summary Report – Council Chambers



# CW COUNCIL CHAMBERS AUDIO SUMMARY REPORT

Prepared by Station Earth

[Contents](#)

Results of council meeting SPL measurements taken on Feb 27 2020

Scott Sherar

SSHERAR@STATIONEARTH.COM 519 843-3474

## **Wellington County Council Chamber Intelligibility Study**

Twelve sample points within, and outside the council chamber have been selected for sampling to determine an average SPL (Sound Pressure Level) measured in dB(A) (Decibel A-weighting) (see figure 1)

Members of council will be designated an alphabetical character indicating their location in the chamber (see figure 2)

- Each location will be sampled for a 15 minute duration.
- Ambient noise SPL (Sound Pressure Level) from each sample point will be documented. Measured in dB(A).
- As members of council speak their minimum and maximum SPL will be documented to produce an average. Measured in dB(A).
- After a 15 minute sample is collected, the average dB(A) of all council members as they speak will be calculated and compared to the ambient dB(A) of the chamber.

The goal is to produce a signal to noise ratio at each sample point, then calculate the signal to noise ratio for the entire council chamber.

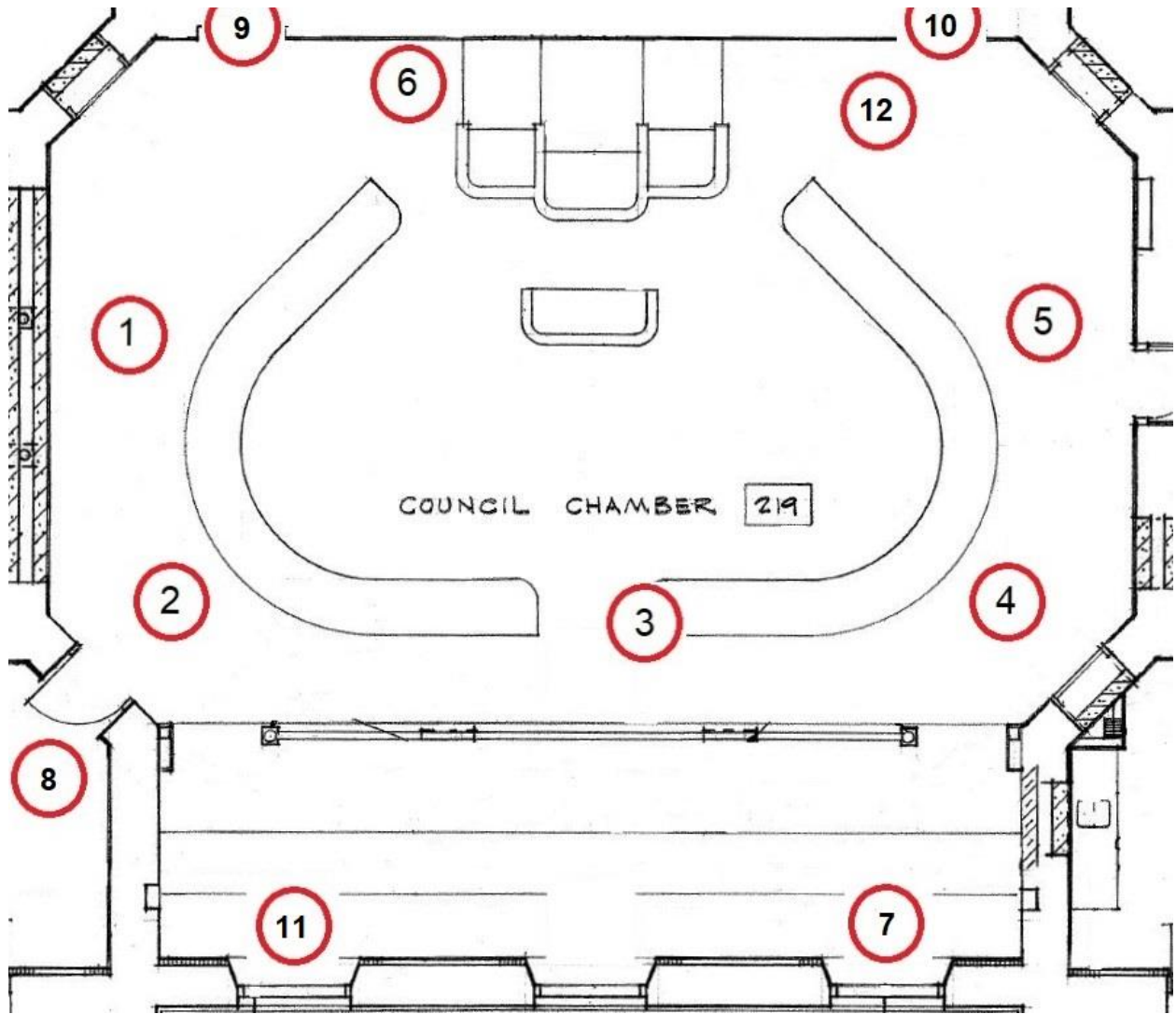
As an example, in room with an ambient noise level between 35 and 100 dB(A), the threshold for 100% intelligibility is approximately 12 dB(A). This means that each speaker must speak roughly 4 times louder than the ambient SPL to be intelligible. A 3dB(A) increase is perceived as a doubling of volume, therefore a 12 dB(A) increase from the ambient measured dB(A) would equate to a sound level perceived as 4 times louder in volume.

Intelligibility is greatly affected by room conditions. Reverb and white noise produce the greatest deterioration of intelligibility. White noise is largely caused by HVAC systems, and can produce sustained noise in the 200 – 8000Hz frequency range causing intelligibility issues. Similarly reverberation caused by building materials, room geometry, and furnishings has the ability to negatively affect very precise frequencies causing intelligibility issues.

By the end of the study Station Earth will be able to recommend whether an amplified PA system or room correction treatments are required.

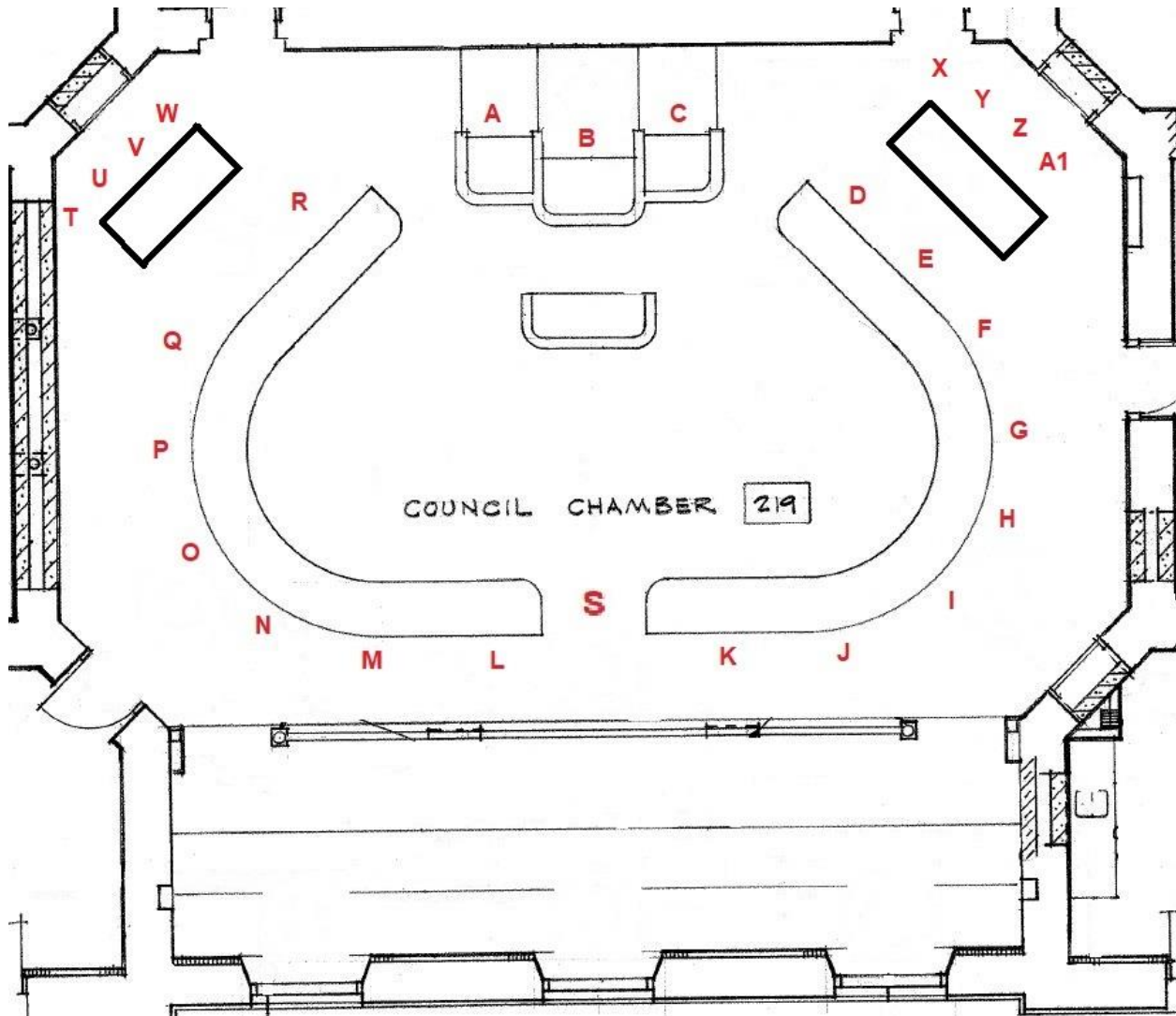
## SAMPLE POINT LOCATIONS

Figure 1



## COUNCIL MEMBER DESIGNATIONS

Figure 2





## Results

### Total Timed Averages Per Sample Point Combined

Average SPL of all council members included in total

Test Sample		Notes	37.5
			AVERAGE
Sample 1			51.32
Sample 2			50.63
Sample 3			64.79
Sample 4			49.81
Sample 5			51.58
Sample 6			55.05
Sample 7			50.00
Sample 8		Crowd noise made samples unusable	
Sample 9		Crowd noise made samples unusable	
Sample 10		Crowd noise made samples unusable	
Sample 11			49.60
Sample 12			50.29
Combined Speaker Average SPL			52.56
Calculated Signal to Noise Ratio			<b>15.06</b>

The ambient noise level in the council chamber is measured at 37.5 dB(A).

The average SPL in the council chamber during presentations / discussion is measured at 52.56 dB(A).

The signal to noise ratio in the council chamber is calculated to be **15.06 dB(A)**.

The threshold for 100% intelligibility is approximately 12 dB(A). This means that each speaker must speak roughly 4 times louder than the ambient SPL of the chamber to be intelligible.

Given the result of this report we see that, on average, the volume level of those speaking within the council chamber is more than adequate for the vocal intelligibility of those listening at any location within the council chamber.

### Summary:

**The average volume level of the speakers is more than 4 times the average volume of the background noise. This meets standards for speech intelligibility\*.**

\*there are other factors such as reverberation, white noise, and hearing loss that can all reduce intelligibility. These factors can be subjective to the listener depending on their hearing health.

Thank you



# COUNTY OF WELLINGTON

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## COMMITTEE REPORT

**To:** Chair and Members of the Administration, Finance and Human Resources Committee  
**From:** Andrea Ravensdale, Communications Manager  
**Date:** Wednesday, November 10, 2021  
**Subject:** **RIDE WELL MARKETING UPDATE**

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### **Background:**

In October 2019, the County launched the Ride Well public transit service available to all residents and visitors to Wellington County. From October 2019 to date, Ride Well has been promoted regularly to different audiences and demographics and through a variety of communications channels. While the COVID-19 pandemic has affected ridership and altered aspects of the service, it is important to note that Ride Well has been continuously promoted and the County has recently seen increases in ridership.

### **Marketing Efforts:**

Marketing efforts have featured a variety of messages designed to introduce Ride Well and encourage residents to use the service. Details on the rural transit programme, including service hours, service area, and information on how to book (app, website, or phone), have been consistently communicated since 2019.

### **Print:**

A total of 29 advertisements have been published in local newspapers including the Wellington Advertiser, the Minto Holiday guide, and in a flyer emailed to school boards, students, and parents.

The campaigns have focused on the following messages:

- Introduction of the new rural transit service in Wellington County
- Promotion of what Ride Well is and how the service can benefit different audiences
- Ride Well FAQs (what is ridesharing, who can use the service, when does it operate, etc.)
- Promotion of Ride Well to get to work, school, appointments, events, shopping, and social visits
- Promotion of the service area and using Ride Well to travel safely throughout Guelph/Wellington
- Explanation on how to book your ride through the app, website, and by phone
- Discount to a COVID-19 vaccination clinic
- Ride Well COVID-19 service changes and safety measures
- Employment opportunities with Ride Well

Month	Publication/Platform	Ad size	# of ads
October 2019	Wellington Advertiser	Full page	1
October 2019	Rural Route	½ page	1
December 2019	Wellington Advertiser	¼ page	2
December 2019	Wellington Advertiser	Centre spread	1
December 2019	Flyer emailed to school boards, students, parents	Full page	1
January 2020	Wellington Advertiser	¼ page	2
February 2020	Wellington Advertiser	¼ page	1
March 2020	Wellington Advertiser	¼ page	1
April 2020	Wellington Advertiser	¼ page	1
May 2020	Wellington Advertiser	¼ page	1
July 2020	Wellington Advertiser	¼ page	2
September 2020	Wellington Advertiser	¼ page	1
October 2020	Wellington Advertiser	¼ page	1
November 2020	Minto Holiday Guide	¼ page	1
November 2020	Wellington Advertiser	¼ page	1
December 2020	Wellington Advertiser	¼ page	2
March 2021	Wellington Advertiser	¼ page	1
April 2021	Wellington Advertiser	¼ page	1
June 2021	Wellington Advertiser	¼ page	1
August 2021	Wellington Advertiser	¼ page	2
October 2021	Wellington Advertiser	¼ page	1
*November 2021	Wellington Advertiser	¼ page	1
*December 2021	Wellington Advertiser	¼ page	2

\*scheduled

### Social Media

From July 2019 – June 2021, organic social media posts appeared in over 210,433 newsfeeds, and received over 7,000 engagements.

Channel	Total # of Posts	Total Impressions	Total Engagement
Facebook	65	121,704	5,395
Twitter	61	88,729	1,639
<b>Total</b>	<b>126</b>	<b>210,433</b>	<b>7,034</b>

### Radio

Radio advertisements have been running across three different stations to reach all parts of Wellington County. The following chart indicates the number of radio ad plays promoting Ride Well from December 2020 – present.

Month	The Grand 101 (Centre Wellington)	Erin Radio (Town of Erin)	The River (Wellington North)	Total # of Plays
December 2020	42	30	15	77 plays

January 2021	18	15	0	33 plays
March 2021	28	60	25	113 plays
April 2021	0	0	20	20 plays
<b>Total</b>				<b>243 plays</b>

### **Community Outreach**

Promotional Ride Well materials have been distributed to 167 community locations throughout Wellington County. Locations include; arenas, community centres, employment offices, family health teams and clinics, hospitals, libraries, service groups (legions, rotaries, Lion's Clubs, Optimist Clubs, etc.), dental offices, and other health clinics (chiropractor, physiotherapy offices, etc.).

In 2019 and early 2020, County Economic Development Staff delivered 12 presentations about the Launch of Ride Well to economic development colleagues, seniors groups, Centre Wellington Chamber of Commerce, and Immigration and Newcomer groups. During the COVID-19 pandemic, County Staff met virtually with 31 large employers across each of the member-municipalities to discuss transportation needs, which included a presentation about Ride Well.

### **School Promotion**

In December 2019, the Communications Manager reached out to the Directors of Education at the Upper Grand District School Board and the Wellington Catholic District School Board. A Ride Well flyer was emailed to students and parents.

Economic Development is currently working on increasing youth ridership by continuing to develop partnerships with schoolboards, youth organizations, and creating paid social media campaigns that highlight the opportunity to use the Ride Well to get to school, work, and social activities.

### **Continued Marketing Efforts for 2022:**

In 2021 Economic Development completed a survey to collect feedback from Ride Well's registered users. Findings collected from this survey, combined with the overall performance of Ride Well promotions to date, will guide future marketing efforts. Ride Well will continue to be promoted on the County Page in the Wellington Advertiser, and frequently on social media and local radio stations. The County will continue to do community outreach and will investigate additional marketing opportunities the Communications Manager deems appropriate.

### **Recommendation:**

That the attached report be received for information.

Respectfully submitted,



Andrea Ravensdale  
Communications Manager



# COUNTY OF WELLINGTON

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## COMMITTEE REPORT

**To:** Chair and Members of the Administration, Finance and Human Resources Committee  
**From:** Justine Dainard, Project Manager Smart Cities Office  
**Date:** Tuesday, November 16, 2021  
**Subject:** **Smart Cities Report\_Our Food Future project -November 2021 update**

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**Background:** Update on programmes within the Our Food Future project.

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### Carbon accounting in our regional food system

Many of the activities within the Our Food Future project are achieving goals of reducing waste, and it is understood that when food waste is reduced, Greenhouse Gas (GHG) emissions are also avoided. However, in many cases these activities are not yet easily converted into verifiable carbon accounting. This issue becomes even more complex when compounded by the multiple, interconnected sectors of the food system and the differences between the regulatory and voluntary carbon markets.

Next year, Our Food Future plans to undertake a place-based examination of how carbon accounting systems can be used to measure and return value to Guelph-Wellington's regional food system. Practicing climate-friendly farming, diverting unsold meals to food security organizations, re-using food byproducts and reducing food in landfill; the intention is that these best practices should gain benefit from the value of avoided GHGs.

To prepare for this work, the David Suzuki Foundation has been hired to guide us by undertaking a research report and leading an ideation workshop. The Foundation's research team will bring their expertise and global perspective to this task, helping the Smart Cities Office ground its work in lessons learned from around the world.

### Cyber security in agriculture

Agriculture is quickly becoming more high-tech, and during the last year of lockdowns even internet-shy farms took their businesses online for the first time to offer virtual farm gate sales. With this growing connectivity comes the responsibility of managing more data and the increased risk of being vulnerable to cybersecurity threats.

To support our farmers' knowledge of these issues, we are offering two workshops on cyber security in agriculture:

- Monday, November 22, 6:30 – 7:30 pm at the Wellington County Museum and Archives
- Monday, November 29, 6:30 – 7:30 pm at the Harriston Branch library

The workshops will be run by the Community Safety Knowledge Alliance (CSKA, [cskacanada.ca](https://cskacanada.ca)) and feature speaker Ritesh Kotak, a cybersecurity expert and frequent guest panelist on CTV news. These events are being offered to the County free of charge and will help inform the CSKA's ongoing research in this area as they engage in similar community discussions across Canada in 2022.

