



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Jackie Osti, Manager, Purchasing and Risk Management Services
Date: Tuesday, September 21, 2021
Subject: **Clifford Medical Centre Lease Renewal**

Background:

The Town of Minto leases approximately 2,183 square feet of space at the Clifford Library for the Minto-Mapleton Family Health Team. The original lease (November 1, 2006 to December 31, 2016) was set at \$11.34 per square foot. In October 2016 Council approved a lease rate increase to \$13.75 per square foot to better align rates with similar lease agreements of comparable size and use.

Staff believe the existing rates are in keeping with market rates and recommend that the lease be extended at the same rate and lease terms for the period of January 1, 2022 to December 31, 2027.

Recommendation:

That the lease agreement with the Town of Minto for approximately 2,183 square feet at the Clifford Library be renewed for an additional five (5) years (January 1, 2022 to December 31, 2027) at the existing lease rate of \$13.75 per square foot with the same terms and conditions; and

That the Warden and Clerk are authorized to sign the lease agreements and extensions.

Respectfully submitted,

A handwritten signature in cursive script that reads 'Jackie Osti'.

Jackie Osti
Manager,
Purchasing and Risk Management Services