



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Susan Farrelly – Director of Human Resources
Date: September 21, 2021
Subject: Update on Redeployment of County Employees to Wellington Dufferin Guelph (WDG) Public Health for COVID-19 Vaccine Administrative Support

Background

In January 2021, Wellington Dufferin Guelph (WDG) Public Health identified a critical and immediate need for data entry assistance at the COVID-19 Vaccine Clinics. The County of Wellington responded, and quickly had over 60 employees offer to be redeployed to WDG Public Health to assist with data entry for the COVID-19 Vaccination roll-out. Upon review of operational requirements and needs at that time, the County of Wellington put the names of 25 employees forward to WDG Public Health to assist under a six-month contract.

The responsibility of the redeployed individuals was to assist with data entry at various clinics and in Long Term Care and Retirement home sites, and other duties as required. WDG Public Health requested an extension of these individuals' temporary contracts until August 27 to assist with vacation coverage, for which we agreed. Through attrition over the last several months and up until the end of August, there were 11 Full-time County of Wellington employees who were redeployed fully and five Part-time County of Wellington employees who assisted as available in the evenings or weekends.

Update on Redeployment of County of Wellington Employees

Although the large community vaccine clinics have been winding down, there is still significant administrative support that is required. We received a request from WDG Public Health for the County of Wellington to consider that the contracts of three redeployed individuals be extended to December 31, 2021 to assist with administrative support duties. The three redeployed County of Wellington employees were contacted and they have agreed to the continuation of their contracts. These individuals remain employees of the County of Wellington and work alongside WDG Public Health.

The remaining County of Wellington redeployed individuals returned to their roles at the County at the end of August.

Recommendation

"THAT the report titled 'Update on Redeployment of County Employees to Wellington Dufferin Guelph (WDG) Public Health for COVID-19 Vaccine Administrative Support' be received for information."

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Susan Farrelly'.

Susan Farrelly
Director of Human Resources