To provide additional help and to gain a deeper understanding of common issues needing future support, the Smart Cities Office will be offering ten workshop participants a free follow-up visit from a local cyber

security consultant. These on-farm visits will offer one-on-one coaching in best practices and address site-specific questions. Funding for these consultations comes from an existing provincial Rural Economic Development grant.

These events will be promoted through our County social media and Economic Development e-newsletter. Admission is free, but pre-registration is required; residents can sign-up or learn more at [www.wellington.ca/Internet](http://www.wellington.ca/Internet).

**Recommendation:**

That the Administration, Finance and Human Resource Committee receive the Our Food Future report for information.

Respectfully submitted,

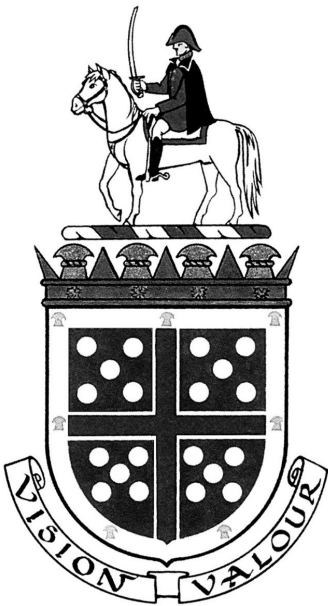
A handwritten signature in black ink, reading "Justine Dainard", is displayed on a light gray rectangular background.

Justine Dainard  
Project Manager, Smart Cities Office

# **THE COUNTY OF WELLINGTON**

**ADMINISTRATION, FINANCE  
AND HUMAN RESOURCES  
COMMITTEE**

**CORPORATE FINANCIAL  
STATEMENTS**



**October 31, 2021**





**County of Wellington**  
**General Revenue & Expenditure**  
Statement of Operations as of  
31 Oct 2021

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
<b>Revenue</b>					
Property Taxation	\$111,160,900	\$0	\$82,306,331	74%	\$28,854,569
Grants and Subsidies	\$1,089,700	\$272,425	\$1,089,700	100%	\$0
Sales Revenue	\$19,200	\$0	\$0	0%	\$19,200
Other Revenue	\$2,837,000	\$18,807	\$1,291,728	46%	\$1,545,272
Internal Recoveries	\$42,500	\$3,315	\$23,644	56%	\$18,856
<b>Total Revenue</b>	<b>\$115,149,300</b>	<b>\$294,547</b>	<b>\$84,711,403</b>	<b>74%</b>	<b>\$30,437,897</b>
<b>Expenditures</b>					
Supplies, Material, Equipment	\$29,300	\$399	\$3,383	12%	\$25,917
Purchased Services	\$2,380,600	\$415,709	\$1,950,722	82%	\$429,878
Insurance and Financial	\$1,365,600	\$2,660	\$231,194	17%	\$1,134,406
<b>Total Expenditures</b>	<b>\$3,775,500</b>	<b>\$418,768</b>	<b>\$2,185,298</b>	<b>58%</b>	<b>\$1,590,202</b>
<b>NET OPERATING COST / (REVENUE)</b>	<b>\$(111,373,800)</b>	<b>\$124,220</b>	<b>\$(82,526,105)</b>	<b>74%</b>	<b>\$(28,847,695)</b>
<b>Transfers</b>					
Transfers from Reserves	\$(806,700)	\$0	\$(806,700)	100%	\$0
Transfer to Reserves	\$3,637,000	\$0	\$800,000	22%	\$2,837,000
<b>Total Transfers</b>	<b>\$2,830,300</b>	<b>\$0</b>	<b>\$(6,700)</b>	<b>0%</b>	<b>\$2,837,000</b>
<b>NET COST (REVENUE)</b>	<b>\$(108,543,500)</b>	<b>\$124,220</b>	<b>\$(82,532,805)</b>	<b>76%</b>	<b>\$(26,010,695)</b>



**County of Wellington**  
**County Council**  
Statement of Operations as of  
31 Oct 2021

	<b>Annual Budget</b>	<b>October Actual \$</b>	<b>YTD Actual \$</b>	<b>YTD Actual %</b>	<b>Remaining Budget</b>
<b>Expenditures</b>					
Salaries, Wages and Benefits	\$972,200	\$72,676	\$796,617	82%	\$175,583
Supplies, Material, Equipment	\$56,000	\$4,356	\$14,868	27%	\$41,132
Purchased Services	\$232,800	\$15,362	\$105,796	45%	\$127,004
Insurance and Financial	\$10,100	\$753	\$9,201	91%	\$899
<b>Total Expenditures</b>	<b>\$1,271,100</b>	<b>\$93,147</b>	<b>\$926,482</b>	<b>73%</b>	<b>\$344,618</b>
<b>NET OPERATING COST / (REVENUE)</b>	<b>\$1,271,100</b>	<b>\$93,147</b>	<b>\$926,482</b>	<b>73%</b>	<b>\$344,618</b>
<b>NET COST (REVENUE)</b>	<b>\$1,271,100</b>	<b>\$93,147</b>	<b>\$926,482</b>	<b>73%</b>	<b>\$344,618</b>



**County of Wellington**  
**Office of the CAO/Clerk**  
Statement of Operations as of  
31 Oct 2021

	<b>Annual Budget</b>	<b>October Actual \$</b>	<b>YTD Actual \$</b>	<b>YTD Actual %</b>	<b>Remaining Budget</b>
<b>Revenue</b>					
User Fees and Charges	\$600	\$5	\$141	23%	\$460
Sales Revenue	\$20,000	\$0	\$0	0%	\$20,000
Other Revenue	\$22,000	\$1,683	\$16,943	77%	\$5,058
Internal Recoveries	\$1,605,800	\$133,817	\$1,338,167	83%	\$267,633
<b>Total Revenue</b>	<b>\$1,648,400</b>	<b>\$135,505</b>	<b>\$1,355,250</b>	<b>82%</b>	<b>\$293,150</b>
<b>Expenditures</b>					
Salaries, Wages and Benefits	\$4,028,000	\$330,199	\$3,299,600	82%	\$728,400
Supplies, Material, Equipment	\$194,900	\$7,344	\$115,617	59%	\$79,283
Purchased Services	\$1,543,300	\$33,265	\$1,159,884	75%	\$383,416
Insurance and Financial	\$123,200	\$7,288	\$122,997	100%	\$203
Internal Charges	\$2,100	\$1,062	\$1,693	81%	\$407
<b>Total Expenditures</b>	<b>\$5,891,500</b>	<b>\$379,158</b>	<b>\$4,699,791</b>	<b>80%</b>	<b>\$1,191,709</b>
<b>NET OPERATING COST / (REVENUE)</b>	<b>\$4,243,100</b>	<b>\$243,653</b>	<b>\$3,344,541</b>	<b>79%</b>	<b>\$898,559</b>
<b>Transfers</b>					
Transfer to Reserves	\$300,000	\$0	\$300,000	100%	\$0
<b>Total Transfers</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$300,000</b>	<b>100%</b>	<b>\$0</b>
<b>NET COST (REVENUE)</b>	<b>\$4,543,100</b>	<b>\$243,653</b>	<b>\$3,644,541</b>	<b>80%</b>	<b>\$898,559</b>



# County of Wellington

04-November-2021

Office of the CAO/Clerk

## Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2021

	LIFE-TO-DATE ACTUALS						
	Approved	October	Current	Previous		% of	Remaining
	Budget	Actual	Year	Years	Total	Budget	Budget
Technical Services							
2021 Main Core Switches	\$120,000	\$33,921	\$33,921	\$0	\$33,921	28 %	\$86,079
2021 Wifi Unit Replacement	\$100,000	\$1,947	\$29,284	\$0	\$29,284	29 %	\$70,716
Archive Storage Replacement	\$35,000	\$215	\$215	\$0	\$215	1 %	\$34,785
Fire Suppression Data Centre	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
Point to Point Radios Guelph	\$30,000	\$0	\$0	\$0	\$0	0 %	\$30,000
Subtotal Technical Services	\$335,000	\$36,083	\$63,420	\$0	\$63,420	19%	\$271,580
Application Services							
Asset Management Software	\$350,000	\$11,957	\$24,028	\$261,307	\$285,335	82 %	\$64,665
Financial Systems Software	\$45,000	\$0	\$4,701	\$35,598	\$40,299	90 %	\$4,701
Kronos: Library Implementation	\$160,000	\$1,577	\$103,280	\$0	\$103,280	65 %	\$56,720
Subtotal Application Services	\$555,000	\$13,534	\$132,010	\$296,905	\$428,914	77%	\$126,086
Total Office of the CAO/Clerk	\$890,000	\$49,617	\$195,429	\$296,905	\$492,334	55 %	\$397,666



**County of Wellington**  
**Treasury**  
Statement of Operations as of  
31 Oct 2021

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
<b>Revenue</b>					
Other Revenue	\$1,700	\$0	\$116	7%	\$1,585
Internal Recoveries	\$561,000	\$46,750	\$467,500	83%	\$93,500
<b>Total Revenue</b>	<b>\$562,700</b>	<b>\$46,750</b>	<b>\$467,616</b>	<b>83%</b>	<b>\$95,085</b>
<b>Expenditures</b>					
Salaries, Wages and Benefits	\$2,077,600	\$175,057	\$1,694,948	82%	\$382,652
Supplies, Material, Equipment	\$51,600	\$2,415	\$35,431	69%	\$16,169
Purchased Services	\$565,700	\$20,041	\$337,373	60%	\$228,327
Insurance and Financial	\$207,300	\$9,534	\$93,950	45%	\$113,350
Internal Charges	\$3,000	\$97	\$873	29%	\$2,127
<b>Total Expenditures</b>	<b>\$2,905,200</b>	<b>\$207,143</b>	<b>\$2,162,574</b>	<b>74%</b>	<b>\$742,626</b>
<b>NET OPERATING COST / (REVENUE)</b>	<b>\$2,342,500</b>	<b>\$160,393</b>	<b>\$1,694,958</b>	<b>72%</b>	<b>\$647,542</b>
<b>Transfers</b>					
Transfers from Reserves	\$(401,800)	\$0	\$0	0%	\$(401,800)
Transfer to Reserves	\$175,000	\$0	\$175,000	100%	\$0
<b>Total Transfers</b>	<b>\$(226,800)</b>	<b>\$0</b>	<b>\$175,000</b>	<b>(77%)</b>	<b>\$(401,800)</b>
<b>NET COST (REVENUE)</b>	<b>\$2,115,700</b>	<b>\$160,393</b>	<b>\$1,869,958</b>	<b>88%</b>	<b>\$245,742</b>



**County of Wellington**  
**Human Resources**  
Statement of Operations as of  
31 Oct 2021

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
<b>Revenue</b>					
Other Revenue	\$26,800	\$2,233	\$22,334	83%	\$4,466
Internal Recoveries	\$944,000	\$78,666	\$786,667	83%	\$157,333
<b>Total Revenue</b>	<b>\$970,800</b>	<b>\$80,899</b>	<b>\$809,001</b>	<b>83%</b>	<b>\$161,799</b>
<b>Expenditures</b>					
Salaries, Wages and Benefits	\$1,447,100	\$121,320	\$1,218,712	84%	\$228,388
Supplies, Material, Equipment	\$156,100	\$5,032	\$53,210	34%	\$102,890
Purchased Services	\$678,500	\$43,204	\$421,493	62%	\$257,007
Transfer Payments	\$90,000	\$5,697	\$66,830	74%	\$23,170
Insurance and Financial	\$283,300	\$2,676	\$286,871	101%	\$(3,571)
Internal Charges	\$1,500	\$169	\$898	60%	\$602
<b>Total Expenditures</b>	<b>\$2,656,500</b>	<b>\$178,098</b>	<b>\$2,048,013</b>	<b>77%</b>	<b>\$608,487</b>
<b>NET OPERATING COST / (REVENUE)</b>	<b>\$1,685,700</b>	<b>\$97,199</b>	<b>\$1,239,011</b>	<b>74%</b>	<b>\$446,689</b>
<b>Transfers</b>					
Transfers from Reserves	\$(582,200)	\$(61,721)	\$(366,720)	63%	\$(215,480)
<b>Total Transfers</b>	<b>\$(582,200)</b>	<b>\$(61,721)</b>	<b>\$(366,720)</b>	<b>63%</b>	<b>\$(215,480)</b>
<b>NET COST (REVENUE)</b>	<b>\$1,103,500</b>	<b>\$35,478</b>	<b>\$872,291</b>	<b>79%</b>	<b>\$231,209</b>



**County of Wellington**  
**Property Services**  
Statement of Operations as of  
31 Oct 2021

	<b>Annual Budget</b>	<b>October Actual \$</b>	<b>YTD Actual \$</b>	<b>YTD Actual %</b>	<b>Remaining Budget</b>
<b>Revenue</b>					
Licenses, Permits and Rents	\$1,242,700	\$135,019	\$1,091,909	88%	\$150,791
User Fees and Charges	\$158,000	\$21,019	\$139,224	88%	\$18,776
Other Revenue	\$27,500	\$2,869	\$25,841	94%	\$1,659
Internal Recoveries	\$828,300	\$64,950	\$649,500	78%	\$178,800
<b>Total Revenue</b>	<b>\$2,256,500</b>	<b>\$223,858</b>	<b>\$1,906,474</b>	<b>84%</b>	<b>\$350,026</b>
<b>Expenditures</b>					
Salaries, Wages and Benefits	\$1,231,100	\$108,037	\$1,021,984	83%	\$209,116
Supplies, Material, Equipment	\$217,500	\$21,828	\$196,442	90%	\$21,058
Purchased Services	\$955,800	\$(8,087)	\$732,498	77%	\$223,302
Transfer Payments	\$0	\$0	\$5,000	0%	\$(5,000)
Insurance and Financial	\$70,700	\$2,655	\$67,404	95%	\$3,296
Minor Capital Expenses	\$86,500	\$0	\$18,935	22%	\$67,565
Debt Charges	\$292,100	\$0	\$236,768	81%	\$55,332
Internal Charges	\$0	\$2,563	\$7,459	0%	\$(7,459)
<b>Total Expenditures</b>	<b>\$2,853,700</b>	<b>\$126,997</b>	<b>\$2,286,489</b>	<b>80%</b>	<b>\$567,211</b>
<b>NET OPERATING COST / (REVENUE)</b>	<b>\$597,200</b>	<b>\$(96,862)</b>	<b>\$380,016</b>	<b>64%</b>	<b>\$217,184</b>
<b>Transfers</b>					
Transfers from Reserves	\$(128,000)	\$0	\$0	0%	\$(128,000)
Transfer to Reserves	\$754,300	\$0	\$650,000	86%	\$104,300
<b>Total Transfers</b>	<b>\$626,300</b>	<b>\$0</b>	<b>\$650,000</b>	<b>104%</b>	<b>\$(23,700)</b>
<b>NET COST (REVENUE)</b>	<b>\$1,223,500</b>	<b>\$(96,862)</b>	<b>\$1,030,016</b>	<b>84%</b>	<b>\$193,484</b>





# County of Wellington

04-November-2021

## Property Services

### Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2021

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
129 Wyndham: Tenant Elevator	\$200,000	\$0	\$0	\$0	\$0	0%	\$200,000
2021 Building Condition Audits	\$47,000	\$0	\$0	\$0	\$0	0%	\$47,000
21 Property Building Retrofits	\$135,000	\$1,832	\$83,399	\$0	\$83,399	62 %	\$51,601
Admin Centre: Lighting Upgrade	\$40,000	\$0	\$0	\$0	\$0	0%	\$40,000
Admin Centre: Pave Corner Lot	\$40,000	\$0	\$0	\$0	\$0	0%	\$40,000
County Space Needs Study	\$100,000	\$0	\$0	\$0	\$0	0%	\$100,000
Court House: HVAC Upgrades	\$135,000	\$0	\$0	\$7,815	\$7,815	6%	\$127,185
Courthouse: Interior Upgrade	\$51,000	\$0	\$0	\$0	\$0	0%	\$51,000
Courthouse: Lighting Upgrade	\$40,000	\$0	\$0	\$0	\$0	0%	\$40,000
COVID Air Quality Upgrades	\$570,000	\$0	\$376,970	\$0	\$376,970	66 %	\$193,030
COVID HVAC Upgrades	\$400,000	\$18,001	\$170,709	\$0	\$170,709	43 %	\$229,291
Gaol: Facility Improvement	\$50,000	\$0	\$0	\$39,105	\$39,105	78 %	\$10,895
Gaol: Lighting Upgrade	\$50,000	\$0	\$0	\$0	\$0	0%	\$50,000
<b>Total Property Services</b>	<b>\$1,858,000</b>	<b>\$19,833</b>	<b>\$631,078</b>	<b>\$46,920</b>	<b>\$677,998</b>	<b>36 %</b>	<b>\$1,180,002</b>



**County of Wellington**  
**Grants & Contributions**  
Statement of Operations as of  
31 Oct 2021

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
<b>Expenditures</b>					
Transfer Payments	\$84,800	\$5,000	\$79,454	94%	\$5,346
Debt Charges	\$377,000	\$0	\$44,715	12%	\$332,285
<b>Total Expenditures</b>	<b>\$461,800</b>	<b>\$5,000</b>	<b>\$124,169</b>	<b>27%</b>	<b>\$337,631</b>
NET OPERATING COST / (REVENUE)	\$461,800	\$5,000	\$124,169	27%	\$337,631
<b>Transfers</b>					
Transfers from Reserves	\$(3,000)	\$0	\$0	0%	\$(3,000)
<b>Total Transfers</b>	<b>\$(3,000)</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	<b>\$(3,000)</b>
<b>NET COST (REVENUE)</b>	<b>\$458,800</b>	<b>\$5,000</b>	<b>\$124,169</b>	<b>27%</b>	<b>\$334,631</b>



**County of Wellington**  
**POA Administration**  
Statement of Operations as of  
31 Oct 2021

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
<b>Revenue</b>					
Municipal Recoveries	\$266,400	\$20,342	\$145,612	55%	\$120,788
<b>Total Revenue</b>	<b>\$266,400</b>	<b>\$20,342</b>	<b>\$145,612</b>	<b>55%</b>	<b>\$120,788</b>
NET OPERATING COST / (REVENUE)	\$(266,400)	\$(20,342)	\$(145,612)	55%	\$(120,788)
<b>Transfers</b>					
Transfer to Reserves	\$80,000	\$0	\$80,000	100%	\$0
<b>Total Transfers</b>	<b>\$80,000</b>	<b>\$0</b>	<b>\$80,000</b>	<b>100%</b>	<b>\$0</b>
<b>NET COST (REVENUE)</b>	<b>\$(186,400)</b>	<b>\$(20,342)</b>	<b>\$(65,612)</b>	<b>35%</b>	<b>\$(120,788)</b>



## County of Wellington

05-November-2021

### POA Administration

#### Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2021

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
2021 POA Replacements	\$63,000	\$0	\$9,390	\$0	\$9,390	15 %	\$53,610
<b>Total POA Administration</b>	<b>\$63,000</b>	<b>\$0</b>	<b>\$9,390</b>	<b>\$0</b>	<b>\$9,390</b>	<b>15 %</b>	<b>\$53,610</b>



**County of Wellington**  
**Land Ambulance**  
Statement of Operations as of  
31 Oct 2021

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
<b>Expenditures</b>					
Transfer Payments	\$4,705,500	\$350,110	\$3,796,220	81%	\$909,280
<b>Total Expenditures</b>	<b>\$4,705,500</b>	<b>\$350,110</b>	<b>\$3,796,220</b>	<b>81%</b>	<b>\$909,280</b>
NET OPERATING COST / (REVENUE)	\$4,705,500	\$350,110	\$3,796,220	81%	\$909,280
<b>Transfers</b>					
Transfer to Reserves	\$600,000	\$0	\$600,000	100%	\$0
<b>Total Transfers</b>	<b>\$600,000</b>	<b>\$0</b>	<b>\$600,000</b>	<b>100%</b>	<b>\$0</b>
<b>NET COST (REVENUE)</b>	<b>\$5,305,500</b>	<b>\$350,110</b>	<b>\$4,396,220</b>	<b>83%</b>	<b>\$909,280</b>



# County of Wellington

05-November-2021

## Land Ambulance

### Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2021

	LIFE-TO-DATE ACTUALS						
	Approved	October	Current	Previous		% of	Remaining
	Budget	Actual	Year	Years	Total	Budget	Budget
County Led Projects							
Amb Station Feasibility Study	\$100,000	\$0	\$0	\$16,078	\$16,078	16 %	\$83,922
Drayton Paramedicine Programme	\$120,000	\$0	\$5,431	\$0	\$5,431	5 %	\$114,569
Erin Ambulance Station	\$500,000	\$0	\$0	\$1,526	\$1,526	0 %	\$498,474
Subtotal County Led Projects	\$720,000	\$0	\$5,431	\$17,604	\$23,036	3%	\$696,964
City Led Projects							
2020 Amb Facilities & Studies	\$105,000	\$0	\$13,705	\$45,389	\$59,093	56 %	\$45,907
2020 Ambulance Equipment	\$15,000	\$0	\$3,148	\$0	\$3,148	21 %	\$11,852
2020 Replacement Ambulances	\$160,000	\$0	\$16,509	\$16,773	\$33,282	21 %	\$126,718
2021 Amb Facilities & Studies	\$15,000	\$0	\$0	\$0	\$0	0 %	\$15,000
2021 Ambulance Equipment	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
2021 Ambulance IT Replacements	\$81,000	\$0	\$43,466	\$0	\$43,466	54 %	\$37,534
2021 Replacement Ambulances	\$300,000	\$0	\$0	\$0	\$0	0 %	\$300,000
Subtotal City Led Projects	\$726,000	\$0	\$76,827	\$62,161	\$138,989	19%	\$587,011
Total Land Ambulance	\$1,446,000	\$0	\$82,259	\$79,766	\$162,025	11 %	\$1,283,975



**County of Wellington**  
**Public Health Unit**  
Statement of Operations as of  
31 Oct 2021

	<b>Annual Budget</b>	<b>October Actual \$</b>	<b>YTD Actual \$</b>	<b>YTD Actual %</b>	<b>Remaining Budget</b>
<b>Expenditures</b>					
Salaries, Wages and Benefits	\$0	\$13,912	\$447,287	0%	\$(447,287)
Supplies, Material, Equipment	\$0	\$0	\$82,590	0%	\$(82,590)
Purchased Services	\$0	\$6,641	\$107,048	0%	\$(107,048)
Transfer Payments	\$2,426,500	\$606,615	\$2,426,459	100%	\$41
Insurance and Financial	\$0	\$423	\$9,267	0%	\$(9,267)
Debt Charges	\$347,100	\$0	\$286,788	83%	\$60,312
<b>Total Expenditures</b>	<b>\$2,773,600</b>	<b>\$627,592</b>	<b>\$3,359,440</b>	<b>121%</b>	<b>\$(585,840)</b>
<b>NET OPERATING COST / (REVENUE)</b>	<b>\$2,773,600</b>	<b>\$627,592</b>	<b>\$3,359,440</b>	<b>121%</b>	<b>\$(585,840)</b>
<b>NET COST (REVENUE)</b>	<b>\$2,773,600</b>	<b>\$627,592</b>	<b>\$3,359,440</b>	<b>121%</b>	<b>\$(585,840)</b>





**County of Wellington**  
**Roads and Engineering**  
Statement of Operations as of  
31 Oct 2021

	<b>Annual Budget</b>	<b>October Actual \$</b>	<b>YTD Actual \$</b>	<b>YTD Actual %</b>	<b>Remaining Budget</b>
<b>Revenue</b>					
Municipal Recoveries	\$939,300	\$36,677	\$474,501	51%	\$464,800
User Fees and Charges	\$358,000	\$5,850	\$334,887	94%	\$23,113
Sales Revenue	\$420,000	\$3,340	\$200,775	48%	\$219,225
Other Revenue	\$0	\$0	\$140	0%	\$(140)
Internal Recoveries	\$2,013,700	\$79,061	\$1,342,505	67%	\$671,195
<b>Total Revenue</b>	<b>\$3,731,000</b>	<b>\$124,928</b>	<b>\$2,352,806</b>	<b>63%</b>	<b>\$1,378,194</b>
<b>Expenditures</b>					
Salaries, Wages and Benefits	\$6,408,700	\$381,726	\$4,764,148	74%	\$1,644,552
Supplies, Material, Equipment	\$6,845,600	\$227,346	\$4,187,502	61%	\$2,658,098
Purchased Services	\$2,047,800	\$85,586	\$1,441,110	70%	\$606,690
Insurance and Financial	\$623,300	\$11,001	\$579,327	93%	\$43,973
Minor Capital Expenses	\$480,000	\$14,907	\$214,407	45%	\$265,593
Debt Charges	\$927,600	\$0	\$474,742	51%	\$452,858
Internal Charges	\$1,869,100	\$56,307	\$1,207,746	65%	\$661,354
<b>Total Expenditures</b>	<b>\$19,202,100</b>	<b>\$776,873</b>	<b>\$12,868,982</b>	<b>67%</b>	<b>\$6,333,118</b>
<b>NET OPERATING COST / (REVENUE)</b>	<b>\$15,471,100</b>	<b>\$651,945</b>	<b>\$10,516,176</b>	<b>68%</b>	<b>\$4,954,924</b>
<b>Transfers</b>					
Transfers from Reserves	\$(794,300)	\$0	\$0	0%	\$(794,300)
Transfer to Capital	\$10,513,500	\$0	\$10,513,500	100%	\$0
Transfer to Reserves	\$5,050,000	\$0	\$4,400,000	87%	\$650,000
<b>Total Transfers</b>	<b>\$14,769,200</b>	<b>\$0</b>	<b>\$14,913,500</b>	<b>101%</b>	<b>\$(144,300)</b>
<b>NET COST (REVENUE)</b>	<b>\$30,240,300</b>	<b>\$651,945</b>	<b>\$25,429,676</b>	<b>84%</b>	<b>\$4,810,624</b>



# County of Wellington

04-November-2021

## Roads and Engineering

### Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2021

	LIFE-TO-DATE ACTUALS						
	Approved Budget	October Actual	Current Year	Previous Years	Total	% of Budget	Remaining Budget
Roads General							
New Erin / Brucedale Shop	\$125,000	\$0	\$0	\$20,667	\$20,667	17 %	\$104,333
Rebuild Arthur Shop	\$2,200,000	\$5,459	\$9,021	\$0	\$9,021	0 %	\$2,190,979
Roads Equipment 2021	\$2,525,000	\$0	\$1,145,052	\$0	\$1,145,052	45 %	\$1,379,948
Route Patrol Hardware Upgrade	\$110,000	\$38,062	\$38,062	\$0	\$38,062	35 %	\$71,938
Subtotal Roads General	\$4,960,000	\$43,521	\$1,192,134	\$20,667	\$1,212,801	24%	\$3,747,199
Engineering							
2020 Mill and Pave	\$754,000	\$193,164	\$226,145	\$333,527	\$559,672	74 %	\$194,328
2021 Pavement Condition Study	\$325,000	\$0	\$0	\$0	\$0	0 %	\$325,000
2021 Pavement Preservation	\$3,225,000	\$1,137,713	\$2,460,692	\$0	\$2,460,692	76 %	\$764,308
2021 Retaining Wall Inv & Cond	\$250,000	\$0	\$0	\$0	\$0	0 %	\$250,000
2021 Warranty Works	\$100,000	\$0	\$43,002	\$0	\$43,002	43 %	\$56,998
Asset Management Hardware	\$45,000	\$4,785	\$20,918	\$0	\$20,918	46 %	\$24,082
Culvert Condition Study	\$50,000	\$0	\$0	\$2,962	\$2,962	6 %	\$47,038
Storm Water Condition Review	\$500,000	\$0	\$303,880	\$187,997	\$491,876	98 %	\$8,124
WR 109, Bridge Work Strategy	\$346,600	\$0	\$106,188	\$112,059	\$218,247	63 %	\$128,353
Subtotal Engineering	\$5,595,600	\$1,335,662	\$3,160,825	\$636,546	\$3,797,371	68%	\$1,798,229
Growth Related Construction							
Transportation Master Plan	\$290,000	\$408	\$162,776	\$36,506	\$199,283	69 %	\$90,717
WR 124 at WR 32 Intersection	\$1,135,000	\$18,301	\$177,167	\$53,011	\$230,178	20 %	\$904,822
WR 18 at WR 26 Intersection	\$100,000	\$6,658	\$11,808	\$0	\$11,808	12 %	\$88,192
WR 18 Intersections	\$1,135,000	\$405,867	\$630,664	\$29,489	\$660,153	58 %	\$474,847
WR 46, WR 34 to 401	\$11,939,200	\$0	\$539,022	\$11,325,909	\$11,864,931	99 %	\$74,269
WR 7 @ 1st Line Roundabout	\$150,000	\$0	\$0	\$38,118	\$38,118	25 %	\$111,883
WR124, Whitelaw Int to E of 32	\$50,000	\$0	\$0	\$7,410	\$7,410	15 %	\$42,590
Subtotal Growth Related Constructi	\$14,799,200	\$431,233	\$1,521,437	\$11,490,443	\$13,011,880	88%	\$1,787,320



# County of Wellington

04-November-2021

## Roads and Engineering

### Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2021

	LIFE-TO-DATE ACTUALS						
	Approved	October	Current	Previous		% of	Remaining
	Budget	Actual	Year	Years	Total	Budget	Budget
Roads Construction							
WR 124, Land & Utility GET Rd1	\$2,000,000	\$0	\$0	\$0	\$0	0 %	\$2,000,000
WR 25, WR 52 to WR 42, 7 km	\$7,150,000	\$290	\$57,839	\$2,955,651	\$3,013,490	42 %	\$4,136,510
WR 32, WR 33 to Con 2, 2.5 km	\$200,000	\$0	\$15,081	\$74,696	\$89,777	45 %	\$110,223
WR 42 at WR 24 Intersection	\$75,000	\$0	\$0	\$0	\$0	0 %	\$75,000
WR 45, Road/Slope @ WR 12	\$1,300,000	\$0	\$13,353	\$0	\$13,353	1 %	\$1,286,647
WR 5, WR 123 to Lett St Minto	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
WR 50, Third Line to WR 24	\$6,125,000	\$1,158	\$52,051	\$6,005,008	\$6,057,059	99 %	\$67,941
WR 52, WR 124 to 9th Line	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
WR18 Geddes St Elora, RtngWall	\$125,000	\$0	\$15,911	\$22,881	\$38,792	31 %	\$86,208
Subtotal Roads Construction	\$17,175,000	\$1,448	\$154,236	\$9,058,235	\$9,212,471	54%	\$7,962,529
Bridges							
WR 109, Bridges 128, 129 & 141	\$1,300,000	\$3,907	\$1,185,369	\$0	\$1,185,369	91 %	\$114,631
WR 109, CR Bridge 4, B109133	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR 109,CR Bridge 10 B109134	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR 109,CR Bridge 6 B109132	\$49,400	\$0	\$0	\$34,874	\$34,874	71 %	\$14,526
WR 11, Flax Bridge B011025 Rep	\$150,000	\$0	\$31,579	\$0	\$31,579	21 %	\$118,421
WR 16, Penfold Bridge, B016038	\$200,000	\$27,674	\$45,268	\$49,164	\$94,432	47 %	\$105,568
WR 17, Bridge B017114, Rehab	\$150,000	\$0	\$25,018	\$12,990	\$38,008	25 %	\$111,992
WR 17, Bridge B017115, Rehab	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR 18, Bridge B018105 Replace	\$660,000	\$59,812	\$442,894	\$32,422	\$475,316	72 %	\$184,684
WR 18, Carroll Creek B018090	\$650,000	\$0	\$0	\$0	\$0	0 %	\$650,000
WR 21,Badley Bridge,B021057	\$8,000,000	\$14,885	\$588,334	\$7,502,354	\$8,090,688	101 %	-\$90,688
WR 34, Bridge B034123, Rehab	\$150,000	\$0	\$23,840	\$15,532	\$39,372	26 %	\$110,628
WR 35, Paddock Bridge, B035087	\$200,000	\$0	\$29,723	\$44,161	\$73,884	37 %	\$126,116
WR 36, Bridge B036086, Replace	\$75,000	\$0	\$0	\$3,564	\$3,564	5 %	\$71,436
WR 36, Bridge B036122, Replace	\$125,000	\$0	\$0	\$57,020	\$57,020	46 %	\$67,980
WR 38, Bridge B038113, Replace	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
WR 42, Bridge B042111, Rehab	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR 7, Bosworth Bridge, B007028	\$200,000	\$0	\$108,504	\$78,290	\$186,794	93 %	\$13,206
WR 7, Bridge B007071, Rehab	\$220,000	\$0	\$19,921	\$15,199	\$35,120	16 %	\$184,880
WR 7, Elora Gorge Xing B007059	\$175,000	\$12,282	\$15,386	\$0	\$15,386	9 %	\$159,614
Subtotal Bridges	\$12,604,400	\$118,560	\$2,515,836	\$7,845,570	\$10,361,405	82%	\$2,242,995



# County of Wellington

04-November-2021

## Roads and Engineering

### Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2021

	LIFE-TO-DATE ACTUALS						
	Approved	October	Current	Previous	% of	Remaining	
	Budget	Actual	Year	Years	Total	Budget	Budget
Culverts							
2021 Various Culvert Needs	\$350,000	\$0	\$143,531	\$0	\$143,531	41 %	\$206,469
Municipal Drains	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
WR 109, Clvrt C109142, Replace	\$150,000	\$0	\$0	\$0	\$0	0 %	\$150,000
WR 12, Culvert C12086, Replace	\$125,000	\$0	\$17,605	\$73,399	\$91,004	73 %	\$33,996
WR 16, Clvrt C160090, Replace	\$800,000	\$0	\$295,001	\$21,548	\$316,549	40 %	\$483,451
WR 18, Culvert C180210, Liner	\$350,000	\$0	\$16,870	\$91,545	\$108,414	31 %	\$241,586
WR 32, Culvert C320130, Liner	\$510,000	\$139,361	\$300,224	\$55,022	\$355,245	70 %	\$154,755
WR 32, Culvert C321140 Replace	\$835,000	\$300,657	\$474,895	\$50,548	\$525,442	63 %	\$309,558
Subtotal Culverts	\$3,220,000	\$440,018	\$1,248,125	\$292,061	\$1,540,185	48%	\$1,679,815
County Bridges on Local Roads							
Armstrong Bridge 000070, Rehab	\$1,050,000	\$267,767	\$960,776	\$62,787	\$1,023,563	97 %	\$26,437
Hagan's Bridge B000067, Rehab	\$200,000	\$25,963	\$179,264	\$0	\$179,264	90 %	\$20,736
Subtotal County Bridges on Local R	\$1,250,000	\$293,730	\$1,140,041	\$62,787	\$1,202,828	96%	\$47,172
Roads Resurfacing							
WR 109, WR 7 to WR 10, 5.9 km	\$50,000	\$2,722	\$20,416	\$0	\$20,416	41 %	\$29,584
WR 123, Palm to Teviotdale	\$100,000	\$5,991	\$36,913	\$0	\$36,913	37 %	\$63,087
WR 17, ROW to Floradale Rd 1.5	\$700,000	\$0	\$0	\$0	\$0	0 %	\$700,000
WR 18, Fergus to Dufferin PH 1	\$2,880,000	\$8,846	\$2,307,254	\$70,520	\$2,377,774	83 %	\$502,226
WR 22, WR 26 to 300m S of WR24	\$1,870,000	\$833,794	\$1,113,217	\$81,790	\$1,195,006	64 %	\$674,994
WR 30, WR 39 to WR86, 1.8km	\$615,000	\$283,936	\$529,435	\$25,184	\$554,619	90 %	\$60,381
WR 7, Rothsay to WR 11, 5.2 km	\$50,000	\$3,765	\$28,238	\$0	\$28,238	56 %	\$21,762
Subtotal Roads Resurfacing	\$6,265,000	\$1,139,054	\$4,035,473	\$177,494	\$4,212,967	67%	\$2,052,033
Total Roads and Engineering	\$65,869,200	\$3,803,226	\$14,968,107	\$29,583,802	\$44,551,909	68 %	\$21,317,291



**County of Wellington**  
**Solid Waste Services**  
Statement of Operations as of  
31 Oct 2021

	<b>Annual Budget</b>	<b>October Actual \$</b>	<b>YTD Actual \$</b>	<b>YTD Actual %</b>	<b>Remaining Budget</b>
<b>Revenue</b>					
Grants and Subsidies	\$1,275,500	\$2,333	\$643,476	50%	\$632,024
Licenses, Permits and Rents	\$19,100	\$0	\$19,093	100%	\$7
User Fees and Charges	\$3,581,200	\$328,636	\$2,851,730	80%	\$729,470
Sales Revenue	\$472,100	\$117,283	\$569,825	121%	\$(97,725)
Other Revenue	\$0	\$0	\$162	0%	\$(162)
Internal Recoveries	\$839,800	\$420,125	\$699,697	83%	\$140,103
<b>Total Revenue</b>	<b>\$6,187,700</b>	<b>\$868,377</b>	<b>\$4,783,983</b>	<b>77%</b>	<b>\$1,403,717</b>
<b>Expenditures</b>					
Salaries, Wages and Benefits	\$2,683,600	\$228,294	\$2,299,979	86%	\$383,621
Supplies, Material, Equipment	\$1,052,200	\$55,969	\$658,239	63%	\$393,961
Purchased Services	\$8,719,000	\$196,017	\$5,788,328	66%	\$2,930,672
Insurance and Financial	\$258,400	\$16,586	\$244,577	95%	\$13,823
Debt Charges	\$27,400	\$0	\$0	0%	\$27,400
Internal Charges	\$839,100	\$418,628	\$698,180	83%	\$140,920
<b>Total Expenditures</b>	<b>\$13,579,700</b>	<b>\$915,494</b>	<b>\$9,689,303</b>	<b>71%</b>	<b>\$3,890,397</b>
<b>NET OPERATING COST / (REVENUE)</b>	<b>\$7,392,000</b>	<b>\$47,117</b>	<b>\$4,905,320</b>	<b>66%</b>	<b>\$2,486,680</b>
<b>Transfers</b>					
Transfers from Reserves	\$(344,700)	\$0	\$0	0%	\$(344,700)
Transfer to Reserves	\$1,550,000	\$0	\$1,550,000	100%	\$0
<b>Total Transfers</b>	<b>\$1,205,300</b>	<b>\$0</b>	<b>\$1,550,000</b>	<b>129%</b>	<b>\$(344,700)</b>
<b>NET COST (REVENUE)</b>	<b>\$8,597,300</b>	<b>\$47,117</b>	<b>\$6,455,320</b>	<b>75%</b>	<b>\$2,141,980</b>



# County of Wellington

04-November-2021

## Solid Waste Services

### Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2021

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
<b>SWS Administration</b>							
Waste Management Strategy	\$300,000	\$0	\$2,794	\$189,323	\$192,118	64 %	\$107,882
<b>Subtotal SWS Administration</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$2,794</b>	<b>\$189,323</b>	<b>\$192,118</b>	<b>64%</b>	<b>\$107,882</b>
<b>Equipment</b>							
2018 SWS Equipment	\$850,000	\$0	-\$75,000	\$666,955	\$591,955	70 %	\$258,045
2021 SWS Equipment	\$90,000	\$0	\$0	\$0	\$0	0 %	\$90,000
<b>Subtotal Equipment</b>	<b>\$940,000</b>	<b>\$0</b>	<b>-\$75,000</b>	<b>\$666,955</b>	<b>\$591,955</b>	<b>63%</b>	<b>\$348,045</b>
<b>Landfill and Transfer Stations</b>							
Riverstown Compliance Mitigati	\$500,000	\$0	\$1,984	\$0	\$1,984	0 %	\$498,016
Riverstown: Cell Dev Phase II	\$850,000	\$0	\$9,357	\$833,534	\$842,890	99 %	\$7,110
Riverstown: Leachate Syst Dev	\$2,600,000	\$4,066	\$65,338	\$52,085	\$117,423	5 %	\$2,482,577
Riverstown: New Cell Dev Ph I	\$100,000	\$4,585	\$25,096	\$36,664	\$61,760	62 %	\$38,240
Site Impr - Rd Maint All Sites	\$100,000	\$0	\$6,085	\$28,101	\$34,186	34 %	\$65,814
<b>Subtotal Landfill and Transfer Statio</b>	<b>\$4,150,000</b>	<b>\$8,652</b>	<b>\$107,860</b>	<b>\$950,384</b>	<b>\$1,058,244</b>	<b>25%</b>	<b>\$3,091,756</b>
<b>Closed Sites</b>							
Elora Transfer clsd Nichol LF	\$1,300,000	\$0	\$0	\$1,124,271	\$1,124,271	86 %	\$175,729
<b>Subtotal Closed Sites</b>	<b>\$1,300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,124,271</b>	<b>\$1,124,271</b>	<b>86%</b>	<b>\$175,729</b>
<b>Total Solid Waste Services</b>	<b>\$6,690,000</b>	<b>\$8,652</b>	<b>\$35,654</b>	<b>\$2,930,934</b>	<b>\$2,966,588</b>	<b>44 %</b>	<b>\$3,723,412</b>



**County of Wellington**  
**Planning**  
Statement of Operations as of  
31 Oct 2021

	<b>Annual Budget</b>	<b>October Actual \$</b>	<b>YTD Actual \$</b>	<b>YTD Actual %</b>	<b>Remaining Budget</b>
<b>Revenue</b>					
Grants and Subsidies	\$10,000	\$0	\$2,509	25%	\$7,491
Municipal Recoveries	\$290,000	\$15,483	\$305,529	105%	\$(15,529)
User Fees and Charges	\$932,000	\$57,270	\$738,435	79%	\$193,565
<b>Total Revenue</b>	<b>\$1,232,000</b>	<b>\$72,753</b>	<b>\$1,046,473</b>	<b>85%</b>	<b>\$185,527</b>
<b>Expenditures</b>					
Salaries, Wages and Benefits	\$2,181,100	\$173,932	\$1,710,388	78%	\$470,712
Supplies, Material, Equipment	\$53,900	\$1,916	\$41,284	77%	\$12,616
Purchased Services	\$364,900	\$10,526	\$79,730	22%	\$285,170
Transfer Payments	\$725,000	\$0	\$305,839	42%	\$419,161
Insurance and Financial	\$45,400	\$3,812	\$35,040	77%	\$10,360
Internal Charges	\$6,600	\$222	\$3,234	49%	\$3,366
<b>Total Expenditures</b>	<b>\$3,376,900</b>	<b>\$190,407</b>	<b>\$2,175,516</b>	<b>64%</b>	<b>\$1,201,384</b>
<b>NET OPERATING COST / (REVENUE)</b>	<b>\$2,144,900</b>	<b>\$117,655</b>	<b>\$1,129,042</b>	<b>53%</b>	<b>\$1,015,858</b>
<b>Transfers</b>					
Transfers from Reserves	\$(10,000)	\$0	\$0	0%	\$(10,000)
Transfer to Capital	\$17,500	\$0	\$17,500	100%	\$0
<b>Total Transfers</b>	<b>\$7,500</b>	<b>\$0</b>	<b>\$17,500</b>	<b>233%</b>	<b>\$(10,000)</b>
<b>NET COST (REVENUE)</b>	<b>\$2,152,400</b>	<b>\$117,655</b>	<b>\$1,146,542</b>	<b>53%</b>	<b>\$1,005,858</b>





## County of Wellington

04-November-2021

### Planning

#### Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2021

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
<b>Planning and Trails</b>							
Official Plan / MCR Update	\$415,000	\$5,629	\$87,840	\$124,971	\$212,812	51 %	\$202,188
<b>Subtotal Planning and Trails</b>	<b>\$415,000</b>	<b>\$5,629</b>	<b>\$87,840</b>	<b>\$124,971</b>	<b>\$212,812</b>	<b>51%</b>	<b>\$202,188</b>
<b>Climate Change Initiatives</b>							
Regional EV Charging Network	\$70,000	\$0	\$0	\$0	\$0	0 %	\$70,000
<b>Subtotal Climate Change Initiatives</b>	<b>\$70,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	<b>\$70,000</b>
<b>Total Planning</b>	<b>\$485,000</b>	<b>\$5,629</b>	<b>\$87,840</b>	<b>\$124,971</b>	<b>\$212,812</b>	<b>44 %</b>	<b>\$272,188</b>



**County of Wellington**  
**Green Legacy**  
Statement of Operations as of  
31 Oct 2021

	<b>Annual Budget</b>	<b>October Actual \$</b>	<b>YTD Actual \$</b>	<b>YTD Actual %</b>	<b>Remaining Budget</b>
<b>Revenue</b>					
Sales Revenue	\$2,000	\$2,583	\$8,173	409%	\$(6,173)
Other Revenue	\$1,500	\$0	\$1,100	73%	\$400
<b>Total Revenue</b>	<b>\$3,500</b>	<b>\$2,583</b>	<b>\$9,273</b>	<b>265%</b>	<b>\$(5,773)</b>
<b>Expenditures</b>					
Salaries, Wages and Benefits	\$631,200	\$66,793	\$560,959	89%	\$70,241
Supplies, Material, Equipment	\$99,500	\$4,504	\$79,385	80%	\$20,115
Purchased Services	\$86,800	\$6,229	\$36,971	43%	\$49,829
Insurance and Financial	\$25,100	\$1,214	\$21,083	84%	\$4,017
Minor Capital Expenses	\$35,000	\$0	\$0	0%	\$35,000
Internal Charges	\$5,600	\$30	\$30	1%	\$5,570
<b>Total Expenditures</b>	<b>\$883,200</b>	<b>\$78,769</b>	<b>\$698,429</b>	<b>79%</b>	<b>\$184,771</b>
<b>NET OPERATING COST / (REVENUE)</b>	<b>\$879,700</b>	<b>\$76,186</b>	<b>\$689,156</b>	<b>78%</b>	<b>\$190,544</b>
<b>Transfers</b>					
Transfers from Reserves	\$(35,000)	\$0	\$0	0%	\$(35,000)
Transfer to Reserves	\$30,000	\$0	\$30,000	100%	\$0
<b>Total Transfers</b>	<b>\$(5,000)</b>	<b>\$0</b>	<b>\$30,000</b>	<b>(600%)</b>	<b>\$(35,000)</b>
<b>NET COST (REVENUE)</b>	<b>\$874,700</b>	<b>\$76,186</b>	<b>\$719,156</b>	<b>82%</b>	<b>\$155,544</b>



**County of Wellington**  
**Emergency Management**  
Statement of Operations as of  
31 Oct 2021

	<b>Annual Budget</b>	<b>October Actual \$</b>	<b>YTD Actual \$</b>	<b>YTD Actual %</b>	<b>Remaining Budget</b>
<b>Expenditures</b>					
Salaries, Wages and Benefits	\$365,800	\$30,043	\$302,667	83%	\$63,133
Supplies, Material, Equipment	\$9,900	\$5,187	\$268,223	2709%	\$(258,323)
Purchased Services	\$200,500	\$22,314	\$372,613	186%	\$(172,113)
Transfer Payments	\$151,200	\$0	\$71,674	47%	\$79,526
Insurance and Financial	\$10,600	\$773	\$9,392	89%	\$1,208
<b>Total Expenditures</b>	<b>\$738,000</b>	<b>\$58,317</b>	<b>\$1,024,569</b>	<b>139%</b>	<b>\$(286,569)</b>
<b>NET OPERATING COST / (REVENUE)</b>	<b>\$738,000</b>	<b>\$58,317</b>	<b>\$1,024,569</b>	<b>139%</b>	<b>\$(286,569)</b>
<b>Transfers</b>					
Transfers from Reserves	\$0	\$0	\$(454,684)	0%	\$454,684
<b>Total Transfers</b>	<b>\$0</b>	<b>\$0</b>	<b>\$(454,684)</b>	<b>0%</b>	<b>\$454,684</b>
<b>NET COST (REVENUE)</b>	<b>\$738,000</b>	<b>\$58,317</b>	<b>\$569,885</b>	<b>77%</b>	<b>\$168,115</b>



## County of Wellington

04-November-2021

### Emergency Management

#### Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2021

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
EM Portable / Mobile Radio Rep	\$30,000	\$907	\$21,349	\$0	\$21,349	71 %	\$8,651
<b>Total Emergency Management</b>	<b>\$30,000</b>	<b>\$907</b>	<b>\$21,349</b>	<b>\$0</b>	<b>\$21,349</b>	<b>71 %</b>	<b>\$8,651</b>



**County of Wellington**  
**Police Services**  
Statement of Operations as of  
31 Oct 2021

	<b>Annual Budget</b>	<b>October Actual \$</b>	<b>YTD Actual \$</b>	<b>YTD Actual %</b>	<b>Remaining Budget</b>
<b>Revenue</b>					
Grants and Subsidies	\$263,300	\$0	\$99,421	38%	\$163,879
Licenses, Permits and Rents	\$115,400	\$12,052	\$97,567	85%	\$17,833
Fines and Penalties	\$52,000	\$17,405	\$76,187	147%	\$(24,187)
User Fees and Charges	\$80,000	\$0	\$49,517	62%	\$30,483
Other Revenue	\$16,000	\$234	\$8,770	55%	\$7,230
<b>Total Revenue</b>	<b>\$526,700</b>	<b>\$29,691</b>	<b>\$331,462</b>	<b>63%</b>	<b>\$195,238</b>
<b>Expenditures</b>					
Salaries, Wages and Benefits	\$146,300	\$12,326	\$117,015	80%	\$29,285
Supplies, Material, Equipment	\$61,400	\$3,299	\$43,313	71%	\$18,087
Purchased Services	\$687,100	\$39,588	\$441,184	64%	\$245,916
Transfer Payments	\$16,940,000	\$1,439,867	\$13,657,085	81%	\$3,282,915
Insurance and Financial	\$15,600	\$280	\$10,453	67%	\$5,147
Minor Capital Expenses	\$62,000	\$3,969	\$25,073	40%	\$36,927
Debt Charges	\$402,400	\$171,050	\$393,636	98%	\$8,764
Internal Charges	\$1,600	\$365	\$1,388	87%	\$212
<b>Total Expenditures</b>	<b>\$18,316,400</b>	<b>\$1,670,744</b>	<b>\$14,689,147</b>	<b>80%</b>	<b>\$3,627,253</b>
<b>NET OPERATING COST / (REVENUE)</b>	<b>\$17,789,700</b>	<b>\$1,641,053</b>	<b>\$14,357,685</b>	<b>81%</b>	<b>\$3,432,015</b>
<b>Transfers</b>					
Transfers from Reserves	\$(155,000)	\$0	\$0	0%	\$(155,000)
Transfer to Reserves	\$90,000	\$0	\$90,000	100%	\$0
<b>Total Transfers</b>	<b>\$(65,000)</b>	<b>\$0</b>	<b>\$90,000</b>	<b>(138%)</b>	<b>\$(155,000)</b>
<b>NET COST (REVENUE)</b>	<b>\$17,724,700</b>	<b>\$1,641,053</b>	<b>\$14,447,685</b>	<b>82%</b>	<b>\$3,277,015</b>



## County of Wellington

04-November-2021

### Police Services

#### Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2021

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
<b>Facility Improvements</b>							
Rockwood OPP: Air Conditioning	\$30,000	\$0	\$0	\$0	\$0	0 %	\$30,000
Rockwood OPP: Furniture Repl	\$50,000	\$6,207	\$16,458	\$0	\$16,458	33 %	\$33,542
<b>Subtotal Facility Improvements</b>	<b>\$80,000</b>	<b>\$6,207</b>	<b>\$16,458</b>	<b>\$0</b>	<b>\$16,458</b>	<b>21%</b>	<b>\$63,542</b>
<b>Equipment and Technology</b>							
Parking Ticket Software	\$60,000	\$0	\$0	\$0	\$0	0 %	\$60,000
<b>Subtotal Equipment and Technology</b>	<b>\$60,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	<b>\$60,000</b>
<b>Total Police Services</b>	<b>\$140,000</b>	<b>\$6,207</b>	<b>\$16,458</b>	<b>\$0</b>	<b>\$16,458</b>	<b>12 %</b>	<b>\$123,542</b>



**County of Wellington**  
**Museum & Archives at WP**  
Statement of Operations as of  
31 Oct 2021

	<b>Annual Budget</b>	<b>October Actual \$</b>	<b>YTD Actual \$</b>	<b>YTD Actual %</b>	<b>Remaining Budget</b>
<b>Revenue</b>					
Grants and Subsidies	\$54,800	\$51,064	\$57,589	105%	\$(2,789)
Licenses, Permits and Rents	\$52,100	\$4,086	\$15,724	30%	\$36,376
User Fees and Charges	\$75,000	\$5,382	\$30,469	41%	\$44,531
Sales Revenue	\$10,000	\$787	\$2,851	29%	\$7,149
Other Revenue	\$0	\$355	\$7,478	0%	\$(7,478)
<b>Total Revenue</b>	<b>\$191,900</b>	<b>\$61,674</b>	<b>\$114,109</b>	<b>59%</b>	<b>\$77,791</b>
<b>Expenditures</b>					
Salaries, Wages and Benefits	\$1,605,500	\$134,606	\$1,262,332	79%	\$343,168
Supplies, Material, Equipment	\$150,800	\$13,310	\$97,104	64%	\$53,696
Purchased Services	\$461,500	\$22,916	\$325,982	71%	\$135,518
Insurance and Financial	\$60,900	\$3,415	\$49,958	82%	\$10,942
Minor Capital Expenses	\$13,000	\$0	\$12,822	99%	\$178
Internal Charges	\$0	\$0	\$5,618	0%	\$(5,618)
<b>Total Expenditures</b>	<b>\$2,291,700</b>	<b>\$174,247</b>	<b>\$1,753,815</b>	<b>77%</b>	<b>\$537,885</b>
<b>NET OPERATING COST / (REVENUE)</b>	<b>\$2,099,800</b>	<b>\$112,573</b>	<b>\$1,639,707</b>	<b>78%</b>	<b>\$460,093</b>
<b>Transfers</b>					
Transfer to Capital	\$70,000	\$0	\$70,000	100%	\$0
Transfer to Reserves	\$27,000	\$0	\$0	0%	\$27,000
<b>Total Transfers</b>	<b>\$97,000</b>	<b>\$0</b>	<b>\$70,000</b>	<b>72%</b>	<b>\$27,000</b>
<b>NET COST (REVENUE)</b>	<b>\$2,196,800</b>	<b>\$112,573</b>	<b>\$1,709,707</b>	<b>78%</b>	<b>\$487,093</b>



# County of Wellington

04-November-2021

## Museum & Archives at WP

### Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2021

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
<b>Facility Improvements</b>							
2021 Driveway Rehab	\$160,000	\$0	\$9,922	\$0	\$9,922	6 %	\$150,078
WP Barn Repointing	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
WP& Artifact Storage Buildings	\$630,000	\$0	\$0	\$218,900	\$218,900	35 %	\$411,100
<b>Subtotal Facility Improvements</b>	<b>\$890,000</b>	<b>\$0</b>	<b>\$9,922</b>	<b>\$218,900</b>	<b>\$228,822</b>	<b>26%</b>	<b>\$661,178</b>
<b>Programming</b>							
Poultry House Restoration	\$25,000	\$313	\$5,610	\$0	\$5,610	22 %	\$19,390
<b>Subtotal Programming</b>	<b>\$25,000</b>	<b>\$313</b>	<b>\$5,610</b>	<b>\$0</b>	<b>\$5,610</b>	<b>22%</b>	<b>\$19,390</b>
<b>Wellington Place</b>							
Commons Development	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
Groves Hospital Grant	\$3,882,000	\$1,442	\$5,375	\$2,554,366	\$2,559,740	66 %	\$1,322,260
Wellington Place Signage	\$150,000	\$0	\$0	\$128,084	\$128,084	85 %	\$21,916
<b>Subtotal Wellington Place</b>	<b>\$4,132,000</b>	<b>\$1,442</b>	<b>\$5,375</b>	<b>\$2,682,450</b>	<b>\$2,687,824</b>	<b>65%</b>	<b>\$1,444,176</b>
<b>Total Museum &amp; Archives at WP</b>	<b>\$5,047,000</b>	<b>\$1,755</b>	<b>\$20,907</b>	<b>\$2,901,350</b>	<b>\$2,922,256</b>	<b>58 %</b>	<b>\$2,124,744</b>





**County of Wellington**  
**Library Services**  
Statement of Operations as of  
31 Oct 2021

	<b>Annual Budget</b>	<b>October Actual \$</b>	<b>YTD Actual \$</b>	<b>YTD Actual %</b>	<b>Remaining Budget</b>
<b>Revenue</b>					
Grants and Subsidies	\$148,500	\$0	\$0	0%	\$148,500
Municipal Recoveries	\$30,000	\$0	\$14,820	49%	\$15,180
Licenses, Permits and Rents	\$50,000	\$14,515	\$17,833	36%	\$32,167
User Fees and Charges	\$86,200	\$343	\$3,924	5%	\$82,276
Sales Revenue	\$8,100	\$544	\$3,491	43%	\$4,609
Other Revenue	\$0	\$367	\$2,340	0%	\$(2,340)
<b>Total Revenue</b>	<b>\$322,800</b>	<b>\$15,769</b>	<b>\$42,408</b>	<b>13%</b>	<b>\$280,392</b>
<b>Expenditures</b>					
Salaries, Wages and Benefits	\$4,698,000	\$375,985	\$3,752,077	80%	\$945,923
Supplies, Material, Equipment	\$875,800	\$94,639	\$686,067	78%	\$189,733
Purchased Services	\$1,229,800	\$109,115	\$910,930	74%	\$318,870
Insurance and Financial	\$111,500	\$7,432	\$97,959	88%	\$13,541
Debt Charges	\$568,000	\$49,164	\$533,730	94%	\$34,270
Internal Charges	\$3,000	\$377	\$3,843	128%	\$(843)
<b>Total Expenditures</b>	<b>\$7,486,100</b>	<b>\$636,712</b>	<b>\$5,984,606</b>	<b>80%</b>	<b>\$1,501,494</b>
<b>NET OPERATING COST / (REVENUE)</b>	<b>\$7,163,300</b>	<b>\$620,943</b>	<b>\$5,942,199</b>	<b>83%</b>	<b>\$1,221,101</b>
<b>Transfers</b>					
Transfers from Reserves	\$(178,300)	\$0	\$0	0%	\$(178,300)
Transfer to Capital	\$90,000	\$0	\$90,000	100%	\$0
Transfer to Reserves	\$360,000	\$0	\$360,000	100%	\$0
<b>Total Transfers</b>	<b>\$271,700</b>	<b>\$0</b>	<b>\$450,000</b>	<b>166%</b>	<b>\$(178,300)</b>
<b>NET COST (REVENUE)</b>	<b>\$7,435,000</b>	<b>\$620,943</b>	<b>\$6,392,199</b>	<b>86%</b>	<b>\$1,042,801</b>



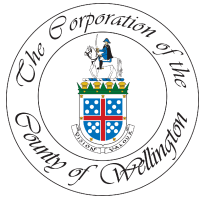
# County of Wellington

04-November-2021

## Library Services

### Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2021

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
<b>Facility Improvements</b>							
2021 Library Capital Retrofits	\$50,000	\$3,333	\$10,201	\$0	\$10,201	20 %	\$39,799
Erin Branch: New Construction	\$550,000	\$3,155	\$3,155	\$0	\$3,155	1 %	\$546,845
Hillsburgh Branch: Sidewalk	\$30,000	\$0	\$0	\$0	\$0	0 %	\$30,000
<b>Subtotal Facility Improvements</b>	<b>\$630,000</b>	<b>\$6,487</b>	<b>\$13,356</b>	<b>\$0</b>	<b>\$13,356</b>	<b>2%</b>	<b>\$616,644</b>
<b>Programming</b>							
2021 Branch Improvements FF&E	\$60,000	\$1,007	\$38,654	\$0	\$38,654	64 %	\$21,346
Branch Impro: Technology	\$75,000	\$605	\$32,375	\$41,791	\$74,166	99 %	\$834
<b>Subtotal Programming</b>	<b>\$135,000</b>	<b>\$1,612</b>	<b>\$71,029</b>	<b>\$41,791</b>	<b>\$112,820</b>	<b>84%</b>	<b>\$22,180</b>
<b>Total Library Services</b>	<b>\$765,000</b>	<b>\$8,100</b>	<b>\$84,385</b>	<b>\$41,791</b>	<b>\$126,176</b>	<b>16 %</b>	<b>\$638,824</b>



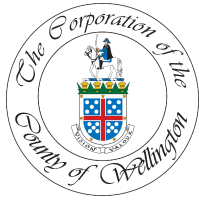
**County of Wellington**  
**Ontario Works**  
Statement of Operations as of  
31 Oct 2021

	<b>Annual Budget</b>	<b>October Actual \$</b>	<b>YTD Actual \$</b>	<b>YTD Actual %</b>	<b>Remaining Budget</b>
<b>Revenue</b>					
Grants and Subsidies	\$24,053,000	\$1,457,076	\$15,870,973	66%	\$8,182,027
Municipal Recoveries	\$3,189,400	\$212,629	\$2,125,268	67%	\$1,064,132
Internal Recoveries	\$64,000	\$2,096	\$40,909	64%	\$23,091
<b>Total Revenue</b>	<b>\$27,306,400</b>	<b>\$1,671,801</b>	<b>\$18,037,150</b>	<b>66%</b>	<b>\$9,269,250</b>
<b>Expenditures</b>					
Salaries, Wages and Benefits	\$6,658,800	\$494,985	\$5,226,062	78%	\$1,432,738
Supplies, Material, Equipment	\$185,600	\$5,191	\$117,036	63%	\$68,564
Purchased Services	\$465,100	\$25,239	\$248,841	54%	\$216,259
Social Assistance	\$19,606,700	\$1,088,904	\$11,979,094	61%	\$7,627,606
Transfer Payments	\$194,500	\$0	\$309,119	159%	\$(114,619)
Insurance and Financial	\$111,300	\$9,392	\$84,791	76%	\$26,509
Internal Charges	\$1,393,300	\$112,837	\$1,146,861	82%	\$246,439
<b>Total Expenditures</b>	<b>\$28,615,300</b>	<b>\$1,736,549</b>	<b>\$19,111,805</b>	<b>67%</b>	<b>\$9,503,495</b>
<b>NET OPERATING COST / (REVENUE)</b>	<b>\$1,308,900</b>	<b>\$64,747</b>	<b>\$1,074,655</b>	<b>82%</b>	<b>\$234,245</b>
<b>Transfers</b>					
Transfers from Reserves	\$0	\$0	\$(115,000)	0%	\$115,000
<b>Total Transfers</b>	<b>\$0</b>	<b>\$0</b>	<b>\$(115,000)</b>	<b>0%</b>	<b>\$115,000</b>
<b>NET COST (REVENUE)</b>	<b>\$1,308,900</b>	<b>\$64,747</b>	<b>\$959,655</b>	<b>73%</b>	<b>\$349,245</b>



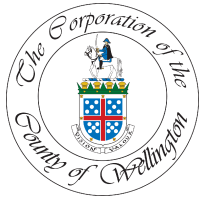
**County of Wellington**  
**Children's Early Years**  
Statement of Operations as of  
31 Oct 2021

	<b>Annual Budget</b>	<b>October Actual \$</b>	<b>YTD Actual \$</b>	<b>YTD Actual %</b>	<b>Remaining Budget</b>
<b>Revenue</b>					
Grants and Subsidies	\$21,812,300	\$1,503,972	\$15,896,788	73%	\$5,915,512
Municipal Recoveries	\$3,315,200	\$135,678	\$2,362,641	71%	\$952,559
User Fees and Charges	\$1,186,300	\$106,118	\$954,422	80%	\$231,878
Other Revenue	\$0	\$0	\$376	0%	\$(376)
Internal Recoveries	\$487,300	\$40,608	\$466,613	96%	\$20,687
<b>Total Revenue</b>	<b>\$26,801,100</b>	<b>\$1,786,376</b>	<b>\$19,680,840</b>	<b>73%</b>	<b>\$7,120,260</b>
<b>Expenditures</b>					
Salaries, Wages and Benefits	\$8,190,800	\$635,448	\$6,092,221	74%	\$2,098,579
Supplies, Material, Equipment	\$599,600	\$27,169	\$338,502	56%	\$261,098
Purchased Services	\$785,500	\$76,682	\$508,127	65%	\$277,373
Social Assistance	\$17,250,400	\$1,071,404	\$12,752,537	74%	\$4,497,863
Insurance and Financial	\$151,800	\$12,496	\$107,700	71%	\$44,100
Internal Charges	\$1,396,600	\$113,895	\$1,199,095	86%	\$197,505
<b>Total Expenditures</b>	<b>\$28,374,700</b>	<b>\$1,937,095</b>	<b>\$20,998,182</b>	<b>74%</b>	<b>\$7,376,518</b>
<b>NET OPERATING COST / (REVENUE)</b>	<b>\$1,573,600</b>	<b>\$150,719</b>	<b>\$1,317,342</b>	<b>84%</b>	<b>\$256,258</b>
<b>Transfers</b>					
Transfers from Reserves	\$0	\$0	\$(54,500)	0%	\$54,500
<b>Total Transfers</b>	<b>\$0</b>	<b>\$0</b>	<b>\$(54,500)</b>	<b>0%</b>	<b>\$54,500</b>
<b>NET COST (REVENUE)</b>	<b>\$1,573,600</b>	<b>\$150,719</b>	<b>\$1,262,842</b>	<b>80%</b>	<b>\$310,758</b>



**County of Wellington**  
**Social Housing**  
Statement of Operations as of  
31 Oct 2021

	<b>Annual Budget</b>	<b>October Actual \$</b>	<b>YTD Actual \$</b>	<b>YTD Actual %</b>	<b>Remaining Budget</b>
<b>Revenue</b>					
Grants and Subsidies	\$8,744,700	\$1,314,949	\$10,966,055	125%	\$(2,221,355)
Municipal Recoveries	\$13,305,600	\$1,179,045	\$10,472,193	79%	\$2,833,407
Licenses, Permits and Rents	\$5,727,000	\$463,794	\$4,659,061	81%	\$1,067,939
User Fees and Charges	\$18,200	\$3,024	\$43,384	238%	\$(25,184)
Other Revenue	\$342,300	\$67,907	\$352,091	103%	\$(9,791)
Internal Recoveries	\$148,400	\$20,923	\$179,279	121%	\$(30,879)
<b>Total Revenue</b>	<b>\$28,286,200</b>	<b>\$3,049,641</b>	<b>\$26,672,063</b>	<b>94%</b>	<b>\$1,614,137</b>
<b>Expenditures</b>					
Salaries, Wages and Benefits	\$4,431,800	\$338,067	\$3,629,013	82%	\$802,787
Supplies, Material, Equipment	\$494,800	\$69,584	\$284,114	57%	\$210,686
Purchased Services	\$5,711,800	\$493,987	\$4,425,410	77%	\$1,286,390
Social Assistance	\$18,942,000	\$2,137,816	\$18,933,132	100%	\$8,868
Transfer Payments	\$556,100	\$139,016	\$556,065	100%	\$35
Insurance and Financial	\$348,500	\$27,557	\$286,806	82%	\$61,694
Internal Charges	\$830,200	\$77,118	\$743,304	90%	\$86,896
<b>Total Expenditures</b>	<b>\$31,315,200</b>	<b>\$3,283,144</b>	<b>\$28,857,844</b>	<b>92%</b>	<b>\$2,457,356</b>
<b>NET OPERATING COST / (REVENUE)</b>	<b>\$3,029,000</b>	<b>\$233,503</b>	<b>\$2,185,781</b>	<b>72%</b>	<b>\$843,219</b>
<b>Transfers</b>					
Transfer to Reserves	\$1,650,000	\$0	\$1,760,072	107%	\$(110,072)
<b>Total Transfers</b>	<b>\$1,650,000</b>	<b>\$0</b>	<b>\$1,760,072</b>	<b>107%</b>	<b>\$(110,072)</b>
<b>NET COST (REVENUE)</b>	<b>\$4,679,000</b>	<b>\$233,503</b>	<b>\$3,945,853</b>	<b>84%</b>	<b>\$733,147</b>



**County of Wellington**  
**County Affordable Housing**  
Statement of Operations as of  
31 Oct 2021

	Annual Budget	October Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
<b>Revenue</b>					
Grants and Subsidies	\$176,700	\$0	\$144,713	82%	\$31,988
Licenses, Permits and Rents	\$1,233,000	\$108,827	\$1,066,907	87%	\$166,093
User Fees and Charges	\$22,000	\$2,261	\$19,308	88%	\$2,692
<b>Total Revenue</b>	<b>\$1,431,700</b>	<b>\$111,088</b>	<b>\$1,230,927</b>	<b>86%</b>	<b>\$200,773</b>
<b>Expenditures</b>					
Salaries, Wages and Benefits	\$94,400	\$7,337	\$72,483	77%	\$21,917
Supplies, Material, Equipment	\$61,300	\$2,586	\$26,914	44%	\$34,386
Purchased Services	\$617,700	\$52,732	\$475,521	77%	\$142,179
Insurance and Financial	\$28,700	\$135	\$23,003	80%	\$5,697
Debt Charges	\$176,700	\$0	\$139,387	79%	\$37,313
Internal Charges	\$84,700	\$7,058	\$70,584	83%	\$14,116
<b>Total Expenditures</b>	<b>\$1,063,500</b>	<b>\$69,847</b>	<b>\$807,892</b>	<b>76%</b>	<b>\$255,608</b>
NET OPERATING COST / (REVENUE)	\$(368,200)	\$(41,240)	\$(423,035)	115%	\$54,835
<b>Transfers</b>					
Transfer to Reserves	\$1,368,200	\$0	\$1,050,000	77%	\$318,200
<b>Total Transfers</b>	<b>\$1,368,200</b>	<b>\$0</b>	<b>\$1,050,000</b>	<b>77%</b>	<b>\$318,200</b>
<b>NET COST (REVENUE)</b>	<b>\$1,000,000</b>	<b>\$(41,240)</b>	<b>\$626,965</b>	<b>63%</b>	<b>\$373,035</b>



# County of Wellington

04-November-2021

## Social Services

### Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2021

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
<b>Ontario Works</b>							
129 Wyndham Generator Upgrade	\$40,000	\$0	\$0	\$0	\$0	0 %	\$40,000
129 Wyndham: Flooring Replace	\$35,000	\$0	\$0	\$25,199	\$25,199	72 %	\$9,801
129-133 Wyndham, Stone Work	\$130,000	\$53,577	\$53,577	\$8,783	\$62,360	48 %	\$67,640
<b>Subtotal Ontario Works</b>	<b>\$205,000</b>	<b>\$53,577</b>	<b>\$53,577</b>	<b>\$33,982</b>	<b>\$87,559</b>	<b>43%</b>	<b>\$117,441</b>
<b>Children's Early Years</b>							
133 Wyndham: Roofing	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
Rockwood Child Care Grant	\$210,000	\$0	\$0	\$0	\$0	0 %	\$210,000
<b>Subtotal Children's Early Years</b>	<b>\$310,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	<b>\$310,000</b>
<b>Social Housing</b>							
2021 Housing Building Retrofit	\$985,000	\$38,339	\$643,540	\$0	\$643,540	65 %	\$341,460
33 Marl Lighting/Cng/Recrc	\$5,000	\$0	\$0	\$0	\$0	0 %	\$5,000
33 Marlborough Window Replace	\$380,000	\$296,578	\$301,107	\$0	\$301,107	79 %	\$78,893
387 Waterloo Lights/Cng/Recrc	\$285,000	\$9,362	\$194,394	\$0	\$194,394	68 %	\$90,606
500 Ferrier Window Replace	\$290,000	\$147,267	\$151,795	\$0	\$151,795	52 %	\$138,205
576 Woolwich Kitchen Refurbish	\$650,000	\$0	\$6,931	\$0	\$6,931	1 %	\$643,069
65 Delhi Renovations	\$0	\$0	\$100,187	\$0	\$100,187	0 %	-\$100,187
Adult Bldg Fob System Upgrade	\$1,055,700	\$5,918	\$337,774	\$690,379	\$1,028,153	97 %	\$27,547
Algonquin / Ferndale Siding	\$35,000	\$0	\$0	\$0	\$0	0 %	\$35,000
Applewood / Sunset Roofing Rep	\$20,000	\$0	\$0	\$0	\$0	0 %	\$20,000
Applewood / Sunset Site Dev	\$300,000	\$0	\$8,395	\$0	\$8,395	3 %	\$291,605
COCHI Community Housing Init	\$1,468,000	\$0	\$1,169,448	\$180,822	\$1,350,270	92 %	\$117,730
OPHI Ont Priorities Housing In	\$2,605,600	\$0	\$584,328	\$291,715	\$876,043	34 %	\$1,729,558
Various Full Fire Alarm Replac	\$750,000	\$7,774	\$136,614	\$234,198	\$370,812	49 %	\$379,188
Willow/Dawson Shingle Replace	\$20,000	\$0	\$0	\$0	\$0	0 %	\$20,000
<b>Subtotal Social Housing</b>	<b>\$8,849,300</b>	<b>\$505,239</b>	<b>\$3,634,512</b>	<b>\$1,397,114</b>	<b>\$5,031,626</b>	<b>57%</b>	<b>\$3,817,674</b>



# County of Wellington

04-November-2021

## Social Services

### Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2021

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
<b>Affordable Housing</b>							
165 Gordon 2021 Capital Retro	\$32,000	\$0	\$6,737	\$0	\$6,737	21 %	\$25,263
165 Gordon Air Conditioning	\$500,000	\$4,528	\$21,909	\$0	\$21,909	4 %	\$478,091
169 Gordon 2021 Capital Retro	\$30,000	\$0	\$6,161	\$0	\$6,161	21 %	\$23,839
169 Gordon St FOB System	\$40,000	\$0	\$0	\$0	\$0	0 %	\$40,000
182 George 2021 Capital Retro	\$79,000	\$0	\$8,386	\$0	\$8,386	11 %	\$70,614
250 Daly 2021 Capital Retrofit	\$8,000	\$0	\$0	\$0	\$0	0 %	\$8,000
<b>Subtotal Affordable Housing</b>	<b>\$689,000</b>	<b>\$4,528</b>	<b>\$43,192</b>	<b>\$0</b>	<b>\$43,192</b>	<b>6%</b>	<b>\$645,808</b>
<b>Total Social Services</b>	<b>\$10,053,300</b>	<b>\$563,344</b>	<b>\$3,731,281</b>	<b>\$1,431,096</b>	<b>\$5,162,377</b>	<b>51 %</b>	<b>\$4,890,923</b>





## County of Wellington

04-November-2021

### Social Services

#### Capital Work-in-Progress Expenditures By Departments (WHC)

All Open Projects For The Period Ending October 31, 2021

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
2021 440 King St Retrofits	\$113,000	\$0	\$62,166	\$0	\$62,166	55 %	\$50,834
440 King St Expansion	\$2,000,000	\$0	\$53,277	\$1,702,028	\$1,755,305	88 %	\$244,695
440 King St Site Improvements	\$1,023,000	\$233,026	\$518,403	\$372,871	\$891,274	87 %	\$131,726
<b>Total Social Services</b>	<b>\$3,136,000</b>	<b>\$233,026</b>	<b>\$633,847</b>	<b>\$2,074,899</b>	<b>\$2,708,746</b>	<b>86 %</b>	<b>\$427,254</b>



**County of Wellington**  
**Long-Term Care Homes**  
Statement of Operations as of  
31 Oct 2021

	<b>Annual Budget</b>	<b>October Actual \$</b>	<b>YTD Actual \$</b>	<b>YTD Actual %</b>	<b>Remaining Budget</b>
<b>Revenue</b>					
Grants and Subsidies	\$9,538,800	\$979,060	\$10,151,752	106%	\$(612,952)
User Fees and Charges	\$4,834,000	\$397,140	\$3,816,687	79%	\$1,017,313
Sales Revenue	\$54,600	\$4,977	\$53,745	98%	\$855
Other Revenue	\$27,800	\$2,590	\$13,882	50%	\$13,918
<b>Total Revenue</b>	<b>\$14,455,200</b>	<b>\$1,383,767</b>	<b>\$14,036,066</b>	<b>97%</b>	<b>\$419,134</b>
<b>Expenditures</b>					
Salaries, Wages and Benefits	\$18,030,000	\$1,571,795	\$16,066,873	89%	\$1,963,127
Supplies, Material, Equipment	\$1,491,800	\$85,838	\$1,580,809	106%	\$(89,009)
Purchased Services	\$1,252,100	\$178,065	\$1,058,381	85%	\$193,719
Insurance and Financial	\$343,500	\$29,054	\$306,001	89%	\$37,499
Debt Charges	\$1,849,700	\$0	\$1,675,539	91%	\$174,161
Internal Charges	\$941,000	\$78,417	\$794,450	84%	\$146,550
<b>Total Expenditures</b>	<b>\$23,908,100</b>	<b>\$1,943,169</b>	<b>\$21,482,053</b>	<b>90%</b>	<b>\$2,426,047</b>
<b>NET OPERATING COST / (REVENUE)</b>	<b>\$9,452,900</b>	<b>\$559,402</b>	<b>\$7,445,988</b>	<b>79%</b>	<b>\$2,006,913</b>
<b>Transfers</b>					
Transfers from Reserves	\$(250,900)	\$0	\$0	0%	\$(250,900)
Transfer to Reserves	\$250,000	\$0	\$250,000	100%	\$0
<b>Total Transfers</b>	<b>\$(900)</b>	<b>\$0</b>	<b>\$250,000</b>	<b>(27,778%)</b>	<b>\$(250,900)</b>
<b>NET COST (REVENUE)</b>	<b>\$9,452,000</b>	<b>\$559,402</b>	<b>\$7,695,988</b>	<b>81%</b>	<b>\$1,756,013</b>



# County of Wellington

04-November-2021

## Long-Term Care Homes Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2021

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
<b>Facility Improvements</b>							
2021 Access Control System **	\$120,000	\$0	\$0	\$0	\$0	0 %	\$120,000
2021 WT Building Retrofits **	\$35,000	\$0	\$0	\$0	\$0	0 %	\$35,000
Common Spaces Flooring	\$110,000	\$3,733	\$35,748	\$0	\$35,748	32 %	\$74,252
COVID - 19 WT Humidity Levels	\$415,000	\$0	\$0	\$0	\$0	0 %	\$415,000
<b>Subtotal Facility Improvements</b>	<b>\$680,000</b>	<b>\$3,733</b>	<b>\$35,748</b>	<b>\$0</b>	<b>\$35,748</b>	<b>5%</b>	<b>\$644,252</b>
<b>Equipment and Technology</b>							
2021 Nursing Equip Rep **	\$100,000	\$0	\$6,805	\$0	\$6,805	7 %	\$93,195
WT Dishwasher Replacement	\$60,000	\$632	\$11,542	\$23,362	\$34,903	58 %	\$25,097
WT Laundry Equipment 2021 **	\$60,000	\$0	\$0	\$0	\$0	0 %	\$60,000
<b>Subtotal Equipment and Technology</b>	<b>\$220,000</b>	<b>\$632</b>	<b>\$18,347</b>	<b>\$23,362</b>	<b>\$41,709</b>	<b>19%</b>	<b>\$178,291</b>
<b>Continuum of Care</b>							
Phase I Continuum of Care	\$1,000,000	\$0	\$12,491	\$399,393	\$411,884	41 %	\$588,116
<b>Subtotal Continuum of Care</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$12,491</b>	<b>\$399,393</b>	<b>\$411,884</b>	<b>41%</b>	<b>\$588,116</b>
<b>Total Long-Term Care Homes</b>	<b>\$1,900,000</b>	<b>\$4,365</b>	<b>\$66,586</b>	<b>\$422,755</b>	<b>\$489,341</b>	<b>26 %</b>	<b>\$1,410,659</b>

\*\*Projects with spending reflected in the operating budget and funded with Provincial COVID dollars



**County of Wellington**  
**Economic Development**  
Statement of Operations as of  
31 Oct 2021

	<b>Annual Budget</b>	<b>October Actual \$</b>	<b>YTD Actual \$</b>	<b>YTD Actual %</b>	<b>Remaining Budget</b>
<b>Revenue</b>					
Grants and Subsidies	\$369,800	\$2,994	\$2,994	1%	\$366,806
User Fees and Charges	\$66,500	\$9,395	\$44,176	66%	\$22,324
Sales Revenue	\$0	\$0	\$283	0%	\$(283)
Other Revenue	\$0	\$0	\$11,742	0%	\$(11,742)
Internal Recoveries	\$0	\$0	\$3,413	0%	\$(3,413)
<b>Total Revenue</b>	<b>\$436,300</b>	<b>\$12,389</b>	<b>\$62,607</b>	<b>14%</b>	<b>\$373,693</b>
<b>Expenditures</b>					
Salaries, Wages and Benefits	\$660,600	\$53,617	\$500,845	76%	\$159,755
Supplies, Material, Equipment	\$141,300	\$47,257	\$114,638	81%	\$26,662
Purchased Services	\$701,900	\$44,580	\$281,505	40%	\$420,395
Transfer Payments	\$672,500	\$0	\$401,350	60%	\$271,150
Insurance and Financial	\$14,400	\$1,230	\$10,910	76%	\$3,490
Internal Charges	\$8,000	\$1,176	\$6,949	87%	\$1,051
<b>Total Expenditures</b>	<b>\$2,198,700</b>	<b>\$147,860</b>	<b>\$1,316,197</b>	<b>60%</b>	<b>\$882,503</b>
<b>NET OPERATING COST / (REVENUE)</b>	<b>\$1,762,400</b>	<b>\$135,471</b>	<b>\$1,253,590</b>	<b>71%</b>	<b>\$508,810</b>
<b>Transfers</b>					
Transfers from Reserves	\$(200,000)	\$0	\$(166,850)	83%	\$(33,150)
Transfer to Reserves	\$400,000	\$0	\$411,742	103%	\$(11,742)
<b>Total Transfers</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$244,892</b>	<b>122%</b>	<b>\$(44,892)</b>
<b>NET COST (REVENUE)</b>	<b>\$1,962,400</b>	<b>\$135,471</b>	<b>\$1,498,482</b>	<b>76%</b>	<b>\$463,918</b>



## County of Wellington

04-November-2021

### Economic Development

#### Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending October 31, 2021

	Approved Budget	October Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
SWIFT 2.0 Implementation	\$800,000	\$0	\$0	\$0	\$0	0 %	\$800,000
<b>Total Economic Development</b>	<b>\$800,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0 %</b>	<b>\$800,000</b>



# COUNTY OF WELLINGTON

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## COMMITTEE REPORT

**To:** Chair and Members of the Administration, Finance and Human Resources Committee  
**From:** Jackie Osti, Manager, Purchasing and Risk Management Services  
**Date:** Tuesday, November 16, 2021  
**Subject:** Request for Proposal Award for HRIS software

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### Background:

Staff recently issued a Request for Proposal (RFP) for the provision of a Human Resources Information System (HRIS). The provision for a new payroll solution was also included as a potential enhancement.

The objectives for modernizing the HRIS and Payroll is to implement a system where an integrated solution will enable automation between human resources, scheduling and payroll. The following is a list of the high-level functional requirements as stated in the RFP:

- Reduce/replace various disconnected and stand-alone data systems, improve communication and shared data across the organization instantly.
- To select an integrated solution that will enable the integration between human resources and our current payroll and scheduling software.
- Automate manual processes and activities, reduce redundancies and duplication of data entry through integration and work flow processes.
- Automate segregation of duties and authorization approvals.
- Enhance management's capability to lead the business based on timely, reliable and valuable information.
- Increase self-service capabilities for staff.
- Leverage out-of-the-box functionality to minimize customization.

On June 30, 2021, the County was informed that it was successful in its application for provincial funding through the Ministry of Municipal Affairs and Housing Municipal Modernization Programme (MMP) for up to 65% of the total eligible costs to implement the project in the amount of \$250,250.00.

In 2019, the Ford government launched the MMP to help small and rural municipalities modernize service delivery and identify new ways to be more efficient and effective. The impacts of the COVID-19 outbreak have made this work more important than ever. The projects selected for funding under the second intake of the Municipal Modernization Program will further support municipalities' efforts to implement efficiencies, with a focus on digital modernization, service integration, streamlining development approvals and alternative service delivery.

As a requirement of this provincial funding received by the County of Wellington, the implementation of the project and submission of a final report submitted to the Ministry that forecasts annual savings and other efficiency outcomes will be required by September 30, 2022. It is expected that the implementation of the project will take approximately six to eight months.

On September 7, 2021, the following eight submissions were received:

1. ASL Consulting, Toronto
2. HR Path Canada, Toronto
3. HRP Link Inc., Richmond Hill
4. HR Strategies Consulting, Richmond Hill
5. Kainos Worksmart Canada Inc., Toronto
6. StarGarden, Vancouver
7. Telus Sourcing Solutions Inc., Toronto
8. Vigilant Consulting Services Inc., Toronto

The submissions have been evaluated and scored by the project evaluation team, consisting of staff from Technology Services and Human Resources. Submissions were scored in accordance with the stated evaluation criteria provided to proponents in the Request for Proposal.

The following review process was conducted by the project evaluation team in determining the successful proponent.

1. Stage One required proponents to meet 100% of the Mandatory Requirements for the HRIS system. All eight proponents passed this stage of the review.
2. Stage Two required proponents to meet technical and functional requirement and were scored for their financial proposal. Six proponents were eliminated at this stage from further evaluation.
3. Stage Three was an option for the remaining two proponents to provide a live product demo to confirm that their proposed software would meet the stated technical and functional requirements as stated in their proposal.

Staff are therefore recommending awarding project CW2021-037 a Request for Proposal for the Human Resource Information System to the highest scoring proponent HR Path Canada of Toronto at the total amount of \$474,570.00 excluding H.S.T. at 13 %.

### **Recommendation:**

That staff be authorized to award project CW2021-037 a Request for Proposal for a Human Resources Information System to HR Path Canada of Toronto at the total amount of \$474,570.00 excluding H.S.T. at 13%; and

That the 2022 Budget and 10-Year Plan will be adjusted accordingly; and

That the Warden and Clerk be authorized to sign the required contract documents and staff issue the necessary purchase orders.

Respectfully submitted,



Jackie Osti  
Manager,  
Purchasing and Risk Management Services



# COUNTY OF WELLINGTON

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## COMMITTEE REPORT

**To:** Chair and Members of the Administration, Finance and Human Resources Committee  
**From:** Ken DeHart, County Treasurer  
**Date:** Tuesday, November 16, 2021  
**Subject:** **Administration 2022 User Fees and Charges**

---

### Background:

The authority to establish fees for County services is set out in various statutes, including:

- Part XII of the *Municipal Act*
- Section 23 of the *Public Libraries Act*
- Section 69 of the *Planning Act*

The attached schedule sets out the proposed user fees for 2022, and includes a comparison to 2021 rates. If necessary, new by-laws will be submitted to Council on November 25, 2021 and any new or revised fees will come into effect on January 1, 2022.

### Recommendation:

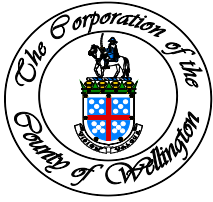
That the attached 2022 User Fees and Charges for Administration be approved.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ken DeHart".

Ken DeHart, CPA, CGA  
County Treasurer





## COUNTY OF WELLINGTON 2022 USER FEES AND CHARGES

Programme/Service: **Administration**

Department: Office of the CAO and Clerk; Treasury Department

Governance: Administration, Finance and Human Resources Committee

Description	2021 fee	2022 fee	% change	HST (add/incl/na)
Dishonoured payment fee (NSF cheques and electronic transfers)	\$35.00	\$35.00	0%	Incl
Dishonoured payment fee for social housing rent payments (NSF cheques and electronic transfers)	Bank service charge plus \$20.00, maximum of \$35.00	Bank service charge plus \$20.00, maximum of \$35.00	0%	Incl
Interest on overdue accounts	2% per month	2% per month	0%	N/A
Electric Vehicle Charging Station Fee	\$12.00/hour pro-rated by the minute plus flat fee of \$2.50 per session	\$12.00/hour pro-rated by the minute plus flat fee of \$2.50 per session	0%	N/A

**Notes:**

Authority to impose fees and charges is set out in Part XII of the Municipal Act, 2001, S.O. 2001, c. 25 and in by-law #5642-19 of the Corporation of the County of Wellington.



# COUNTY OF WELLINGTON

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## COMMITTEE REPORT

**To:** Chair and Members of the Administration, Finance and Human Resources Committee  
**From:** Ken DeHart, County Treasurer  
**Date:** Tuesday, November 16, 2021  
**Subject:** **County-Wide 2022 User Fees and Charges**

---

### Background:

The authority to establish fees for County services is set out in various statutes, including:

- Part XII of the *Municipal Act*
- Section 23 of the *Public Libraries Act*
- Section 69 of the *Planning Act*

The attached schedule sets out the proposed user fees for 2022, and includes a comparison to 2021 rates. If necessary, new by-laws will be submitted to Council on November 25, 2021 and any new or revised fees will come into effect on January 1, 2022.

### Recommendation:

That the attached 2022 User Fees and Charges be approved.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ken DeHart", with a stylized flourish extending to the right.

Ken DeHart, CPA, CGA  
County Treasurer



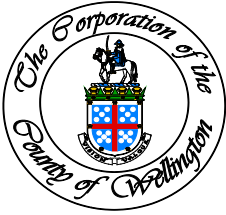
## COUNTY OF WELLINGTON 2022 USER FEES AND CHARGES

Programme/Service:	<b>Roads</b>
Department:	Engineering Services
Governance:	Roads Committee

Description	2021 fee	2022 fee	% change	HST (add/incl /na)
Driveway Entrance Permit – Residential, Farm, Field (Security deposit of \$1000)	\$100.00	\$100.00	0%	N/A
Driveway Entrance Permit – Commercial, Industrial, etc. (Security deposit of \$1000)	\$250.00	\$250.00	0%	N/A
Road Entrance Permit – Public, Private, Emergency (Security deposit of \$1000)	\$1,000.00	\$1,000.00	0%	N/A
Road Occupancy Permit - Basic (Security deposit of \$500 + \$5.00 per metre of work greater than 100 metres in length)	\$100.00	\$100.00	0%	N/A
Road Occupancy Permit - Fibre Installation (Security deposit of \$500 + \$5.00 per metre of work greater than 100 metres in length)	\$250.00	\$250.00	0%	N/A
Oversize Load Permit - One-time	\$100.00	\$100.00	0%	N/A
Oversize Load Permit - Annual	\$400.00	\$400.00	0%	N/A
Encroachment Agreements	\$100.00	\$100.00	0%	N/A
Tender Documents – re construction (varies)	\$20-\$40	\$20-\$40	0%	N/A
Lawyer charges for By-Laws	\$250.00	\$250.00	0%	Incl
Removal of sign pursuant to by-law # 4555-03	\$200.00 or actual cost, whichever is greater	\$200.00 or actual cost, whichever is greater	0%	Incl
Storage charge for signs removed pursuant to by-law #4555-03	\$20.00/day or \$2.00 per square metre of sign face per day, whichever is greater	\$20.00/day or \$2.00 per square metre of sign face per day, whichever is greater	0%	Incl

**Note:**

Authority to impose fees and charges is set out in Part XII of the Municipal Act, S.O. 2001, c. 25 and in by-law #5634-19 of the Corporation of the County of Wellington.



## COUNTY OF WELLINGTON 2022 USER FEES AND CHARGES

Programme/Service:	<b>Solid Waste Services</b>
Department:	Engineering Services
Governance:	Solid Waste Services Committee

Description	2021 fee	2022 fee	% change	HST (add/incl/ na)
Curbside User Pay Bags – large	\$2.00	\$2.00	0%	N/A
Curbside User Pay Bags – small	\$1.50	\$1.50	0%	N/A
<b>Landfill site and transfer station tipping fees</b>				
Tipping fees	\$115.00	\$120.00	4%	N/A
Landfills/transfer sites with scales	tonne	tonne		
	\$15.00 minimum scale fee	\$15.00 minimum scale fee	0%	N/A
Asbestos Surcharge	\$150	\$150	0%	N/A
Appliances (freon removed & tagged)	\$10.00	\$10.00	0%	N/A
Appliances (with freon)	\$25.00	\$25.00	0%	N/A
Freon removal	\$15.00 unit	\$15.00 unit	0%	N/A
Bagged waste in excess of minimum waste fee, up to 10	\$2.00 per bag	\$2.00 per bag	0%	N/A
<b>Waste reduction</b>				
Desk top blue boxes	\$3.50	\$3.50	0%	Incl
Blue Boxes (additional)	\$5.00	\$5.00	0%	Incl
Composters	\$30.00	\$30.00	0%	Incl
Green Cone Digester	\$70.00	\$70.00	0%	Incl
Green Bins	\$20.00	\$20.00	0%	Incl
Can Carts – new	\$95.00	\$95.00	0%	Incl
Can Carts – used	\$50.00	\$50.00	0%	Incl

**Note:**

Authority to impose fees and charges is set out in Part XII of the *Municipal Act, S.O. 2001, c. 25* and in by-law #5726-21 of the Corporation of the County of Wellington.



## COUNTY OF WELLINGTON 2022 USER FEES AND CHARGES

Programme/Service:	<b>Police Services</b>
Department:	Wellington County O.P.P.
Governance:	Wellington County Police Services Board

Description	2021 fee	2022 fee	% change	HST (add/ incl/na)
<b>Wellington County Police Services Board Fees - By-Law 5639-19</b>				
Criminal record checks (volunteer)	\$0.00	\$0.00	--	--
Criminal record checks (non-volunteer)	\$41.00	\$41.00	--	N/A
Duplicate Copy of Criminal Record Check	\$11.00	\$11.00	--	N/A
Firearm storage (per gun, per month)	\$10.00	\$10.00	--	Incl
Firearm storage (per gun, per week)	\$2.50	\$2.50	--	Incl
Administration fee for paid duty	\$75.00	\$75.00	--	Incl
<b>Penalties and fines set out in other by-laws</b>				
Various parking fines as set out in By-Law 5000-05	Various	Various	--	N/A
At-fault false alarm fines (within a 12 month period commencing at the time of the first at-fault false alarm) as set out in Wellington County Police Services Board By-law 2001-03	1 <sup>st</sup> : \$50.00 2 <sup>nd</sup> : \$100.00 3 <sup>rd</sup> : \$200.00 4th and subsequent: add \$100.00 for each subsequent false alarm	1 <sup>st</sup> : \$50.00 2 <sup>nd</sup> : \$100.00 3 <sup>rd</sup> : \$200.00 4th and subsequent: add \$100.00 for each subsequent false alarm	--	N/A
<b>Taxicabs, Accessible Taxicabs and Limousines - By-Law 5605-19</b>				
Driver's Licence - New Application	\$100.00	\$100.00	--	N/A
Driver's Licence - Renewal	\$75.00	\$75.00	--	N/A
Vehicle Plate - New	\$100.00	\$100.00	--	N/A
Vehicle Plate - Renewal	\$75.00	\$75.00	--	N/A
Vehicle Plate - Transfer	\$40.00	\$40.00	--	N/A
Vehicle Plate - Replacement	\$40.00	\$40.00	--	N/A
<b>Vehicles for Hire - By-Law 5605-19</b>				
Business Licence - Class "A" - 100+ Vehicles	\$7,253 + \$0.18/Trip	\$7,253 + \$0.18/Trip	--	N/A
Business Licence - Class "B" - 25-99 Vehicles	\$2,469 + \$0.18/Trip	\$2,469 + \$0.18/Trip	--	N/A
Business Licence - Class "C" - 1-24 Vehicles	\$807 + \$0.18/Trip	\$807 + \$0.18/Trip	--	N/A
Various fines as set out in By-Law 5605-19	Various			N/A

### **Notes:**

Authority to impose fees and charges is set out in Part XII of the *Municipal Act, 2001*, S.O. 2001, c. 25 and in by-laws #5639-19, #5000-05, #2001-03, and #5605-19 of the Corporation of the County of Wellington.



## COUNTY OF WELLINGTON 2022 USER FEES AND CHARGES

Programme/Service:	<b>Planning and Land Division</b>
Department:	Planning Department
Governance:	Planning and Land Division Committee

Description	2021 fee	2022 fee	% change	HST (add/ incl/na)
<b>Subdivision</b>				
Draft Plan of Subdivision application (1)	\$11,440	\$11,670	2%	N/A
Per Lot / Unit Fee				
0 - 25	\$155	\$160	3%	N/A
26 - 100	\$115	\$120	4%	N/A
101 - 200	\$80	\$85	6%	N/A
200+	\$65	\$70	8%	N/A
Director's Final Approval – Subdivision	\$2,810	\$2,870	2%	N/A
Major Plan Revision – Subdivision	\$6,750	\$6,890	2%	N/A
Minor Plan Revision – Subdivision	\$3,540	\$3,610	2%	N/A
Draft Approval Extension – Subdivision	\$1,220	\$1,240	2%	N/A
Emergency Extension – Subdivision	\$1,220	\$1,240	2%	N/A
<b>Condominium</b>				
Draft Plan of Condominium application (1)	\$20,660	\$21,000	2%	N/A
Per Lot / Unit Fee	\$200	\$205	3%	N/A
Director's Final Approval – Condominium	\$2,810	\$2,870	2%	N/A
Major Plan Revision – Condominium	\$6,750	\$6,890	2%	N/A
Minor Plan Revision – Condominium	\$3,540	\$3,610	2%	N/A
Draft Approval Extension – Condominium	\$1,220	\$1,240	2%	N/A
Emergency Extension – Condominium	\$1,220	\$1,240	2%	N/A
<b>Official Plan Amendment</b>				
County official plan amendment application (1)	\$16,960	\$17,300	2%	N/A
Local official plan amendment application (1)	\$3,170	\$3,230	2%	N/A
Minor/Small-Scale Pit or Quarry Official Plan Amendment Application (1)	\$22,160	\$22,600	2%	N/A
Complex Pit or Quarry Official Plan Amendment Application (1)	\$53,580	\$54,650	2%	N/A
<b>Part Lot Control</b>				
Per Lot / Unit Fee	\$105	\$110	5%	N/A
Part Lot Control By-law Director's Final Approval	\$940	\$960	2%	N/A
<b>Land Division</b>				
Severance application (1)(2)(3)	\$4,630	\$4,720	2%	N/A
Per additional lot created	\$1,930	\$1,970	2%	N/A
Severance registration	\$1,740	\$1,770	2%	N/A
Change of Conditions for severance applications	\$1,610	\$1,640	2%	N/A

Tax Codes: Add = Tax is in addition to fee; Incl = Tax is included in fee; N/A = Tax not applicable



## COUNTY OF WELLINGTON 2022 USER FEES AND CHARGES

Programme/Service:	<b>Planning and Land Division</b>
Department:	Planning Department
Governance:	Planning and Land Division Committee

Description	2021 fee	2022 fee	% change	HST (add/incl/na)
<b>Local Municipal Charges (4)</b>				
Hourly Rate	\$155	\$160	3%	N/A
Meeting Charge	\$310	\$320	3%	N/A
Rezoning Application Review (5)	\$6,710	\$6,840	2%	N/A
Site Plan Application Review	\$2,330	\$2,380	2%	N/A
Minor Variance Application Review	Hourly rate \$155 plus Meeting Charge of \$310 as applicable	Hourly rate \$160 plus Meeting Charge of \$320 as applicable	3%	N/A

### Notes:

- Peer Review** - the applicant is responsible for the full costs of undertaking peer reviews for any studies or drawings submitted in support of the application. These costs shall include a 10% administration fee
- Land Division/Severance** - validation of Title, Technical Severance, Mortgage Discharge is \$1,530
- Land Division/Severances – Multiple lots from same property** - Initial Application - \$4,720; Each Additional Lot Created - \$1,970; Severance Registration (total charge) - \$1,780.
- Local Municipal Charges** - are charged under the authority set out in Part XII of the Municipal Act, S.O. 2001, c. 25
- Rezoning application review** - does not include lifting of holding zone or extension of temporary use provisions. Hourly and meeting rates as applicable will apply in these cases.

All fees, other than Local Municipal Charges, are established under the authority of Section 69 of the *Planning Act, R.S.O. 1990, c. P.13*; all fees are under the authority of by-law #5727-21 of the Corporation of the County of Wellington.



## COUNTY OF WELLINGTON 2022 USER FEES AND CHARGES

Programme/Service: **Ontario Works**

Department: Social Services

Governance: Social Services Committee

Description	2021 Fee	2022 Fee	% Change	HST (add/incl /na)
Photocopies (> 50 / month)	\$0.05/ pg	\$0.05/ pg	0%	Incl.
Fax jobs (in province, > 50 / month)	\$0.05/ pg	\$0.05/ pg	0%	Incl.
Fax jobs (out of province)	\$0.50/ pg	\$0.50/ pg	0%	Incl.
Printed material (> 50 /month)	\$0.05/ pg	\$0.05/ pg	0%	Incl.
Interpreter Services	\$24.50 / hr	\$30 / hr	22%	Incl.
Interpreter Services Charged to External Organizations	\$30 / hr + mileage	\$35 / hr + mileage	17%	Incl.

**Note:**

Authority to impose fees and charges is set out in Part XII of the Municipal Act, S.O. 2001, c. 25 and in by-law #5725-21 of the Corporation of the County of Wellington.





## COUNTY OF WELLINGTON 2022 USER FEES AND CHARGES

Programme/Service:	<b>County Museum and Archives</b>
Department:	Museum
Governance:	Information, Heritage and Seniors' Committee

Description	2021 fee	2022 fee	% change	HST (add/incl/ na)
<b>ARCHIVES:</b>				
Research fees 15 minutes	\$6.25	\$6.25	0%	Add
Research fees 1 hour	\$30.00	\$30.00	0%	Add
Photocopy fees –8.5x11	\$0.20	\$0.20	0%	Add
Photocopy fees 11x17	\$0.50	\$0.50	0%	Add
Digital microfilm reader printer copies 8.5x11,8.5x14	\$0.20	\$0.20	0%	Add
Digital microfilm reader printer copies 11x17	\$0.50	\$0.50	0%	Add
Digital Image via email	\$8.50	\$10.00	18%	Add
Digital Image scanning <8.5x11 (300dpi)	\$5.00	\$5.00	0%	Add
Digital Image scanning between 8.5x11 -11x17 (300dpi)	\$8.00	\$8.00	0%	Add
Digital Image scanning > 11x17 (300dpi)	\$12.00	\$12.00	0%	Add
Digital Image greyscale print to quality paper, actual size	\$2.00	\$2.00	0%	Add
Digital Image greyscale print to quality paper, 8.5x11	\$3.00	\$3.00	0%	Add
Digital Image greyscale print to quality paper, 11x17	\$4.00	\$4.00	0%	Add
Digital Image, colour print to quality paper 8.5x11	\$3.00	\$3.00	0%	Add
Digital Image, colour print to quality paper 11x17	\$6.00	\$6.00	0%	Add
Digital Image, colour print to quality paper, actual size	\$3.00	\$3.00	0%	Add
Digital Image to CD	\$2.50	\$2.50	0%	Add
Digital Image to CD, more than 300dpi	\$10.00	\$10.00	0%	Add
Freedom of Information Requests –legislated fee	\$5.00	\$5.00	0%	N/A
<b>Museum Memberships</b>				
Single	\$25.00	\$25.00	0%	Add
Lifetime Single	\$150.00	\$150.00	0%	Add
Family	\$40.00	\$40.00	0%	Add
Lifetime Family	\$250.00	\$250.00	0%	Add
Corporate	\$250.00	\$250.00	0%	Add
<b>Programmes</b>				
School programmes – regular	\$3.00	\$3.00	0%	N/A
School programmes - in-class	\$50.00	\$50.00	0%	N/A
Kids Summer Camp full day				
Member	\$180.00	\$180.00	0%	N/A
Non member	\$195.00	\$195.00	0%	N/A
Art Classes – Adult Summer	\$100 - \$225/pp	\$100 - \$225/pp	0%	Add
Outreach Presentations	\$50.00	\$50.00	0%	Add
Group Tours	\$5/pp	\$5/pp	0%	Add
Events/Programmes/Festivals	\$5 - \$65/pp	\$5 - \$65/pp	0%	Add



## COUNTY OF WELLINGTON 2022 USER FEES AND CHARGES

Programme/Service:	<b>County Museum and Archives</b>
Department:	Museum
Governance:	Information, Heritage and Seniors' Committee

Description	2021 fee	2022 fee	% change	HST (add/incl/ na)
<b>Room Rentals - Nicholas Keith/Aboyne Hall - setup, kitchen included</b>				
M-F 1/2 day rental 4hrs or less during the day	\$60.00	\$60.00	0%	Add
M-F 8am. - 5pm.	\$110.00	\$110.00	0%	Add
M-F 5pm. - 8pm.	\$165.00	\$165.00	0%	Add
Saturday or Sunday 1/2 day rental 4hrs. Or less during day	\$165.00	\$165.00	0%	Add
Saturday or Sunday 9am. - 5pm.	\$330.00	\$330.00	0%	Add
Saturday or Sunday 5pm. - 8pm.	\$450.00	\$450.00	0%	Add
Saturday or Sunday 8pm. - 1am.	\$495.00	\$600.00	21%	Add
Victorian Garden full day except weddings (9-5)	\$200.00	\$200.00	0%	Add
Victorian Garden 4 hours or less during the day	\$100.00	\$100.00	0%	Add
Victorian Garden - Evening 4:00-8:00 pm	N/A	\$300.00	N/A	Add
Victorian Garden Wedding Ceremony Only	\$630.00	\$630.00	0%	Add
Liquor Liability Insurance	\$150.00	\$150.00	0%	Add
Wedding reception - Aboyne Hall	\$1,500.00	\$1,500.00	0%	Add
Wedding reception - Nicholas Keith Room	\$800.00	\$800.00	0%	Add
Wedding - Aboyne Hall and Victorian Garden	\$2,130.00	\$2,130.00	0%	Add
Wedding - Nicholas Keith Room and Victorian Garden	\$1,430.00	\$1,430.00	0%	Add
<b>Barn Rental</b>				
M-F 1/2 day rental 4hrs or less during the day	\$150.00	\$150.00	0%	Add
M-F 8am. - 5pm.	\$200.00	\$200.00	0%	Add
M-F 5pm. - 10pm.	\$300.00	\$300.00	0%	Add
Saturday or Sunday 1/2 day rental 4hrs. Or less during day	\$300.00	\$300.00	0%	Add
Saturday or Sunday 9am. - 4pm.	\$500.00	\$500.00	0%	Add
Saturday or Sunday 4pm. - 8pm. Except weddings	\$660.00	\$660.00	0%	Add
Wedding Ceremony only during the day between 1-5pm.	\$900.00	\$900.00	0%	Add
Wedding - Aboyne Hall and Heritage Barn	\$2,400.00	\$2,400.00	0%	Add
Wedding - Nicholas Keith and Heritage Barn	\$1,700.00	\$1,700.00	0%	Add
Wedding - Aboyne Hall, Heritage Barn and Victorian Garden	\$3,030.00	\$3,030.00	0%	Add
Wedding - Nicholas Keith Room, Heritage Barn and Victorian Garden	\$2,330.00	\$2,330.00	0%	Add
Wedding - Aboyne Hall, Nicholas Keith and Victorian Garden	\$2,930.00	\$2,930.00	0%	Add
Wedding - Aboyne Hall, Nicholas Keith and Heritage Barn	\$3,200.00	\$3,200.00	0%	Add
Wedding - Aboyne Hall, Nicholas Keith, Heritage Barn and Victorian Garden	\$3,830.00	\$3,830.00	0%	Add
Photos, Heritage Barn (during regular hours)	\$100.00	\$100.00	0%	Add

### Notes:

- Authority to impose fees and charges is set out in Part XII of the Municipal Act, 2001, S.O. 2001, c. 25 and in by-law #5729-21 of the Corporation of the County of Wellington.
- Research fees would be HST exempt if they result from an F.O.I. request
- \* Minimum Cost to be determined on a case by case basis depending upon requirements
- The Barn is open seasonally only, from May to October inclusive, weather permitting.



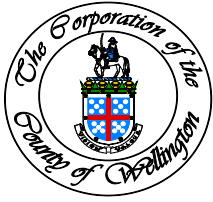
## COUNTY OF WELLINGTON 2022 USER FEES AND CHARGES

Programme/Service:	<b>County Library System</b>
Department:	Library
Governance:	Wellington County Public Library Board

Description	2021 fee	2022 fee	% change	HST (add/incl/na)
Non Resident Membership	\$120.00 per household	\$120.00 per household	0%	N/A
Membership Card Replacement	\$2.00	\$2.00	0%	Incl.
Photocopying/Printing/Scanning	\$0.20 per page	\$0.20 per page	0%	Incl.
Overdue Fines	\$0.25 per day for books, periodicals, audiobooks, music CDs	N/A	-100%	N/A
	\$1.00 per day for all other items	N/A	-100%	N/A
Arthur, Clifford, Drayton, Elora, Fergus, Harriston, Hillsburgh, Mt. Forest, Puslinch, Aboyne Community Room Rental, Hillsburgh Kitchen <sup>2</sup>	\$110/per day	\$110/per day	0%	Add
	\$60/per half day	\$60/per half day	0%	Add
	\$15/per hour	\$15/per hour	0%	Add

### **Notes:**

1. Authority to impose fees and charges is set out in Section 23 of the *Public Libraries Act*, and in by-law #5728-21 of the Corporation of the County of Wellington.
2. Hillsburgh Meeting Room and Hillsburgh Kitchen are to be rented separately. Minimum four hours for Hillsburgh Kitchen Rental.



## COUNTY OF WELLINGTON 2022 USER FEES AND CHARGES

Programme/Service: **Administration**

Department: Office of the CAO and Clerk; Treasury Department

Governance: Administration, Finance and Human Resources Committee

Description	2021 fee	2022 fee	% change	HST (add/incl/na)
Dishonoured payment fee (NSF cheques and electronic transfers)	\$35.00	\$35.00	0%	Incl
Dishonoured payment fee for social housing rent payments (NSF cheques and electronic transfers)	Bank service charge plus \$20.00, maximum of \$35.00	Bank service charge plus \$20.00, maximum of \$35.00	0%	Incl
Interest on overdue accounts	2% per month	2% per month	0%	N/A
Electric Vehicle Charging Station Fee	\$12.00/hour pro-rated by the minute plus flat fee of \$2.50 per session	\$12.00/hour pro-rated by the minute plus flat fee of \$2.50 per session	0%	N/A

**Notes:**

Authority to impose fees and charges is set out in Part XII of the Municipal Act, 2001, S.O. 2001, c. 25 and in by-law #5642-19 of the Corporation of the County of Wellington.



## COUNTY OF WELLINGTON 2022 USER FEES AND CHARGES

Programme/Service: **Children's Early Years**

Department: Social Services

Governance: Social Services Committee

Description		2021 fee	2022 fee	% change	HST (add/incl/na)
<b>Mount Forest, Palmerston, Wellington Place and Willowdale Child Care and Learning Centre</b>					
Infant - full day, 5 days per week	Per Day	\$60.10	\$61.30	2%	N/A
Infant - full day, less than 5 days per week	Per Day	\$71.95	\$73.40	2%	N/A
Infant - half day with lunch	Per Day	\$39.05	\$39.85	2%	N/A
Infant - half day with no lunch	Per Day	\$36.00	\$36.70	2%	N/A
Toddlers - full day, 5 days per week	Per Day	\$48.60	\$49.60	2%	N/A
Toddlers - weekly, less than 5 days per week	Per Day	\$53.20	\$54.25	2%	N/A
Toddlers - half day with lunch	Per Day	\$33.10	\$33.75	2%	N/A
Toddlers - half day no lunch	Per Day	\$28.50	\$29.10	2%	N/A
Preschool - full day, 5 days per week	Per Day	\$42.70	\$43.55	2%	N/A
Preschool - full day, less than 5 days per week	Per Day	\$47.10	\$48.05	2%	N/A
Preschool - half day with lunch	Per Day	\$27.40	\$27.95	2%	N/A
Preschool - half day no lunch	Per Day	\$23.90	\$24.40	2%	N/A

**Note:**

1. Authority to impose fees and charges is set out in Part XII of the Municipal Act, S.O. 2001, c. 25 and in by-law #5722-21 of the Corporation of the County of Wellington.
2. Parent Fees: parents will pay the lesser of the calculated affordable parent fee as determined by the income test (Reg. 262 - Day Nurseries Act) or the daily/weekly user fee listed in the above schedule.



## COUNTY OF WELLINGTON 2022 USER FEES AND CHARGES

Programme/Service:	<b>Wellington Terrace</b>
Department:	Homes for the Aged
Governance:	Information, Heritage and Seniors' Committee

Description	2021 fee	2022 fee	% change	HST (add/incl /na)
Television Service Fee	\$20.00/month	\$20.00/month	0.0%	Incl.
<i>Equipment Maintenance Fees</i>				
Walkers	\$10.00/month	\$10.00/month	0.0%	N/A
Wheelchairs	\$20.00/month	\$20.00/month	0.0%	N/A
Tilt Wheel Chair	\$25.00/month	\$25.00/month	0.0%	N/A
Phoenix Chair	\$35.00/month	\$35.00/month	0.0%	N/A
Broda Lounge Chairs	\$35.00/month	\$35.00/month	0.0%	N/A
Therapeutic cushions	\$15.00/month	\$15.00/month	0.0%	N/A
Family Van Rental	25.00 flat fee	\$25.00 flat fee	0.0%	N/A

### **Notes:**

1. Authority to impose fees and charges is set out in Part XII of the *Municipal Act, S.O. 2001, c. 25* and in by-law #5448-15 of the Corporation of the County of Wellington.



## COUNTY OF WELLINGTON 2022 USER FEES AND CHARGES

Programme/Service:	<b>Economic Development</b>
Department:	Office of the CAO and Clerk
Governance:	Economic Development Committee

Description	2021 fee	2022 fee	% change	HST (add/incl/na)
<b>Directional Tourism Signage Programme</b>				
<b>Wellington County Businesses</b>				
Option 1: Lump Sum Payment (3-Year Contract)	\$750 less 10% early payment discount	\$750 less 10% early payment discount	0%	Add
Option 2: Annual Payment Plan (3-Year Contract)	\$250	\$250	0%	Add
<b>Out of County Businesses</b>				
Option 1: Lump Sum Payment (3-Year Contract)	\$900 less 10% early payment discount	\$900 less 10% early payment discount	0%	Add
Option 2: Annual Payment Plan (3-Year Contract)	\$300	\$300	0%	Add

**Notes:**

Authority to impose fees and charges is set out in Part XII of the Municipal Act, S.O. 2001, c. 25 and in by-law #5597-18 of the Corporation of the County of Wellington.



# COUNTY OF WELLINGTON

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## COMMITTEE REPORT

**To:** Chair and Members of the Administration, Finance and Human Resources Committee  
**From:** Ken DeHart, County Treasurer  
**Date:** Tuesday, November 16, 2021  
**Subject:** **Ontario Municipal Partnership Fund Allocation - 2022**

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### **Background:**

On October 21, 2021, the Province announced the Ontario Municipal Partnership Fund (OMPF) allocations for 2022. The OMPF is the province's main general assistance grant to municipalities. The province began to phase down the OMPF allocations in 2013. The OMPF consists of five components: Assessment Equalization, Northern Communities, Rural Communities, Northern and Rural Fiscal Circumstances and Transitional Assistance.

The provincial government will provide \$500 million to 389 municipalities in 2022. The OMPF primarily supports northern and rural communities, is unconditional, and can be used for local priorities. The release of the grant funding allocations in October is consistent with last year and allows municipalities to effectively budget for the upcoming year.

In its fall economic statement, the province has announced changes to the Ontario Community Infrastructure Fund (OCIF). The province has announced that it will double its annual investment in OCIF over the next five-years. Although the County has yet to receive its allocation, this is really encouraging news. Long-term, stable, predictable investment in infrastructure is a key to effective asset management for municipalities. In 2021, the County received \$1,863,466 under this programme. The County has maintained the 2021 figure throughout the 10-year plan. County staff will update the 10-year plan as more information becomes available.

### **Impact on the County**

The County's 2022 OMPF funding amount is identified entirely under transitional assistance. It should be noted that all of the funding components (other than transitional) are now targeted towards single and lower-tier municipalities. The OMPF formula no longer targets any funding towards upper-tier municipalities and as such, the County's funding allocation can be anticipated to decline for the foreseeable future.

In 2022, minimum funding guarantees have been set at 85% for southern Ontario. The County's 2022 OMPF allocation is now \$926,300; which is \$163,400 lower than its 2021 allocation (\$1,089,700). In total, the County has lost just under \$3.8 million in OMPF funding annually and over \$25.3 million cumulatively since 2012.



### Impact on Member Municipalities

There are once again in 2022 a number of shifts in OMPF funding depending on how the formula worked out for each of the County's member municipalities. Overall, there is a drop of \$145,000 in 2022 to municipalities in Wellington. The change in funding is summarized below:

Municipality	2021	2022	Difference
Centre Wellington	\$ 231,000	\$ 196,400	\$ (34,600)
Erin	\$ 592,600	\$ 594,800	\$ 2,200
Guelph/Eramosa	\$ 488,800	\$ 496,200	\$ 7,400
Mapleton	\$ 862,600	\$ 875,200	\$ 12,600
Minto	\$ 1,520,200	\$ 1,525,500	\$ 5,300
Puslinch	\$ 419,800	\$ 422,200	\$ 2,400
Wellington North	\$ 1,277,500	\$ 1,300,600	\$ 23,100
County of Wellington	\$ 1,089,700	\$ 926,300	\$ (163,400)
	\$ 6,482,200	\$ 6,337,200	\$ (145,000)

A summary of OMPF funding in Wellington and its member municipalities since the programme began its phase-down of funding in 2013 is summarized in the table below. Overall, OMPF funding has dropped by just under \$4.7 million in annual funding since 2012 for all Wellington County municipalities.

Total OMPF Entitlements	2012	2018	2019	2020	2021	2022
Centre Wellington	\$ 999,700	\$ 375,900	\$ 319,600	\$ 271,700	\$ 231,000	\$ 196,400
Erin	\$ 654,000	\$ 593,400	\$ 593,300	\$ 591,100	\$ 592,600	\$ 594,800
Guelph/Eramosa	\$ 579,700	\$ 490,200	\$ 490,300	\$ 494,200	\$ 488,800	\$ 496,200
Mapleton	\$ 1,321,800	\$ 835,500	\$ 837,400	\$ 832,700	\$ 862,600	\$ 875,200
Minto	\$ 1,354,300	\$ 1,630,700	\$ 1,604,600	\$ 1,540,800	\$ 1,520,200	\$ 1,525,500
Puslinch	\$ 447,800	\$ 413,600	\$ 415,700	\$ 417,400	\$ 419,800	\$ 422,200
Wellington North	\$ 1,088,600	\$ 1,317,000	\$ 1,296,800	\$ 1,283,700	\$ 1,277,500	\$ 1,300,600
County of Wellington	\$ 4,720,200	\$ 1,774,200	\$ 1,508,100	\$ 1,281,900	\$ 1,089,700	\$ 926,300
<b>County Total</b>	<b>\$ 11,166,100</b>	<b>\$ 7,430,500</b>	<b>\$ 7,065,800</b>	<b>\$ 6,713,500</b>	<b>\$ 6,482,200</b>	<b>\$ 6,337,200</b>

### Recommendation:

That the County Treasurer's report re: Ontario Municipal Partnership Fund Allocation - 2022 be received for information.

Respectfully submitted,



Ken DeHart, CPA, CGA  
County Treasurer



# COUNTY OF WELLINGTON

## COMMITTEE REPORT

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**To:** Chair and Members of the Administration, Finance and Human Resources Committee  
**From:** Jackie Osti, Manager of Purchasing and Risk Management Services  
**Date:** Tuesday, November 16, 2021  
**Subject:** **Renewal of County Insurance Programme - 2022**

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### Background:

The County has been insured with Intact Public Entities (formerly The Frank Cowan Insurance Company) and The Ostic Group since January 1, 2015. County Council awarded this contract through a Request for Proposal (RFP) process. The Purchasing Policy allows staff to negotiate renewals beyond the initial term of the RFP, which ended in 2021.

The County's existing coverage includes \$25 million general liability with no aggregate and a deductible of \$50,000 excluding fleet which has a deductible of \$10,000 per occurrence. Environmental Liability coverage is \$3 million per occurrence with a \$5 million aggregate.

Below are the estimated insured values for County's assets including Social Housing units. All values are based on full replacement cost.

- Property \$498,528,530 (includes property contents and unlicensed Equipment)
- Licenced Equipment \$15,633,450

Property premiums have increased approximately 11.3% which accounts for 4% market rate inflation across our inventory plus the addition of 65 Delhi Street in Guelph, a future multi-residential building valued at \$3,021,000.

Auto premiums have increased approximately 15% which represents replacement value inflation and market rate increases.

The County's liability portion (deductible payout) at this point in time, of open claims is \$220,609.00 pending the settlement of each claim. The County's insurable losses, based on outstanding claims going back to 2007 is \$3.26 million.

Liability claims account for a 15% increase in liability premiums. Since the last renewal there are five more liability claims, three serious motor vehicle accidents (MVs) and two slip and falls. County staff continue to be dedicated to risk awareness and follow the prescribed operational standards in an effort to mitigate losses; however, the municipal sector continues to bear the cost of liability claims. The insurance industry attributes these increases to joint and several liability rulings, living in an increasingly litigious society, climbing costs of defense litigation and higher damage awards, among other things.

The premium quoted for the 2022 Insurance programme is \$1,258,758.00, which represents a 14.2% bottom line increase. The increase is in keeping with the experience rates in our region which run in the 15%-16% range. The following table shows historical renewal rates and percentages.

RENEWAL YEAR	TOTAL PREMIUMS	% INCREASE
2022 – YEAR 8	\$1,258,758.00	14.2
2021 – YEAR 7	\$1,100,885.00	10.2
2020 – YEAR 6	\$998,904.00	15.2
2019 – YEAR 5	\$867,341.00	6.3
2018 – YEAR 4	\$816,269.00	5.8
2017 – YEAR 3	\$771,408.00	5.7
2016 – YEAR 2	\$729,782.00	-3.3%
2015 – YEAR 1	\$755,342.00	Initial Term

**Recommendation:**

That the 2022 insurance programme renewal submitted by Intact Public Entities / The Ostic Group be accepted at the quoted premium of \$1,258,758.00 which includes applicable taxes.

Respectfully submitted,



Jackie Osti  
Manager, Purchasing and Risk Management Services



# COUNTY OF WELLINGTON

## COMMITTEE REPORT

**To:** Chair and Members of the Administration, Finance and Human Resources Committee  
**From:** Ken DeHart, County Treasurer  
**Date:** Tuesday, November 16, 2021  
**Subject:** **County Debenture Issue Dated November 30, 2021**

### Background:

On October 28, 2021 County Council authorized the syndicate of National Bank Financial Inc. (NBF - lead) and RBC Dominion Securities Inc. (secondary) to place a debenture issue for the County and the Town of Minto. An upper limit of \$6.985 million (\$Cdn) was established. The Town of Minto has passed the necessary by-law authorizing participation in the issue (Minto's application by-law is scheduled to be passed on November 16, 2021).

The actual amount required was determined to be \$6.985 million and on November 1, 2021 the issue was priced. Issue details are as follows:

Participant	Type of Debenture	Term	Amount	Average cost of borrowing
County of Wellington	Instalment and Refundable	10 years, based on a 20-year amortization – \$1,020,000 of the principal amount is refundable at the end of the 10 <sup>th</sup> year for a term not to exceed an additional 10 years	\$1,825,000	2.465%
Town of Minto	Instalment	10 years	\$1,725,000	2.255%
Town of Minto	Instalment and Refundable	10 years, based on a 20-year amortization – \$1,921,000 of the principal amount is refundable at the end of the 10 <sup>th</sup> year for a term not to exceed an additional 10 years	\$3,435,000	2.465%
		<b>Total</b>	<b>\$6,985,000</b>	<b>2.425%</b>

The average cost of borrowing includes commission. Comparable borrowing costs from previous County straight 10 year term issues were 3.093% (May 30, 2018), 2.116% (November 30, 2016), and 2.418% (November 4, 2015). Comparable borrowing costs from previous County straight 20 year term issues were 2.481% (November 4, 2019), 3.372% (May 30, 2018), and 2.841% (November 30, 2016).

Proceeds from the County portion of the issue will be used to fund the growth related portion of the WR 46 project from WR 34 to the 401 (\$1,825,000).

The debenture issuance process requires certain documents to be signed by the Clerk and Treasurer of participating municipalities. In addition, the necessary debenture by-law has been prepared and will be brought forward for approval by County Council on November 25, 2021. The settlement date is November 30, 2021 at which point the Town of Minto will receive its funds.

**Attachment:**

- Case Study: County of Wellington – C\$6.985 million Instalment Debentures

**Recommendation:**

That the County Clerk and Treasurer be directed to prepare the debenture by-law and sign all necessary documents pertaining to the County debenture issue dated November 30, 2021.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ken DeHart', with a stylized flourish extending to the right.

Ken DeHart, CPA, CGA  
County Treasurer

# Case Study: County of Wellington - C\$6.985 million Instalment Debentures

## Summary Terms

<b>Issuer:</b>	County of Wellington
<b>Pricing date:</b>	November 1, 2021
<b>Settlement date:</b>	November 30, 2021 (T+20)
<b>Size:</b>	C\$6.985 million
<b>Maturity:</b>	November 30, 2022-2031
<b>Coupon:</b>	0.85% - 2.45%
<b>Term:</b>	1-10 Year (new issue)
<b>Type:</b>	Instalment Debentures
<b>Rating:</b>	S&P: AA+
<b>All-In Cost of Borrowing:</b>	2.425%
<b>All-In Price:</b>	C\$99.230
<b>Lead:</b>	National Bank Financial

## Recent Municipal Issuance (since July)

Issuer	Date	AMT (C\$MM)	Maturity	Term	Type
County of Wellington	1-Nov-2021	6.985	Multiple	1-10 Year	Serial
Region of Peel	27-Oct-2021	51.0	Multiple	1-10 Year	Serial
City of Vancouver	25-Oct-2021	100.0	5-Nov-2031	10 Year	Bullet
City of Ottawa	21-Oct-2021	225.0	11-May-2051	30 Year	Bullet
Region of York	29-Sep-2021	100.0	22-Jun-2031	10 Year	Bullet
Region of Waterloo	28-Sep-2021	42.4	15-Oct-2041	1-10 Year	Serial
Region of Peel	27-Sep-2021	150.0	16-Jun-2051	30 Year	Bullet
Ville de Montreal	21-Sep-2021	430.0	1-Sep-2031	10 Year	Bullet
MFABC	14-Sep-2021	350.0	27-Sep-2041	20 Year	Bullet
City of Toronto	13-Sep-2021	100.0	2-Dec-2030	10 Year	Bullet
Region of Niagara	12-Jul-2021	46.1	Multiple	1-10 Year	Serial
City of Toronto	9-Jul-2021	200.0	25-Aug-2040	20 Year	Bullet

## Highlights

- A highly successful financing despite the recent - and extreme - volatility in rates
  - Wellington also able to capitalize on being only 1 of 2 public sector issuers to tap the market during the week of pricing, as a number of issuers were quiet at the time
- Transaction marks the County's first deal in the debt capital markets in two years
- Wellington's financing is the 10<sup>th</sup> syndicated municipal bond issue since Labour day and the 3<sup>rd</sup> serial structure in last 5 weeks
- From the outset, County staff recognized this smaller deal size may create potential marketing challenges and, as such, afforded the fiscal agents crucial flexibility on timing
  - This was one of County's smaller debenture issues
  - That flexibility allowed for a fulsome canvassing of prospective investors - and the ability to decline interest from any potential buyers attempting to flex pricing leverage
- Deal was eventually placed entirely with one large investor who reflected a more aggressive bid for the entire deal than other investors with indications of interest for only portions of the deal.
  - Priced at same prevailing secondary market levels as other AA+ rated Ontario municipal serial bonds

